



MINUTES FOR THE
ORDINARY COUNCIL MEETING
HELD ON THURSDAY
20th November 2014



MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS ON THURSDAY 20th November 2014

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	Ordinary Meeting 18th December, 2014	

1 Declaration of Opening

The Shire President declared the meeting open at 5.30 pm

1.1 Recording of Those Present

Cr K J Chappel	President
Cr D S Carslake	Deputy President
Cr D B Collins	
Cr D S Agar	
Cr M J Thornton	
Cr K P Stokes	

Mr J Roberts	Chief Executive Officer
Mr P Buist	Principal Works Manager
Ms W Gledhill	Manager of Accounting and Finance
Mr J Elliot	Project Officer

1.2 Recording of Apologies

Nil

1.3 Recording Leave of Absence Previously Approved

1.4 Welcoming of Visitors to the Meeting

The President welcomed –
 Mr Mark Salt - Main Roads Network Manager Mid West Region
 Mr Kim Ingle - Main Roads Project Development Manager Mid West Region
 Mr Joe Hawkins - Midwest Quarries Pty Ltd
 Mr Jim Milloy - Shire of Morawa Landowner
 Mr Geoff Yewers - Shire of Morawa Landowner
 to the meeting.

1.5 Announcements by the Presiding Member without Discussion

2 Public Question Time

2.1 Response to previous public questions taken on notice

2.2 Public question time

3 Declaration of Interest

6.25pm Cr DS Agar declared an Interest in the Late Agenda item pertaining to the Revocation of the motion regarding Road Dedication Mingenew Morawa Road.

4 Confirmation of Minutes of Previous Meeting

4.1 Confirmation of Minutes

16th October 2014 – Ordinary Council Meeting

COUNCIL RESOLUTION

Moved: Cr M J Thornton

Seconded: Cr D S Agar

That the Minutes - item 4.1 – 16th October, 2014– Ordinary Council Meeting be confirmed.

**CARRIED
6/0**

5 Public Statements, Petitions, Presentations and Approved Deputations

Mr Jim Milloy and Mr Geoff Yewers presented a deputation protesting on forfeiting of land to Main Roads Western Australia for the proposed “Truck Parking/Rest Area” and extensive drainage. Stating that there is an agreement amongst the landowners and the community that Franco Road and Agar Road did need upgrades, however, the “Truck Parking/Rest Area” and area for drainage are deemed as prime farming land being used for ‘nothing’, encouraging weed infestation, and the remnants of overnight campers. Previous road works done on the Mingenew stretch did not have farming land reclaimed and as the distance between Mingenew and Morawa is 60 kilometres (within Main Roads policy to have Truck Parking/Rest Areas) the money would be better spent on the road at Mt Budd and Merkanooka Hills.

Mr Milloy and Mr Yewers thanked Council for being able to present their deputation.

The President thanked Mr Milloy and Mr Yewers stating that Council whilst sympathetic to the farmers for any loss of land – safety for road users is also to come into consideration and Council will take their comments into consideration when the Agenda item is presented to Council.

Mr Mark Salt and Mr Kim Ingle from Main Roads Western Australia explained to the meeting that as part of responsible planning the site for the Parking Rest Area is a safe place for vehicles to pull off the road. The extent of the Parking Rest Area is the standard design for parking bays to provide a safe angle for vehicles to pull into and leave the rest area. The Parking Rest Area is designed for just that not as a camp site.

Mr Salt advised that dangerous edge ware of the Mingenew Morawa Road, environmental issues and drainage (which needs to be carried out on Road Reserves not private property for legal reasons) requires the resumption of land. Clearing of land would involve only the removal of trees and vegetation impacting on proposed road works and drainage.

Mr Salt advised if the four project components received strong resistance from the Shire of Morawa, landowners and community then Main Roads would look at the proposals and it would be fair to say that the project would not go ahead and the funding earmarked for that project would be reallocated to a similar project.

The President thanked Mr Salt and Mr Ingle for their input to the projects.

6.05pm Mr Salt, Mr Ingle, Mr Milloy and Mr Yewers retired from the meeting

6 Method of Dealing with Agenda Business

The President advised Councillors that Items-

7.2.6.2 Shire of Morawa Business Case Proposal for Aerodrome Upgrade -

Delegated Authority to the Chief Executive Officer – R4R Supertown Funds 2012

7.2.6.3 Shire of Morawa Business Case Proposal for Aerodrome Upgrade –

Funding from CLGR Groupings Fund 2012-2013

7.2.6.4 Shire of Morawa Business Case Proposal for Aerodrome Upgrade –

Funding from R4R Midwest Invest Plan Funds 2012

are removed from the Agenda to be revised and resubmitted at a later date for Councils consideration.

7 Reports

7.1 Reports from Committees

Nil

7.2 Reports from the Chief Executive Officer

<i>Date of Meeting:</i>	20 November 2014
<i>Item No:</i>	7.2.1
<i>Subject:</i>	Status Report – August 2014
<i>Date & Author:</i>	10 November 2014 John Roberts
<i>Responsible Officer:</i>	Chief Executive Officer
<i>Applicant/Proponent:</i>	Chief Executive Officer John Roberts
<i>File Number:</i>	Various
<i>Previous minute/s & Reference:</i>	16 October 2014 (Last Update to Council)

SUMMARY

The Status Report provides an update on the progress of matters that have come before Council where a decision was made.

DECLARATION OF INTEREST

The author has no interest to declare in this report.

ATTACHMENTS

Shire of Morawa October 2014 Status Report.

BACKGROUND INFORMATION

The Status Report provides an update on the progress of matters that have come before Council where a decision was made.

OFFICER'S COMMENT

As per the Status Report

COMMUNITY CONSULTATION

As per the Status Report

COUNCILLOR CONSULTATION

As per the Status Report

STATUTORY ENVIRONMENT

Shire of Morawa Meeting Procedures Local Law 2012 (Standing Orders).

POLICY IMPLICATIONS

Not Applicable

FINANCIAL IMPLICATIONS

Not Applicable

STRATEGIC IMPLICATIONS

Not Applicable

RISK MANAGEMENT

Not Applicable

VOTING REQUIREMENT:

Simple Majority

OFFICER'S RECOMMENDATION

Council accepts the Shire of Morawa Status Report for October 2014.

COUNCIL RESOLUTION

Moved: Cr K P Stokes

Seconded: Cr D B Collins

That Council accepts the Shire of Morawa Status Report for October 2014.

**CARRIED
6/0**

7.2.2 Manager Finance and Accounting

<i>Date of Meeting:</i>	20th November 2014
<i>Item No:</i>	7.2.2.1
<i>Subject:</i>	Accounts Due for Payment
<i>Date & Author:</i>	14/10/2014 Jenny Mutter
<i>Responsible Officer:</i>	Finance Officer
<i>Applicant/Proponent:</i>	
<i>File Number:</i>	ADM 0135
<i>Previous minute/s & Reference:</i>	

SUMMARY

A list of accounts is attached for all payments made for the month of October 2014.

DECLARATION OF INTEREST

Nil

ATTACHMENTS

List of accounts Due & Submitted to council for October 2014

BACKGROUND INFORMATION

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996 – REG 13 The local government has delegated to the CEO the exercise of power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to prepared each month showing for each account paid since the last such list was prepared.

OFFICER'S COMMENT

COMMUNITY CONSULTATION

COUNCILLOR CONSULTATION

STATUTORY ENVIRONMENT

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996 – REG 13

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

As per list of accounts

STRATEGIC IMPLICATIONS**RISK MANAGEMENT****VOTING REQUIREMENT:**

Simple Majority

OFFICER'S RECOMMENDATION

It is recommended that the list of accounts paid by the Chief Executive Officer under delegated authority, represented by:

- Municipal EFT Payment Numbers EFT6835 to EFT6909 inclusive, amounting to \$232,078.17
- Municipal Cheque Payments numbered 11283 to 11305 totalling \$43,199.53;
- Municipal Direct Debit Payments Numbers DD4082.1, DD4082.2, DD4082.3, DD4082.4, DD4082.5, DD4082.6 DD4082.7, DD4082.8, DD4136.1, DD4138.1, DD4140.1, DD4145.1 amounting to \$16,297.44;
- Payroll for October 2014

08/10/2014 - \$48,266.65

22/10/2014 - \$49,190.85

Be endorsed.

