



SHIRE OF MORAWA
ORDINARY COUNCIL MEETING
ATTACHMENTS

Thursday 19 August 2021



AGENDA
ORDINARY COUNCIL MEETING
19 August 2021

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Shire of Morawa



Ordinary Council Meeting 19 August 2021

Attachment 1 Department of Education Submission

Item 11.1.2 Late Submission Shire of Morawa Local
Planning Strategy and Local Planning
Scheme No.3



Chief Executive Officer
Shire of Morawa
PO Box 14
MORAWA WA 6623

Attention: Aimee North
Planning Officer

Dear Sir/Madam

Advertisement of Shire of Morawa Local Planning Strategy and Local Planning Scheme No. 3

Thank you for your letter dated 2 March 2021 providing the Department of Education (Department) with the opportunity to comment on the Shire of Morawa's (Shire) draft Local Planning Strategy (Strategy) and Local Planning Scheme No. 3 (LPS3). The Department has reviewed the draft documents and wishes to provide the following comments:

Residential Growth

The Department's current projections indicate that the existing government schools within the area are likely to have sufficient enrolment capacities to accommodate the Shire's population in the medium to long term. Notwithstanding this, the Strategy is planning for significant residential growth which may put pressure on the existing schools if the projections are realised.

The Department therefore requests that the Strategy notes the importance to plan for the public educational needs of the Shire and that additional school sites may be required in the future. Additional school sites would be required in accordance with the requirements of the Western Australian Planning Commission's Operation Policy 2.4- Planning for School Sites.

Zoning of Public School Sites

The residential zone is currently proposed for the Western Australian College of Agriculture – Morawa site. The Residential zone is not consistent with the historic and current use associated with the site. As such, the Department requests the site be reserved for 'Public Purpose – Education' in accordance with Schedule 3, Clause 1 of the *Planning and Development (Local Planning Schemes) Regulations 2015* (Regulations).

Subject to the above matters being considered, the Department has no in principle objections to the draft Strategy and LPS3.

Should there be any questions in relation to the above, please do not hesitate to contact Mr Matthew Cosson, Senior Consultant – Land Planning on (08) 9264 4008 or via email matthew.cosson@education.wa.edu.au.

Yours sincerely



Matt Turnbull
**Manager Land and Property
Asset Planning and Services**

15 June 2021

Ordinary Council Meeting 19 August 2021

Attachment 2 Local Planning Scheme No.3
Schedule of Submissions – Late
Submission

Item 11.1.2 Late Submission Shire of Morawa Local
Planning Strategy and Local Planning
Scheme No.3

**Shire of Morawa – Local Planning Scheme No. 3
Schedule of Submissions – Late Submission**

Number & Date	Submitter	Nature of Submission	Shire Response	Proposed Modifications
8 (15.07.2021)	Matthew Cosson Department of Education	The Department of Education is requesting that the Western Australian College of Agriculture – Morawa be rezoned from Residential to Public Purpose – Education.	<p>Uphold submission</p> <p>Rezoning the Western Australian College of Agriculture – Morawa will support the objectives of Public Purpose Education zone being <i>“Public Purposes which specifically provide for a range of essential education facilities”</i>. Public purpose Education zone will ensure that the future use of the property is protected.</p> <p>Rezoning to Public Purpose Education will also ensure the Scheme is consistent with adjoining local governments and across the State planning framework.</p>	Amend the scheme maps to appropriately reflect Public purpose Education.



Ordinary Council Meeting 19 August 2021

Attachment 3 Local Planning Strategy Schedule of Submission – Late Submission

Item 11.1.2 Late Submission Shire of Morawa Local Planning Strategy and Local Planning Scheme No.3

**Shire of Morawa – Local Planning Strategy
Schedule of Submissions – Late Submission**

Number & Date	Submitter	Nature of Submission	Shire Response	Proposed Modifications
5 (15.07.2021)	Matthew Cosson Department of Education	<p>The intent of the Department's submission is for the Strategy to acknowledge the correlation between population and dwelling growth and the demand for public school enrolment places.</p> <p>Based on the dwelling and population growth projections contained within the strategy, the existing primary schools may experience an unreasonable level of enrolment stress in the future.</p> <p>This may result in the need for the enrolment capacities of the existing schools to be increased through the delivery of additional classrooms, or new school sites being identified.</p> <p>The Strategy should acknowledge the need to plan for this in accordance with the WAPC's Operation Policy 2.4- Planning for School Sites.</p>	<p>Note Submission</p> <p>The proposed Strategy allows for population growth through increase in residential density. However, it is extremely unlikely to be achieved.</p> <p>The Shire does note the strong correlation between the number of residential lots and the need for school sites. The two existing schools of Morawa District High School and the Western Australian College of Agriculture - Morawa are believed to satisfy the existing and future community needs for education within the Shire of Morawa.</p>	<p>No modifications proposed because of this submission.</p>

Shire of Morawa



Ordinary Council Meeting 19 August 2021

Attachment 1 Notice of Annual General Meeting

Item 11.1.3 Voting Delegates for Western Australian
Local Government Association (WALGA)
Annual General Meeting



**Notice
of
Annual General
Meeting**

**and
Procedural Information
for Submission of Motions**

**Crown Perth
Monday, 20 September 2021**

Deadline for Agenda Items

(Close of Business)

Friday, 16 July 2021

2021 Local Government Convention

General Information

WALGA Annual General Meeting

The Annual General Meeting for the Western Australian Local Government Association (WALGA) will be held from 9:00am on Monday, 20 September 2021. This event should be attended by delegates from all Member Local Governments.

