



# MINUTES

## ORDINARY MEETING OF COUNCIL

held on

**Thursday, 18 October 2018**

**at 5.30pm**



*'This meeting is being recorded on audio tape and to assist with minute taking purposes. The public is reminded that in accordance with Section 6.16 of the Shire of Morawa Meeting Procedures Local Law 2012 that nobody shall use any visual or vocal recording device or instrument to record the proceedings of Council without the written permission of the presiding member.'*

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**Item 1 Opening of Meeting**

The President declared the meeting open at 5.44pm.

**Item 2 Acknowledgement of Traditional Owners and Dignitaries**

The President acknowledges the traditional custodians, the Yamatji people, and recognises the contribution of Yamatji elders past, present and future, in working together for the future of Morawa.

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**Item 3 Recording of Attendance****3.1 Attendance****Council**

Deputy President Dean Carslake  
Councillor Darren Agar  
Councillor Debbie Collins  
Councillor Shirley Katona  
Councillor Ken Stokes

**Staff**

Chief Executive Officer  
Executive Manager Development & Administration  
Principal Works Supervisor  
Economic Development Manager  
Executive Assistant to CEO

Chris Linnell  
Samantha Appleton  
Paul Buist  
Ellie Cuthbert  
Sandy Adams

**Members of the Public**

Carol Penn  
Daniel James

**3.2 Attendance by Telephone / Instantaneous Communications**

Nil

### 3.3 Apologies

Cr Karen Chappel

### 3.4 Approved Leave of Absence

Cr Jane Coaker

### 3.5 Disclosure of Interests

Nil

<b>Item 4 Applications for Leave of Absence</b>
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Nil

<b>Item 5 Response to Previous Questions</b>
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#### 5.1 Mr Bruce Green of 178 Prinsep St, Collie.

*I am the owner of two blocks in Manning Road and Richter Street. I bought them from Landcorp with a view to starting a business in Morawa as the land was cheap at the time. I then fell ill and was no longer able to do business in plumbing and gas. I left Morawa and moved to Northampton and then Collie for family reasons. I am having trouble paying the rates on the two blocks and currently have an agreement with the Shire for the amount of \$30 per fortnight. I am never going to use the blocks as I will not be coming back to open a business here. I have offered the blocks back to Landcorp and they were not interested, nor was a real estate agent interested in taking them forward, I have tried social media with no luck. I have a proposal to offer the blocks to the Shire of Morawa for a dollar if for legal reasons in lieu of the rates owed.*

We will now progress this request to Council through a report in the near future for consideration. We have written to Mr Green to request more information to ensure that Council is informed on any liabilities it may take on when considering his request.

**Item 6 Public Question Time**

*Important note:*

*‘This meeting is being recorded on audio tape and to assist with minute taking purposes. The public is reminded that in accordance with Section 6.16 of the Shire of Morawa Meeting Procedures Local Law 2012 that nobody shall use any visual or vocal recording device or instrument to record the proceedings of Council without the written permission of the presiding member.*

*Members of the public are also reminded that in accordance with section 6.17(4) of the Shire of Morawa Meeting Procedures Local Law 2012 mobile telephones must be switched off and not used during the meeting.’*

**6.1 Public Question Time**

Public Question Time was opened at 5:46pm.

**6.1.1 Mr Daniel James of 23 Solomon Terrace, Morawa**

1. *When will upgrade of Solomon Terrace begin and what will it entail, will it include planters and window prints?*

As outlined at the August Ordinary Council Meeting this has been budgeted for. There is opportunity for work to be done on Solomon Terrace and the Shire will engage with businesses. Planters are a possibility and the work should be done in the last quarter of the current financial year.

2. *Are we are to submit invoices for reimbursement for paint used on the shop area at 23 Solomon Terrace and if so who do we submit them to?*

This is covered by Shire Policy and Mr James should meet with the CEO to discuss.

There being no more questions, the Deputy President closed Public Question Time at 5:49pm.

**6.2 Public Statement Time**

Nil

**6.3 Petitions/Deputations/Presentations/Submissions**

Nil

**Item 7 Questions from Members without Notice**

Nil

**Item 8 Announcements by Presiding Member without Discussion**

Nil

**Item 9 Declarations of All Members to have Given Due Consideration to All Matters Contained in the Business Paper before the Meeting**

The following Elected Members declared that they had given due consideration to all matters contained in the Agenda:

- Deputy President Dean Carslake
- Councillor Darren Agar
- Councillor Debbie Collins
- Councillor Shirley Katona
- Councillor Ken Stokes

**Item 10 Confirmation of Minutes of Previous Meeting****10.1 Confirmation of Minutes of the Ordinary Council Meeting held on 20 September 2018****181001 OFFICER RECOMMENDATION/COUNCIL RESOLUTION**

**Moved: Cr Stokes**

**Seconded: Cr Collins**

**That Council confirm that the Minutes of the Ordinary Council Meeting held on 20 September 2018 are a true and correct record.**

**CARRIED 5/0**

*Disclaimer*

*Members of the public are cautioned against taking any action on Council decisions, on items in this agenda in which they may have an interest, until formal notification in writing from the Shire has been received. Decisions made at this meeting can be revoked pursuant to the Local Government Act 1995.*

**Item 11 Reports of Officers****11.1 Reports from the Chief Executive Officer****11.1.1 Morawa Mountain Bike Opportunity Report**

**Author:** Chief Executive Officer

**Authorising Officer:** Chief Executive Officer

**Disclosure of Interest:** The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

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**181002 OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION**

**Moved:** Cr Agar

**Seconded:** Cr Katona

**That with regard to the Morawa Mountain Bike Opportunity Report, Council receives the Report.**

***CARRIED 5/0***

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**PURPOSE**

For Council to receive the Morawa Mountain Bike Opportunity Report.

**DETAIL**

In early 2018 the CEO of the Shire of Morawa approached Common Ground Trails to discuss the possibility of a Koolanooka Hill Trails Project in the Shire. It was recognised that the area encompassed in Koolanooka Hills had high potential for trail development.

The Morawa Mountain Bike Opportunity Report was prepared and provided to the Shire of Morawa in August 2018 - *Attachment 1*.

The report states that the proposed site which has been identified is an area of great beauty, creating a unique riding experience that is not currently available to the WA mountain bike community. The terrain is also different from any other mountain biking network of regional or state significance.

The next stage is to engage a suitable qualified consultant to develop a Master Plan for site appropriate mountain bike trails at Koolanooka Hills and surrounds, and associated infrastructure.

The report has outlined the current perceived opportunities, need and benefits of trails in the assessment area, and then outlines the next steps to bring trails in the Morawa Shire from concept stage through to fruition.

The report recommends staging this project over the following important milestones:

1. Opportunity Report
2. Master Plan and Business Case
3. Site Assessment
4. Concept Design – Stage A (30km), Stage B (20km), Stage C (50km)
5. Detailed design – Stage A (30km), Stage B (20km), Stage C (50km)
6. Trail Construction – Stage A (30km), Stage B (20km), Stage C (50km)
7. Trail Head and Signage

Work is currently underway in sourcing grant funding through the Lotterywest Trail Grant Fund for the development of Stage 2 – Master Plan and Business Case – and has the support of:

- Karara Mining
- Sinosteel Midwest
- Department of Biodiversity, Conservation and Attractions
- Midwest Development Commission
- Meedac

The Shire is waiting for a letter of support from the Traditional Owners.

## **LEVEL OF SIGNIFICANCE**

The develop of the Master Plan and Business Case will provide Council with a level of detail on the project that will enable an informed decision on the future stages.

## **CONSULTATION**

There has been minimal community engagement on the project at this time. There has been dialogue with Councillors via the Chief Executive Officer's Briefing Forums.

## **LEGISLATION AND POLICY CONSIDERATIONS**

Shire of Morawa Strategic Community Plan

3.5 Improved and well maintained community, recreational and civic infrastructure.

The project is also identified in the Shire of Morawa Corporate Business Plan 2018 – 2022 Outcome 1.2.4.

## **FINANCIAL AND RESOURCES IMPLICATIONS**

An allocation of \$30,000 has been allocated in the 2018/2019 Budget to undertake the Master Plan and Business Case for this project.



It is anticipated that the Master Plan and Business Case will cost approximately \$50,000, which is why the Shire is currently looking to Lottery West for funding support, anticipating a 50/50 funding model.

## **RISK MANAGEMENT CONSIDERATIONS**

Limited risk - the Report is for noting only

## **CONCLUSION**

The report authors (Common Ground Trails) recognise the opportunity available to the Shire of Morawa, as well as highlighting the level of work required to ensure this project is successful and sustainable. Common Ground Trails are confident that the Shire has an understanding of what is involved in embarking on a project of this scope, but also how the community can benefit extensively from a mountain bike trail network in their local area, connecting people to nature, outdoor recreation and the riding facilities which have the opportunity to offer extensive economic and health benefits to all.

## **ATTACHMENTS**

*Attachment 1 – 11.1.1a Morawa Mountain Bike Report August 2018*

## 11.2 Reports from the Executive Manager Corporate & Community Services

### 11.2.1 Reconciliations – September 2018

**Author:** Senior Finance Officer

**Authorising Officer:** Executive Manager Corporate & Community Services

**Disclosure of Interest:** The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

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#### 181003 OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION

Moved: Cr Collins

Seconded: Cr Agar

That Council receive the bank reconciliation report for 30 September 2018.

***CARRIED 5/0***

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#### PURPOSE

Local Government (Financial Management) Regulation 34 (1) (a) states that a Local Government must prepare financial statements monthly.

#### DETAIL

The information provided is obtained from the bank reconciliations carried out for Municipal Bank/Reserve Bank and Trust Bank to ensure all transactions have been accounted for.

#### LEVEL OF SIGNIFICANCE

This matter is considered to be of low significance, because the report is presented to Council for information purposes only.

#### CONSULTATION

NIL

#### LEGISLATION AND POLICY CONSIDERATIONS

Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

Section 3 – Finance 3.11 Risk Management Controls

Section 3 – Finance 3.4.3 Investment Policy – Delegated Authority

**FINANCIAL AND RESOURCES IMPLICATIONS**

As presented

**RISK MANAGEMENT CONSIDERATIONS**

As per Policy Section 3 – Finance 3.11 Risk Management Controls

**CONCLUSION**

The Shire of Morawa's financial position is as follows:-

**BANK BALANCES AS AT 30 September 2018**

<b>Account</b>	<b>2018</b>
Municipal Account #	\$477,056.16
Trust Account	\$15,981.76
Money Market at call (Reserve) Account	\$3,563,735.07
WA Treasury O/night Facility (Super Towns) Account	\$0.00
Reserve Term Deposit (Community Development)	\$500,000.00
Reserve Term Deposit (Future Funds 1)	\$800,000.00
Reserve Term Deposit (Future Funds 2)	\$800,000.00

**BANK RECONCILIATION BALANCES**

The Bank Reconciliation Balances for 30 September 2018 with a comparison for 30 September 2017 is as follows:

<b>Account</b>	<b>2017</b>	<b>2018</b>
Municipal Account #	\$167,803.40	\$438,804.87
Trust Account	\$15,980.75	\$20,260.25
Reserve Account	\$6,1889,649.74	\$5,663,735.07

**RESERVE ACCOUNT**

The Reserve Funds of \$5,663,375.07 as at 30 September 2018 were invested in:

- Bank of Western Australia \$3,563,735.07 in the Money Market at Call Account
- \$0 in the WA Treasury O/Night Facility

- Term Deposit (Future Funds 1) \$800,000.00
- Term Deposit (Future Funds 2) \$800,000.00
- Term Deposit (Community Development Fund) \$500,000.00

Breakdown for September 2018 with a comparison for September 2017 is as follows:

	<b>2017</b>	<b>2018</b>
Leave Reserve	\$281,918.75	\$210,060.64
Plant Reserve	\$908,034.05	\$1,019,439.14
Building Reserve	\$100,254.38	\$121,546.31
Economic Development Reserve	\$109,611.36	\$110,942.67
Community Development Reserve	\$1,189,469.01	\$1,224,664.57
Sewerage Reserve	\$216,906.37	\$219,540.87
Unspent Grants and Contributions Reserve	\$58,081.29	\$26,512.26
Business Units Reserve	\$82,189.50	\$103,262.90
Morawa Future Funds Reserve	\$2,122,575.23	\$2,177,667.45
Morawa Community Future Funds Reserve	\$88,280.53	\$127,108.20
Refuse Transfer Station Reserve	\$27.18	\$27.18
ST N/Midlands Solar Thermal Power	\$561,014.17	\$0.00
Aged Care Units Reserve - Units 6-9	\$9,156.55	\$9,267.96
S/Towns Revitalisation Reserve	\$176,993.93	\$00.00
Legal Fees Reserve	\$20,232.78	\$25,497.36
Road Reserve	\$142,042.86	\$143,768.08
Aged Care Units Reserve - Units 1-4	\$68,152.43	\$68,980.20
Aged Care Units Reserve – Unit 5	\$54,709.37	\$55,374.02
Swimming Pool Reserve	\$0.00	\$20,075.26
<b>TOTAL</b>	<b>\$6,189,649.74</b>	<b>\$5,663,735.07</b>

**TRANSFER OF FUNDS**

- *\$37,750.30 from ST Morawa Revitalisation Reserve to Municipal Fund being for Project Complete and final draw down. July 2018*
  - *\$10,770.42 Interest received for Term Deposits (Future Funds 1 & 2) matured 17 September 2018 – reinvested in Future Funds 1 & 2 in Money Market at Call Account*
  - *\$3,365.75 Interest received for Term Deposit (Community Development Fund) matured 17 September 2018 – reinvested in Community Development Fund Money Market at Call Account*
- 
- **Investment Transfers**
  - *\$800,000.00 from Future Funds to Term Deposit Future Funds1 for 150 days @ 2.65% interest – Matures 14 February 2019*
  - *\$800,000.00 from Future Funds to Term Deposit Future Funds2 for 150 days @ 2.65% interest – Matures 14 February 2019*
  - *\$500,000.00 from Community Development Fund for 150 days @ 2.65% interest – Matures 14 February 2019*

**ATTACHMENTS**

Nil

**11.2.2 Accounts Due for Payment – September 2018**

**Author:** Senior Finance Officer

**Authorising Officer:** Executive Manager Corporate & Community Services

**Disclosure of Interest:** The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

**181004 OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION**

**Moved:** Cr Agar

**Seconded:** Cr Collins

That Council endorses the list of accounts paid by the Chief Executive Officer under delegated authority, represented by:

- **Municipal EFT Payment Numbers EFT11099 to EFT11225 inclusive, amounting to \$450,192.41**
- **Municipal Cheque Payments Numbered 11875 to 11886 amounting to \$45,663.15**
- **Municipal Direct Debit Payments Numbers DD6247.1 to DD6281.3 amounting to \$18,647.05**
- **Payroll for September 2018**  
05/09/2018 - \$ 47,516.26  
19/09/2018 - \$ 52,826.88
- **Credit Card Payment September 2018**  
\$2,869.99

***CARRIED 5/0***

**PURPOSE**

A list of accounts is attached for all payments made for the month of September 2018

**DETAIL**

Local Government (Financial Management) Regulations 1996 – Reg 13

The local government has delegated to the CEO the exercise of power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to prepare each month showing for each account paid since the last such list was prepared.

**LEVEL OF SIGNIFICANCE**

This matter is considered to be of low significance, because the report is presented to Council for information purposes only.

**CONSULTATION**

Nil

**LEGISLATION AND POLICY CONSIDERATIONS**

Local Government (Financial Management) Regulations 1996 – Reg 13

Section 3 – Finance 3.6 Use of Corporate Credit Cards Policy

**FINANCIAL AND RESOURCES IMPLICATIONS**

As per Attachment 1

**RISK MANAGEMENT CONSIDERATIONS**

As per Policy Section 3 – Finance 3.11 Risk Management Controls

**CONCLUSION**

Nil

**ATTACHMENTS**

Attachment 1 - 11.2.2a List of accounts due and submitted

**11.2.3 Monthly Financial Statements – September 2018**

**Author:** Senior Finance Officer

**Authorising Officer:** Executive Manager Corporate & Community Services

**Disclosure of Interest:** The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

**181005 OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION**

**Moved:** Cr Collins

**Seconded:** Cr Katona

**That Council receive the Statement of Financial Activity for the period ending the 30 September 2018.**

***CARRIED 5/0***

**PURPOSE**

Local Government (Financial Management) Regulation 34(1) (a) states that a Local Government must prepare financial statements monthly.

**DETAIL**

As per the Financial Management Regulation 34 each local government is to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget under regulation 22 (1) (d), for that month with the following detail:

- The annual budget estimates;
- The operating revenue, operating income and all other income and expenses;
- Any significant variations between year to date income and expenditure and the relevant budget provisions to the end of the reporting period;
- Identify and significant areas where activities are not in accordance with budget estimates for the relevant reporting period;
- Provide likely financial projections to 30 June for those highlighted significant variations and their effect on the end of year result;
- Include an operating statement; and
- Any other required supporting notes.

**LEVEL OF SIGNIFICANCE**

This matter is considered to be of low significance, because the report is presented to Council for information purposes only.



**CONSULTATION**

Nil

**LEGISLATION AND POLICY CONSIDERATIONS**

Local Government (Financial Management) Regulations 1996

**FINANCIAL AND RESOURCES IMPLICATIONS**

As presented

**RISK MANAGEMENT CONSIDERATIONS**

Nil

**CONCLUSION**

The actual opening figures contained in the report are subject to final audit and could possibly change following the annual audit which will be undertaken by the end of November. The final accounts will be confirmed by the auditors and presented to Council as part of the annual financial report for 2017/2018.

**ATTACHMENTS**

Attachment 1 – 7.2.2.3a September Monthly Financial Activity Report

A copy of the schedules are available if required.

## 11.3 Reports from the Executive Manager Development & Administration

### 11.3.1 Amendment to RAV Network Rating

**Author:** Executive Manager Development & Administration

**Authorising Officer:** Chief Executive Officer

**Disclosure of Interest:** The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

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#### 181006 OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION

**Moved:** Cr Stokes

**Seconded:** Cr Collins

**That Council:**

1. Supports the application from Frankland Logistics Pty Ltd to amend the RAV ratings of Swanson Road, Stephens Road, Jenkins Road and Newnham Road to RAV Network 4
2. That Main Roads be notified of the resolution of Council.

**CARRIED 5/0**

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#### PURPOSE

Council to consider an application from Frankland Logistics Pty Ltd to amend RAV network rating for four roads in the Shire of Morawa – *Attachment 1*.

#### DETAIL

The four roads subject to the application are Swanson Road, Jenkins Road, Stephens Road and Newnham Road – *Attachment 2*.

Of these roads, Swanson and Stephens Roads are classified as RAV Network 2 and Jenkins and Newnham Roads do not currently have a RAV Network category. All other roads listed in the application do not require a change to their rating as the application is for RAV Category 4 vehicles to use the roads.

#### **RAV - Restricted Access Vehicle**

*A vehicle is classed as a Restricted Access Vehicle (RAV) if that vehicle alone or together with any load, exceeds one or more of the following limits:*

- mass limit prescribed in [Part 3 of the Road Traffic \(Vehicle\) Regulations 2014](#); or
- one of the following dimension limits:

- a width of 2.5 metres;
- a height of 4.3 metres;
- a length of 12.5 metres in the case of a motor vehicle that is not part of a combination;
- a gross mass of 42.5 tonne
- a length of 19 metres in the case of a combination; or
- any other dimension specified in the: [Road Traffic \(Vehicles\) Regulations 2014](#).

RAVs must only operate on roads approved by Main Roads, under either an order or permit. The RAV description and configuration of a RAV Category 4 Vehicle is illustrated below:



The widths of the carriageways with the exception of Nanekine Road is generally less than required for Network 4 combinations. Accordingly Main Roads will be likely to apply the following operating conditions due to the road widths:

#### Operating Conditions

Main Roads will apply the operating conditions below, as a condition of permit, to very low traffic volume roads when the road's width does not meet the minimum requirements in Appendix A.

These and other similar operating conditions may be applied to the assessment of other roads.

1. When travelling at night, the RAV must travel at a maximum speed of 40km/h and display an amber flashing warning light on the prime mover.
2. No operation on unsealed road segment when visibly wet, without road owner's approval.
3. Headlights must be switched on at all times.
4. Speed restrictions. \*
5. Direct radio contact must be maintained with other RAVs to establish their position on or near the road (suggested UHF Ch 40).
6. For a single lane road, the road must not be entered until the driver has established via radio contact that there is no other RAV on the road travelling in the oncoming direction.
7. Operation is not permitted while the school bus is operating on the road. Operators must contact the relevant schools directly and obtain school bus timetables; or where direct contact can be made with the school bus driver, operation is permitted once the school bus driver confirms all school drop-offs/ pick-ups have been completed on the road.
8. Current written support from the road asset owner, endorsing use of the road, must be obtained, carried in the vehicle and produced upon request.