COUNCIL RESOLUTION

**Moved: Cr
Seconded: Cr**

That the list of accounts paid by the Chief Executive Officer under delegated authority, represented by:

- **Municipal EFT Payment Numbers EFT6835 to EFT6909 inclusive, amounting to \$232,078.17**
- **Municipal Cheque Payments numbered 11283 to 11305 totalling \$43,199.53;**
- **Municipal Direct Debit Payments Numbers DD4082.1, DD4082.2, DD4082.3, DD4082.4, DD4082.5, DD4082.6 DD4082.7, DD4082.8, DD4136.1, DD4138.1, DD4140.1, DD4145.1 amounting to \$16,297.44;**
- **Payroll for October 2014**

08/10/2014 - \$48,266.65

22/10/2014 - \$49,190.85

Be endorsed.

CARRIED

<i>Date of Meeting:</i>	20th November 2014
<i>Item No:</i>	7.2.2.2
<i>Subject:</i>	Reconciliation October 2014
<i>Date & Author:</i>	17/11/2014 – Fred Gledhill
<i>Responsible Officer:</i>	Manager Accounting and Finance
<i>Applicant/Proponent:</i>	
<i>File Number:</i>	ADM 0189
<i>Voting Requirements:</i>	Simple Majority

SUMMARY

Local Government (Financial Management) Regulation 34 (1) (a) states that a Local Government must prepare financial statements monthly.

DECLARATION OF INTEREST

Nil

ATTACHMENTS

Nil

BACKGROUND INFORMATION

The information provided is obtained from the Bank Reconciliations carried out for the Municipal Bank/Reserves Bank and the Trust Bank to ensure all transactions have been accounted for.

OFFICER'S COMMENT

The Shire of Morawa's financial position is as follows:-

The Bank Balances as at 31st October, 2014:-

-	Municipal Account #	\$1,530,608.65
-	Trust Account	\$ 9,943.20
-	Business Telenet Saver (Reserve)	\$5,731,973.78
-	WA Treasury O/Night Facility (Super Towns)	\$2,241,442.50

BANK RECONCILIATION BALANCES

The Bank Reconciliation Balances for 31st October, 2014 with a comparison for 31st October, 2013 is as follows:

	2014	2013
Municipal Account #	\$1,530,608.65	\$1,003,177.26
Trust Account	\$9,943.20	\$17,768.71
Reserve Account	\$7,973,416.28	\$8,319,544.70

RESERVE ACCOUNT

The Reserve Funds of \$7,973,416.28 as at 31st October, 2014 were invested in:-

- Ø Bank of Western Australia \$5,731,973.78 in the Business Telenet Saver Account and
- Ø \$2,241,442.50 with WA Treasury O/Night Facility.

Breakdown for October 2014 with a comparison for October 2013 is as follows:-

	2014	2013
Sports Complex Upgrade Reserve	\$0.00	\$379,818.72
Land & Building Reserve	\$5,075.50	\$4,950.83
Plant Reserve	\$634,727.90	\$659,534.34
Leave Reserve	\$218,364.57	\$129,050.37
Economic Development Reserve	\$104,536.95	\$101,969.48
Sewerage Reserve	\$78,498.78	\$42,194.70
Unspent Grants & Contributions Reserve	\$846,360.83	\$211,498.95
Community Development Reserve	\$1,473,045.86	\$1,536,015.78
Water Waste Management Reserve	\$0.00	\$0.00
Future Funds Reserve	\$2,130,633.16	\$2,078,303.87
Morawa Community Trust Reserve	\$18,657.30	\$24,319.85
Aged Care Units Reserve	\$8,732.61	8,518.12
Transfer Station Reserve	\$193,132.93	\$316,204.04
S/Towns Revitalisation Reserve	\$1,708,409.97	\$2,307,020.59
ST Solar Thermal Power Station Reserve	\$533,032.53	\$520,145.06
Business Units Reserve	\$20,207.39	\$0.00
Total	\$7,973,416.28	\$8,319,544.70

TRANSFER OF FUNDS

- Ø \$42,537.35 from Municipal Fund to Plant Reserve being for the 4th Quarter Plant Depreciation for 13/14 (accounted for in the 13/14 Financial Statements)
- Ø \$64,145.37 from Unspent Grants to Municipal Fund for the S/T Road Realignment (these funds are also accounted for in the 13/14 Financial Statement.
- Ø \$50,000 from Plant Reserve to Municipal Fund for purchase of CEO Vehicle as per 2014/15 Adopted Budget on the 20th August, 2014.
- Ø \$348,248 from Unspent Grants Reserve to Municipal Fund for the S/T Road Realignment on the 20th August, 2014.
- Ø \$820,000 from Unspent Grants Reserve to Municipal Fund for the S/T Road Realignment on the 5th September, 2014.

STATUTORY ENVIRONMENT

Local Government Act 1995 and Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

Section 3 – Finance 3.4.7 Risk Management Controls – Monthly bank reconciliations to be prepared for each account and reported to Council Monthly

FINANCIAL IMPLICATIONS

As presented

STRATEGIC IMPLICATIONS

Nil

RISK MANAGEMENT

As per Policy Section 3 – Finance 3.4.7 Risk Management Controls

OFFICER'S RECOMMENDATION

It is recommended that the bank reconciliation report for 31st October, 2014 be received.

COUNCIL RESOLUTION

Moved: Cr
Seconded: Cr

It is recommended that the bank reconciliation report for 31st October, 2014 be received.

CARRIED

<i>Date of Meeting:</i>	20th November 2014
<i>Item No:</i>	7.2.2.3
<i>Subject:</i>	Monthly Financial Statements
<i>Date & Author:</i>	17/11/2014
<i>Responsible Officer:</i>	Manager Accounting and Finance
<i>Voting Requirement:</i>	Simple Majority

INTRODUCTION

Local Government (Financial Management) Regulation 34(1)(a) states that a Local Government must prepare financial statements monthly.

COMMENT

The October Monthly Financial Activity Report pertaining to Councils operations is provided under separate. A copy of the schedules is available if required.

STATUTORY ENVIRONMENT

Local Government Act 1995 and Local Government (Financial Management) Regulations.

FINANCIAL IMPLICATIONS

As presented

STRATEGIC IMPLICATIONS

Nil

OFFICER'S RECOMMENDATION

It is recommended that Council receive the Statement of Financial Activity and Variance Report for the period ending the 31st October, 2014.

COUNCIL RESOLUTION

Moved: Cr
Seconded: Cr

It is recommended that Council receive the Statement of Financial Activity and Variance Report for the period ending the 31st October, 2014.

CARRIED

COUNCIL RESOLUTION

Cr M J Thornton
Cr D S Agar

That the financial reports 7.2.2.1; 7.2.2.2 and 7.2.2.3 be received en bloc.

CARRIED
6/0

7.2.3 Community Youth Development Officer

Nil.

7.2.4 Project Officer

<i>Date of Meeting:</i>	20th November 2014
<i>Item No:</i>	7.2.4.1
<i>Subject:</i>	Morawa Civic Square Feature Element
<i>Date & Author:</i>	6 November 2014, John Elliot (Project Officer)
<i>Applicant/ Proponent:</i>	Shire of Morawa
<i>File Number:</i>	ADM 0619
<i>Previous Minute/s and Reference:</i>	Shire of Morawa Council Meeting Minutes June 2014, October 17 2013, September 2012, September 2013, October 2013 and June 2014

SUMMARY

The purpose of this report is for Council to approve Little Rhino Designs as the successful quotation for provision of services to construct the Morawa Civic Square Feature Element.

DECLARATION OF INTEREST

Author of report has no declaration of interest.

ATTACHMENTS

Attachment 1- Emerge Assessment Report
Attachment 2 – Quotation from Little Rhino Designs
Attachment 3 – Quotation from Jon Tarry
Attachment 4 – Quotation from Tony Jones
Attachment 5 – Quotation Documentation

BACKGROUND INFORMATION

On 6th July 2011, Morawa was identified as one of nine towns to be named as a Super Town under the State Government Royalties for Regions Regional Centres Development Plan initiative.

Morawa was chosen as a Super Town because of its growth potential. The Super Towns vision is to have balanced communities with lifestyle options and access to services. They will have affordable, quality housing and a diverse range of lifestyle and job opportunities. It will have flow on benefits to neighbouring towns, communities, and regional cities. As a Super Town, Morawa will offer more choices for people wanting to live in regional areas and provide an attractive alternative to living in the metropolitan area.