Cost for attending the Annual General Meeting

Attendance at the Annual General Meeting is **free of charge** to all Member Local Governments. Lunch will be provided. Delegates must register their attendance in advance.

Submission of Motions

Member Local Governments are invited to submit motions for inclusion on the Agenda for consideration at the 2021 Annual General Meeting. Motions should be submitted in writing to the Chief Executive Officer of WALGA.

The closing date for submission of motions is **5:00pm Friday, 16 July**.

*Please note that any motions proposing alterations or amendments to the Constitution of WALGA must be received by **5:00pm Friday, 2 July** in order to satisfy the 60 day constitutional notification requirements.*

The following guidelines should be followed by Members in the formulation of motions:

- Motions should focus on policy matters rather than issues which could be dealt with by the WALGA State Council with minimal delay.
- Due regard should be given to the relevance of the motion to the total membership and to Local Government in general. Some motions are of a localised or regional interest and might be better handled through other forums.
- Due regard should be given to the timeliness of the motion – will it still be relevant come the Local Government Convention or would it be better handled immediately by the Association?
- The likely political impact of the motion should be carefully considered.
- Due regard should be given to the educational value to Members – i.e. does awareness need to be raised on the particular matter?
- The potential media interest of the subject matter should be considered.
- Annual General Meeting motions submitted by Member Local Governments must be accompanied by fully researched and documented supporting comment.

EMAIL BACK

Voting Delegate Information 2021 Annual General Meeting



TO: Chief Executive Officer

Registered:

All Member Councils are entitled to be represented by two (2) voting delegates at the Annual General Meeting of the WA Local Government Association to be held on Monday, 20 September 2021 at Crown Perth.

Please complete and return this form to the Association by **Friday, 27 August** to register the attendance and voting entitlements of your Council's delegates to the Annual General Meeting.

In the event that a Voting Delegate is unable to attend, provision is made for proxy delegates to be registered.

Only registered delegates or proxy registered delegates will be permitted to exercise voting entitlements on behalf of Member Councils. Delegates may be Elected Members or serving officers.

Please Note: All Voting Delegates will need to present at the WALGA Delegate Service Desk prior to the AGM to collect their electronic voting device (keypad) for voting and identification tag to gain entry into the Annual General Meeting.

VOTING DELEGATES	PROXY Voting Delegates
Name of Voting Delegates (2):	Name of Proxy Voting Delegates (2):

For (Local Government Name): Shire/Town/City of

Signature Chief Executive Officer _____
(An electronic signature is required if submitting via email)

Date _____

ON COMPLETION PLEASE EMAIL TO: krobertson@walga.asn.au

Kathy Robertson, Executive Officer Governance

Criteria for Motions

As per the Corporate Governance Charter, prior to the finalisation of the agenda, the WALGA President and Chief Executive Officer will determine whether motions abide by the following criteria:

Motions will be included in the Business Paper agenda where they:

1. Are consistent with the objects of the Association (refer to clause 3 of the constitution);
2. Demonstrate that the issue/s raised will concern or are likely to concern a substantial number of Local Governments in WA.;
3. Seek to advance the Local Government policy agenda of the Association and/or improve governance of the Association;
4. Have a lawful purpose (a motion does not have a lawful purpose if its implementation would require or encourage non-compliance with prevailing laws);
5. Are clearly worded and unambiguous in nature;

Motions will not be included where they are:

6. Consistent with current Association advocacy/policy positions. (As the matter has previously considered and endorsed by the Association).

Motions of similar objective:

7. Will be consolidated as a single item.

Submitters of motions will be advised of the determinations.

Enquiries relating to the preparation or submission of motions should be directed to Kathy Robertson, Executive Officer Governance on (08) 9213 2036 or krobertson@walga.asn.au.

Emergency Motions

No motion shall be accepted for debate at the Annual General Meeting after the closing date unless the Association President determines that it is of an urgent nature, sufficient to warrant immediate debate, and delegates resolve accordingly at the meeting. Please refer to the AGM Standing Orders for details.



Mayor Tracey Roberts JP
President



Nick Sloan
Chief Executive Officer

Shire of Morawa



Ordinary Council Meeting 19 August 2021

Attachment 1 Notice of Proposed Amendments to
the Association Constitution

Item 11.1.3 Voting Delegates for Western Australian
Local Government Association (WALGA)
Annual General Meeting

9 July 2021



Notice
of
Proposed Amendments
to the Association
Constitution

WALGA
Annual General Meeting
Monday, 20 September 2021

Notice of Item Proposing Amendments to the Association Constitution

The following item will be presented as an item of business at the WALGA Annual General Meeting to be held on Monday, 20 September 2021 at Crown Perth.