These conditions are applied in the Prime Mover, Trailer Combinations and Truck, Trailer Combinations Operating Conditions. The applicable roads must be clearly identified as either a "Type A" Low Volume Road or a "Type B" Low Volume Road or appropriate conditions listed separately as a road condition.

\*40 km/h or 60 km/h as determined from Appendix B.

#### LEVEL OF SIGNIFICANCE

Possible increased financial risks associated with deterioration of assets and safety issues for road users.

## **CONSULTATION**

Main Roads WA

## **LEGISLATION AND POLICY CONSIDERATIONS**

Road Traffic Act 2012

## **FINANCIAL AND RESOURCES IMPLICATIONS**

Potential increased costs for asset maintenance and upgrades.

## **RISK MANAGEMENT CONSIDERATIONS**

Possible increased risk to road users.

## **CONCLUSION**

That Council support the application.

## **ATTACHMENTS**

*Attachment 1* - 11.3.1a Application

*Attachment 2* - 11.3.1b Map of RAV Route

**11.3.2 Recreation Planning – Netball Courts**

**Author:** Executive Manager Development and Administration

**Authorising Officer:** Chief Executive Officer

**Disclosure of Interest:** The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

**181007 OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION****Moved: Cr Collins****Seconded: Cr Stokes**

**That with regard to the Netball Courts Replacement Project, Council:**

- 1. Resolves to progress the works as a Netball Courts Replacement Project only.**
- 2. Resolve that no 'Terms of Reference' will be required to undertake the Netball Court Replacement Project.**
- 3. Direct the CEO to prepare applications for grant funding to support the Netball Courts Replacement Project.**

**CARRIED 5/0****PURPOSE**

To determine the way forward with regard to meeting the future recreational needs of the Morawa community.

**DETAIL**

At the June 2018 Ordinary Meeting of Council the following resolution was passed with regard to the need for new netball courts on Morawa:

**COUNCIL RESOLUTION**

1806010                      *Moved:*        Cr Collins  
                                    *Seconded:*   Cr Stokes

*That in respect of the Morawa Netball Courts, Council resolve to direct the CEO to:*

- 1. Work with the Morawa Netball Club on the implementation of option 5, development of a swale drain interim solution.*
- 2. Form a working group with the Morawa Netball Club and other sporting clubs at the site to develop a term of reference for the planning of new court infrastructure at the Morawa Oval*

*and report back to Council with a draft Terms of Reference for adoption.*  
*CARRIED 6/0*

As part of the 2018/19 budget provision has been made for Sport/Rec Master Plan – Netball - \$25,000.

The intention of the provision for planning was to carry out planning for the netball courts and for the sports ground overall; the netball courts being part of a larger picture looking towards the future needs of the community.

The need to eventually upgrade and replace existing facilities and surfaces was identified in the Morawa Sport and Recreation Master Plan adopted by Council in April 2011.

An initial meeting of sporting clubs to discuss a 'Terms of Reference' - *Attachment 1* - for the court project was held 18 September 2018. Clubs that attended were asked to provide feedback on the 'Terms of Reference' for the court project and the future of the sports ground. The Tennis Club was the only organisation to provide feedback.

Following the CEO Briefing Forum on 9 October 2018, and the feedback received, it is recommended that a 'Terms of Reference' is not required for what will be a replacement project.

### ***Funding – Sport and Recreation***

Development of an overall master plan and the eventual colocation of facilities is considered to be something that the Department of Local Government, Sport and Cultural Industries recognises as being a priority when allocating Community Sporting and Recreation Facilities Fund (CSRFF) funding for projects. The guidelines for the 2019-2020 funding round state the following:

*“Priority will be given to projects that lead to facility sharing and rationalisation. Multipurpose facilities reduce infrastructure required to meet similar needs and increase sustainability.”*

This is the same for other programs such as the Community Sport Infrastructure Grant Program, which promotes the theme of Community Sporting Hubs.

Shire administration will investigate and apply for all funding opportunities to support this project.

### ***Options***

The following options are proposed for consideration:

#### **1. Direct Replacement of 2 Netball Courts**

This option provides a straight forward like-for-like replacement of the netball courts and will require a new location for the netball courts to be confirmed. Of all the options this is the simplest to manage and deliver. The only downside to this option is that it may not be seen as providing consideration to future sustainability when measured against the CSRFF criteria.

## 2. Development of a 3 Court Multi-use Facility

This option considers the development of one netball, one basketball and one dual use court. With this configuration it will allow for a dual use of the courts across the winter and summer seasons. It also has the potential to rationalise the current basketball courts in the future allowing the Shire to downsize its asset portfolio and in kind improve its Asset Renewal Ratio. This option also shows consideration being given to the future sustainability which is in line with the CSRFF grant.

## 3. Master Plan – Stage 1 Netball Courts

As with Option 2 this option is a larger scale consideration to the future functionality and potential of the Oval Sports Precinct. Planning for the future of sporting infrastructure at this time would also give further consideration to the Morawa Sport and Recreation Master Plan, developed and endorsed by Council in 2011. This option would require more resourcing and time than the other options, but has the potential to set Morawa on a more sustainable infrastructure program over future years.

The preferred option is Option 1.

## **LEVEL OF SIGNIFICANCE**

Having a master plan in place will provide direction for future upgrades.

## **CONSULTATION**

- Council
- Chief Executive Officer
- Senior Management Team

## **LEGISLATION AND POLICY CONSIDERATIONS**

Shire of Morawa Strategic Community Plan

3.5 Improved and well maintained community, recreational and civic infrastructure.

## **FINANCIAL AND RESOURCES IMPLICATIONS**

Budget provision for planning is available (\$25,000). Future budget consideration will be required to support the grant process and the construction phase.

## **RISK MANAGEMENT CONSIDERATIONS**

Planning for future infrastructure reduces financial risk and risks from substandard buildings and facilities.

## **CONCLUSION**

Following the CEO Briefing Forum on 9 October 2018, and the feedback received, it was identified that Option 1 was the preferred option and that a 'Terms of Reference' is not required for what will be a replacement project.

**ATTACHMENTS**

*Attachment 1 - 11.3.2a Morawa Recreation Workgroup – Terms of Reference*



**11.3.3 Local Laws – Undertakings to JSCDL**

**Author:** Niel Mitchell, Consultant

**Authorising Officer:** Chief Executive Officer

**Disclosure of Interest:** The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

**181008 OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION**

**Moved:** Cr Agar

**Seconded:** Cr Collins

That the following undertakings be given to the Joint Standing Committee on Delegated Legislation:

**Bush Fire Brigades Local Law 2018**

The Council of the Shire of Morawa undertakes to the Joint Standing Committee on Delegated Legislation that the Shire will when the Local Law is next amended, amend clause 3.5(e) to refer to 'Form 12 of the *Bush Fires Regulations 1954*'.

**Extractive Industries Local Law 2018**

The Council of the Shire of Morawa undertakes to the Joint Standing Committee on Delegated Legislation that the Shire will:

**1. When the Local Law is next amended:**

- a) amend clause 3.2(2)(f) to delete the reference to clause 3.1(3).
- b) amend clause 3.2(2)(j) to replace the reference to '*regulation 5 of the Environmental Protection (Clearing of Native Vegetation) Regulations 2004* with '*section 51C(a) of the Environmental Protection Act 1986*'.
- c) amend clause 4.1(b) to replace the reference to 'subclauses 3.2(l) and (2)' with 'clause 3.2'.
- d) amend clause 4.6(6) to insert the words '*or refuses to renew*' after the word '*renews*'.
- e) amend clause 4.7(6) to insert the words '*, or refuses to approve,*' after the word '*approves*'.
- f) amend clause 4.8(4) to insert the words '*, or refuses to approve,*' after the word '*approves*'.
- g) Make all necessary consequential amendments.

**2. Until the Local Law is amended in accordance with undertaking 1:**

- a) Not enforce the Local Law in a manner contrary to undertaking 1.

- b) Where the Local Law is made publicly available, whether in hard copy or electronic form (including on the Shire's website), ensure that it is accompanied by a copy of these undertakings.

### **Fencing Local Law 2018**

The Council of the Shire of Morawa undertakes to the Joint Standing Committee on Delegated Legislation that the Shire will:

1. Within 6 months, amend the Local Law to:
  - a) include a definition of 'secondary setback area'.
  - b) amend clause 5.2(3)(b) to replace '3m' with '3000mm'.
  - c) amend clause 7.1 to replace the words '*Where an authorised person exercises a discretion pursuant to this local law*' with '*Where the local government or an authorised person makes a decision whether to grant, renew, vary or cancel any licence, permit, approval or other means of authorisation under this local law*'.
  - d) amend clause 8.3 to additionally provide that '*an offence against a clause specified in Schedule 4 is a prescribed offence for the purposes of section 9.16(I) of the Act*'.
  - e) Make all necessary consequential amendments.
2. Until the Local Law is amended in accordance with undertaking 1:
  - a) Not enforce the Local Law in a manner contrary to undertaking 1.
  - b) Where the Local Law is made publicly available, whether in hard copy or electronic form (including on the Shire's website), ensure that it is accompanied by a copy of these undertakings.

**ABSOLUTE MAJORITY VOTE REQUIRED**

---

### **PURPOSE**

To consider giving an undertaking to the Joint Standing Committee on Delegated Legislation to amend several local laws.

### **DETAIL**

Legislation requires that local laws are presented to Parliament for review, at which time they may be disallowed by the Parliament.

The Interpretation Act 1984 s.42 specifies the authority of each House of Parliament to review local laws and to pass a resolution to disallow.

The Joint Standing Committee on Delegated Legislation (JSCDL) has delegated power from Parliament to review local laws etc, and make a recommendation for disallowance if considered

appropriate – *Attachment 1*. The JSCDL will only review local laws after they have been published in the Government Gazette.

The role of the Committee is to review all legislation, regulations, local laws etc on behalf of Parliament, made by government agencies and local government. As part of their role, they may seek to put in place an undertaking with the relevant authority to amend the delegated legislation, rather than disallowing it entirely. The undertaking is of two parts:

1. A commitment to amend the local law within a specified time, or the timeframe may not be specified; and
2. That the local law provisions that are to be amended will not be used until the amendment is made.

An undertaking is not sought if the matter is considered to be core to the local law and fatal to its operation, but may be requested where the purpose of the local law is able to continue reasonably intact.

Accordingly, the local laws remain in place, including the provisions considered by the JSCDL to be requiring amendment. To amend these provisions requires an amendment local law to be made, following the procedures set out by the Local Government Act s3.12. The undertaking commits Council to not using the identified provisions until amended.

The JSCDL advises that the correspondence is confidential and privileged. Should the contents of the letters need to be discussed, the meeting should be closed to the public.

The JSCDL does not propose to present a Notice of Disallowance of the local laws to as Council is requested to provide the undertakings proposed in the recommendation.

Time requirements for amendment imposed by the JSCDL:

- Bush Fire Brigades Local Law 2018 – None
- Extractive Industries Local Law 2018 – None
- Fencing Local Law 2018 – within 6 months

Reasons for the requested undertakings have been provided by the JSCDL In confidential correspondence.

It is considered that the effects of the requested changes will be:

1. Bush Fire Brigades Local Law  
The amendment will clarify which of the 2 regulations under the Act is referred to, as one deals with general matters, and the other with infringements.
2. Extractive industries Local Law
  - a) To remove requirement for applicant to certify matters under local government control
  - b) Impose a broader requirement for compliance with clearing approvals

- c) Impose a broader requirement before an extractive industry permit is considered
- d) To include wording not in the WALGA model Local Law

3. Fencing Local Law

- a) To clarify secondary setback provisions included to provide for rear laneways and side roads
- b) Amend a measurement to use terms consistent with the rest of the local law
- c) To extend and be more specific about the requirements on the local government where a discretionary decision is made
- d) To expand the right a person to seek a review of the decision, extending the wording of the WALGA model.

## **LEVEL OF SIGNIFICANCE**

High significance as the Local Laws provide guidance to the Shire administration on the management on the following important areas:

- a) Bush Fire Brigades Local Law 2018
- b) Extractive Industries Local Law 2018
- c) Fencing Local Law 2018

## **CONSULTATION**

- Joint Standing Committee on Delegated Legislation
- Chief Executive Officer
- Executive Manager Development and Administration

## **LEGISLATION AND POLICY CONSIDERATIONS**

Interpretations Act 1984 –

- s.42(2) – after publication in the Government Gazette, Parliament may disallow within 14 sitting days of receipt

## **FINANCIAL AND RESOURCES IMPLICATIONS**

Cost of Statewide and local public notice

## **RISK MANAGEMENT CONSIDERATIONS**

Interpretations Act 1984 –

- s.42(2) – after publication in the Government Gazette, Parliament may disallow within 14 sitting days of receipt

**CONCLUSION**

In their advice the JSCDL requested that the undertakings be provided by 26 October 2018, should Council agree to give them.

The JSCDL require that the undertaking be confirmed with them by a letter signed by the President.

**ATTACHMENTS**

*Attachment 1* - 11.3.3a Joint Standing Committee on Delegated Legislation - Comments on Local Laws Submitted

<b>Item 12     Reports of Committees</b>
--

Nil

<b>Item 13     Motions of Which Previous Notice Has Been Given</b>
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Nil

<b>Item 14     New Business of an Urgent Nature</b>
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Nil

<b>Item 15     Matters for Which the Meeting May Be Closed (Confidential Items)</b>
---

**15 Closure of the Meeting to the Public**

**Author:** Chief Executive Officer

**Authorising Officer:** Chief Executive Officer

**Disclosure of Interest:** The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

**181009 OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION**

**Moved:** Cr Stokes      Cr Collins

That Council closes the meeting to the public under section 5.23 (2) c) of the *Local Government Act 1995* and the *Shire of Morawa Standing Orders Local Law 2011 s 6.2 (2)* so that it can consider a matter regarding repairs to the swimming pool.

**CARRIED 5/0**

**PURPOSE**

This item seeks Council's approval under s5.23 (2) (c) of the *Local Government Act 1995* to move into camera or closed session to consider a matter regarding the swimming pool repairs.

**DETAIL**

In item 15.1 Council will be presented with a recommendation for dealing with the swimming pool repairs.

**LEVEL OF SIGNIFICANCE**

High – Confidential Item

**CONSULTATION**

Nil

**LEGISLATION AND POLICY CONSIDERATIONS*****Local Government Act 1995***

Under section 5.23 (2) of the *Local Government Act 1995*, part of a council meeting may be closed, if the meeting deals with any of the following:

(a) a matter affecting an employee or employees;

- (b) the personal affairs of any person;
- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;
- (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;
- (e) a matter that if disclosed, would reveal —
  - (i) a trade secret;
  - (ii) information that has a commercial value to a person;
  - (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government;
- (f) a matter that if disclosed, could be reasonably expected to —
  - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;
  - (ii) endanger the security of the local government's property;
  - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;
- (g) information which is the subject of a direction given under section 23(1a) of the *Parliamentary Commissioner Act 1971*; and
- (h) such other matters as may be prescribed.

### **Shire of Morawa Standing Orders Local Law 2011**

The key parts include:

- 6.2 (1) The CEO may recommend that part of the meeting is closed.
- 6.2 (2) The Council may decide to close a meeting or part of a meeting.
- 6.2 (3) The presiding member is to direct everyone to leave the meeting except, members, the CEO and any officer specified.
- 6.2 (5) Clause 8.9 (re speaking twice)
- 6.2 (7) The presiding member is to ensure any resolution of the Council made while the meeting was closed is to read out including a vote of a member.

### **FINANCIAL AND RESOURCES IMPLICATIONS**

Nil

### **RISK MANAGEMENT CONSIDERATIONS**

Nil

### **CONCLUSION**

The meeting be closed to the public

### **ATTACHMENTS**

Nil

*Carol Penn and Daniel James left the meeting at 6:02pm*



---

**181010 COUNCIL RESOLUTION**

**Moved: Cr Collins Cr Stokes**

**That Standing Orders be suspended.**

***CARRIED 5/0***

---

*Standing Orders were suspended at 6:03pm.*

---

**181011 COUNCIL RESOLUTION**

**Moved: Cr Agar Cr Collins**

**That Standing Orders be resumed.**

***CARRIED 5/0***

---

*Standing Orders were resumed at 6:14pm.*

---

**15.1 Swimming Pool Dive Bowl Repairs – Confidential Item**

**Author:** Executive Manager Development and Administration  
**Authorising Officer:** Chief Executive Officer (CEO)  
**Disclosure of Interest:** The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

**181012 OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION**

**Moved:** Cr Stokes Cr Agar

That with regards to the repair works required at the Morawa Swimming Pool, Council:

1. Authorise the exemption of Shire of Morawa Purchasing Policy 3.7 s5.3 relating to the number of quotations required, due to the unique nature of the work.
2. Resolve to accept the recommendation of LGIS as to the preferred contractor to undertake repair works as per the scope of work prepared on behalf of LGIS.
3. Authorise the CEO to act on the recommendation of LGIS.
4. Delegates to the CEO the authority to enter into contracts on behalf of Council in respect of the repair works.
5. Approve a budget variation for the works, with savings to offset the cost being identified in the 6 month budget review process.
6. Authorise the CEO to seek identified reimbursements from LGIS for the pool repair project.
7. Reopen the meeting to the public.

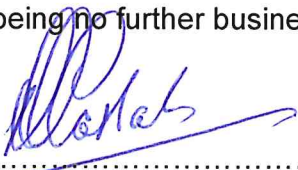
**CARRIED BY ABSOLUTE MAJORITY 5/0**

**Item 16 Closure****16.1 Date of Next Meeting**

The next ordinary meeting of Council will be held on Thursday, 15 November 2018 commencing at 5.30pm.

**16.2 Closure**

There being no further business, the Deputy President declared the meeting closed at 6:15pm.



..... Presiding Person



# **ATTACHMENTS**

## **ORDINARY MEETING OF COUNCIL**

held on

**Thursday, 18 October 2018**

**at 5.30pm**



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# MORAWA

AUGUST 2018



# MORAWA MOUNTAIN BIKE OPPORTUNITY REPORT

Prepared by Common Ground Trails Pty Ltd for the Shire of Morawa

## Acknowledgements:

The authors of the Morawa Mountain Bike Opportunity Report acknowledge the Traditional Custodians of the land on which this report is focused, the Widi people. The authors recognise their continuing connection to land, water and community. We pay respects to Elders past, present and emerging.

## Photography:

Aaron McCreath and David Wilcox

## Disclaimer:

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While all due care and consideration has been undertaken in the preparation of this document, Common Ground Trails Pty Ltd advise that all recommendations, actions and information provided in this document is based upon research as referenced in this document.

Common Ground Trails Pty Ltd and its employees are not qualified to provide legal, medical or financial advice. Accordingly, detailed information in this regard will require additional professional consultation in order to adequately manage and maintain the facilities and reduce risk.







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In early 2018 the CEO of the Shire of Morawa, Chris Linnell, approached Common Ground Trails to discuss the possibility of a Koolanooka Hill Trails Project in the Shire. It was recognised that the area encompassed in Koolanooka Hills had high potential for trail development.

On Wednesday 28th March 2018, David Wilcox, Director of Common Ground Trails, visited the proposed site with Chris Linnell. A walk through the site and surrounding area was carried out in warm weather with clear skies.

It is anticipated that the outcome of this report will engage support for carrying out further work. The next stage is to engage a suitable qualified consultant to develop a Master Plan for site appropriate mountain bike trails at Koolanooka Hills and surrounds, and associated infrastructure. This report will outline the current perceived opportunities, need and benefits of trails in the assessment area, and then outline the next steps to bring trails in the Morawa Shire from concept stage through to fruition.

## BACKGROUND

"The purpose of the Midwest Outdoor recreation strategy is to lead the development of outdoor recreation opportunities in the Midwest region, harness local resources and collaborate with multiple sectors to develop outdoor recreation to achieve local social, economic, education, environmental and health benefits." (Midwest Outdoor Recreation Strategy 2018-2021)

There is a global conversation happening presently about the benefits of introducing trails to towns that have waning or obsolete industries. Many small towns globally have embraced trails and are creating a thriving existence from focusing on providing the key requirements for a successful trail town. The aspired outcomes of the Midwest Outdoor Recreation Strategy are all achievable through introduction of mountain biking facilities in the Shire of Morawa.

Morawa has a significant mining history being the original site in which the first iron ore was mined and exported from Australia. The first deposits were discovered in 1961 and exploration drilling commenced in the November of that year. The Shire has had ongoing support from mining corporations but is interested in creating a new revenue stream from local land use, by creating high quality trails.

# MOUNTAIN



## WHAT IS MOUNTAIN BIKING?

Mountain biking styles are diverse, but principally involve cycling off-road on a variety of unsealed surfaces, typically through a natural setting.

Although mountain biking can be undertaken in wide open spaces, it usually involves manoeuvring through specifically designed trails which encounter obstacles such as trees, rocks, man-made structures and other technical trail features. To allow riding in these conditions mountain bikes are robust and typically have wide tyres, suspension and an upright riding position.