The total project is anticipated to include the following five stages:-

1. Creation of the Civic Square and Pedestrian Crossing
2. Construction of the Parallel Freight Alignment
3. Upgrade of Central Portion of Winfield Street
4. Upgrade remaining extent of Winfield Street
5. Prater Street streetscaping works

At the meeting of the Council on the 25th September 2012 in relation to the Morawa Town Centre Project it was resolved that:

1. Council endorse the Morawa SuperTown Town Centre Revitalisation concept design plan Stages (1 & 2) as detailed in the outcome report.

Funding of \$5,326,000 has been received to complete stages 1 & 2. Project consultants have completed detailed design drawings for the *Creation of the Civic Square (including the Central Feature Element) and Pedestrian Crossing (Stage 1) and Construction of the Parallel Freight Alignment (Stage 2).*

Emerge Associates (Landscape Architects) have been engaged by the Shire of Morawa to provide design plans, completion of tender/quotation and project manage the construction of the Civic Square, including the Civic Square Feature Element.

As part of this process Emurge Associates completed a quotation brief, requested quotations and assessment for the provision of the Morawa Civic Square Feature Element in accordance with the design which was endorsed by Council on the 17th October 2013.

OFFICER'S COMMENT

Emerge Associates (Landscape Architects) have completed quotation documentation based on the detailed central feature design elements endorsed by Council on the 17 October 2013.

The quotation process conformed to regulatory requirements under the Local Government Act, 1995, the Local Government (Functions and General) Regulations 1996 and the Shire of Morawa Purchasing Policy 3.5 *Goods valued at over \$50,000 but less than \$100,000.*

There were three quotations received which have been scrutinised and weighted by Emerge Associates and a detailed quotation report submitted for Council consideration. The Table below summarises the assessment scores and ranking.

Schedules	Jon Tarry	Little Rhino Designs	Tony Jones	Scoring Methodology
Relevant Experience	16	30	29	Ranked with high points attributed to contractors who have worked on similar projects, track record, regional projects, and with Emerge
Capacity and Availability	29	30	28	Ranked with high point attributed to providing current availability, insurances and indicative program to undertake works
Fee	18.5	19.5	19.5	Percentage relative to Build & Installation cost received and budget
Concept Presentation	10.5	13	15	Ranked for providing preliminary ideas and/or imagery, and relative to endorsed form
Total	74	92.5	91.5	

The report supports the quotation received from Little Rhino Designs which also had the highest percentage scores regarding capacity, availability and relevant experience.

The proposed design provided under Jon Tarry's submission varied considerably in design and height from the design approved by Council on the 17 October 2013, while Little Rhino Designs and Tony Jones have advised that the design, height and clock element approved by Council would be followed consistently.

Little Rhino Designs provided a rural/wildflower theme for laser cutting associated with the ribbon feature and Tony Jones incorporated a southern sky constellation design.

All three quotes submitted provided a quotation price of \$95,000 (excluding GST) to complete the project.

Emerge Associates quotation report and completion of the quotation process has been provided in accordance with the legislative requirements and as such Shire officers have noted the advice in the provided report and would recommend Council resolve to accept the Little Rhino Designs quotation and associated price of \$95,000 (excluding GST).

COMMUNITY CONSULTATION

The Shire of Morawa in collaboration with the project consultants has completed a range of public consultation including public meetings, surveys and workshops to gain community and business input during the inception and design phases. The consultants have also conducted meetings with key landowners potentially impacted by the construction of the Civic Square project including the Central Feature Element

on the 19th and 20th March 2013. This level of engagement is considered sufficient to alleviate any perceived concerns of inadequate community consultation.

COUNCILLOR CONSULTATION

Shire of Morawa Councillors have been involved in a range of presentation and workshops associated with the development and design of the Civic Square project including the Central Feature Element.

STATUTORY ENVIRONMENT

The proposal and process conforms to the Local Government Act 1995, the Local Government (Functions and General) Regulations 1996 and the Shire of Morawa Purchasing Policy 3.5 *Goods valued at over \$50,000 but less than \$100,000.*

The Civic Square Feature element and Civic Square project is required to comply with the Shire of Morawa Town Planning Scheme No 2 and associated Shire of Morawa policies.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Landcorp and Emerge Associates have advised that the quoted price is integrated under the current project budget.

	Total Amount (GST Exc)	Spend 2012/13 (GST Exc)	Spend 2013/14 (GST Exc)	2014/15 (GST Exc)	2015/16 (GST Exc)
Stage 1 (Civic Element/Artwork – Expression of Interest to be initiated)	\$100,000.00			\$100,000.00	

The project would be fully funded under the current funding arrangements.

STRATEGIC IMPLICATIONS

The Shire of Morawa Corporate Business Plan 2012-2016 endorsed by Council incorporates the following project:

Project 26 Main Street Project

“The Main Street of Morawa will be revitalised to provide new opportunities for community interaction and an increased level of retail and commercial services.”

The construction of the Civic Square, incorporating the central feature element is a key component identified under project 26 and will meet a key objective of this project.

The Morawa SuperTown Growth and Implementation Plan 2012 endorsed by the Western Australian Government and Shire of Morawa identify the construction of the Civic Square including the central feature element as a significant project.

The Shire of Morawa Strategic Community Plan – Plan for the Future has the following adopted strategy objective:-3.5.2

“Improved and well maintained community, recreational and civic infrastructure.”

RISK MANAGEMENT

The quotation process accords with the Local Government Act 1995, the Local Government (Functions and General) Regulations 1996 and Shire of Morawa Procurement procedures and policies.

The Morawa SuperTown Financial Assistance Agreement states that the Shire of Morawa bears the sole risk for any project cost overruns. This risk has been largely mitigated through the negotiation of a fixed price contract for construction of the Civic Square Central Feature Element and associated works.

Past civil Shire of Morawa projects have been able to be completed within the allocated budgets.

VOTING REQUIREMENT:

Simple majority.

OFFICER’S RECOMMENDATION

1. In accordance with Regulation 11A of the Local Government (Functions and General) Regulations 1996 and Section 3.5 of the Shire of Morawa Policy and Procedure Manual Council approve Little Rhino Designs as the successful quotation for provision of services to construct the SuperTown Civic Square Central Feature Element to be located in Morawa.

2. In accordance with Regulation 11A of the Local Government (Functions and General) Regulations 1996 and Section 3.5 of the Shire of Morawa Policy and Procedure Manual Little Rhino Designs total fixed price of \$95,000 (GST Exclusive) is approved by Council as the successful price for construction of the SuperTown Civic Square Central Feature Element to be located in Morawa.

COUNCIL RESOLUTION

Moved: Cr K P Stokes

Seconded: Cr D S Agar

1. In accordance with Regulation 11A of the Local Government (Functions and General) Regulations 1996 and Section 3.5 of the Shire of Morawa Policy and Procedure Manual Council approve Little Rhino Designs as the successful quotation for provision of services to construct the SuperTown Civic Square Central Feature Element to be located in Morawa.

2. In accordance with Regulation 11A of the Local Government (Functions and General) Regulations 1996 and Section 3.5 of the Shire of Morawa Policy and Procedure Manual Little Rhino Designs total fixed price of \$95,000 (GST Exclusive) is approved by Council as the successful price for construction of the SuperTown Civic Square Central Feature Element to be located in Morawa.

**CARRIED
5/1**

<i>Date of Meeting:</i>	20 November 2014
<i>Item No:</i>	7.2.4.2
<i>Subject:</i>	Planning Application– Lot 413 Corner McGlew Street and Valentine Street, Morawa
<i>Date & Author:</i>	12 November 2014, John Elliot (Project Officer)
<i>Applicant/ Proponent:</i>	Shire of Morawa
<i>File Number:</i>	ADM 0048
<i>Previous Minute/s and Reference:</i>	Shire of Morawa Council Meeting May 2013 and August 2013

SUMMARY

The purpose of this report is for Council to consider a planning application from Central West Concrete for the establishment of a shed (12 meters long, 10 meters wide and 5.38 meters in height) on lot 413 Valentine Street Morawa. The lot is currently zoned Industrial under the Shire of Morawa Town Planning Scheme No2.

DECLARATION OF INTEREST

Author of report has no declaration of interest.

ATTACHMENTS

Attachment 1– Planning Application

BACKGROUND INFORMATION

The applicant seeks to construct a zincalume shed (12 meters long, 10 meters wide and 5.38 meters in height) on the northwest section of lot 413 McGlew Streets, Morawa.

The applicant has advised that 3 parking bays will also be provided in accordance with clause 4.3.2(2) of the Shire of Morawa Town Planning Scheme No2.

The lot is 1996m² in area and is zoned Industrial under the Council's Town Planning Scheme No2.

A concrete silo, batching plant and storage containers are currently located on the subject land. The storage containers will be removed from their current location to allow for construction of the proposed shed.

The main entry to the site is off Valentine Street which is currently fenced by a galvanised ring lock boundary fence with double lockable entry gates.

OFFICER'S COMMENT

The proposed shed incorporates two rooms, bathroom facilities and a proposed setback from the rear and side boundary of 3 metres.

The Shire of Morawa Town Planning Scheme No 2 refers to the following minimum setback requirements for industrial zoned land:

Zone	MINIMUM SETBACKS FROM BOUNDARIES		
	Front	Rear	Side
Industrial (Note 1)	11m or 22m	7.5m	3.0m

The proposed reduction in rear set back requirements to 3 metre as depicted in the planning application is considered appropriate on the grounds that no building or activities will be impacted upon on the adjacent industrial lots.

The subject land is not connected to the Shire of Morawa reticulated sewer scheme and an on-site effluent disposal system in accordance with Department of Environment guidelines and Shire of Morawa specifications will be required to service the proposed toilet.

It is considered appropriate to include an advice note advising the proponent that a building licence and approval of any proposed wastewater/septic sewerage system is required prior to the commencement of site works and construction of the shed onsite.

COMMUNITY CONSULTATION

No community consultation is required under the Shire of Morawa Town Planning Scheme No 2.

COUNCILLOR CONSULTATION

No previous discussion of the planning application information has been presented to Councillors.

STATUTORY ENVIRONMENT

Planning and Development Act 2005
Shire of Morawa Local Planning Scheme No .2
Local Government Act 1996

POLICY IMPLICATIONS

No known policy implications.

FINANCIAL IMPLICATIONS

No known financial implications.

STRATEGIC IMPLICATIONS

No known Strategic Implications.

RISK MANAGEMENT

The proposed development generally conforms to the Industrial land use objectives of the Shire of Morawa Town Planning Scheme No 2.

VOTING REQUIREMENT:

Simple majority.

OFFICER'S RECOMMENDATION

It is recommended:-

Council approve the planning application for a zinalume shed (12 meters long, 10 meters wide and 5.38 meters in height) including 3 parking bays to be located on 2 (Lot 413) McGlew Street, Morawa.

and

The proponent being advised:

of the need to apply for a Building Permit from the Shire of Morawa prior to the commencement of site works and construction of the Shed on the subject land in accordance with the requirements of the Building Code of Australia and the Building Act 2011.

of the need to apply for approval for a wastewater/septic sewerage system associated with the development from the Shire of Morawa prior to the commencement of site works and location of the Shed on the subject land.

COUNCIL RESOLUTION

Moved: Cr K P Stokes

Seconded: Cr M J Thornton

That Council approve the planning application for a zinalume shed (12 meters long, 10 meters wide and 5.38 meters in height) including 3 parking bays to be located on 2 (Lot 413) McGlew Street, Morawa.

and

The proponent being advised:

of the need to apply for a Building Permit from the Shire of Morawa prior to the commencement of site works and construction of the Shed on the subject land in accordance with the requirements of the Building Code of Australia and the Building Act 2011.

of the need to apply for approval for a wastewater/septic sewerage system associated with the development from the Shire of Morawa prior to the commencement of site works and location of the Shed on the subject land.

**CARRIED
6/0**

<i>Date of Meeting:</i>	20 November 2014
<i>Item No:</i>	7.2.4.3
<i>Subject:</i>	Renewal of Extractive Industry Licence
<i>Date & Author:</i>	11 November 2014, John Elliot (Project Officer)
<i>Applicant/ Proponent:</i>	Shire of Morawa
<i>File Number:</i>	ADM 0293
<i>Previous Minute/s and Reference:</i>	Shire of Morawa Council Meeting Minutes June 2014, December 2009

SUMMARY

The purpose of this report is for Council to consider an application requesting the renewal of an extractive industries licence for Midwest Quarries Pty Ltd in relation to Location 6643 Plan 226766 Yalgoo-Morawa Road Morawa.

The applicant, Midwest Quarries Pty Ltd intends to continue extracting material for road construction and ballast in accordance with the transfer of Extractive Industry Licence granted to Midwest Quarries in June 2014.

The current licence expires on 17th December 2014 and the applicant is requesting renewal of the licence for an expected mine life of 10 years.

DECLARATION OF INTEREST

Author of report has no declaration of interest.

ATTACHMENTS

Attachment 1– Application for extractive industry licence submitted by HTD Surveyors and Planners on behalf of Joseph Hawkins
Attachment 2 – Site location plan

BACKGROUND INFORMATION

Midwest Quarries Pty Ltd received approval from Council for the transfer of an Extractive Industries Licence held by D & L Tropiano in June 2014. The original licence was issued for a period of five years to extract material for road products and rail ballast from Location 6643 Plan 226766 Yalgoo-Morawa Road Morawa.

The transfer of licence was provided subject to the Midwest Quarries Pty Ltd complying with the following:

- 1. Approval is granted to the transfer of licence from Dominic and Linda Tropiano to Midwest Quarries Pty Ltd to operate an extractive industry from***

2. Location 6643 Morawa Yalgoo Road, Morawa to extract material for road construction and ballast.

3. The above mentioned approval is given subject to the following conditions:-

The fee for the licence is set at \$600 for the remaining period of the current licence.

- (i) The licence expires on the 17th December 2014.**
 - (ii) Public liability insurance is taken out by the applicant in joint names of the licensee and the Local Government for a sum of not less than \$10,000,000 in respect to any one claim.**
 - (iii) Security to be a bank guarantee of \$20,000 for road restoration and is lodged with Council.**
 - (iv) The applicant complies with all the provisions of the Shire of Morawa Extractive Industries Local Law 2008.**
- 4. The applicant will be responsible for any road reinstatement works required, outside normal wear and tear, as assessed by the Principal Works Supervisor of the Shire of Morawa.**
- 5. The applicant is required to transport aggregate from the quarry along the Morawa-Yalgoo Road in a two trailer configuration.**

OFFICER'S COMMENT

The Shire of Morawa Extractive Industries Local Law 2008 states:

“Renewal of Licence

- a. (1) A licensee who wishes to renew a licence must apply in writing to the local government at least forty-five (45) days prior to the expiry of the licence and must submit with the application for renewal—
 - (a) The fee as so determined by local government from time to time;
 - (b) A copy of the current licence;
 - (c) If so determined by local government those things referred to in clauses 2.3 and 2.4 of this local law;
 - (d) Details of works to date including excavations, rehabilitation, stages reached or other things referred to in the original application.
- (2) Upon Receipt of an application for renewal the local government may—
 - (a) Refuse the application or
 - (b) Approve the application on such terms and conditions as it sees fit.

The applicant has provided relevant information under the Shire of Morawa Extractive Industries Local Law 2008 as detailed above.

As part of the application Midwest Quarries Pty Ltd have advised that the proposed quantity of aggregate material to be extracted from the site is 100, 000 tonne/per annum.

The applicant has also requested consideration of a vehicle configuration incorporating triple trailers from the quarry to Tilly Siding to reduce traffic movements and vehicle weight. Currently only double trailers are permitted along the Yalgoo Morawa Road. The subject road has experienced a number of significant repairs over the past two years and it is considered appropriate to maintain the current two trailer configuration as triple configurations vehicle sizes may result in further damage to road surfaces.

The applicant has also advised that no rehabilitation work has been completed on the subject land due to the whole quarry site remaining active.

Under the current licence requirements a \$20,000 bank guarantee to be lodged with Council for road restoration and public liability insurance of \$10,000,000. It is considered appropriate to maintain these requirements.

Subject to Councils approval of the licence renewal, it is considered appropriate for the applicant to pay the annual licence fee and any associated increases to the extractive industry licence fee as identified in future budgets. The current fee under the 2014/15 budget is \$1,600 per annum.

Renewal of the licence for a period of 10 years would conform to the estimated life of the extractive industry for the proposed site. A licence shall be valid for the expected life of the excavation, as determined by the local government, subject to the payment of the prescribed annual fee.

COMMUNITY CONSULTATION

Nil.

COUNCILLOR CONSULTATION

Nil.