Mountain biking is a great way to experience the outdoors and connect with the landscape, and people of all ages and abilities participate in the activity. Mountain biking is usually highly accessible and can deliver significant environmental, social, health, cultural and economic benefits.

Mountain biking is engaged in competitively (including as an Olympic sport) and has various styles of racing, some of which have world championships managed by the Union Cycliste Internationale (UCI).

Mountain biking is considered an adventure recreation, although not all riding opportunities fit into this description. It is a relatively new activity that is experiencing rapid growth in popularity throughout the world.

## WHO ARE MOUNTAIN BIKERS?

Mountain bikers are often misrepresented in the wider community as the younger adrenalin junky stereotype. However, there have been numerous studies into the demographics and profile of typical mountain bikers, which dispel this illusion.

From an economic and tourism perspective, mountain bikers are typically high yield, and willing to travel domestically and internationally to experience new trails and participate in events. Mountain bikers also make a significant volunteer contribution to trail care. Recent market research suggests that mountain bikers are:

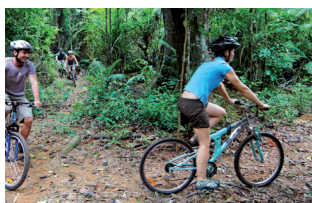
- Mostly male (however women are a rapidly increasing market segment)
- Between the ages of 25-44
- Relatively affluent with high household incomes
- Generally, well educated
- Participate frequently and over the long term
- When travelling for mountain biking, the average stay at each location 3 to 5 days, and the average spend per day is between \$60 and \$100 (accommodation, food, recreation, excluding travel cost to get to a destination) (Pinkbike, 2016).

Mountain bike trails are enjoyed by a diverse range of user types, who have varying motivators, needs and expectations.

The profiles opposite provide a brief overview of the various user types, the experience they seek and their market potential.



## TYPES OF MOUNTAIN BIKERS



### LEISURE: THE GENERAL CYCLIST

Leisure riders are general cyclists of all ages and abilities and potentially represent the largest market. They ride infrequently, have limited skills and prefer very accessible routes close to home, or trail centres. They are likely to try mountain biking whilst on holidays.



### ENTHUSIAST: THE RECREATIONAL RIDER

Enthusiasts are recreational mountain bikers with moderate skills and variable fitness, and ride weekly. They are the existing market majority, prefer trails with good trail signs and seek technical trails. They are most likely to take short breaks to different areas.



### INCLUSIVE: THE ADAPTIVE MOUNTAIN BIKER

Mountain bikers with mobility challenges seek a variety of experiences and classifications. They require modified or specialised riding equipment to participate, such as hand cycles.



### INDEPENDENT: THE ADVENTURER

Independent riders are skilled outdoor enthusiasts who ride once a week and are technically proficient with a good level of fitness. They are capable of planning their own rides and ride a very wide variety of trail classifications. Independent riders seek more remote trails, and adventure is more important than technical challenge.



### GRAVITY: THE ADRENALINE SEEKER

Gravity riders are highly skilled technical riders who seek very challenging trails, ride at least once a week and are often members of clubs. They require purpose built trails often with an uplift facility, which are repeatedly used in a concentrated manner. They seek specific trails with the highest classifications.



### SPORT: THE RACER

Sport riders are competitive mountain bikers, who ride regular routes multiple times a week. They are generally members of mountain bike clubs. They are willing to seek less accessible trails, have a high fitness level and are technically proficient.

## BENEFITS OF MOUNTAIN BIKING

Sustainable mountain biking development can deliver environmental, social and economic benefits to individuals and communities. There are numerous opportunities for the Shire of Morawa to leverage these benefits for the broader community.

### Economic Benefits

Broadly, mountain biking can provide the following economic benefits:

- Increase visitation and extend length of stay in regional communities.
- Spend in regional communities.
- Economic diversification in towns experiencing decline in traditional industries and population.
- Decrease costs associated with adverse health impacts.

Mountain biking tourism is a growing trend and acts as a catalyst for economic development. People travel to various destinations around the world to experience mountain biking (Research and Markets, 2017).

In recent years, Western Australia has experienced significant economic downturn, following high employment growth during the commodity boom. The reliance in parts of regional Western Australia on export-led mining and subsequent market downturn has had adverse impacts on unemployment rates and house prices.

Considered investment in mountain biking trails and facilities can have significant return on investment in the form of regional economic development, as well as decreased costs associated with physical and mental health issues.

The following case study (overleaf) on Blue Derby demonstrates these economic opportunities, which have the potential to provide similar benefits in regional Western Australia, where there is significant opportunity to develop mountain biking.

### Social and Health Benefits

Broadly, mountain biking can provide the following social and health benefits:

- Opportunities to socialise with friends and family.
- Engagement in the community.
- Increased participation in healthy outdoors activity.

Increased self-efficacy, risk evaluation and problem solving in children.

Worldwide, children are spending much less time outdoors and engaged in unstructured play compared to indoor time or screen time (P.Starling, 2011).

Physical inactivity, obesity, cardiovascular disease and diabetes all significantly contribute to chronic diseases and reduced life expectancy in Australia. Over 63% of Australian adults over the age of 18 years are overweight and over 27% are classified as obese. Rates of over overweight and obesity are found to vary by remoteness. Over 68% of adults living in remote areas are obese. (Australian Bureau of Statistics, 2014–15)

The importance of regular physical activity to the health and wellbeing of adults, and in prevention of chronic diseases, is well established. Australia's Physical Activity & Sedentary Behaviour Guidelines (Australian Department of Health, 2012) for Adults (18–64 years) recommend accumulating at least 2.5 hours of moderate intensity physical activity each week. The Guidelines for Children aged 5–12 years recommend at least 60 minutes of moderate to vigorous intensity physical activity daily.

Numerous community surveys carried out across the South West of Western Australia and Queensland have identified the most common reasons for participating in mountain biking were mental health benefits, improving general health and wellbeing, fitness and social interactions.

Increased participation by children and adults in mountain biking has the potential to reduce the risk of physical and mental health problems adversely affecting Western Australians.

There is an opportunity to create a trail network in the Morawa Shire that will allow for participation times well exceeding the recommended weekly guidelines for physical activity.

## The Rise of Blue Derby

Blue Derby in Tasmania is a case study for the success of mountain bike tourism in achieving economic benefits for local communities. The Tasmanian Cycle Tourism Strategy aims to establish Tasmania as the cycle tourism capital of Australia, and is backed by a \$6 million fund.

After suffering a decline in traditional mining and forestry industries, the rural township of Derby has been revitalised by the investment in more than 80km of purpose built mountain bike trails. Offering a range of experiences through pristine bushland on the town's doorstep, the 'Blue Derby' mountain bike tourism destination is widely regarded as the mountain bike capital of Australia, its closest rivals located across the ditch in New Zealand. In 2017, the Blue Derby trails were voted by professional mountain bikers as the best in the Enduro World Series (EWS) competition. This was the first time a stage of the EWS was held in Australia.

The \$3.1 million, 80km network is reportedly attracting more than 30,000 visitors every year, who spend four to five nights in Derby then another five nights elsewhere in Tasmania. The return on investment has been estimated at \$30 million per year. A \$2.5 million Federal Government grant enabled the project, aiming to develop a new industry to help the region recover from the collapse of the forestry industry.

Further investment is planned for Stage 2, a 66km network south of St Helens, including an iconic Bay of Fires Descent Trail.

The township of Derby has largely embraced the opportunities provided by mountain biking, with the development of new food and beverage outlets, accommodation and bike stores.

Programs have been established to provide local disengaged youth the opportunity to experience mountain biking in Blue Derby. The experiences have been transformative for young people in St Helens, who have limited alternative options for

recreation. The programs provide them with an appreciation of the natural environment, personal health and wellbeing benefits, as well as career options in adventure guiding, mountain bike maintenance and tour guiding.

While there has been immense success in terms of economic longevity of the town, some local residents have expressed their concerns and fears that the new mountain biking culture has displaced the more traditional values of the town and its people. The case has highlighted the importance of community engagement and consultation in the development process, to ensure old and new industries can co-exist harmoniously.

Building on the success of Blue Derby, Stage 1 of the \$4.1 million, 100km+, Wild Mersey Mountain Bike Development in the North West of Tasmania, catering for more beginner and family experiences, commenced construction in 2018. The North West is predicted to attract over 138,000 new visitors, and create 51 full time jobs, contributing \$6.88 million to the economy.

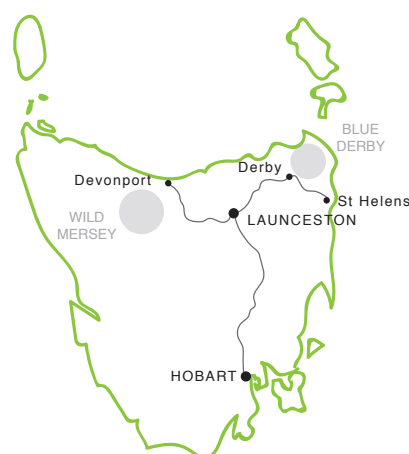


Table 1 Planning and Development timeline

Partners	Planning	Funding
Multiple State Government Departments	2002 – Trails Tasmania Strategy	2013 – \$2.45 million funding towards mountain bike trails in North East Tasmania – Australian Government's Regional Development Australia Fund.
	2004 – Northern Tasmania Regional Recreation Trails Strategy	
	2005 – Mountain Biking in Tasmania: A summary of current trends and future opportunities	
Multiple Local Government Agencies	2005 – Cycling Tourism in Great Western Tiers	\$550k investment from other project partners.
	2007 – IMBA Hollybank Concept Plan	
	2008 – Mountain Bike Tourism – Market Profile for Tasmania	
Private sector	2009 – Tasmania Mountain Bike Plan	2017 – Funding for Blue Derby Stage 2 announced. \$2.5M Federal Government, \$600k Local Government
	2009 – Tasmania Mountain Bike Marketing Strategy	
	2011 – Mountain Bike Tourism Potential in Northern Tasmania	
Mountain Bike community	2012 – North East Tasmania Trail Development Region Planning	2017 – \$6 million for cycle tourism in Tasmania – Department of State Growth
	2012 – North Eastern Mountain Bike Development Project Discussion Paper	
	2013 – Potential for Mountain Biking in North Eastern Tasmania	
Event promoters	2013 – Hollybank Mountain Bike Facility Master Plan	2018 – Funding for Wild Mersey Stage 1 announced: \$300k Federal Government, \$600k State Government, \$200k Local Governments
	2013 – Blue Derby Concept Design	
	2013 – North Eastern MTB Development Business Case	
Local business	2015 – Opening of Blue Derby Stage 1	2018 – Labour Government commitment to \$4 million statewide Tracks and Trails Community Grants Program over three years
	2016 – Opening of Blue Tier descending trail, Derby	
	2016 – Planning and Economic Modelling, Blue Derby Stage 2	
	2017 – Tasmanian Government Cycle Tourism Strategy	
	2018 – Wild Mersey Mountain Bike Trails Development	



# TRAIL





A trail model defines how a mountain bike facility can be developed and applied to a population centre or an individual site. Trail models heavily influence all parts of the trail planning, design and delivery process. There are four main types of trail models; Trail Town, Trail Centre, Trail Network and Individual trails.

A trail model defines the extent of development for a mountain bike facility. Depending on several factors, the scale of trail model can vary significantly from individual trails up to trail centres and trail towns. The type of trail model should be established at an early stage and must be appropriate to the scope, scale and goals of the development.

The trail model should also be appropriate to the significance rating of the mountain bike facility and where possible, allow for opportunities to generate revenue that can sustain the development. Table 1 defines the scope and extent of each type of trail model.

Development of a mountain biking facility based on a trail model does not preclude other types of trails from being developed within or nearby the location. The potential integration and conflict management associated with user groups in the area would be managed through further stages of planning.

Morawa Koolanooka Hills could support a Trail Town model with existing infrastructure and following significant investment in trail development and amenities. The town is currently inundated during wildflower season (late August – October), and has the opportunity to expand the tourism window to encompass autumn, winter and spring (March –November)

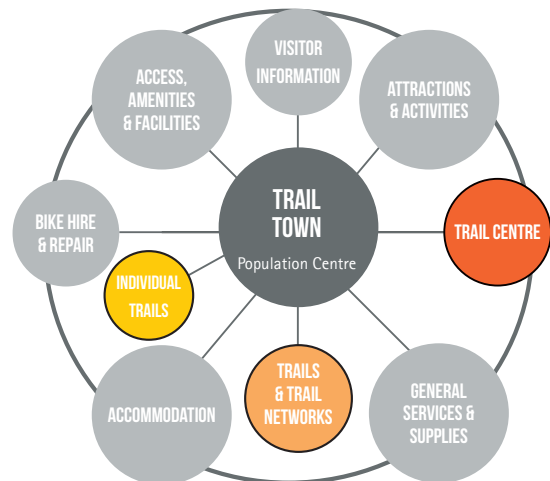
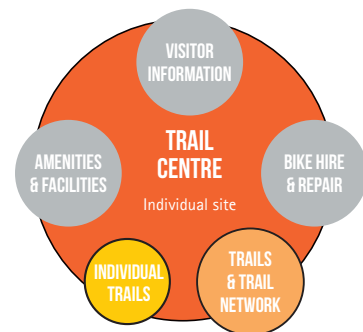
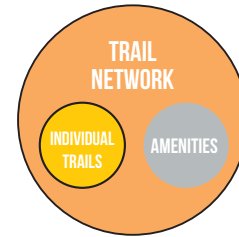


Table 1 Trail Models

	INDIVIDUAL TRAILS	TRAIL NETWORK	TRAIL CENTRE	TRAIL TOWN
National Significance	Only if part of trail town	Only if part of trail town	✓	✓
Regional Significance	Only if part of trail town	✓	✓	✓
Local Significance	✓	✓	✗	✗
Population centre based user services & facilities	✗	✗	✗	✓
Site-based user services & facilities	✗	✗	✓	✓
Associated infrastructure	✓	✓	✓	✓
Multiple trail models	✗	✗	✗	✓
Multiple trails	✗	✓	✓	✓
Single trail	✓	✗	✗	✗



# SITE





## LOCATION

Morawa is located 368km NNE of Perth and 160km east of Geraldton. There are four ways to get from Perth to Morawa including bus, train, car or plane. These options can be adopted by Perth residents, Geraldton residents, Northam residents and any visitors from surrounding areas, interstate and overseas. Each mode of transport offers a different experiences, varying timeframes and varying cost. (Rome2Rio).

MODE OF TRANSPORT	DURATION	ESTIMATED COST	FREQUENCY
Bus (Trans WA)	5h 55min	\$45-\$65	Twice weekly
Train and Bus (Prospector and Trans WA)	7h	\$54-\$80	Train- Twice Daily Bus – as per above
Car	4h 20min	\$45-\$70	N/A
Fly (Perth to Geraldton)	1hr	\$229-342	Daily
Taxi Transfer	12min	~\$30	
Bus (Geraldton to Morawa)	2hr 30min	\$27-\$40	Twice weekly



Figure 1. Morawa location

The Australian Golden Outback currently promotes a three-day self-guided driving tour called the Wildflower Way. Morawa is the documented overnight stay location on day two. The trail starts in Dalwallinu, travels through the Northern Wheatbelt, finishing in Geraldton. This is a seasonal trail with visitation solely between late August and October.

There are two defined sites that would be suitable for trail development; one of which is Koolanooka Hills which forms the focus of this report, the other is a privately owned site 20km to the east of Morawa town. The second location is also considered to be highly suitable for the development of mountain bike trails and should potentially be considered as part of future development. It is recognised that additional trails within the local area add value to the end user experience and should be considered where feasible.

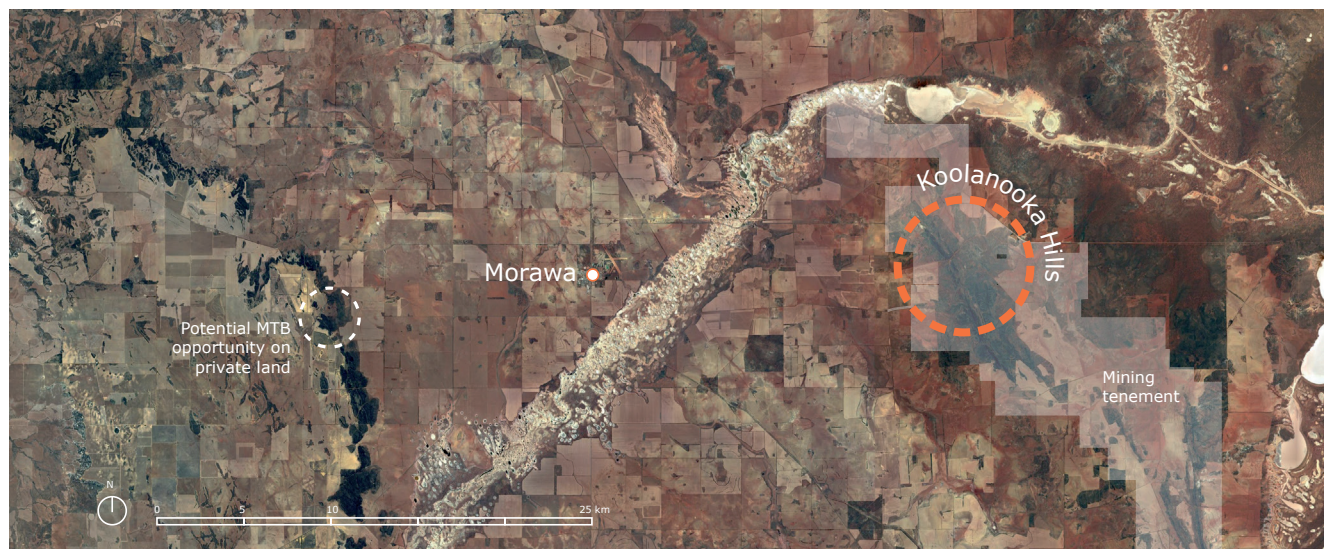


Figure 2. Koolanooka Hills location

## SITE OBSERVATIONS

### Land Tenure

The proposed trail location at Koolanooka Hills is Crown Land, currently under an active mining lease. There are numerous mining tenements across the site, all of which will be expiring within the next 18 months.

### Aspects

The Koolanooka Hills are formed of Archaean banded ironstone. The Koolanooka Hill primary, secondary and tertiary ranges lie parallel to one another, the largest to the west, with Valleys in between. The ranges run longitudinally north to south, with breakaway country to the west. There are expansive views to the west and east of the ranges providing a unique mountain bike experience, allowing the rider to look out to the impressive Australian Outback.

The site is covered in existing goat tracks and comprised of rocky outcrops and many attractive granite boulders. There are natural rock formations that would be considered unique riding experience and there is also technical terrain that offers further challenging trail development for the more advanced rider.

Between Morawa and Koolanooka Hills there are salt pans, which seasonally contain surface water which also attracts a lot of local wildlife. The salt pans are a very unique feature in the Australian landscape and provide an attractive back drop for both traditional photography and drone photography.

### Vegetation

The site varies from low lying shrub to a maximum canopy of 10–15 metres. It is open Acacia scrub land accompanied by York Gums. There is very little under story and no large trees. The open nature of the landscape is perfect for creating a variety of trail alignments and ensures that there is no damage to the existing vegetation on site.

Wildflowers in the area range from everlastings, eremophilas, melaleucas, grevilleas, acacias, orchids and numerous other varieties. These provide an attractive landscape between the months of August and October.

All flora and fauna surveys to date are available for access during the Master Planning stage. These were mandatory conditions of the mining leases. Threatened Ecological Communities (TEC) and rare or endangered flora and fauna will be documented in these surveys. Any trail development will need to take these surveys into consideration prior to proposing alignments. Exclusion zones and buffers may need to be considered and are easily incorporated in to design.

### Soils

There is a large range in soil type in the Shire of Morawa including loamy earth soils, clayey soils, deep sandy soils and sandy earth soils. The ranges are very rocky with a mix of shale, laterite and granite; challenging, but suitable, trail construction material. Rocky ridges will allow for well designed benched trail with sufficient drainage. There may be a requirement to move soil around the site locally, but there will not be a requirement to import any foreign material.

### Vertical Elevations and Landfalls

Koolanooka Hills has falls of up to 150m across the site. This is a major draw card for the area, as this would be one of the greatest falls in mountain biking trails currently available in Western Australia. Should the granite areas be able to be utilised the natural rock faces would also make Koolanooka Hills the first riding experience of its type in Western Australia. This unique feature opens potential for enthusiasts to travel significant distances for the experience. The unique rock features could potentially become the brand of the area as a riding destination and would be easily recognisable when the discussions about Koolanooka Hills as a mountain bike destination begin to grow.