STATUTORY ENVIRONMENT

Planning and Development Regulations 2009
Shire of Morawa Local Planning Scheme No 2
Local Government Act 1995
Shire of Morawa Extractive Industries Local Law 2008 (adopted)

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Licence fee of \$1,600 per annum in accordance with the Shire of Morawa 2014/15 budget Fees and Charges plus any future per annum variation to the Shire of Morawa Extractive Industry fees and charges over the -10 year licence period.

STRATEGIC IMPLICATIONS

Nil.

RISK MANAGEMENT

Transfer of licence to comply with Shire of Morawa Extractive Industries Local Law 2008.

VOTING REQUIREMENT:

Simple majority.

OFFICER'S RECOMMENDATION

It is Recommended that:-

1. Approval is granted to renew Midwest Quarries Pty Ltd extractive industry licence to operate an extractive industry from Location 6643 Morawa Yalgoo Road, Morawa to extract material for road construction and ballast.

2. The above mentioned approval is given subject to the following conditions:-
 - (v) The fee for the licence is \$1600 per annum (plus any future annual variation to the Shire of Morawa Extractive Industry fees and charges).
 - (vi) The licence expires on the 17th December 2024.
 - (vii) Public liability insurance is taken out by the applicant in joint names of the licensee and the Local Government for a sum of not less than \$10,000,000 in respect to any one claim.
 - (viii) Security to be a bank guarantee of \$20,000 for road restoration and is lodged with Council.
 - (ix) The applicant complies with all the provisions of the Shire of Morawa Extractive Industries Local Law 2008.

3. The applicant will be responsible for any road reinstatement works required, outside normal wear and tear, as assessed by the Principal Works Supervisor of the Shire of Morawa.

4. The applicant is required to transport aggregate from the quarry along the Morawa-Yalgoo Road in a two trailer 'B' Double configuration.

5. The proposed quantity of aggregate material to be extracted from the site is to be no greater than 100,000 tonne/per annum without Council approval.

COUNCIL RESOLUTION

Moved: Cr D S Carslake

Seconded: Cr M J Thornton

That:-

1. Approval is granted to renew Midwest Quarries Pty Ltd extractive industry licence to operate an extractive industry from Location 6643 Morawa Yalgoo Road, Morawa to extract material for road construction and ballast.
2. The above mentioned approval is given subject to the following conditions:-
 - (x) The fee for the licence is \$1600 per annum (plus any future annual variation to the Shire of Morawa Extractive Industry fees and charges).
 - (xi) The licence expires on the 17th December 2024.
 - (xii) Public liability insurance is taken out by the applicant in joint names of the licensee and the Local Government for a sum of not less than \$10,000,000 in respect to any one claim.
 - (xiii) Security to be a bank guarantee of \$20,000 for road restoration and is lodged with Council.
 - (xiv) The applicant complies with all the provisions of the Shire of Morawa Extractive Industries Local Law 2008.
3. The applicant will be responsible for any road reinstatement works required, outside normal wear and tear, as assessed by the Principal Works Supervisor of the Shire of Morawa.
4. The applicant is required to transport aggregate from the quarry along the Morawa-Yalgoo Road in a two trailer 'B' Double configuration.
5. The proposed quantity of aggregate material to be extracted from the site is to be no greater than 100,000 tonne/per annum without Council approval.

Amendment to the Motion

Moved Cr K P Stokes

Seconded Cr D B Collins

That item 4 - The applicant is required to transport aggregate from the quarry along the Morawa-Yalgoo Road in a two trailer 'B' Double configuration.

is removed from the recommendation as a review of the current road conditions does not support the "B" Double Configuration

**CARRIED
6/0**

The Amendment became the motion and it was

**Moved Cr D S Carslake
Seconded Cr M J Thornton**

That:-

- 1. Approval is granted to renew Midwest Quarries Pty Ltd extractive industry licence to operate an extractive industry from Location 6643 Morawa Yalgoo Road, Morawa to extract material for road construction and ballast.**

- 2. The above mentioned approval is given subject to the following conditions:-**
 - (xv) The fee for the licence is \$1600 per annum (plus any future annual variation to the Shire of Morawa Extractive Industry fees and charges).**
 - (xvi) The licence expires on the 17th December 2024.**
 - (xvii) Public liability insurance is taken out by the applicant in joint names of the licensee and the Local Government for a sum of not less than \$10,000,000 in respect to any one claim.**
 - (xviii) Security to be a bank guarantee of \$20,000 for road restoration and is lodged with Council.**
 - (xix) The applicant complies with all the provisions of the Shire of Morawa Extractive Industries Local Law 2008.**

- 3. The applicant will be responsible for any road reinstatement works required, outside normal wear and tear, as assessed by the Principal Works Supervisor of the Shire of Morawa.**

- 4. The proposed quantity of aggregate material to be extracted from the site is to be no greater than 100,000 tonne/per annum without Council approval.**

**CARRIED
6/0**

7.2.5 Deputy Chief Executive Officer

Nil.

7.2.6 Chief Executive Officer - Other

<i>Date of Meeting:</i>	20 November 2014
<i>Item No:</i>	7.2.6.1
<i>Subject:</i>	Strategic Plan Update and Progress Report August 2014
<i>Date & Author:</i>	10 November 2014 John Roberts
<i>Responsible Officer:</i>	Chief Executive Officer
<i>Applicant/Proponent:</i>	Chief Executive Officer
<i>File Number:</i>	Various
<i>Previous minute/s & Reference:</i>	16 October 2014 Council Meeting

SUMMARY

The Strategic Plan Update and Progress Report provides an update on the progress of matters under the Integrated Planning and Reporting Process including the:

- o Shire of Morawa Strategic Community Plan 2012, and
- o Corporate Business Plan.

Other updates are also provided regarding the informing strategies including:

- The Long Term Financial Plan;
- The Asset Management Plan; and
- The Workforce Plan.

DECLARATION OF INTEREST

The author has no interest to declare in this report.

ATTACHMENTS

- 2014/15 Project Summary Report;
- Shire of Morawa October 2014 *Strategic Plan Update and Progress Report*.

BACKGROUND INFORMATION

The Strategic Plan Update and Progress Report is provided to Council each month for information. The Strategic Community Plan was adopted 21 June 2012 and a desktop review was undertaken on 12 September 2014 and adopted by Council on 18 September 2014.

Currently, the Strategic Community Plan has 106 actions listed:

Objective	Actions	Projects 2014/15	Programs 2014/15	Comment
1. A diverse, resilient and	44	9	3	This objective is divided into 2 sub-objectives with 9 key

innovative economy				projects and 3 programs covering 27 of the 44 actions which are due for completion in 2014/15
2. Protect and enhance the natural environment	13	5	0	5 key projects covering 13 strategic actions are required to be completed for 2014/15
3. A community that is friendly, healthy and inclusive	26	5	0	5 key projects covering 17 of the 26 actions are due for completion for 2014/15
4. A connected community with strong leadership	23	3	1	3 key projects and one program area covering 18 actions are due for completion for 2014/15

Table One: Summary of Strategic Actions

Accordingly, the progress of the projects and program areas covering the strategic actions for 2014/15 are tracked within the Corporate Business Plan. This is because:

- This plan has the projects or actions the Shire is required to achieve over a four year period to meet the objectives listed in the Strategic Community Plan;
- This approach will also ensure there is a cross link with the Status Report where Council has made a decision regarding the projects listed in the Corporate Business Plan from time to time; and
- The Corporate Business Plan also acknowledges the key operating costs for each program area and the external stakeholders.

Informing Strategies

Other reports that need consideration in terms of their impact on the Strategic Community Plan include the following informing strategies:

Long Term Financial Plan

The long term financial plan is due for review this year. A budget allocation has been included in the 2014/15 budget.

Status

No change - The Long Term Financial Plan requires updating. UHY Haines Norton have provided a quote which has been included in the 2014/15 Budget.

Asset Management Plan

To date the review of the Asset Management Plan (AMP) has seen three of the four key areas completed. The final area for completion is that regarding plant and equipment for inclusion.

Status

No change - The fair value report regarding plant and equipment needs to go to Morrison Low so that the AMP can be updated.

A meeting with Greenfields took place on 9 September 2014 discussing road infrastructure fair values for 2013/14.

Roman II has been updated with local road data.

Workforce Plan

The Workforce Plan is monitored by the Department of Local Government and Communities. This required assessment by staff by the end of March 2014.