### Existing Trails

There is a lookout (currently closed) that is open the general public allowing visitors a view in to the Koolanooka Mines site. There are no other official trails in the area, but visitors are invited to the site to enjoy the flora, fauna and panoramic views. This is currently undertaken by navigating across the site through unmarked tracks in the bush.

### Trailhead Location

The existing Koolanooka Springs carpark is considered suitable site for a primary trail head due to the existing infrastructure. This trail head location may capture trail users that wish to camp in the area overnight. It is noted that Koolanooka Springs is not on the town side of the ranges. A second primary trail head should be considered on the western side of the ranges and the most ideal location should be investigated further in the Master Planning stage. The trail head location should be easily located driving from Morawa town. A secondary trail head sign could be made available in town if a connecting trail is considered out to the site, or at the visitor centre to outline the trail opportunities in the area.

### Trail Opportunities

Koolanooka Hills span an area of over 20km<sup>2</sup>, which is more than substantial for a large mountain bike network; up to 100km could be comfortably developed if desired. The trails should be designed and developed in stages, allowing for growth throughout the ranges, and surrounding area.

Koolanooka Hills as a significant potential to support a large range of iconic Cross Country and All Mountain trails. There are also opportunities for short gravity sections, with supporting access infrastructure to allow for shuttle runs if this is desired. Investigation in to mine site terracing use for gravity trails should be considered in the concept stage.

A family friendly, low undulation, short loop could be designed around the base of the hills departing and arriving at Koolanooka Springs (~5km). There is further opportunity to develop a longer loop out to the salt plains (~10km). A walk trail loop could also be considered to link in to the existing look out to the mine site, which could encompass areas with known wildflowers prominence. Interpretational signage could be developed and installed which could cover a number of site specific themes including flora and fauna, aboriginal history and traditions (gnamma holes and bush tucker), and the mining history of the area. Trail running trails could also form part of the overall network.



Latest survey data in Western Australia has shown that 57% of riders are seeking cross country trails. Only 13% of the existing trails in WA are cross country. (Western Australian Mountain Bike Strategy 2015-2020). There is a gap in supply of this trail type and Koolanooka Hills could cater for this market. Survey information also outlined a desire for all mountain and downhill trails. Koolanooka Hills could encompass all trail types across the site, making it an attractive destination to all riders.

In comparison, Compartment 10 in Margaret River, contains 11km of single track trail in 41ha. Koolanooka Hills have almost four times the elevation and over 45 times the area, with over 2000 ha of accessible land to construct trail.

The Koolanooka Hills are capable of comfortably hosting up to 100km of trail. A Master Plan could outline a staged approach to trail development should this be required due to restricted access to funding. From the initial site visit a three staged approach could be recommended. Stage 1 would allow for 20-30km of trail to be designed and developed, incorporating all of the desirable trail types. This would create a network of local significance. Stage 2 would extend the existing network to 50km of trail, pushing the network to regional significance. Stage 3, extending the network to 100km of trail could make Morawa a mountain bike destination of national significance.

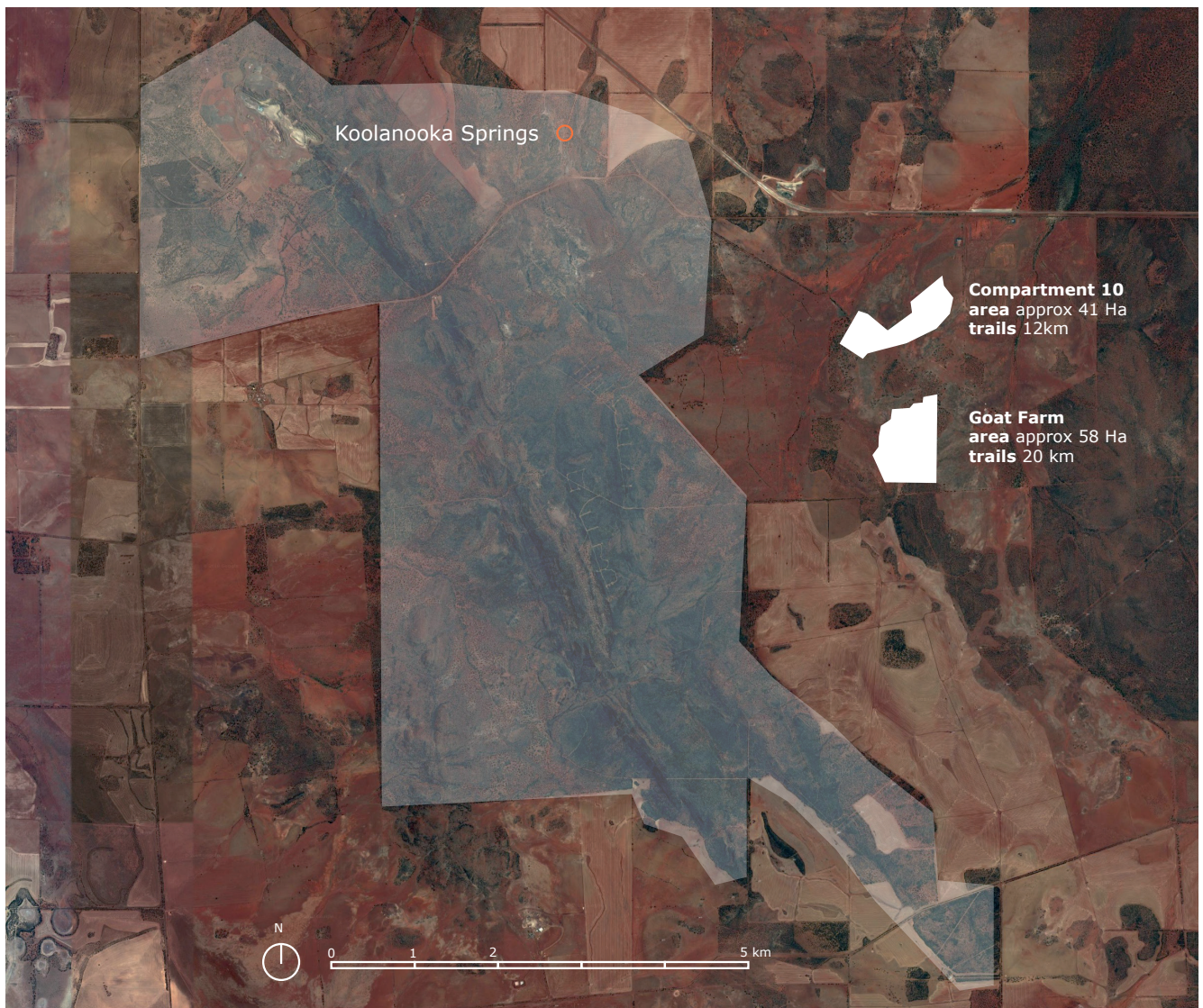


Figure 3. Koolanooka Hills detail







## Tourism Infrastructure

Koolanooka Springs is a historic site with rustic picnic, toilet facilities and basic rubbish facilities. The site is documented on Wiki Camps Australia app and has received reviews about it being a "great overnighter".

The town itself has a large range of tourism facilities including:

- Bakery (currently closed)
- Bottle shop
- Caravan Park
- District Hospital and Health Service
- Golf Course
- Hotel Motel
- IGA
- Olympic sized swimming pool
- Roadhouse
- Newsagent
- Post Office
- Pharmacy
- Trans WA bus stop
- Visitor Centre

There is an opportunity for local business to become Tourism Accredited and the Tourist Information Centre to also receive Visitor Centre Accreditation. Information on how to become accredited is on Tourism Council WA website.

## Connectivity

There are three access roads from the town to the Koolanooka Springs accessing the proposed trail head location. There is also a rail trail that could potentially connect the site to the town, although the number of users this would attract if an extensive network of good trail was constructed is unknown. Many users would wish to conserve energy for use on the mountain bike trails, and not the journey to and from the site.

The rail trail could also be marketed as a touring option on a relatively uniform surface. Visitors could cycle out to the view the wildflowers at Koolanooka Springs, enjoy the interpretative walk trail and lookout to the mine site, picnic at the trail head facility and return back to town, or alternatively camp overnight at the camping facilities.

## Other Considerations

There should be a great deal of effort put in to employing people from the local community to assist in building the trails. A highly competent trail contractor should be engaged, who can impart extensive knowledge about high quality sustainable trail development. These people will then become trail stewards and be able to maintain the trail to the required standard. There is a high chance that anyone involved with building the trails will develop a desire to ride the trails, further strengthening the connection to the trail network.

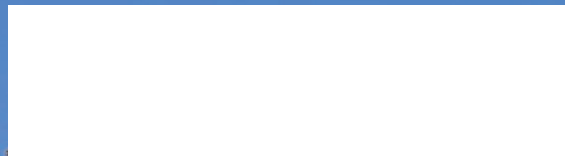
There are a lot of young families that farm the lands around Morawa. Currently there are no outdoor recreational facilities that have been specifically designed to engage families, and to engage them to come on multiple return visits. Mountain biking at Koolanooka Hill would provide an exciting outdoor activity for the people of Morawa Shire as well as providing an additional reason to visit Morawa outside of the wild flower season.

Morawa is already on the WA map. There are multiple platforms that can be utilised to raise the profile of the area and what it has to offer:

- Social Media
- Magazine Articles
- Tourism WA and Tourism Centres familiarisation visit
- Events (Mountain Biking and Trail Running opportunities – Perth Trail Series Event)
- Pro-rider sponsored visit



# OPPORTUNITIES &





The table below outlines the advantages and disadvantages of Koolanooka Hills, in regard to its potential for mountain biking tourism.

OPPORTUNITIES	BARRIERS
Relatively close to Geraldton (existing MTB infrastructure and following)	Long distance from major cities – although higher potential to attract short break market
Good vertical elevation across the site	Long distance from international airport
Good terrain, vegetation and soils for trail building	Existing Native Title claim – opportunity to work with Traditional Owners to create interpretative trail in the area and engage aboriginal youth for construction, maintenance and recreation
Good terrain to accommodate a variety of trail types for varying abilities	Distance of trail network from the town – Master Plan will outline details of marketing trails and connectivity to the town
Multiple access road throughout the site due to mining exploration and extraction	
Aesthetically attractive landscape	
Potential for large trail network for varying abilities	
Potential for mine site terrace use in trail design – this would be the first of its kind in WA	
Existing tourism visitation during wildflower season, Morawa is already on the map	
Existing tourism infrastructure in town	
Opportunity for growth of infrastructure in town – existing bakery is available for sale. Potential bike hire and café combination (Hairy Marron Margaret River)	
High number of young families in the surrounding areas who are potential trail users	
Good seasonal weather – low rainfall in winter	
Good existing trail head location with existing facilities	
Long distance from major cities – encourages visitors to stay over night	
Opportunity to utilise local people for trail building, upskilling and creating trail stewards that can maintain the trail	
Opportunity for an annual event drawing mountain bikers to Morawa for an extended period of time	
The remote nature of the site creates extensive night photography and stargazing opportunities, due to the lack of light pollution. The unique formations in the landscape are features that photographers seeking night time images generally will be drawn to	

# GAP

The ideal Trails Hub Town should include:

- An unusually attractive setting.
- An established road and trails network.
- World class attractions.
- A full spectrum of services and accommodation.
- Unquestioned community support.
- A strong brand, a comprehensive marketing, promotion and operations plan.
- Guaranteed sources of funding and a maintenance strategy.
- A multi-skilled management team.





ESSENTIAL	CURRENT SITUATION
Natural attractions and features of local, state or national significance, such as parks and reserves.	Koolanooka Hills has a unique riding experience that is offered nowhere else in WA
A critical mass of established walking, cycling, equestrian, drive or water based trail network, including looped trails and Nationally significant linking trails appealing to a range of user types. Trails are mapped, signed, and well serviced	Morawa is currently on the map on the Wildflower Way. This is a drive trail of state significance. An extensive mountain bike network with an integrated walking trail would bring Morawa to standard.
Facilities geared for trail users such as bike racks, storage for backpacks, bike wash facilities, showers, bike lockers, repair stands, secure parking.	All items would be included in concept and detailed design
Access via established highway network from major population centres.	Access from Perth, Geraldton and Newman
Public transport access – scheduled bus, trail or boat service including transport for trail equipment.	Trans WA bus twice weekly
Staffed visitor centre or major information hub in a central location providing trail, tour, accommodation and transport information/ booking services 7 days per week.	Existing visitor centre
Support services such as a bank, laundry, pharmacy and grocery, atm.	All amenities are available
Public toilets, showers, car parking in central location.	Showers available at campsite presently. Concept and detail design will incorporate additional services.
Supply and service suppliers for target user groups – hikers, cyclists, motor-bikers, horse riders such as sport equipment sales, repair services, hire and emergency support.	Existing facilities in Morawa that have capacity to broaden their service. Opportunity for new business venture, bike hire and repair.
A range of trail friendly accommodation styles and price meeting the needs of the target market, such as caravan/camping, bunkhouse, home stay, motel, hotel, chalet and hostel.	Motel, Caravan Park and guest house currently available. Ex-mining cabins are currently being upgraded to available accommodation as an expansion to the caravan park, Additional business opportunities.
Food services – restaurants, cafes and other providers available 7 days, day and night.	Existing businesses that have the opportunity to extend opening hours. Additional business opportunity – Café/ Bike hire
Comprehensive strategic, governance and operations plan including initial and on-going funding for management.	Master Plan- Strategy
Maintenance and upgrade program that supports hub activities/ services and designed to meet target market needs.	Master Plan- Maintenance
Broad community support, preferably with a formalised supporter group, such as a mountain bike club.	Master Plan – Community Engagement Plan
A formalised committee responsible for governance, marketing, funding, promotion, provider integration, trail development and maintenance.	Master Plan – Community Engagement Plan
Support from key local and state government agencies.	Master Plan – Community Engagement Plan
Evidence of business engagement with the Trail Hub concept.	Master Plan – Community Engagement Plan
Effective integrated marketing strategy, including branding, website, brochures, trail guides and maps.	

# EVENT

There are specific event requirements to cater for mountain bike racing. All styles of mountain bike racing require particular infrastructure design. Of particular importance is the need for trail networks to be designed to cater for different racing formats. Consideration should also be given to the need for group starting areas, event villages, overflow parking, spectator viewing, and provision of essential services such as power and water.

Typically, if planned for, these event requirements can form part of the facility development with minimal additional investment, however if not planned for, the ability to cater for events can be severely restricted.

MTBA sets and maintains the regulations for club, state and national level mountain biking events.

The capacity of the Morawa Shire to host a mountain bike racing event should be considered during concept design.

## THE SHIRE OF MORAWA

- Local Community
- Local Businesses
- Surrounding Private Land Owners
- Traditional Owners
- Mining Lease Holders

## STATE GOVERNMENT DEPARTMENTS

- Dept. Water and Environmental Regulation – EPA Branch
- Dept. Planning, Lands & Heritage
- Dept. Aboriginal Affairs
- Dept. Local Government Sport and Cultural Industries

## WA MOUNTAIN BIKING COMMUNITY

- State Wide MTB Clubs
- West Cycle- Peak Body for Cycling WA
- Mountain Biking Australia
- Event Organisers

## OTHERS

- Perth Trail Series – Trail Running Event Organisers
- TrailWA

Minutes OCM - 18 October 2018

Development of trails within the Koolanooka Hills has the potential to provide significant socio-economic benefits to the Shire of Morawa. While an independent master plan and business case should thoroughly review the potential impacts of trail development, the following broad benefits would be representative of outcomes in other similar destinations;

## SOCIAL

Trail development would provide the following significant social benefits to the Morawa community including;

- Provision of facilities to suit all demographics.
- Opportunities to socialise with friends and family.
- Engagement in the community.
- Increased participation in healthy outdoors activity.
- Development of new commercial opportunities.
- Community pride.

## ENVIRONMENTAL

Development of trails has many proven environmental and ecological benefits. Morawa would benefit from the following;

- Assist in rehabilitation of disturbed mining areas.
- Passive surveillance and removal of less desirable users
- Improvement of environmental integrity
- Creates stewards for the area

## ECONOMIC

One of the more significant potential benefits for the Shire of Morawa is the economic impact through increased tourism and supporting commercial opportunities. Destinations world wide, both easily accessible and remote, are seeing positive economic impacts from trail development.

Within Western Australia there are currently very few mountain bike trail developments capitalising on these opportunities. The following demonstrate the level of visitation in user developed destinations, which are not comparable to structured and well developed high quality destinations, such as Blue Derby.

- Margaret River has only 30km of formal mountain bike trails and receives up to 35,000 trail uses per annum.
- Margaret River hosts the annual Cape to Cape MTB race which attracts up to 1,500 riders and has an annual economic impact of over \$2M into the region, with over 10,000 overnight stays excluding repeat visits.
- Margaret River has five commercial operators which offer products including hire, sales, cafe, tours and coaching, which operate as a direct result of trail development.
- Kalamunda Trail Network trails receive upwards of 50,000 trail uses per annum.

## Visitor Spend

Studies into the travel behaviour of cycle tourists in Western Australia have determined that they are a highly valuable visitor market due to their propensity to stay longer, travel outside of urban centres and spend more. The following outlines key attributes of the overnight market, which due to the travel times to Perth is assumed as the major market;

- Their average daily spend is slightly higher than domestic visitors but nearly five times as high as their overall trip spend;
- Average daily spend of \$124 per night
- Average length of stay is 16 nights (compared to 4.5 nights for the average overnight visitor)
- Total trip expenditure is approximately \$2000 per domestic cycle tourist and \$5,005 per international cycle tourist
- They have a higher tendency to visit a destination more than once compared to the general visitor market
- More likely to be male between the age of 24-49 years of age
- They have a higher propensity to travel to regional areas
- Twice as many cycle tourists travel on a long trip (5 nights stay or more) to interstate regional destinations as those travelling to intrastate destinations (18% vs. 8%)

In addition to the overnight market outlined above there is also added potential to capture day trippers from Geraldton.

## Visitor Impact

While a full economic impact study and business case should be prepared, the following broad impact study provides some guidance on the visitation trail development may generate. Visitation figures assume high quality trail development, investment in marketing and events, and appropriate supporting services and amenities within the town of Morawa. Visitor impact is considered to be conservative and has been calculated considering overnight stays only.

DEVELOPMENT STAGE	ANNUAL OVERNIGHT STAYS	TOTAL DIRECT IMPACT	TOTAL INDIRECT IMPACT	TOTAL ANNUAL IMPACT
Stage 1 30km Total	2,000	\$248	\$471K	\$719K
Stage 2 50km Total	4,000	\$496K	\$942K	\$1.44M
Stage 3 100km Total	8,000	\$992K	\$1.88M	\$2.87M

Assumptions;

- \$124 Overnight visitor spend (per night)
- 1.9x indirect tourism multiplier







Common Ground believe that there is significant potential for mountain bike trails in Morawa Shire. Following the site visit in March 2018 and undertaking further research in to the area the next steps are recommended:

### RECOMMENDATION 1

Fatal flaw identification. Identifying deal breakers; mining lease timeframes, mining lease restoration requirements, environmental restrictions, funding restrictions.

Ensure that all restrictions or road blocks have been considered prior to engaging a consultant to develop a Master Plan to ensure value for money for the Shire. Many restrictions will be manageable, but should be considered.

Funding models should be investigated. Lotterywest Trail grants are available for both design and construction aspects of trail projects. It is not uncommon to receive funding from Lotterywest for both aspects of the project. A project steering group. Match funding is often considered the preferential method of grant allocations, and greater grant sums can be accessed the more match funding available. There is opportunity to utilise a third party as match funding on grants too.

Local industry support would be a feasible funding model in Morawa and could be utilised for match funding if corporations were not willing to cover 100% of the project expenses. Finances for restoring the mining tenements to their original state could be integrated in to developing a tourism product. The Master Plan would capture revegetation requirements under the existing mining leases, and these could be integrated and managed through the trail construction project. Please note that revegetation would come under a separate line item and has not been included in indicative costs in this report.

### RECOMMENDATION 2

Engage a suitable qualified consultant to develop a Master Plan and business case for the Shire of Morawa as a mountain bike destination. Following preparation of the Master Plan and business case, undertake trail planning for each stage of development (see Appendix for a breakdown of the 8 stages of trail planning for further insight in to the full process of trail planning and design). Master planning would focus on the whole of destination planning, including broad site planning, promotion, business development and visitor planning etc. The 8 stage process focuses on trail development only.

In addition to master planning, and prior to undertaking concept planning, specialist consultants will also be required to prepare detailed site assessments (flora, fauna, heritage and hygiene). It is understood that much of these assessments may already exist from historic mining work. Following concept and detailed designs, approvals and permits will also be required and work on these applications may be undertaken by a consultant or internally with Shire of Morawa.

Indicative cost estimates for the different stages of trail planning are as follows. N.B The costs provided are an average from a large selection of locations across WA and are only provided as indicative. The construction costings can be clarified further during the concept design stage, as detailed ground truthing will be required.

STAGE	INDICATIVE PRICE PER METRE (EX GST)	STAGE 1 – 30KM	STAGE 2 – 20KM	STAGE 3 – 50KM	100KM NETWORK
Master Plan and Business Case	Lump Sum				\$50K
Site Assessment					TBC
Concept Design	\$1.00	\$30K	\$20K	\$50K	\$100K
Detailed Design	\$3.00	\$90K	\$60K	\$150K	\$300K
Trail Construction	\$40.00	\$1.2M	\$800K	\$2M	\$4M
Trail Head and Signage		\$70k	\$40k	\$40k	\$150K

### RECOMMENDATION 3

Morawa Shire should actively start engaging with the public about the idea of mountain bike trails in the Shire and what it would mean for them.

An in-depth communication plan should be developed as part of the Master Plan. This would confirm stakeholders and develop a matrix of communication requirements (RACI Matrix, (Responsible, accountable, consulted and informed)

The Community Engagement Plan would outline a schedule of communication and recommended methodology.

Public forums are recommended for developments of any scale in all localities. Recent successful public forums for trail construction have taken place in the town of Collie, with over 100 attendees. The Forums are designed to give local businesses and general public the opportunity to engage with the project at an early stage. To offer input and innovation and ask questions about what a new development means to them; both opportunities and possible worries. It is recommended that the Shire of Morawa consider introducing the discussion about mountain biking in the area as early as possible.



In summary the Shire of Morawa has something that many other fortunate land owners have discovered in recent years. Mountain biking terrain. Build it and they will come.

It is the responsibility of the Shire of Morawa to ensure that all trail design and development is to a high standard to ensure high quality sustainable trails are brought to the area that create economic growth and not a financial burden for maintenance.

The site that has been identified is an area of great beauty, creating a unique riding experience that is not currently available to the WA mountain bike community. The terrain is also different from any other mountain biking network of regional or state significance.

Mountain biking facilities in the Shire will address all of the criteria specified in the Midwest Outdoor Recreation Strategy; social, educational, environmental and health benefits.

It will create social benefits by providing an opportunity for local residents to ride with family and friends, and encourage people to come from further afield and to remain in the area for an extended stay and ride the extensive network of trails.

There will be educational benefits from upskilling local people to build and maintain mountain biking trails. An integrated interpretative walk trail also offers educational benefits, telling the story of the local aboriginal people, the origins of Morawa as a mining town, and the unique landscape, including flora and fauna, within the surrounding area.

Formalising trails around the minesite will ensure people are utilising existing trails and not creating new trails through wild flower country, ensuring the values of the area are protected and maintained. Additionally, integration of mine site revegetation in to the trails project will bring environmental benefits to the entire Koolanooka Hills area.

Morawa Shire residents will benefit extensively from a mountain bike trail network in their local area, connecting people to nature, outdoor recreation and the riding facilities will offer extensive health benefits for all, physical and mental.

Common Ground Trails recognise the opportunity available to the Shire of Morawa and the level of work required to ensure the project is successful and sustainable. Common Ground Trails are confident that the Shire has an understanding of what is involved in embarking on a project of this scope, and look forward to seeing mountain biking being represented in Regional Western Australia in the near future.

# REFERENCES

1. Paul Starling, D. L.-Z (2011), An Investigation of Unstructured Play in Nature and Its Effect on Children's Self-Efficacy
2. Queensland Mountain Bike Strategy (2018)
3. Research and Markets (2017), Global Mountain Bike Market (2017- 2021)
4. West Australian Mountain Bike Strategy (2015-2020)
5. <https://www.pinkbike.com/news/economic-impacts-of-mountain-bike-tourism-2016-update.html>





# APPENDIX

## 8 Stages of Trail Planning

### Stage 1: Project Proposal

A project proposal should be developed by a land manager or mountain bike group who want to initiate the project. Preliminary background investigations and gauging support for a trail project early is vital. The land manager will undertake or assist with undertaking a desktop search for major constraints that could potentially preclude trail development within a certain area, such as:

- Management plans precluding the proposed activity
- Regional master planning does not recommend the area for mountain biking development
- Significant environmental or heritage constraints

A brief proposal should be developed and discussed with the relevant land manager to gain in principle support for pursuing the project.

### Stage 2: Trail Development Framework

The purpose of the framework is to confirm the land manager's and project manager's requirements and objectives for the project area, as well as any standards and guidelines to adhere to. The framework will inform the planning, design and delivery process and will clarify the key issues, including:

- Steering group
- Project background
- Project objectives
- Management and maintenance model
- Scope and scale
- User types and trail types
- Trail model
- Agreed standards
- Funding and resources
- Project delivery and evaluation

### Stage 3: Site Assessment

The purpose of the site assessment is to identify positive and negative control points within the chosen area, to ensure the land owner or manager complies with legislative requirements, and that the environment offers what is required for the trail. The site assessment will inform the steering committee of:

- Potential legislative approvals required
- Opportune landscapes / topography
- Other land use, activities and management considerations
- Any cultural and environmental exclusion zones

### Stage 4: Concept Plan

The outcome of the concept plan stage will include:

- A map detailing broad trail corridors, control points, access and location of existing and new infrastructure required
- Detailed information about the trail system including trail classifications, strategic value and topography
- Construction staging
- Corridor identification (flagging) and recorded GPS data
- Broad estimated costs for detailed design and construction, trail head and facilities costs and ongoing management
- Consultation with the land managers and key stakeholders

### Stage 5: Corridor Evaluation and Approvals

The purpose of this stage is to identify detailed constraints and formally establish locations of trail corridors with land managers and other stakeholders. The corridor evaluation report should include details to seek approvals prior to undertaking detailed design.

The corridor evaluation will include a detailed assessment of constraints and application of environmental and heritage protection strategies, for example:

- Adjusting the trail corridor to move away from sensitive sites

A detailed brief will be developed including the final detailed design plan, relevant environmental and heritage assessments, construction drawings, plans and methodologies, technical trail feature classification specifications and trail signage designs.

Supervision and approval of the work should be undertaken by the land manager to ensure the trail and associated infrastructure has been built to the approved detailed design.

### Stage 6: Detailed Design

The purpose of the detailed design is to establish definitive trail lines, flagged in the field at regular intervals and digitally recorded. Design plans should include schematic construction specifications and drawings to be approved by the Steering Committee. The detailed design plans guide and inform trail construction and serve as a quality assurance system.

Minimum outputs in the field will include:

- Trail flagged and marked with chainage
- Identification of changes in trail tread treatments, e.g. use of imported materials

The detailed design stage will enable the designer to provide accurate cost estimates for construction of all trails. Detailed design documentation will be used to provide a detailed brief to contractors to quote for construction works.



## Stage 7: Construction

The purpose of the construction stage is to build the planned and designed trail using sustainable construction techniques. Construction may be delivered by:

- Being put out for tender to specialist trail construction contractors
- Volunteers
- Land manager construction crew
- A combination of the above

## Stage 8: Management

Like other public facilities, trails require ongoing management and maintenance. A management model is generally defined in the framework stage. A management plan should be developed and agreed on by the steering group, specifying information such as:

- Target user groups and usage levels
- Management roles and responsibilities
- Funding and resources for ongoing management and maintenance
- A maintenance program
- Hazard inspection and reporting procedures
- Visitor statistic recording procedures
- Marketing, maps and information
- Inclusion of structures to minimise impact on flora or fauna
- Armouring sections of trail where a flat area is unavoidable

Corridors will be refined from broad corridors to narrow trail corridors adjusted based on the findings of the assessments and mitigation strategies employed. Statutory approvals should be sought at this stage prior to proceeding to detailed design.







**Attachment 1 - 11.2.2a**

EFT11099	07/09/2018	Australian Services Union	Payroll deductions	1	77.70
EFT11100	07/09/2018	Department of Human Services	Payroll deductions	1	337.32
EFT11101	11/09/2018	Star Track Express	Freight for Area Promotion	1	604.41
EFT11102	11/09/2018	Department of Fire and Emergency Services	ESL 1st Qtr. Contribution	1	13,760.37
EFT11103	11/09/2018	Landmark Operations Limited	Black steel posts x 15	1	156.75
EFT11104	11/09/2018	WesTrac Equipment Pty Ltd	Parts for P156	1	200.75
EFT11105	11/09/2018	S & K Electrical Contracting Pty Ltd	Fix hot water system	1	767.81
EFT11106	11/09/2018	Canine Control	Ranger services 21st August 2018	1	1,001.39
EFT11107	11/09/2018	Marketforce	4 x Saturday Advertisements Art Show	1	1,253.87
EFT11108	11/09/2018	Geraldton Toyota	Vehicle MO 02 Car Service 50K reading	1	268.31
EFT11109	11/09/2018	Geraldton Lock and Key Specialists	1x Padlocks - Western Power padlocks	1	52.80
EFT11110	11/09/2018	Bunnings Group Limited	Wood - Villa board for repairs to IGA mural	1	417.07
EFT11111	11/09/2018	Jason Signmakers	Construction of signage as per quotation 15199	1	14,602.50
EFT11112	11/09/2018	Geraldton Mower & Repairs Specialists	Misc Parts - Filters, air filters gasket kit	1	242.80
EFT11113	11/09/2018	Neverfail Springwater Limited	Rental 22/8/2018 to 22/09/2018	1	14.30
EFT11114	11/09/2018	Coates Hire	Hire of smooth roller Neates Road 6/8/2018 to 25/8/2018	1	4,580.00
EFT11115	11/09/2018	Midwest Mowers & Small Engines	Repair whipper snipper	1	128.00
EFT11116	11/09/2018	Lind Consulting	Compliance Calendar, Lind Consulting Fees	1	6,600.00
EFT11117	11/09/2018	Infinitum Technologies Pty Ltd	Lenovo Yoga x1 laptop and setup – CEO, Ink cartridges	1	4,632.00
EFT11118	11/09/2018	Morawa Rural Pty Ltd	Quick fit bulkhead connector x 4	1	186.65

EFT11119	11/09/2018	Common Ground Trails Pty Ltd	Koolanooka Hills Trails Project – site visit	1	5,390.00
EFT11120	11/09/2018	DS Agencies Pty Ltd	3 x Park Seats as per quote #145807	1	3,960.00
EFT11121	11/09/2018	Five Star	Printing for August 2018	1	750.33
EFT11122	11/09/2018	HI-Power Diesel	Replacement of throttle cable Case CX80	1	1,115.95
EFT11123	11/09/2018	Debbie Collins	Expense reimbursement Councillor Collins - Parking	1	75.31
EFT11124	13/09/2018	Morawa Golf & Bowling Club	Beverages and Bar Staff for Art Show	1	1,604.10
EFT11125	13/09/2018	Morawa News & Gifts	Purchases August 2018	1	426.28
EFT11126	13/09/2018	Morawa Drapery Store	Safety boots	1	309.90
EFT11127	13/09/2018	Morawa Traders	Beverages for Art Show	1	495.88
EFT11128	13/09/2018	WesTrac Equipment Pty Ltd	Inspect and repair Ignition Failure on CAT truck	1	1,144.09
EFT11129	13/09/2018	S & K Electrical Contracting Pty Ltd	Check and repair water fountain at oval function room - tripping RCD's, replace switch, repair light	1	702.47
EFT11130	13/09/2018	Courier Australia	Art Show Freight	1	27.67
EFT11131	13/09/2018	Conway Highbury	Services for Acting Works Manager August 2018	1	11,880.00
EFT11132	13/09/2018	Greenfield Technical Services	2017 Flood Damage Professional Services August 2018	1	8,039.90
EFT11133	13/09/2018	Bob Waddell & Associates Pty Ltd	Finance accounting assistance	1	330.00
EFT11134	13/09/2018	Local Government Professionals Australia WA	CEO Membership - LG Professionals	1	531.00
EFT11135	13/09/2018	Morawa Hotel Motel	Meals for Pinjarra Art Board Team – Art Show	1	228.50
EFT11136	13/09/2018	Alinta Sales Pty Ltd	Power Usage August 2018	1	106.64
EFT11137	13/09/2018	Northern Country Zone of WALGA	2 x Participants for State Council Dinner	1	70.00
EFT11138	13/09/2018	IGA Morawa	August Purchases 2018	1	769.43

EFT11139	13/09/2018	Dean's Contracting WA Pty Ltd	Flood Damage Supervision 22/08/2018 - 04/09/2018	1	22,184.47
EFT11140	13/09/2018	BPH	Flood Damage Repairs 22/08/2018 - 04/09/2018	1	179,388.00
EFT11141	13/09/2018	Rodney King	4 x Tyres - Doctors Car	1	1,342.00
EFT11142	13/09/2018	Infinitum Technologies Pty Ltd	Lenova Yoga Mouse as ordered 9/08/2018	1	164.55
EFT11143	13/09/2018	Ellie Cuthbert	Reimbursement for Steve Parish Dinner	1	38.00
EFT11144	13/09/2018	Five Star	Freight for main printer toners	1	15.90
EFT11145	13/09/2018	Pat's Mobile Mechanical	Repairs to Iveco Truck, Service JD grader	1	1,384.76
EFT11146	13/09/2018	WINC Australia	Stationery	1	36.72
EFT11147	13/09/2018	Galvins Plumbing Supplies	Storm Water Pipes for Winfield Street	1	606.80
EFT11148	13/09/2018	Dallywater Consulting	Contract EHO on site 10/09/2018 - 13/09/2018	1	3,751.00
EFT11149	13/09/2018	GNC Concrete & Precast	5 x concrete pipes for Neates Road	1	2,508.00
EFT11150	13/09/2018	Colliers	Commercial Office Rent 01/09/2018 - 30/09/2018	1	423.85
EFT11151	17/09/2018	Morawa District High School	Tonia Carslake - Judges Fee donation	1	450.00
EFT11152	17/09/2018	Dawn Hamlett	Art Award Winner - Indigenous Art	1	2,130.00
EFT11153	17/09/2018	Julie Silvester	Art Award Winner - Works On Paper	1	1,650.00
EFT11154	17/09/2018	Dorothy Imgrund	Sale of Artwork - Reflections on the Water	1	360.00
EFT11155	17/09/2018	Phil Doncon	Sale of Artwork - Cutting up the Waves	1	880.00
EFT11156	17/09/2018	Kathleen Gedling	Art Award Winner - Most Popular Art	1	1,476.00
EFT11157	17/09/2018	Yvette Anne Harris	Art Award Winner - Photography	1	700.00
EFT11158	17/09/2018	Karen Teakle	Tarl Parker - Art Award 3rd 13-17 years	1	100.00



EFT11159	17/09/2018	Peta Riley	Art Award Winner - 3 dimensional	1	1,650.00
EFT11160	17/09/2018	Calvin Turner	Sale of Artwork - Drawing of Truck	1	16.00
EFT11161	17/09/2018	Che' Lee	Che' Lee - 1st Prize 13-17 years	1	250.00
EFT11162	17/09/2018	Adrianne Kinnear	Sale of Artwork - Spring Sonats #3	1	280.00
EFT11163	17/09/2018	Carolyn Butler	Sale of Artwork - Wool Felted	1	404.00
EFT11164	17/09/2018	Celine Peuling	Sale of Artwork - Eye Opener	1	64.00
EFT11165	17/09/2018	Jessamy Kate Offszanka	Sale of Artwork - Hey You Emu	1	104.00
EFT11166	17/09/2018	Loretta Egan	Art Award Winner - Karara Mining Indigenous Acquisitive Award	1	11,040.00
EFT11167	17/09/2018	Margaret Francis	Sale of Artwork - Rugged Desert	1	440.00
EFT11168	17/09/2018	Marilyn Fahie	Sale of Artwork – Lilium's	1	480.00
EFT11169	17/09/2018	Marion Jenkin	Sale of Artwork - Watching Waiting	1	280.00
EFT11170	17/09/2018	Mary-Lynne Stratton	Art Award Winner - Works on Canvas	1	1,650.00
EFT11171	17/09/2018	Steven Cawkwell	Sale of Artwork - Lilac Haze	1	200.00
EFT11172	17/09/2018	Michelle Ayre	Sale of Artwork - One Moon Many People	1	224.00
EFT11173	17/09/2018	Rosalind Boulter	Sale of Artwork - Aqua Flow	1	288.00
EFT11174	17/09/2018	Mikayla Scott	Art Award Winner - 0-6 Years	1	100.00
EFT11175	17/09/2018	Yamaji Art	Sale of Artwork - Susan Merry - Two Rivers	1	820.00
EFT11176	17/09/2018	Pam Sweeney	Art Award Winner - Best Local Artist	1	1,200.00
EFT11177	21/09/2018	Australian Taxation Office	August BAS 2018	1	22,874.00

EFT11178	25/09/2018	Helen Pearl Cekanauskas	Rates refund for assessment A313	1	2,500.00
EFT11179	25/09/2018	Australian Services Union	Payroll deductions	1	77.70
EFT11180	25/09/2018	Department of Human Services	Payroll deductions	1	348.58
EFT11181	28/09/2018	Landmark Operations Limited	Gas bottles various locations	1	816.59
EFT11182	28/09/2018	Midwest Chemical & Paper Distributors	Cleaning Products	1	1,063.80
EFT11183	28/09/2018	Purcher International Pty Ltd	Parts to repair Iveco tip truck	1	6,273.78
EFT11184	28/09/2018	S & K Electrical Contracting Pty Ltd	Repair and replace various RCD's and smoke alarms	1	2,442.30
EFT11185	28/09/2018	Sigma Companies Group Pty Ltd	Pool Chemicals as per quotation 121131	1	5,903.98
EFT11186	28/09/2018	Local Government Professionals Australia WA	Attendance at Project Management Essentials Workshop	1	650.00
EFT11187	28/09/2018	Morawa Hotel Motel	Steve Parish Photographer Dinner expense	1	67.70
EFT11188	28/09/2018	Starick Tyres	Fix flat tyre on MO 02	1	29.54
EFT11189	28/09/2018	Herrings Coastal Plumbing & Gas	Repair or replace gas regulator and repair HWS 78 Yewers	1	1,364.59
EFT11190	28/09/2018	Protector Fire Services	Six monthly fire extinguisher service	1	2,289.43
EFT11191	28/09/2018	Morawa Rural Pty Ltd	Various Parts	1	76.75
EFT11192	28/09/2018	GG Pumps and Electrical	Power issue at Caravan Park	1	533.50
EFT11193	28/09/2018	Paul Buist	Reimburse Accommodation, Meals and Fuel	1	719.52
EFT11194	28/09/2018	Refuel Australia	Fuel purchases August 2018	1	1,882.20
EFT11195	28/09/2018	Canine Control	Ranger Service 07/09/2018	1	1,001.39
EFT11196	28/09/2018	WA Local Government Association	WA Transport and Roads Forum - Cr Chappel/CEO	1	100.00
EFT11197	28/09/2018	Courier Australia	Freight	1	24.21

EFT11198	28/09/2018	Burgess Rawson (WA) Pty Ltd	Rent for property Solomon Terrace 2 months	1	137.50
EFT11199	28/09/2018	Conway Highbury	Local Laws Stage 3	1	786.50
EFT11200	28/09/2018	Bob Waddell & Associates Pty Ltd	Assistance with finance	1	330.00
EFT11201	28/09/2018	Morawa Hotel Motel	Accommodation and meals - external EHO	1	529.98
EFT11202	28/09/2018	Blue Hill Couriers	Courier for return art entries to Geraldton	1	132.00
EFT11203	28/09/2018	Carly Ballantyne	Winner Young Artist 7-12 years	1	100.00
EFT11204	28/09/2018	MEEDAC Incorporated	Morawa Tip Attendant August 2018	1	5,451.75
EFT11205	28/09/2018	Great Southern Fuel Supplies	Fuel purchases August 2018	1	544.57
EFT11206	28/09/2018	Sandra Rose Adams	Staff reimbursements	1	277.23
EFT11207	28/09/2018	Avon Waste	Rubbish Collection August 2018	1	6,376.90
EFT11208	28/09/2018	Ellie Cuthbert	Red Ribbon for Widimia Trail opening	1	16.00
EFT11209	28/09/2018	North Midlands Project Incorporated	Art show Curator fee	1	1,320.00
EFT11210	28/09/2018	Five Star	Photocopier usage August 2018	1	1,686.87
EFT11211	28/09/2018	Art Install	Courier of Art Entries from Perth to Morawa and return to Perth.	1	1,256.00
EFT11212	28/09/2018	Lisa Brennan	Sale of Artwork - Island Girl	1	520.00
EFT11213	28/09/2018	Jerri-Lee Clayton	2nd Place Winner - Young Artist 13-17 years	1	150.00
EFT11214	28/09/2018	Incite Security	Monthly Monitoring Service	1	116.99
EFT11215	28/09/2018	PMH Insights	Envisio Software - second payment of four	1	20,962.33
EFT11216	28/09/2018	Star Track Express	Freight	1	2,558.53
EFT11217	28/09/2018	Landmark Operations Limited	100 litres Roundup	1	561.00