Status

The Acting CEO, DCEO and MFA commenced this review on 4 April 2014. A final review is now required. This has not yet been completed.

Information Communication and Technology (ICT) Plan

Although the ICT is not a formal requirement, the Department of Local Government and Communities highly recommends that such a plan is developed and implemented and provides the appropriate framework for such a plan on its website.

It should be noted that the Shire of Morawa does not have such a plan.

Status

Development of such a plan is required in line with the Local Government Audit Regulations - Regulation 17. The CEO will discuss with the Shire's IT contractor.

Other Key Informing Strategies

Other key plans that impact on the Strategic Community Plan and the Corporate Business Plan include the Local Planning Scheme and Strategy, the Growth Plan, the Mid West Investment Plan and the North Midlands Economic Plan (proposed Mid West Blue Print). Generally, links are made back from the Corporate Business Plan to the applicable project within this plan.

Risk Management Framework and Compliance Plan

The Shire CEO by 31 December 2014 will need to have in place:

- A risk management policy;
- A risk management framework including processes, procedures and reporting; and
- A compliance plan

Status

The project commenced on 26 August 2014 with a regional meeting to receive and discuss an LGIS prepared Risk Management Governance Framework which will be the subject of a report to Council at the October OCM. The following day a workshop took place, facilitated by LGIS, involving Shire staff. At this workshop risk profiles for 16 themes were developed. This project will enable the CEO to prepare a report to the audit committee on the appropriateness and effectiveness of the Shire's Risk Management systems and procedures.

OFFICER'S COMMENT

Strategic Community Plan

Further to the above, the success of the Strategic Community Plan (SCP) is based on the outcomes of the Corporate Business Plan and the key performance measures (KPIs) that will

form part of the SCP from March 2014. The key performance measures show the desired trend to be achieved for each objective (Economic, Environment, Social and Governance). The key performance measures were inserted into the SCP at the Council meeting on 20 March 2014.

Corporate Business Plan

The Corporate Business Plan Report is provided to Council each month. Accordingly, a summary report and full copy of the Corporate Business Plan report for October 2014 is attached.

In short, the progress of the Corporate Business Plan is summarised as follows:

Projects

Under the Corporate Business Plan, there are 35 projects that are monitored:

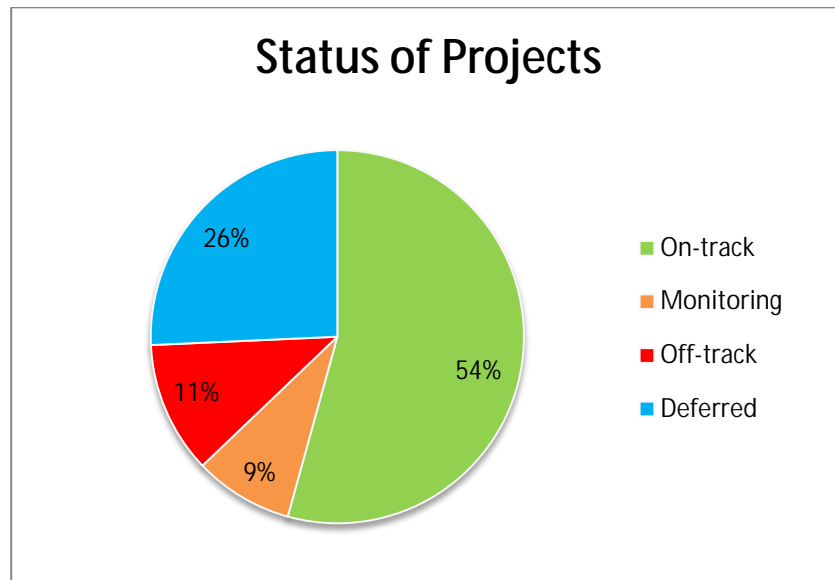


Chart 1: Breakdown on Status of Projects for 2014/15

The key things to note regarding Chart 1 - Breakdown on Status of Projects are:

Status Type	Status	Comment
Overall Completion	In terms of overall completion (i.e. the percentage of each project completed divided by the number of projects underway), this is 60.08%.	
On-track	There are 19 (54%) projects on track (1, 2, 3, 4, 10, 12, 13, 14, 18, 19, 20, 21, 26, 27, 29, 31, 32, 33, 34, & 35).	Although The Industry Attraction & Retention project is now on track, the intent of this project will require reassessment (Project 18)
Monitoring	Three (9%) projects are at the monitoring level (7, 8, 17,)	The three projects in monitoring mode are subject to initial delays and subsequent changes in circumstance.
Off-track	In total there are four projects off track (5, 9, 15, and 30).	The impacts on these projects include: <ul style="list-style-type: none"> Staff resourcing in terms of key roles has been a constant issue regarding consistency and progressing of goals i.e. the long term vacancy of the CEO position (Project 9 lacked a project owner and Project 30 – Gateway Project is subject to further discussions with the key funding stakeholder) Discussions took place with Sinosteel on 17 July 2014.

		<ul style="list-style-type: none"> · The second key issue has been waiting on the approval of funding or resources for key projects: <ul style="list-style-type: none"> ○ Scrapping of Commonwealth funding programs e.g. RADF5 (Project 5 - Town Hall project). The tender specification has been developed. ○ MWDC requirement to continually review business cases (Project 15) ; · Thirdly competing re-allocation of resources undermining the strategic focus e.g. ongoing maintenance of key assets not provided for. However, the Asset Management Plan should improve this over time.
Deferred	There are nine projects deferred due to fiscal constraints and other resourcing issues or because the priority has changed (6, 11, 16, 17, 22, 23, 24, 25 & 28);	There is no change to the status of these projects following the desktop review of the Strategic Community Plan in August 2014.

Programs

Under the Corporate Business Plan, there are four key program areas that are monitored:

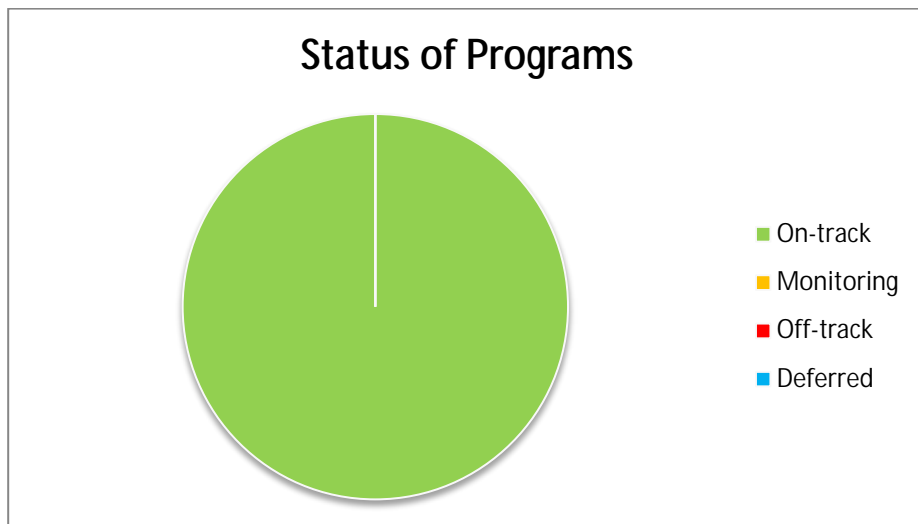


Chart 2: Breakdown on Status of Programs for 2014/15

Chart 2 indicates that all four program areas on track i.e. the Sports Facilities and Programs (5%), Roads Program (1%), Ongoing Health Care Provision (3%) and Governance (2%). The programs on track are subject to key operational or day to day activities and are impacted by seasonal issues. The latter programs generally take time for the costs to come through.

COMMUNITY CONSULTATION

As per the Strategic Plan Update and Progress Report

COUNCILLOR CONSULTATION

As per previous reports to Council and the Information and CEO Briefing Sessions (Forums).

STATUTORY ENVIRONMENT

Local Government (Administration) Regulations 1996 Part 5 Annual Reports and Planning for the Future - Division 3 – Planning for the Future

POLICY IMPLICATIONS

Not Applicable

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

As per the reporting requirements regarding the Strategic Community Plan and the Corporate Business Plan.

RISK MANAGEMENT

Under the Integrated Planning and Reporting Framework, the Shire of Morawa is required to meet the compliance requirements. By meeting each of the key requirements regarding Integrated Planning and Reporting, the Shire will avoid further scrutiny and action by the Department of Local Government and Communities.