EFT11218	28/09/2018	Refuel Australia	Supply 10500ltrs of diesel @ \$1.5205 per litre	1	16,253.25
EFT11219	28/09/2018	S & K Electrical Contracting Pty Ltd	Repairs at Football Oval	1	1,399.09
EFT11220	28/09/2018	Bunnings Group Limited	Various goods	1	594.83
EFT11221	28/09/2018	Geraldton Mower & Repairs Specialists	1 km131r motor power head an 1 brush cutter	1	898.00
EFT11222	28/09/2018	Coates Hire	Hire of lawn core aerator – swimming pool	1	102.73
EFT11223	28/09/2018	Asphalt in a bag	3 x pallets 50 20kg bags Asphalt	1	5,156.25
EFT11224	28/09/2018	Medical Director	Support - Clinical Standard Subscription < 10 Users	1	1,144.00
EFT11225	28/09/2018	Boya Equipment	Parts for Kubota Mower	1	2,868.25
11875	03/09/2018	Water Corporation	Water use charges 14 June to 16 Aug 2018	1	8,343.47
11876	03/09/2018	Synergy	Power usage 20 June to 17 Aug 2018	1	983.75
11877	03/09/2018	Synergy	Power usage 21 June to 20 Aug 2018	1	15,319.30
11878	11/09/2018	McLeods Barristers and Solicitors	Preparation of Audit Information 2018	1	176.00
11879	13/09/2018	Synergy	Power Usage August 2018	1	7,435.25
11880	13/09/2018	Telstra Corporation Limited	Phone Usage August 2018	1	849.90
11881	18/09/2018	City of Wanneroo	LSL Liability Claim - Wayne Harris	1	1,947.06
11882	28/09/2018	Synergy	Power Usage 16 Aug - 20 Sept 2018	1	2,841.30
11883	28/09/2018	Telstra Corporation Limited	Phone Usage 16 Aug - 15 September 2018	1	94.24
11884	28/09/2018	City of Greater Geraldton	2018/19 Mid-West Industry Road Safety Alliance Contribution	1	5,500.00
11885	28/09/2018	Morawa Licensed Post Office Emmlee's	Postage August 2018	1	172.88
11886	28/09/2018	Australian Taxation Office	FBT owing	1	2,000.00

DD6247.1	05/09/2018	WA Local Government Superannuation Plan	Payroll deductions	1	7,285.99
DD6247.2	05/09/2018	BT FINANCIAL GROUP	Superannuation contributions	1	313.37
DD6247.3	05/09/2018	MLC Super Fund	Superannuation contributions	1	234.24
DD6247.4	05/09/2018	Australian Super	Superannuation contributions	1	223.97
DD6247.5	05/09/2018	LGIA Super	Superannuation contributions	1	321.54
DD6261.1	19/09/2018	WA Local Government Superannuation Plan	Payroll deductions	1	8,508.69
DD6261.2	19/09/2018	BT FINANCIAL GROUP	Superannuation contributions	1	346.99
DD6261.3	19/09/2018	MLC Super Fund	Superannuation contributions	1	258.91
DD6261.4	19/09/2018	Australian Super	Superannuation contributions	1	249.50
DD6261.5	19/09/2018	LGIA Super	Superannuation contributions	1	358.19
DD6281.1	05/09/2018	BankWest	Credit Card Purchases August 2018	1	2,869.99
DD6281.2	03/09/2018	Westnet Pty Ltd	Westnet September 2018	1	279.75
DD6281.3	05/09/2018	Five Star	Photocopier Lease Sep 2018	1	265.91

#### REPORT TOTALS

<b>EFT</b>	<b>\$450,192.41</b>
<b>Cheque</b>	<b>\$ 45,663.15</b>
<b>Direct Debits</b>	<b>\$ 18,647.05</b>
<b>Payroll</b>	<b>\$ 100,343.14</b>
<b>Credit Card</b>	<b>\$ 2,869.99</b>
<b>TOTAL</b>	<b>\$617,715.74</b>



## Aug-18

### Business Credit Card - Chris Linnell Bankwest Mastercard

Date	Description	Accounts	Account Description	Amount	GST
			<b>Total Purchases for C Linnell</b>	0.00	0.00

### Business Credit Card - Jenny Goodbourn Bankwest Mastercard

Date	Description	Accounts	Account Description	Amount	GST
30/07/2018	Fuel - caltex card not working	P242	Toyota RAV 4 AWD	27.00	2.45
30/07/2018	Service RAV 4 0 MO	P242	Toyota RAV 4 AWD	223.52	20.32
17/08/2018	Disputed Transaction - Claim made to bank	1146210.521	Miscellaneous - Other Office Expenses	18.95	1.72
17/08/2018	Disputed Transaction - Claim made to bank	1146210.521	Miscellaneous - Other Office Expenses	32.75	2.98
17/08/2018	Disputed Transaction - Claim made to bank	1146210.521	Miscellaneous - Other Office Expenses	34.65	3.15
17/08/2018	Disputed Transaction - Claim made to bank	1146210.521	Miscellaneous - Other Office Expenses	120.95	11.00
20/08/2018	Disputed Transaction - Claim made to bank	1146210.521	Miscellaneous - Other Office Expenses	31.55	2.87
					0.00
				0.00	0.00
			<b>Total Purchases for J Goodbourn</b>	489.37	44.49

### Business Credit Card - Sam Appleton

Date	Description	Accounts	Account Description	Amount	GST
3/08/2018	Local Government Week Accomodation	1041070.520	Members Conference Expenses	1016.00	92.36
6/08/2018	Foils for common seal	1146260.521	Printing and Stationery	33.70	3.06
9/08/2018	Duplicate firearms licence	1131020.52	Expenditure on Vermin	33.00	3.00
10/08/2018	Working With Children Permit	1086070.502	Youth Officer Other Expense	85.00	7.73
17/08/2018	Pre Paid Recharge	1041080.58	Other Expenses	150.00	13.64
18/08/2018	Packaging and Globes	Various	Morawa Music and Arts Festival Morawa Caravan Park	37.48	3.41
19/08/2018	Fuel - Fuel card not available	P245	Honda CRV	59.19	5.38
23/08/2018	Supplies for Caravan Park Units	Various	Caravan Park Units	312.00	28.36

23/08/2018	Keys and Globes	Various	Caravan Park Units	29.30	2.66
24/08/2018	Service corporate firearms, Cleaning kits, gun case, shotgun shells	1131020.520	Expenditure on Vermin	330.50	30.05
24/08/2018	Exhaust Pipe for Tractor	P150	2000 Case CX80 Tractor MO466	294.45	26.77
			<b>Total Purchases for S. Appleton</b>	2380.62	216.42

<b>Total Fees and Charges</b>	2869.99	60.35
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<p><b>CREDITOR NAME:</b> Refuel Australia - 30169</p> <p><b>INVOICE NUMBER:</b> MORAS</p> <p><b>INVOICE DATE:</b> 30/09/2018</p> <p><b>Bill Number:</b></p> <p><b>DESCRIPTION:</b> Small fuel, oil and card purchases</p>						
GL/JOB CODE	ACCOUNT DESCRIPTION	GST IND.	I/E CODE / C/C	DESCRIPTION	ELEM. CODE	AMOUNT
1144010	Purchase of Stock Materials	C				-
1142200	Expendable Stores	C				-
P245	Honda CRV - EDMA	C	105		3003	192.53
P240	RAV 4 - Doctor	C	105		3003	65.48
P244	Kluger - CEO	C	105		3003	699.47
P242	RAV 4 - EMCCS	C	105		3003	345.73
						-
						1,303.21

<b>CREDITOR NAME:</b> Great Southern Fuels
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INVOICE NUMBER: September 2018

INVOICE DATE: 30/09/2018

DESCRIPTION: Small fuel, oil and card purchases

GL/JOB CODE	ACCOUNT DESCRIPTION	GST IND.	I/E CODE / C/C	DESCRIPTION	ELEM. CODE	AMOUNT
P241	Rav 4 - EDM	C	105		3003	206.14
P245	Honda CRV - EMDA	C	105		3003	58.36
P242	Rav 4 - EMCCS	C	105		3003	202.71
P999	Various Small Plant Items	C	105		3003	231.33
P243	Nissan Patrol - Works Supervisor	C	105		3003	
P229	Toyota Kluger - CEO	C	105		3003	312.42
						-
						1,010.96





**SHIRE OF MORAWA**  
**MONTHLY STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2018 TO 30 SEPTEMBER 2018**

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## SHIRE OF MORAWA

## STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2018 TO 30 SEPTEMBER 2018

	NOTE	SEPTEMBER 2019 Actual \$	SEPTEMBER 2019 Y-T-D Budget \$	2018/19 Budget \$	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %
<b>Operating</b>						
<b>Revenues/Sources</b>	1,2					
Governance		0	0	0	0	0.00%
General Purpose Funding		2,039,914	242,583	993,109	1,797,331	740.91%
Law, Order, Public Safety		168	5,239	26,560	(5,071)	(96.79%)
Health		665	0	5,350	665	0.00%
Education and Welfare		1,524	600	2,400	924	154.00%
Housing		24,707	11,370	115,320	13,337	117.30%
Community Amenities		422,835	122,109	488,516	300,726	246.28%
Recreation and Culture		24,186	19,948	61,796	4,238	21.25%
Transport		1,005,344	1,077,157	4,376,706	(71,813)	(6.67%)
Economic Services		73,963	33,702	171,045	40,261	119.46%
Other Property and Services		43,621	32,472	149,900	11,149	34.33%
		<u>3,636,927</u>	<u>1,545,180</u>	<u>6,390,702</u>	<u>2,091,747</u>	<u>135.37%</u>
<b>(Expenses)/(Applications)</b>	1,2					
Governance		(93,785)	(118,589)	(520,502)	24,804	0.00%
General Purpose Funding		(50,820)	(39,591)	(167,128)	(11,229)	(28.36%)
Law, Order, Public Safety		(14,693)	(28,293)	(119,407)	13,600	48.07%
Health		(44,174)	(56,843)	(233,708)	12,669	22.29%
Education and Welfare		(10,151)	(46,349)	(173,444)	36,198	78.10%
Housing		(60,308)	(50,508)	(251,919)	(9,800)	(19.40%)
Community Amenities		(112,566)	(179,677)	(680,815)	67,111	37.35%
Recreation & Culture		(265,132)	(368,555)	(1,442,412)	103,423	28.06%
Transport		(930,175)	(1,293,048)	(4,846,020)	362,873	28.06%
Economic Services		(129,635)	(297,652)	(924,033)	168,017	56.45%
Other Property and Services		(39,975)	(77,754)	(39,940)	37,779	48.59%
		<u>(1,751,414)</u>	<u>(2,556,859)</u>	<u>(9,399,329)</u>	<u>805,445</u>	<u>(31.50%)</u>
<b>Net Result Excluding Rates</b>		<u>1,885,513</u>	<u>(1,011,679)</u>	<u>(3,008,626)</u>	<u>2,897,192</u>	
<b>Adjustments for Non-Cash (Revenue) and Expenditure</b>						
(Profit)/Loss on Asset Disposals	4	0	4,020	(13,328)	(4,020)	100.00%
Movement in Leave Reserve (Added Back)		787	0	0	787	0.00%
Movement in Deferred Pensioner Rates/ESL (non-c		0	0	0	0	0.00%
Movement in Employee Benefit Provisions (non-curr		0	0	0	0	0.00%
Rounding Adjustment		0	0	0	0	0.00%
Depreciation on Assets		0	446,340	1,785,654	(446,340)	100.00%
<b>Capital Revenue and (Expenditure)</b>						
Purchase of Investments		0	0	0	0	0.00%
Purchase Land Held for Resale	3	0	0	0	0	0.00%
Purchase Land and Buildings	3	(11,259)	(11,500)	(85,000)	241	2.10%
Purchase Plant and Equipment	3	0	(37,497)	(520,000)	37,497	100.00%
Purchase Furniture and Equipment	3	0	0	(70,000)	0	0.00%
Purchase Infrastructure Assets - Roads	3	(78,148)	(220,004)	(1,018,996)	141,856	64.48%
Purchase Infrastructure Assets - Footpaths	3	0	0	0	0	0.00%
Purchase Infrastructure Assets - Drainage	3	0	0	0	0	0.00%
Purchase Infrastructure Assets - Parks & Ovals	3	0	0	(30,000)	0	0.00%
Purchase Infrastructure Assets - Airfields	3	0	0	0	0	0.00%
Purchase Infrastructure Assets - Play Equip	3	0	0	0	0	0.00%
Purchase Infrastructure Assets - Sewerage	3	0	(4,000)	(40,000)	4,000	100.00%
Purchase Infrastructure Assets - Dams	3	0	0	0	0	0.00%
Purchase Infrastructure Assets - Other	3	(5,103)	(2,000)	(20,000)	(3,103)	(155.15%)
Proceeds from Disposal of Assets	4	0	3,750	100,000	(3,750)	(100.00%)
Repayment of Debentures	5	(25,680)	(25,679)	(75,142)	(1)	(0.00%)
Proceeds from New Debentures	5	0	0	0	0	0.00%
Advances to Community Groups		0	0	0	0	0.00%
Self-Supporting Loan Principal Income	5	0	0	0	0	0.00%
Transfers to Restricted Assets (Reserves)	6	(27,488)	(53,817)	(240,107)	26,329	48.92%
Transfers from Restricted Asset (Reserves)	6	37,750	50,193	540,804	(12,443)	(24.79%)
Transfers to Restricted Assets (Other)		0	0	0	0	0.00%
Transfers from Restricted Asset (Other)		0	0	0	0	0.00%
ADD Net Current Assets July 1 B/Fwd	7	959,112	959,112	880,062	0	0.00%
LESS Net Current Assets Year to Date	7	<u>2,727,650</u>	<u>1,936,326</u>	<u>18,408</u>	<u>791,324</u>	<u>(40.87%)</u>
<b>Amount Raised from Rates</b>	8	<u>7,834</u>	<u>(1,839,087)</u>	<u>(1,833,087)</u>	<u>1,846,921</u>	<u>(100.43%)</u>

This statement is to be read in conjunction with the accompanying notes.

**Material Variances Symbol**

Above Budget Expectations  
Below Budget Expectations



Greater than 10,000 and greater than 10%  
Less than 10,000 and less than 10%

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2018 TO 30 SEPTEMBER 2018

**1. SIGNIFICANT ACCOUNTING POLICIES**

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

**(a) Basis of Accounting**

The budget has been prepared in accordance with applicable Australian Accounting Standards (as they apply to local government and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations.

The budget has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 9.

**(c) Rounding Off Figures**

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax**

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

**(f) Superannuation**

The Council contributes to a number of superannuation funds on behalf of employees.

**(g) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, cash at bank, deposits held at call with banks, other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities on the statement of financial position.

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2018 TO 30 SEPTEMBER 2018

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(h) Trade and Other Receivables**

Collectibility of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**(i) Inventories**

***General***

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

***Land Held for Resale***

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is complete are expensed.

Revenue arising from the sale of property is recognised in the statement of comprehensive income as at the time of signing an unconditional contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

**(j) Fixed Assets**

Each class of fixed assets is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation or impairment losses.

***Initial Recognition***

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

***Revaluation***

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset.

Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases in the same asset are charged against fair value reserves directly in equity; all other decreases are charged to the statement of comprehensive income.

Any accumulated depreciation at the date of revaluation is eliminated against the gross carrying amount of the asset and the net amount is restated to the revalued amount of the asset.

Those assets carried at a revalued amount, being their fair value at the date of revaluation less any subsequent accumulated depreciation and accumulated impairment losses, are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2018 TO 30 SEPTEMBER 2018

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)****(j) Fixed Assets (Continued)*****Land Under Roads***

In Western Australia, all land under roads is Crown Land, the responsibility for managing which, is vested in the local government.

Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

Whilst this treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail.

Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Council.

**Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Assets are depreciated from the date of acquisition or, in respect of internally constructed assets, from the time the asset is completed and held ready for use.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	50 to 100 years
Furniture and Equipment	10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
clearing and earthworks	not depreciated
construction/road base	50 years
original surfacing and	
major re-surfacing	
- bituminous seals	20 years
Gravel roads	
clearing and earthworks	not depreciated
construction/road base	50 years
gravel sheet	12 years
Formed roads (unsealed)	
clearing and earthworks	not depreciated
construction/road base	50 years
Footpaths - slab	40 years

**Depreciation of Non-Current Assets (Continued)**

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the statement of comprehensive income. When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained earnings.

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2018 TO 30 SEPTEMBER 2018

## 1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

## (j) Fixed Assets (Continued)

**Capitalisation Threshold**

Expenditure under the thresholds listed below is not capitalised. Rather, it is recorded on an

- Land	Nil (All Land Capitalised)
- Buildings	2,000
- Plant & Equipment	2,000
- Furniture & Equipment	1,000
- Infrastructure	5,000

**Capitalisation Threshold**

Expenditure on items of equipment under \$5,000 is not capitalised. Rather, it is recorded on an asset inventory listing.

## (k) Financial Instruments

**Initial Recognition and Measurement**

Financial assets and financial liabilities are recognised when the Council becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Council commits itself to either the purchase or sale of the asset (ie trade date accounting is adopted).

Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are expensed to profit or loss immediately.

**Classification and Subsequent Measurement**

Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method or at cost.

Fair value represents the amount for which an asset could be exchanged or a liability settled, between knowledgeable, willing parties. Where available, quoted prices in an active market are used to determine fair value. In other circumstances, valuation techniques are adopted.

Amortised cost is calculated as:

- (a) the amount in which the financial asset or financial liability is measured at initial recognition;
- (b) less principal repayments;
- (c) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest rate method; and
- (b) less any reduction for impairment.

The effective interest rate method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that exactly discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2018 TO 30 SEPTEMBER 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Financial Instruments (Continued)

**Classification and Subsequent Measurement (Continued)**

*(i) Financial assets at fair value through profit and loss*

Financial assets at fair value through profit or loss are financial assets held for trading. A financial asset is classified in this category if acquired principally for the purpose of selling in the short term. Derivatives are classified as held for trading unless they are designated as hedges. Assets in this category are classified as current assets.

*(ii) Loans and receivables*

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost.

Loans and receivables are included in current assets, except for those which are not expected to mature within 12 months after the end of the reporting period (classified as non-current assets).

*(iii) Held-to-maturity investments*

Held-to-maturity investments are non-derivative financial assets with fixed maturities and fixed or determinable payments that the Council's management has the positive intention and ability to hold to maturity.

Held-to-maturity financial assets are included in non-current assets, except for those which are expected to mature within 12 months after the end of the reporting period, which are classified as current assets.

If the Council were to sell other than an insignificant amount of held-to-maturity financial assets, the whole category would be tainted and reclassified as available-for-sale.

*(iv) Available-for-sale financial assets*

Available-for-sale financial assets are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.

Available-for-sale financial assets are included in non-current assets, except for those which are expected to mature within 12 months of the end of the reporting period (classified as current assets).

*(v) Financial liabilities*

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost.

**Impairment**

At the end of each reporting period, the Council assesses whether there is objective evidence that a financial instrument has been impaired. In the case of available-for-sale financial instruments, a prolonged decline in the value of the instrument is considered to determine whether impairment has arisen. Impairment losses are recognised in the statement of comprehensive income.

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2018 TO 30 SEPTEMBER 2018

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(l) Estimation of Fair Value**

The fair value of financial assets and financial liabilities must be estimated for recognition and measurement or for disclosure purposes.

The fair value of financial instruments traded in active markets is based on quoted market prices at the reporting date.

The fair value of financial instruments that are not traded in an active market is determined using valuation techniques. Council uses a variety of methods and makes assumptions that are based on market conditions existing at each balance date. These include the use of recent arm's length transactions, reference to other instruments that are substantially the same, discounted cash flow analysis, and option pricing models making maximum use of market inputs and relying as little as possible on entity-specific inputs.

Quoted market prices or dealer quotes for similar instruments are used for long-term debt instruments held. Other techniques, such as estimated discounted cash flows, are used to determine fair value for the remaining financial instruments.

The nominal value less estimated credit adjustments of trade receivables and payables are assumed to approximate their fair values. The fair value of financial liabilities for disclosure purposes is estimated by discounting the future contractual cash flows at the current market interest rate that is available to the Council for similar financial instruments.

**(m) Impairment**

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the statement of comprehensive income.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of adopting the budget, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2013.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on this budget document.

**(n) Trade and Other Payables**

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.



NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2018 TO 30 SEPTEMBER 2018

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(o) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

**(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)**

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Council has a present obligation to pay resulting from employees' services provided to reporting date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

**(ii) Annual Leave and Long Service Leave (Long-term Benefits)**

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where Council does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

**(p) Borrowing Costs**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**(q) Provisions**

Provisions are recognised when:

- a) the Council has a present legal or constructive obligation as a result of past events;
- b) for which it is probable that an outflow of economic benefits will result to settle the obligation; and
- c) that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Provisions are not recognised for future operating losses.

**(r) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

**(s) Comparative Figures**

Where required, comparative figures have been adjusted to conform with changes in presentation of the current budget year.

## **SHIRE OF MORAWA**

### **NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD 1 JULY 2018 TO 30 SEPTEMBER 2018**

#### **2. STATEMENT OF OBJECTIVE**

The Shire of Morawa is dedicated to providing high quality services to the community through the various service orientated programs which it has established.

##### **GOVERNANCE**

Includes members of Council, Civic Functions & Public Relations, Council Elections, Training/Education. Objective is to provide a management & administrative structure to service Council & the community.

##### **GENERAL PURPOSE FUNDING**

Includes Rates, Loans, Investments & Grants. Objective is to manage Council's finances.

##### **LAW, ORDER, PUBLIC SAFETY**

Includes Emergency Services & Animal Control. Objective is to provide, develop & manage services in response to community needs.

##### **HEALTH**

Includes Environmental Health, Medical & Health facilities. Objective is to provide, develop & manage services in response to community needs.

##### **EDUCATION AND WELFARE**

Includes Education, Welfare & Children's Services. Objective is to provide, develop & manage services in response to community needs.

##### **HOUSING**

Includes Staff & Other Housing. Objective is to ensure quality housing and appropriate infrastructure is maintained.

##### **COMMUNITY AMENITIES**

Includes Refuse Collection, Sewerage, Cemetery, Building Control, Town Planning & Townscape. Objective is to provide, develop & manage services in response to community needs.

##### **RECREATION AND CULTURE**

Includes Pools, Halls, Library, Oval, Parks & Gardens & Recreational Facilities. Objective is to ensure the recreational & cultural needs of the community are met.

##### **TRANSPORT**

Includes Roads, Footpaths, Private Works, Machine Operating Costs, Outside Wages & Airstrip. Objective is to effectively manage transport infrastructure.

##### **ECONOMIC SERVICES**

Includes Tourism, Rural Services, Economic Development & Caravan Park. Objective is to foster economic development, tourism & rural services in the district.

##### **OTHER PROPERTY & SERVICES**

Includes Private Works, Public Works Overheads, Plant Operating Costs, Administration Overheads and Unclassified Items. Objective is to provide control accounts and reporting facilities for all other operations.

**SHIRE OF MORAWA**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD 1 JULY 2018 TO 30 SEPTEMBER 2018**

	<b>2018/19 Budget \$</b>	<b>SEPTEMBER 2019 YTD Budget \$</b>	<b>SEPTEMBER 2019 Actual \$</b>
<b>3. ACQUISITION OF ASSETS</b>			
The following assets have been acquired during the period under review:			
<b><u>By Program</u></b>			
<b>Governance</b>			
<b>General Purpose Funding</b>			
<b>Law, Order, Public Safety</b>			
<b>Health</b>			
Ford Sedan (Doctor Vehicle)	40,000	9,999	0.00
<b>Education &amp; Welfare</b>			
<b>Housing</b>			
Aged Person Units x 4 - water metres	40,000	4,000	5,930.00
Land Yewers Street	30,000	7,500	5,329.09
<b>Community Amenities</b>			
Sewerage Works	40,000	4,000	0.00
Community Bus	110,000	27,498	0.00
Refuse Transfer Station - Canna	15,000	0	0.00
<b>Recreation and Culture</b>			
Morawa Town Hall	70,000	0	0.00
Playground Equipment	30,000	0	0.00
<b>Transport</b>			
Road Construction			
- Rural Roads Construction	1,018,996	220,004	78,148.05
- Townsite Roads Construction	0	0	0.00
<b>Economic Services</b>			
Interpretive Signage - Stage 2	15,000	1,500	1,177.74
Morawa Bush Trail Project	5,000	500	3,909.12
<b>Other Property &amp; Services</b>			
	<u>1,783,996</u>	<u>275,001</u>	<u>94,510.00</u>

**SHIRE OF MORAWA**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD 1 JULY 2018 TO 30 SEPTEMBER 2018**

	<b>2018/19 Budget \$</b>	<b>SEPTEMBER 2019 YTD Budget \$</b>	<b>SEPTEMBER 2019 Actual \$</b>
<b>3. ACQUISITION OF ASSETS (Continued)</b>			
The following assets have been acquired during the period under review:			
<b><u>By Class</u></b>			
Land Held for Resale	0	0	0.00
Investments	0	0	0.00
Land	30,000	7,500	5,329.09
Buildings	55,000	4,000	5,930.00
Plant and Equipment	520,000	37,497	0.00
Furniture and Equipment	70,000	0	0.00
Infrastructure Assets - Roads	1,018,996	220,004	78,148.05
Infrastructure Assets - Footpaths	0	0	0.00
Infrastructure Assets - Drainage/Dams	0	0	0.00
Infrastructure Assets - Parks & Ovals	30,000	0	0.00
Infrastructure Assets - Airfields	0	0	0.00
Infrastructure Assets - Playground Equipment	0	0	0.00
Infrastructure Assets - Sewerage	40,000	4,000	0.00
Infrastructure Assets - Dams	0	0	0.00
Infrastructure Assets - Other	20,000	2,000	5,102.86
	<u>1,783,996</u>	<u>275,001</u>	<u>94,510.00</u>

**SHIRE OF MORAWA**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2018 TO 30 SEPTEMBER 2018**

**4. DISPOSALS OF ASSETS**

The following assets have been disposed of during the period under review:

<b>By Program</b>	<b>Written Down Value</b>		<b>Sale Proceeds</b>		<b>Profit(Loss)</b>	
	<b>2018/19 Budget \$</b>	<b>SEPTEMBER 2019 Actual \$</b>	<b>2018/19 Budget \$</b>	<b>SEPTEMBER 2019 Actual \$</b>	<b>2018/19 Budget \$</b>	<b>SEPTEMBER 2019 Actual \$</b>
<b>Health</b>						
P240 - Docotr's Vehicle	27,058		15,000		(12,058)	0.00
<b>Community Amenities</b>						
P196 Community Bus	2,929		5,000		2,071	0.00
<b>Recreation &amp; Culture</b>						0.00
<b>Transport</b>						
P228 - Nissan Patrol Ute	16,119		10,000		-6,119	0.00
P156 - Cat Loader	40,566		70,000		29,434	0.00
<b>Other Property &amp; Services</b>						0.00
						0.00
	86,672	0.00	100,000	0.00	13,328	0.00

<b>By class of asset</b>	<b>Written Down Value</b>		<b>Sale Proceeds</b>		<b>Profit(Loss)</b>	
	<b>2018/19 Budget \$</b>	<b>SEPTEMBER 2019 Actual \$</b>	<b>2018/19 Budget \$</b>	<b>SEPTEMBER 2019 Actual \$</b>	<b>2018/19 Budget \$</b>	<b>SEPTEMBER 2019 Actual \$</b>
<b>Plant &amp; Equipment</b>						
P196 Community Bus	2,929	0.00	5,000	0.00	2,071	0.00
P228 - Nissan Patrol Ute	16,119	0.00	10,000	0.00	(6,119)	0.00
P156 - Cat Loader	40,566	0.00	70,000	0.00	29,434	0.00
0	0	0.00	0	0.00	0	0.00
0	0	0.00	0	0.00	0	0.00
0	0	0.00	0	0.00	0	0.00
0	0	0.00	0	0.00	0	0.00
P240 - Docotr's Vehicle	27,058	0.00	15,000	0.00	(12,058)	0.00
	86,672	0.00	100,000	0.00	13,328	0.00

**Summary**

Profit on Asset Disposals

Losses on Asset Disposals

	<b>SEPTEMBER 2019 Actual \$</b>
<b>2018/19 Budget \$</b>	
31,505	0.00
(18,177)	0.00
13,328	0.00



**SHIRE OF MORAWA**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD 1 JULY 2018 TO 30 SEPTEMBER 2018**

**5. INFORMATION ON BORROWINGS**

(a) Debenture Repayments

Particulars	Principal 1-Jul-18	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		2018/19 Budget \$	2018/19 Actual \$	2018/19 Budget \$	2018/19 Actual \$	2018/19 Budget \$	2018/19 Actual \$	2018/19 Budget \$	2018/19 Actual \$
<b>Housing</b>									
Loan 133 - GEHA House	36,465	0	0	36,465	0	0	36,465	1,801	
Loan 134 - 2 Broad Street	25,680	0	0	25,680	25,680	0	0	1,592	
Loan 136 - 24 Harley Street - Staff Housing	319,636	0	0	12,997	0	306,639	319,636	12,436	
	381,781	0	0	75,142.00	25,680	306,639.00	356,101	15,829	0

All debenture repayments are to be financed by general purpose revenue.

**SHIRE OF MORAWA**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD 1 JULY 2018 TO 30 SEPTEMBER 2018**

	<b>2018/19 Budget \$</b>	<b>SEPTEMBER 2019 Actual \$</b>
<b>6. RESERVES - CASH BACKED</b>		
<b>(i) Leave Reserve</b>		
Opening Balance	209,270	209,270
Amount Set Aside / Transfer to Reserve	9,241	787
Amount Used / Transfer from Reserve	0	
	<u>218,511</u>	<u>210,058</u>
<b>(ii) Plant Reserve</b>		
Opening Balance	1,015,608	1,015,608
Amount Set Aside / Transfer to Reserve	20,584	3,822
Amount Used / Transfer from Reserve	(315,000)	0
	<u>721,192</u>	<u>1,019,430</u>
<b>(iii) Building Reserve</b>		
Opening Balance	121,090	121,090
Amount Set Aside / Transfer to Reserve	22,454	456
Amount Used / Transfer from Reserve	(50,000)	0
	<u>93,544</u>	<u>121,545</u>
<b>(iv) Economic Development Reserve</b>		
Opening Balance	110,526	110,526
Amount Set Aside / Transfer to Reserve	2,240	416
Amount Used / Transfer from Reserve	0	0
	<u>112,766</u>	<u>110,942</u>
<b>(v) Community Development Reserve</b>		
Opening Balance	1,217,918	1,217,918
Amount Set Aside / Transfer to Reserve	24,685	6,070
Amount Used / Transfer from Reserve	(100,000)	0
	<u>1,142,603</u>	<u>1,223,988</u>
<b>(vi) Sewerage Reserve</b>		
Opening Balance	218,716	218,716
Amount Set Aside / Transfer to Reserve	27,233	823
Amount Used / Transfer from Reserve	0	0
	<u>245,949</u>	<u>219,539</u>
<b>(vii) Unspent Grants and Contributions Reserve</b>		
Opening Balance	26,413	26,413
Amount Set Aside / Transfer to Reserve	535	99
Amount Used / Transfer from Reserve	0	
	<u>26,948</u>	<u>26,512</u>

**SHIRE OF MORAWA**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD 1 JULY 2018 TO 30 SEPTEMBER 2018**

	<b>2018/19 Budget \$</b>	<b>SEPTEMBER 2019 Actual \$</b>
<b>6. RESERVES (Continued)</b>		
<b>(viii) Business Units Reserve</b>		
Opening Balance	102,875	102,875
Amount Set Aside / Transfer to Reserve	22,085	387
Amount Used / Transfer from Reserve	0	0
	<u>124,960</u>	<u>103,262</u>
<b>(ix) Morawa Future Funds Interest</b>		
Opening Balance	126,630	126,630
Amount Set Aside / Transfer to Reserve	39,874	477
Amount Used / Transfer from Reserve	0	0
	<u>166,504</u>	<u>127,107</u>
<b>(x) Morawa Community Future Funds Reserve</b>		
Opening Balance	2,165,470	2,165,470
Amount Set Aside / Transfer to Reserve	43,890	12,896
Amount Used / Transfer from Reserve	(37,307)	
	<u>2,172,053</u>	<u>2,178,366</u>
<b>(xi) Refuse Transfer Station Reserve</b>		
Opening Balance	27	27
Amount Set Aside / Transfer to Reserve	1	0
Amount Used / Transfer from Reserve	(28)	0
	<u>0</u>	<u>27</u>
<b>(xii) Aged Care Units Reserve - Units 6-9</b>		
Opening Balance	9,233	9,233
Amount Set Aside / Transfer to Reserve	187	35
Amount Used / Transfer from Reserve	0	0
	<u>9,420</u>	<u>9,268</u>
<b>(xiii) ST-Morawa Revitalisation Reserve</b>		
Opening Balance	37,705	37,705
Amount Set Aside / Transfer to Reserve	764	45
Amount Used / Transfer from Reserve	(38,469)	(37,750)
	<u>0</u>	<u>0</u>
<b>(ixx) Legal Fees Reserve</b>		
Opening Balance	25,401	25,402
Amount Set Aside / Transfer to Reserve	515	96
Amount Used / Transfer from Reserve	0	0
	<u>25,916</u>	<u>25,497</u>

**SHIRE OF MORAWA**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD 1 JULY 2018 TO 30 SEPTEMBER 2018**

	<b>2018/19 Budget \$</b>	<b>SEPTEMBER 2019 Actual \$</b>
<b>6. RESERVES (Continued)</b>		
<b>(xx) Road Reserve</b>		
Opening Balance	143,228	143,228
Amount Set Aside / Transfer to Reserve	2,903	539
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>
	<u>146,131</u>	<u>143,767</u>
<b>(xxi) Aged Care Units 1-4</b>		
Opening Balance	68,721	68,721
Amount Set Aside / Transfer to Reserve	1,393	259
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>
	<u>70,114</u>	<u>68,980</u>
<b>(xxii) Aged Care Unit 5</b>		
Opening Balance	55,166	55,166
Amount Set Aside / Transfer to Reserve	1,118	208
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>
	<u>56,284</u>	<u>55,373</u>
<b>(xxiii) Swimming Pool Reserve</b>		
Opening Balance	20,000	20,000
Amount Set Aside / Transfer to Reserve	20,405	75
Amount Used / Transfer from Reserve	<u>0</u>	<u>0</u>
	<u>40,405</u>	<u>20,075</u>
 Total Cash Backed Reserves	 <b>5,373,300</b>	 <b>5,663,735</b>
 <b>Summary of Transfers To Cash Backed Reserves</b>		
<b>Transfers to Reserves</b>		
Leave Reserve	9,241	787
Sports and Recreation Facilities Reserve	0	0
Plant Reserve	20,584	3,822
Building Reserve	22,454	456
Economic Development Reserve	2,240	416
Community Development Reserve	24,685	6,070
Sewerage Reserve	27,233	823
Unspent Grants and Contributions Reserve	535	99
Business Units Reserve	22,085	387
Morawa Community Future Funds Interest	39,874	477
Morawa Community Future Fund Reserve	43,890	12,896
Refuse Transfer Station Reserve	1	0
Aged Care Units Reserve - Units 6-9	187	35
ST-N/Midlands Solar Thermal Power	0	0
ST-Morawa Revitalisation Reserve	764	45
Legal Fees Reserve	515	96
Road Reserve	2,903	539
Aged Care Units 1-4	1,393	259
Aged Care Unit 5	1,118	208
Swimming Pool Reserve	<u>20,405</u>	<u>75</u>
	<u><b>240,107</b></u>	<u><b>27,488</b></u>



# SHIRE OF MORAWA

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2018 TO 30 SEPTEMBER 2018

	2018/19 Budget \$	SEPTEMBER 2019 Actual \$
<b>6. RESERVES (Continued)</b>		
<b>Transfers from Reserves</b>		
Leave Reserve	0	0
Sports and Recreation Facilities Reserve	0	0
Plant Reserve	(315,000)	0
Building Reserve	(50,000)	0
Economic Development Reserve	0	0
Community Development Reserve	(100,000)	0
Sewerage Reserve	0	0
Unspent Grants and Contributions Reserve	0	0
Business Units Reserve	0	0
Morawa Community Future Funds Interest	0	0
Morawa Community Future Fund Reserve	(37,307)	0
Refuse Transfer Station Reserve	(28)	0
Aged Care Units Reserve - Units 6-9	0	0
ST-N/Midlands Solar Thermal Power	0	0
ST-Morawa Revitalisation Reserve	(38,469)	(37,750)
Legal Fees Reserve	0	0
Road Reserve	0	0
Aged Care Units 1-4	0	0
Aged Care Unit 5	0	0
Swimming Pool Reserve	0	0
	<u>(540,804)</u>	<u>(37,750)</u>
<b>Total Transfer to/(from) Reserves</b>	<u><b>(300,697)</b></u>	<u><b>(10,262)</b></u>

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

### Leave Reserve

To be used to fund leave requirements.

### Plant Reserve

To be used to upgrade, replace or purchase new plant and equipment.

### Building Reserve

To be used to refurbish, replace, extend or establish Council owned buildings.

### Economic Development Reserve

To be used to create economic development initiatives in the local community.

### Community Development Reserve

To be used for Community Projects within the Shire of Morawa

### Sewerage Reserve

To be used to repair, replace or extend the sewerage facility.

### Unspent Grants and Contributions Reserve

To be used as a quarantine for unspent committed funds.

### Business Units Reserve

To be used to upgrade, refurbish or purchase new Business Units

### Morawa Community Future Funds Interest

To be used for Morawa Community Projects

## SHIRE OF MORAWA

### NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD 1 JULY 2018 TO 30 SEPTEMBER 2018

#### 6. RESERVES (Continued)

##### **Morawa Community Future Fund Reserve**

To be used to provide an ongoing conduit for benefits to the people and environment of the Morawa Shire through the Sinosteel Midwest Corporation Morawa Future Fund Foundation Memorandum

##### **Aged Care Units 6-9 Reserve**

To be used for the maintenance/ construction of Aged Care Units at the Morawa Perenjori

##### **Legal Fees Reserve**

to be utilised for unforeseen Legal Fees

##### **Road Reserve**

to be utilised for future Road Construction and Maintenance

Except for the Unspent Grants and Contributions Reserve, the Reserves are not expected to be used within a set period as further transfers to the reserve accounts are expected as funds are utilised.

##### **Aged Care Units 1-4 Reserve**

To be used for the maintenance/upgrade of Aged Care Units 1-4 at the Morawa Perenjori Health

##### **Aged Care Unit 5 Reserve**

To be used for the maintenance/upgrade Aged Care Unit 5 at the Morawa Perenjori Health

##### **Swimming Pool Reserve**

To be used for the maintenance/upgrade to Morawa Swimming Pool

**SHIRE OF MORAWA**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD 1 JULY 2018 TO 30 SEPTEMBER 2018**

	<b>2017/18 B/Fwd Per 2018/19 Budget \$</b>	<b>2017/18 B/Fwd Per Financial Report \$</b>	<b>2018/19 Actual \$</b>
<b>7. NET CURRENT ASSETS</b>			
<b>Composition of Estimated Net Current Asset Position</b>			
<b>CURRENT ASSETS</b>			
Cash - Unrestricted	658,041	339,293	439,455
Cash - Restricted Unspent Grants	0	317,600	0
Cash - Restricted Unspent Loans	0	0	0
Cash - Restricted Reserves	5,673,997	5,673,997	5,663,735
Rates - Current	504,980	558,537	2,370,417
Sundry Debtors	77,352	71,410	58,622
GST Receivable	93,062	0	35,192
Accrued Income/Prepayments	0	48,821	46,756
Provision for Doubtful Debts	(723)	(7,746)	(7,746)
Other Current Debtors	46,756	0	0
Inventories	1,118	1,119	1,119
	<u>7,054,583</u>	<u>7,003,031</u>	<u>8,607,550</u>
<b>LESS: CURRENT LIABILITIES</b>			
Sundry Creditors	(294,254)	(295,629)	0
Income Received in Advance	0	0	(11,591)
GST Payable	0	84,459	(15,602)
Payroll Creditors	0	0	0
Accrued Expenditure	0	(1,392)	0
Other Payables	0	1,375	(29,417)
Withholding Tax Payable	0	0	0
Payg Payable	0	(19,553)	(33,741)
Accrued Interest on Debentures	(11,325)	(2,048)	0
Accrued Salaries and Wages	(19,553)	(11,325)	0
Current Employee Benefits Provision	(384,662)	(336,227)	(336,227)
Current Loan Liability	0	(75,142)	(49,462)
	<u>(709,794)</u>	<u>(655,482)</u>	<u>(476,040)</u>
<b>NET CURRENT ASSET POSITION</b>	<b>6,344,789</b>	<b>6,347,549</b>	<b>8,131,510</b>
Less: Cash - Reserves - Restricted	(5,673,997)	(5,673,997)	(5,663,735)
Less: Cash - Unspent Grants - Restricted	0	0	0
Less: Land Held for Resale	0	1,148	355
Add Back : Component of Leave Liability not Required to be Funded	209,270	209,270	210,058
Add Back : Current Loan Liability	0	75,142	49,462
<b>SURPLUS/(DEFICIENCY) C/FWD</b>	<u><b>880,062</b></u>	<u><b>959,112</b></u>	<u><b>2,727,650</b></u>

**SHIRE OF MORAWA**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD 1 JULY 2018 TO 30 SEPTEMBER 2018**

**8. RATING INFORMATION**

<b>RATE TYPE</b>	<b>Rate in \$</b>	<b>Number of Properties</b>	<b>Rateable Value \$</b>	<b>2018/19 Rate Revenue \$</b>	<b>2018/19 Interim Rates \$</b>	<b>2018/19 Back Rates \$</b>	<b>2018/19 Total Revenue \$</b>	<b>2018/19 Budget \$</b>
<b>General Rate</b>								
GRV Residential/Commercial	0.07715	268	2,794,698			0	0	215,597
UV Rural	0.02348	204	63,330,000			0	0	1,487,052
UV Mining	0.29519	17	492,470		0	0	0	145,370
								0
<b>Sub-Totals</b>		489	66,617,168	0	0	0	0	1,848,019
<b>Minimum Rates</b>	<b>Minimum \$</b>							
GRV Residential/Commercial	296	45	27,075			0	0	13,320
UV Rural	296	7	60,100		0	0	0	2,072
UV Mining	668	7	5,428		0	0	0	4,676
<b>Sub-Totals</b>		59	92,603	0	0	0	0	20,068
Discounts							0	
<b>Total amount raised from general rates</b>							(7,835)	(35,000)
Ex-Gratia Rates							(7,835)	1,833,087
Rates Written Off							0	6,000
Specified Area Rates							(8)	(3,000)
Movement in Excess Rates							0	252,417
							(59,958)	0
<b>Total Rates</b>							(67,801)	2,088,504

All land except exempt land in the Shire of Morawa is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2018/19 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.