VOTING REQUIREMENT:

Simple Majority

OFFICER'S RECOMMENDATION

Council accepts the Shire of Morawa Strategic Plan Update and Progress Report for October 2014.

COUNCIL RESOLUTION

**Moved: Cr M J Thornton
Seconded: Cr K P Stokes**

That Council accepts the Shire of Morawa Strategic Plan Update and Progress Report for October 2014.

**CARRIED
6/0**

<i>Date of Meeting:</i>	20 November 2014
<i>Item No:</i>	7.2.6.5
<i>Subject:</i>	Mid-West Chamber of Commerce and Industry Morawa Sub Committee Late Night Shopping Road Closure and Assistance
<i>Date & Author:</i>	13 November 2014; David Williams, DCEO
<i>Responsible Officer:</i>	Chief Executive Officer
<i>Applicant/Proponent:</i>	MWCCI Morawa sub committee
<i>File Number:</i>	Adm: 0440
<i>Previous minute/s</i>	
<i>Reference:</i>	

SUMMARY

The Mid-West Chamber of Commerce and Industry Morawa Sub Committee have written to Council; seeking approval and assistance for a late night shopping event and road closure. The event is schedule for 12 December 2014 between the hours of 5:00 pm and 7:30 pm

DECLARATION OF INTEREST

Nil

ATTACHMENTS

1. Letter of request from the Mid-West Chamber of Commerce and Industry Morawa Sub Committee
2. Location Map

BACKGROUND INFORMATION

The local business precinct in Winfield Street Morawa has held a late night shopping event each year for the past three years and has again approached Council seeking support.

OFFICER'S COMMENT

The letter of request is seeking Council approval to have;

- Ø Closure of the Main Street between White Avenue and Caulfield Street and the intersection of Prater and Dreghorn Streets from 5:00 pm to 7:30 pm(Inclusive of the new Davis Street extension)
- Ø Provision and erecting of Road closed or Detour signs at White Avenue, Davis Street (off the new road realignment) and the intersection of Prater and Dreghorn Streets

- Ø Extra bins with liners to be placed in the main street area
- Ø Supply of chairs for public to listen to the band etc.(Stall Holders and community groups to provide their own table and chairs.

The organisers of the event will be required to:

- Ø Seek advice and support from Main Roads WA regarding the road closures,
- Ø Ensure near-by local residents are not affected by the road closures
- Ø Liaise with the local police to ensure pedestrian safety is maintained.

COMMUNITY CONSULTATION

Feed-back received from previous events support the activity, hence the approach from the Mid-West Chamber of Commerce and Industry Morawa Sub Committee to organise the event again this year

COUNCILLOR CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Cost to Council will be the setting up and taking down of the signage

STRATEGIC IMPLICATIONS

Nil.

RISK MANAGEMENT

Risks to visitors will be reduced due to the road closures enabling people to move freely from activity to activity during the event

VOTING REQUIREMENT:

Simple Majority

OFFICER'S RECOMMENDATION

It is recommended:-

Council approve the request from The Mid-West Chamber of Commerce and Industry Morawa Sub Committee and to hold a late night shopping event on 12 December 2014 between the hours of 5:00 pm and 7:30 pm

The assistance and approval includes;

- Ø Closure of the Main Street between White Avenue and Caulfield Street and the intersection of Prater and Dreghorn Streets from 5:00 pm to 7:30 pm(Inclusive of the new Davis Street extension)
- Ø Provision and erecting of Road closed or Detour signs at White Avenue, Davis Street (off the new road realignment) and the intersection of Prater and Dreghorn Streets
- Ø Extra bins with liners to be placed in the main street area
- Ø Supply of chairs for public to listen to the band etc. (Stall Holders and community groups to provide their own table and chairs).

Subject to the committee:

- Ø Seeking advice and support from Main Roads WA regarding the road closures,
- Ø Ensuring near-by local residents are not affected by the road closures
- Ø Liaising with the local police to ensure pedestrian safety is maintained.

COUNCIL RESOLUTION

Moved: Cr D S Agar

Seconded: Cr M J Thornton

That:-

Council approve the request from The Mid-West Chamber of Commerce and Industry Morawa Sub Committee and to hold a late night shopping event on 12 December 2014 between the hours of 5:00 pm and 7:30 pm

The assistance and approval includes;

- Ø **Closure of the Main Street between White Avenue and Caulfield Street and the intersection of Prater and Dreghorn Streets from 5:00 pm to 7:30 pm(Inclusive of the new Davis Street extension)**
- Ø **Provision and erecting of Road closed or Detour signs at White Avenue, Davis Street (off the new road realignment) and the intersection of Prater and Dreghorn Streets**
- Ø **Extra bins with liners to be placed in the main street area**
- Ø **Supply of chairs for public to listen to the band etc. (Stall Holders and community groups to provide their own table and chairs).**

Subject to the committee:

- Ø **Seeking advice and support from Main Roads WA regarding the road closures,**
- Ø **Ensuring near-by local residents are not affected by the road closures**
- Ø **Liaising with the local police to ensure pedestrian safety is maintained.**

**CARRIED
6/0**

<i>Date of Meeting:</i>	20 November 2014
<i>Item No:</i>	7.2.6.6
<i>Subject:</i>	Support for the Mid West Chamber of Commerce
<i>Date & Author:</i>	13 November 2014 John Roberts
<i>Responsible Officer:</i>	Chief Executive Officer
<i>Applicant/Proponent:</i>	Chief Executive Officer
<i>File Number:</i>	
<i>Previous minute/s & Reference:</i>	NIL

SUMMARY

This item seeks Council's consideration for the support of the MWCCI Regional Networks for the 2014/15 financial year.

DECLARATION OF INTEREST

The author has no interest to declare in this report.

ATTACHMENTS

NIL.

BACKGROUND INFORMATION

In July 2013 the MWCCI launched the RNDB program which was developed to establish business relationships between major project proponents and business to maximise the local business and employment opportunities from major projects and to encourage local purchasing with members through Government, major resources and industry projects.

The RNBD program has a focus on:

- Raising awareness of the needs of major project proponents, their timeframes and call for tenders.
- Identify regional and remote specific opportunities for business networking and business development for members
- Support local business development and employment initiatives
- Provide assistance to local business to win work on major projects
- Hold regular industry briefings

In the North Midlands area MWCCI have provided the structure and staff support for the MWCCI Morawa Sub Committee, regional business after hour's events, conducted

procurement workshops and information sessions and general support to the Local Governments in their endeavours to facilitate business development.

The RNBD program had received seed funding from the Mid West Development Commission, Regional Development Australia, Karara Mining and in-kind support from Geraldton Toyota and the African Reef Resort. Unfortunately Karara Mining are not in a position to continue their funding support for this program with this reduction of funding having an impact on the ability for the program to continue and effectively service regional areas. A letter of request from MWCCI has been received seeking contribution from Council to assist with the continued effective delivery of this program.

The Shires of Irwin and City Of Greater Geraldton have both recently committed to providing financial support to the RNBD program.

Currently there are seven Morawa business registered with MWCCI. The RNBD has a program Coordinator – Melanie Davies who regularly communicates with Council's CEO. Recent joint meetings have been held with the CEO – Shire of Morawa, the Chairperson of MWCCI and Melanie Davies to explore opportunities for collaboration and expanding the existing MWCCI Morawa subcommittee to include Morawa. It is evident there is a great deal of common issues and concerns being experienced by businesses in both towns with the opportunity to work together in our planning to address gaps and ensure we are not working in competition with each other.

The opportunity exists to provide funds to MWCCI to continue their support and assistance provided to our organisation and other small business across the Shire of Morawa. The ability for MWCCI to effectively continue servicing outer communities will be reduced with limited funds being available. One key deliverable that would be sought is to progress the collaborative approach and expansion of the MWCCI Morawa sub branch to include the Shire of Morawa. This is a very important first step to progressing business development across both Shires.

OFFICER'S COMMENT

Communications with the MWCCI CEO and staff have demonstrated a very professional and effective organisation. Calls for guidance and assistance from our office have always been responded to well with valuable information and commitment to follow-up occurring. Our capacity is limited within the Shire staff based on resource levels to be able to effectively work on business development at a regional level. MWCCI have the experience, skills, and networks to do this effectively and have demonstrated their commitment to working with outer lying communities. It makes sense to support this organisation in their area of expertise.