**SHIRE OF MORAWA**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD 1 JULY 2018 TO 30 SEPTEMBER 2018**

**9. TRUST FUNDS**

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

<b>Detail</b>	<b>Balance 01-Jul-18 \$</b>	<b>Amounts Received \$</b>	<b>Amounts Paid (\$)</b>	<b>Balance \$</b>
Housing Bonds	2,000	1,100	0	3,100
Dreghorn Unit Bonds	1,164	0	0	1,164
Bonds Hall/Rec Centre Hire	100	800	0	900
Aged Care - Bond Karl Strudwick Number 5	1,266	0	0	1,266
Youth Centre	865	0	0	865
Council Nominations	0	320	0	320
Bill Johnson Unit 1 Bond	0	0	0	0
Haulmore Trailers Land Dep	4,641	0	0	4,641
Social Club Payments	0	0	0	0
Local Drug Action Group	660	0	0	660
BCITF/BRB Training Levy	1,818	57	(57)	1,818
Daphne Little - Excess Rent	1,704	0	0	1,704
Morawa Oval Function Centre	1,763	0	0	1,763
	<u>15,981</u>	<u>2,277</u>	<u>(57)</u>	<u>18,201</u>

**SHIRE OF MORAWA**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD 1 JULY 2018 TO 30 SEPTEMBER 2018**

**10. OPERATING STATEMENT**

	<b>SEPTEMBER</b>		
	<b>2019</b>	<b>2018/19</b>	<b>2017/18</b>
	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>OPERATING REVENUES</b>			
Governance	0	0	18,752
General Purpose Funding	2,032,079	2,826,196	3,580,060
Law, Order, Public Safety	168	26,560	32,077
Health	665	5,350	3,906
Education and Welfare	1,524	2,400	14,402
Housing	24,707	115,320	96,698
Community Amenities	422,835	488,516	437,386
Recreation and Culture	24,186	61,796	55,074
Transport	1,005,344	4,376,706	2,265,724
Economic Services	73,963	171,045	150,733
Other Property and Services	43,621	149,900	214,125
<b>TOTAL OPERATING REVENUE</b>	<b>3,629,092</b>	<b>8,223,789</b>	<b>6,868,937</b>
<b>OPERATING EXPENSES</b>			
Governance	93,785	520,502	439,678
General Purpose Funding	50,820	167,128	196,393
Law, Order, Public Safety	14,693	119,407	103,747
Health	44,174	233,708	220,073
Education and Welfare	10,151	173,444	96,308
Housing	60,308	251,919	316,143
Community Amenities	112,566	680,815	583,179
Recreation & Culture	265,132	1,442,412	1,422,318
Transport	930,175	4,846,020	3,422,091
Economic Services	129,635	924,033	1,128,703
Other Property and Services	39,975	39,940	20,082
<b>TOTAL OPERATING EXPENSE</b>	<b>1,751,414</b>	<b>9,399,329</b>	<b>7,948,714</b>
<b>CHANGE IN NET ASSETS</b>			
<b>RESULTING FROM OPERATIONS</b>	<b><u>1,877,678</u></b>	<b><u>(1,175,539)</u></b>	<b><u>(1,079,778)</u></b>

**SHIRE OF MORAWA**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD 1 JULY 2018 TO 30 SEPTEMBER 2018**

**11. BALANCE SHEET**

	<b>SEPTEMBER 2019 Actual \$</b>	<b>2017/18 Actual \$</b>
<b>CURRENT ASSETS</b>		
Cash Assets	6,103,190	6,330,890
Receivables	2,503,241	671,021
Inventories	1,119	1,119
<b>TOTAL CURRENT ASSETS</b>	<u>8,607,550</u>	<u>7,003,030</u>
<b>NON-CURRENT ASSETS</b>		
Receivables	22,961	22,961
Inventories	0	0
Property, Plant and Equipment	22,523,777	22,512,518
Infrastructure	47,627,557	47,544,306
<b>TOTAL NON-CURRENT ASSETS</b>	<u>70,174,295</u>	<u>70,079,785</u>
<b>TOTAL ASSETS</b>	<u>78,781,845</u>	<u>77,082,815</u>
<b>CURRENT LIABILITIES</b>		
Payables	90,351	244,113
Interest-bearing Liabilities	49,462	75,142
Provisions	336,227	336,227
Trust Imbalance	(355)	160,377
<b>TOTAL CURRENT LIABILITIES</b>	<u>475,685</u>	<u>655,482</u>
<b>NON-CURRENT LIABILITIES</b>		
Interest-bearing Liabilities	306,640	306,641
Provisions	41,613	41,613
<b>TOTAL NON-CURRENT LIABILITIES</b>	<u>348,253</u>	<u>348,254</u>
<b>TOTAL LIABILITIES</b>	<u>823,938</u>	<u>1,003,736</u>
<b>NET ASSETS</b>	<u>77,957,907</u>	<u>76,079,079</u>
<b>EQUITY</b>		
Retained Surplus	36,468,524	34,580,584
Reserves - Cash Backed	5,663,735	5,673,997
Reserves - Asset Revaluation	35,825,648	35,825,648
<b>TOTAL EQUITY</b>	<u>77,957,907</u>	<u>76,080,229</u>

**SHIRE OF MORAWA**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD 1 JULY 2018 TO 30 SEPTEMBER 2018**

**12. FINANCIAL RATIO**

	<b>2018/19 YTD</b>	<b>2017/18</b>	<b>2016/17</b>	<b>2014/15</b>
Current Ratio	11.080	1.750	2.210	3.550

The above rates are calculated as follows:

Current Ratio equals	$\frac{\text{Current assets minus restricted current assets}}{\text{Current liabilities minus liabilities associated with restricted assets}}$
----------------------	--



**SHIRE OF MORAWA**  
**FOR THE PERIOD 1 JULY 2018 TO 30 SEPTEMBER 2018**  
**Report on Significant variances Greater than 10% and \$10,000**

**Purpose**

The purpose of the Monthly Variance Report is to highlight circumstances where there is a major variance from the YTD Monthly Budget and YTD Actual figures. These variances can occur because of a change in timing of the activity, circumstances change (eg a grants were budgeted for but was not received) or changes to the original budget projections. The Report is designed to highlight these issues and explain the reason for the variance.

**The Materiality variances adopted by Council are:**

Actual Variance to YTD Budget up to 5%:	Don't Report
Actual Variance exceeding 10% of YTD Budget	Use Management Discretion
Actual Variance exceeding 10% of YTD Budget and a value greater than \$10,000:	Must Report

**REPORTABLE OPERATING REVENUE VARIATIONS**

**General Purpose Funding - Variance above budget expectations**

All rates have been raised - timing variance

**Law, Order, Public Safety - Variance below budget expectations**

Budget timing - waiting on 1st Qtr DFES funding  
 Budget timing - Dog and Cat registrations due at the end of October 2018

**Education and Welfare - Variance above budget expectations**

Grant Woodhams reimbursements from Ag School not budgeted for

**Housing - Variance above budget expectations**

Budget timing of rental income

**Community Amenities - Variance above budget expectations.**

Budget timing all sewerage rates have been raised.  
 Budget timing all refuse charges have been raised.

**Recreation and Culture - Variance below budget expectations**

Timing - raising of annual user fees

**Transport - Variance below budget expectation**

Timing variance to income

**Economic Services - Variance above budget expectations.**

Caravan Park Takings Higher than budgeted.

**Other Property & Services - Variance above budget expectations.**

Timing of private works income. Plant recovery journals still to be processed.

**REPORTABLE OPERATING EXPENSE VARIATIONS**

**Note:** Depreciation is not raised until after the audit is completed.  
 This affects variations across all programs

**General Purpose Funding - Variance above budget expectations**

Budget timing of administration costs for rates allocations

**Law, Order and Public Safety - Variance below budget expectations**

Budget timing of general maintenance costs on Fire Brigade

**Health - Variance below budget expectations.**

Timing variance - administration allocations

**Education and Welfare - Variance below budget expectations**

CDO/Youth officer not yet on board

**Housing - Variance above budget expectations**

Timing variances

**Community Amenities - Variance below budget expectations.**

Timing of sewerage upgrade works  
 Timing - Heritage Inventory not started

**Recreation and Culture - Variance below budget expectations.**

Costs reduced. Depreciation journals not yet run.

**SHIRE OF MORAWA**  
**FOR THE PERIOD 1 JULY 2018 TO 30 SEPTEMBER 2018**  
**Report on Significant variances Greater than 10% and \$10,000**

***Transport - Variance below budget expectations.***

Costs reduced. Depreciation journals not yet run.  
Timing - road maintenance works

***Economic Services - Variance below budget expectations***

Timing of transfer from future fund reserves  
Caravan park operating expenses less than expected

***Other Property & Services - Variance below budget expectations.***

Timing of projects. Depreciation journal not yet run.

<b>REPORTABLE NON-CASH VARIATIONS</b>
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***(Profit)/Loss on Asset Disposals -***

<b>REPORTABLE CAPITAL EXPENSE VARIATIONS</b>
--

***Purchase of Land & Buildings -***

***Purchase of Plant & Equipment - Variance below budget expectations.***

Timing of purchases

***Purchase of Furniture and Equipment -***

***Purchase of Infrastructure Assets Roads - Variance below budget expectations***

Timing of Road Works

***Purchase Infrastructure Assets -Sewerage - Variance below budget expectations***

Timing - Upgrades have not commenced

***Purchase Infrastructure Assets - Other - Variance above budget expectations***

Timing -Interpretive signage

***Transfer to Reserves - Variance below budget expectations***

Timing variance - transfers are done as investments mature

<b>REPORTABLE CAPITAL INCOME VARIATIONS</b>
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***Proceeds from Disposal of Assets***

Timing variance

***Transfer from Reserves - Variation below budget expectations***

Timing variance



## Application and Road Owner Support to Add or Amend a Road on a Restricted Access Vehicle Network

Main Roads Heavy Vehicle Services will consider adding a road to the Restricted Access Vehicle (RAV) Network provided support from the relevant road owner is obtained. This application must be completed by the applicant and forwarded to Main Roads who will liaise directly with the relevant road owner to ensure they have no objections to the access.

### Applicant Details

<b>Operator Name / Company</b>	FRANKLAND LOGISTICS PTY LTD		
<b>Contact Name</b>	DEBRA TREGONING	<b>Contact Phone Number</b>	08 9826 7088
<b>Mobile Phone Number</b>	0457 267 088	<b>Contact Fax Number</b>	
<b>Email Address</b>	franklandlogistics@reachnet.com.au		

### RAV Networks to be assessed

**Tandem Drive RAV Categories 2-10** Refer to the [Prime Mover, Trailer](#) or [Truck, Trailer](#) operating conditions for approved combinations on our website.

RAV Category 4 (27.5m)

**Tri Drive Categories 1-5** Refer to the [Tri Drive Prime Mover, Trailer](#) or [Tri Drive Truck, Trailer](#) operating conditions for approved combinations on our website.

**Other Categories** (i.e. Oversize Road Train) Refer to the operating conditions of the particular [Permit Product](#) for approved combinations on our website

### Concessional Networks to be assessed

Vehicle combinations operating on Level 1 must only operate on the relevant RAV Network that is permitted for the equivalent vehicle combination under the [Prime Mover, Trailer](#) or [Truck, Trailer](#) Combinations.

For Concessional Levels 2 and 3 please select the relevant category below

**Tandem Drive Concessional RAV Categories 2-10** Refer to the [AMMS Page](#) for approved combinations.

Do not require

**Tri Drive Concessional Categories 1-5** Refer to the [AMMS Page](#) for approved combinations.

Requested Axle Mass Level		
	Tandem Axle Group	Tri Axle Group
Level 1	17.0t	21.5t
Level 2	17.0t	22.5t
Level 3	17.5t	23.5t

### Roads to be assessed

Please list all requested roads where RAV Access is required (including start and end points) and attach maps.

Fabling Rd - from Offsanka/Canna NE Rds to Williamson/Swanson Rds- Morawa Shire  
 Canna NE Rd - from Offsanka/Fabling Rds to Jenkins/Gerber Rds - Morawa Shire  
 Nanekine Rd - from Mullewa-Wubin Rd to LGA Boundary - Morawa Shire  
 Swanson Rd - from Fabling/Williamson Rds to Toohey Rd - Morawa Shire  
 Stephens Rd - from Evaside Rd to Fabling Rd - Morawa Shire  
 Jenkins Rd - from Canna NE/Gerber Rds for 8kms to farm gate - Morawa Shire  
 Newnham Rd - from Gerber Rd to farm gate at end of road - Morawa Shire



## Application and Road Owner Support to Add or Amend a Road on a Restricted Access Vehicle Network

**Main Roads will liaise directly with the relevant road owner to complete this section.**

Road Owner

Road Name

Road Number

### Contact Details

Contact Name

Position

Contact Phone Number

Contact Fax Number

Mobile Phone Number

Email Address

### Required Traffic Data

Please provide the AADT, Speed Limit and if the road is on a School Bus Route. If the application is for more than one road, please provide the AADT, speed limit and if the roads are on a School Bus Route for each road in comments box provided below.

Posted Speed Limit

School Bus Route ?

☐ Yes

☐ No

### AADT

Annual Average Daily Traffic is determined by the total yearly two-way traffic volume divided by 365, expressed as vehicles per day (VPD). Please tick box below.

☐ 0 to 15 vpd

☐ 16 to 30 vpd

☐ 31 to 50 vpd

☐ 51 to 75 vpd

☐ 75 to 150 vpd

☐ 150 to 500 vpd

☐ 500 to 1000 vpd

☐ 1000+ vpd

### Comments:

Please detail any community concerns, required conditions and other relevant information.

If RAV access is endorsed, as the road owner please specify any access conditions that you would like Main Roads to consider (i.e. No operation on unsealed road when visibly wet, without road owner's approval, Headlights to be switch on at all times etc.)

**If RAV access is not endorsed please provide reasoning behind your decision.**

NOTE - If condition CA07 (Current written support from the Road Asset Owner, endorsing use of the road, must be obtained, carried in the vehicle and produced upon request.) is required, the road owner is responsible for the administration of condition CA07.

### Road Owner Support

As the road owner you are required to conduct a preliminary assessment of the requested road/s to ensure there are no obvious issues that would deem RAV access unsuitable. The preliminary check should be carried out using the criteria outlined in the [Framework for Applying to have a Local Government Road Added to a Restricted Access Vehicle Network](#).

I

support the above decisions, subject to Main Roads final approval.

On behalf of

Date

Signature

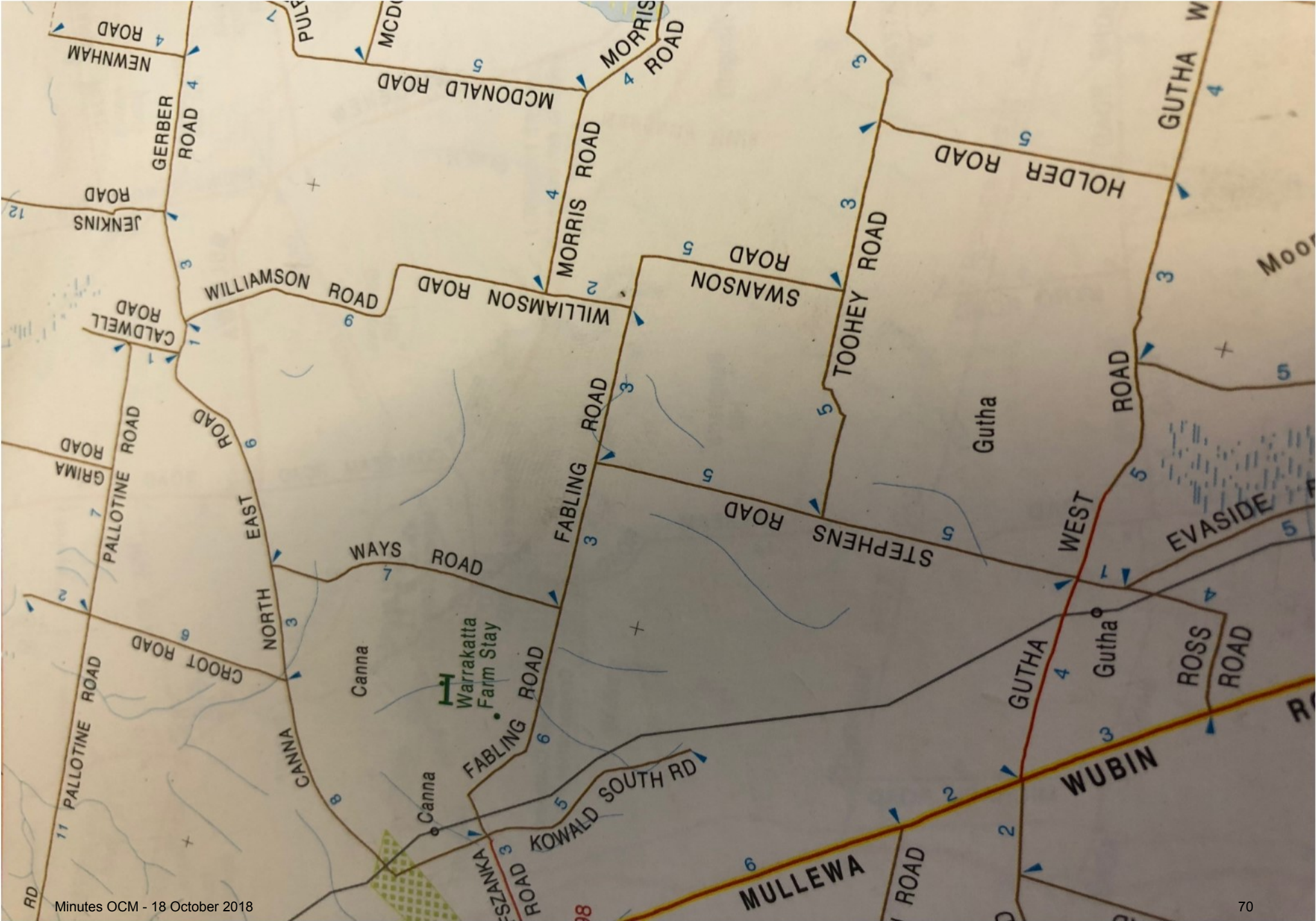
Email completed form to: [hvsrouteassessments@mainroads.wa.gov.au](mailto:hvsrouteassessments@mainroads.wa.gov.au)

Heavy Vehicle Services Main Roads WA

PO Box 374 | WELSHPOOL DC | WA 6986 | Telephone 138 HVO (486) | Fax (08) 9475 8455

[www.mainroads.wa.gov.au](http://www.mainroads.wa.gov.au) 18 October 2018









## **MORAWA RECREATION WORKGROUP**

### **TERMS OF REFERENCE**

<b>Status:</b>	Working Group
<b>Members:</b>	Chief Executive Officer Executive Manager Development and Administration Badminton Club Cricket Club Football Club Netball Club Tennis Club Basketball Association Hockey Club Golf and Bowling Club
<b>Officer Responsible:</b>	Chief Executive Officer
<b>Reporting:</b>	Direct to Council
<b>Delegated Powers:</b>	Nil

### **FUNCTIONS OF WORKGROUP**

1. To identify the needs of all current and future users of Shire recreation facilities.
2. To provide input into the future development, management and promotion of sport and recreation facilities in Morawa.
3. To provide input on matters that will improve the use and sustainability of the sport and recreation facilities in Morawa for the benefit of the broader community.
4. To provide advice on trends in sport and recreation (e.g. participation rates, regulations, facilities).
5. To provide feedback in relation to programs and funding.