COMMUNITY CONSULTATION

Nil

COUNCILLOR CONSULTATION

Nil

STATUTORY ENVIRONMENT

Not Applicable

POLICY IMPLICATIONS

Not Applicable

FINANCIAL IMPLICATIONS

A one-off payment of \$2,500

STRATEGIC IMPLICATIONS

Not Applicable

RISK MANAGEMENT

Not Applicable

VOTING REQUIREMENT:

Simple Majority

OFFICER'S RECOMMENDATION

That Council:

1. Endorses the contribution of \$2,500 from the 2014/15 budget.

COUNCIL RESOLUTION

Moved: Cr D B Collins

Seconded: Cr D S Carslake

That Council:

2. **Endorses the contribution of \$2,500 from the 2014/15 budget.**

**CARRIED
6/0**

7.2.6.7 Correspondence

Nil

7.2.6.8 Information Bulletin**8. New Business of an Urgent Nature**

**Moved Cr D S Agar
Seconded Cr D S Carslake**

**That a decision is required to be made pertaining to the Road Dedication
Mingenew Morawa Road**

**CARRIED
6/0**

SUSPENSION OF STANDING ORDERS

**Moved Cr K P Stokes
Seconded Cr M J Thornton**

That Standing Orders be suspended.

**CARRIED
6/0**

Discussion was held on holding a Special Meeting with representatives from Main Roads, Mid West Region on the Road Dedication of the Mingenew Morawa Road.
(Cr D S Agar did not take part in the discussion)

The Special Meeting is to also include the consideration of Items

7.2.6.2 Shire of Morawa Business Case Proposal for Aerodrome Upgrade -Delegated Authority to the Chief Executive Officer – R4R Supertown Funds 2012

7.2.6.3 Shire of Morawa Business Case Proposal for Aerodrome Upgrade – Funding from CLGR Groupings Fund 2012-2013

7.2.6.4 Shire of Morawa Business Case Proposal for Aerodrome Upgrade – Funding from R4R Midwest Invest Plan Funds 2012

RESUME STANDING ORDERS

**Moved Cr K P Stokes
Seconded Cr D B Collins**

That Standing Orders be resumed.

CARRIED

6.26 pm Cr D S Agar declared an interest in the Late Agenda item and retired from the Chambers.

<i>Date of Meeting:</i>	20 November 2014
<i>Item No:</i>	Late Item
<i>Subject:</i>	Rescinding of Motion- Road Dedication Mingenew Morawa Road -21 August 2014
<i>Date & Author:</i>	David Williams Deputy Chief Executive Officer
<i>Applicant/ Proponent:</i>	Shire of Morawa
<i>File Number:</i>	ADM 0287
<i>Previous Minute/s and Reference:</i>	21 August 2014, John Elliot (Project Officer)

SUMMARY

The purpose of this report is for Council to consider rescinding the motion resolved at the August 2014 meeting of Council which;

Ø Supported the dedication of land by Main Roads Western Australia as detailed on drawings 1360-155 to 1360-160 and

Ø The consent of Council to dedicate portions of land as road under Section 56 of *Land Administration Act 1997*.

DECLARATION OF INTEREST

Author of report has no declaration of interest.

ATTACHMENTS

Attachment 1– Letter from Main Roads Western Australia (tabled)

Attachment 2– Drawing 1360-155 to 1360-160(tabled)

Attachment 3– Main Roads Consultation Report (tabled)

BACKGROUND INFORMATION

From previous report:

Main Roads Western Australia (MRWA) has advised the Shire of Morawa of their plans for future improvements to a section of Morawa Mingenev Road located within the Shire of Morawa Local Government boundary.

Proposed improvements include:

- *Construction of two off road parking bays, west of Franco Road to address fatigue management issues;*

- *Extend culverts to increase headwall distance from edge of seal to improve safety and to provide for future road widening. (This initiative is the key recommendation from a 2008 Road Safety Audit)*
- *Realignment of the Mingenew Morawa Road at Franco Road, to improve the safety of the sub-standard curve; and*
- *Realignment of the Mingenew Morawa Road near Agar Road, to improve poor road geometry.*

To accommodate these future works it is necessary to acquire land. The land will then be dedicated as road to form part of the Mingenew Morawa road reserve. As part of the process MRWA require Shire of Morawa approval to dedicate the portions of land as detailed in attachment 2 (MRWA Drawing 1360-155 to 1360-160).

At the August 2014 meeting of Council the following was resolved;

COUNCIL RESOLUTION

Moved: Cr K P Stokes

Seconded: Cr D B Collins

It is recommended:-

Council approve the dedication of the land, the subject of Main Roads Drawings 1360-155 to 1360-160, as road under Section 56 of the Land Administration Act 1997.

**Carried
6/0**

OFFICER'S COMMENT

From previous report:

While MRWA has care, control and management responsibility of the Mingenew Morawa Road, the Land Administration Act 1997 requires that the local government provides consent be given to the dedication action.

MRWA has consulted with landowners directly impacted from the proposed road works and now seeks to formalise the dedication process. MRWA has formally written to the Shire of Morawa requesting that the dedication of land is completed under section 56 of the Land Administration Act 1997.

MRWA indemnifies Council against all costs and charges in pursuant of section 56 Land Administration Act 1997. Land will be acquired by MRWA in accordance with the Land Administration Act 1997.

Comment update:

Council has since received information from landowners regarding the consultation process with the road dedication and have requested Council consider rescinding the

motion from the August 2014 meeting of Council until the land owners have had opportunity to consult with Council on the matter.

The Local Government Act s. 5.25(1)(e)

Provides;

(e)the circumstances and manner in which a decision made at a council or a committee meeting may be revoked or changed (which may differ from the manner in which the decision was made);

Provides;

10. Revoking or changing decisions (Act s. 5.25(1)(e))

(1) If a decision has been made at a council or a committee meeting then any motion to revoke or change the decision must be supported —

(a) in the case where an attempt to revoke or change the decision had been made within the previous 3 months but had failed, by an absolute majority; or

(b) in any other case, by at least $\frac{1}{3}$ of the number of offices (whether vacant or not) of members of the council or committee, inclusive of the mover.

COMMUNITY CONSULTATION

From previous report:

No Community Consultation is required under the Section 56 process.

MRWA have completed individual consultation, as detailed in Attachment 3, with all private landowners directly affected by the dedication.

COUNCILLOR CONSULTATION

Nil.

STATUTORY ENVIRONMENT

***Land Administration Act 1997
The Planning and Development Act 2005
Shire of Morawa Local Planning Scheme No .2
Local Government Act 1995***

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

From previous report:

MRWA has advised that the dedication of all sections of land associated with the future improvements to the sections of Mingenew-Morawa Road will be at the cost and completed by Main Roads Western Australia. The Shire of Morawa will also be indemnified against all costs and charges that relate to the dedication action.

STRATEGIC IMPLICATIONS

From previous report:

The development and maintenance of the two off road parking bays, extended culverts, realignment of the Mingenew Morawa Road at Franco Road and realignment of the Mingenew Morawa Road near Agar Road will be required to comply with Main Roads Western Australia policy and procedures.

RISK MANAGEMENT

The procedure follows the formal Section 56 process under the Land Administration Act 1997.

VOTING REQUIREMENT:

Simple majority. As Council will need a quorum to considered the motion.

OFFICER'S RECOMMENDATION

It is recommended:-

Council rescind the motion resolved at the August 2014 meeting of Council to approve the dedication of the land, the subject of Main Roads Drawings 1360-155 to 1360-160, as road under Section 56 of the Land Administration Act 1997, until land owners have had opportunity to consult fully with Council on the matter.

COUNCIL RESOLUTION

Moved: Cr D S Carslake
Seconded: Cr D B Collins

That Council rescind the motion resolved at the August 2014 meeting of Council to approve the dedication of the land, the subject of Main Roads Drawings 1360-155 to 1360-160, as road under Section 56 of the Land Administration Act 1997, until land owners have had opportunity to consult fully with Council on the matter.

CARRIED
5/0

6.28 pm Cr D S Agar re-joined the meeting

10. Applications for Leave of Absence

Nil

11. Motions of Which Previous Notice Has Been Given

Nil

11. Questions from Members without Notice

Nil

12. Meeting Closed

12.1 Matters for which the meeting may be closed
Nil.

12.2 Public reading of resolutions that may be made public
Nil.

13. Closure

Meeting was closed at 6.29 pm

.....**Presiding Person**

14. Next Meeting

The next Ordinary Meeting of Council is scheduled 18th December 2014