As per Clause 29 of the Constitution (**below**), amendment to the Constitution requires a resolution passed by special majority by both State Council and at a general meeting.

The amendments to the Constitution detailed in the attached item were endorsed by State Council at their 7 July 2021 meeting. The information contained in this notice will be included in the agenda papers for the Annual General Meeting.

This notice complies with the requirements of Clause 29(2)(b) that the WALGA Chief Executive Officer must give at least 60 days' notice of any proposal to alter the Constitution.

Clause 29 – Amendment to the Constitution

The Constitution of the Association may be altered, added to or repealed by:

- (1) A resolution at any meeting of the State Council on the receipt of a special majority of not less than 75% of representatives as, being entitled to do so, vote in person or by their deputy representatives; and*
- (2) A resolution at an Annual General Meeting or Special General Meeting passed by a majority of not less than 75% of delegates as, being entitled to do so, vote in person or duly authorize a proxy vote to be exercised on their behalf, provided that:*
 - a. 75% of Ordinary Members who are eligible to vote are present or represented; and,*
 - b. The Chief Executive Officer has given not less than sixty (60) days notice of any proposal to alter, add or repeal the Constitution to all Ordinary Members.*

Amendments to WALGA's Constitution (01-001-01-0001 TL)

By Tim Lane, Manager Strategy and Association Governance

Recommendation

That the WALGA Constitution be amended as follows:

1. INSERT Definition – “*Present*” means attendance in person or by electronic means deemed suitable by the Chief Executive Officer.
2. Clause 5 (10) – DELETE “and Associate Members”.
3. Clause 5 (11) – DELETE “Ordinary Member or”, REPLACE “State Council” with “Chief Executive Officer” in the first sentence, INSERT “or its delegate” after State Council in the second sentence.
4. Clause 6 (3) – REPLACE “31 May” with “30 June”.
5. Clause 7 (2) – REPLACE “30 June” with “31 July”.
6. Clause 11 (1) – after Chief Executive Officer, INSERT “in accordance with the Corporate Governance Charter”.
7. Clause 11 (2) – after Chief Executive Officer INSERT “by providing notice to State Councillors of the date, time, place and purpose of the meeting”
8. DELETE Clause 11 (3)
9. Clause 12 (1) – DELETE “as, being entitled to do so, vote in person”
10. DELETE Clause 12 (2)
11. Clause 12 (3) – DELETE “as, being entitled to do so, vote in person”
12. Clause 12 (4) – DELETE “as, being entitled to do so, vote in person”
13. Clause 16 (1) & (2) – After Any election INSERT “other than to elect the President or Deputy President”, REPLACE “generally in accordance with the provisions of the *Local Government Act 1995* as amended (2) For the purposes of the election referred to in sub-section (1)” with “as follows”.
14. Clause 16 (2) (f) – REPLACE two instances of “2” with “1”.
15. INSERT Clause 16A – Election Procedure – President and Deputy President
 - (1) An election to elect the President or Deputy President shall be conducted as follows:
 - (a) the Chief Executive Officer or his/her delegate shall act as returning officer;
 - (b) representatives are to vote on the matter by secret ballot;
 - (c) votes are to be counted on the basis of “first-past-the-post”;
 - (d) the candidate who receives the greatest number of votes is elected;
 - (e) if there is an equality of votes between two or more candidates who are the only candidates in, or remaining in, the count, the count is to be discontinued, and the meeting adjourned for not more than 30 minutes;
 - (f) any nomination for the office may be withdrawn, and further nominations may be made, before or when the meeting resumes;
 - (g) when the meeting resumes, an election will be held in accordance with sub-sections 1(a), 1(b), 1(c) and 1 (d);
 - (h) if two or more candidates receive the same number of votes so that sub-section 1(d) cannot be applied, the Chief Executive Officer is to draw lots in the presence of any scrutineers who may be present to determine which candidate is elected.
16. Clause 21 (4) – REPLACE “Chairman” with “Chair”.
17. Clause 22 (1) – REPLACE “in August or September of” with “prior to 31 October”.
18. Clause 22 (3) – DELETE “in person”
19. DELETE Clause 22 (4) (b).
20. Clause 23 (3) – DELETE “in person”
21. Clause 24 (2) – DELETE “and of which vote is to be exercised in person”
22. Clause 24 (4) – DELETE “as, being entitled to do so, vote in person”

23. **Clause 28 (1) – DELETE “The common seal shall be held in the custody of the Chief Executive Officer at all times.”**
24. **Clause 29 (1) – DELETE “as, being entitled to do so, vote in person”**
25. **Clause 29 (2) – DELETE “as, being entitled to do so, vote in person”**
26. **Clause 31 (4) (c) – DELETE “and Regional Development”.**

Voting Requirement: SPECIAL MAJORITY

Executive Summary

- A number of amendments are proposed to the WALGA Constitution;
- Amendments are necessary:
 - To remove requirements for delegates to attend annual and special general meetings in person; and,
 - As a result of WALGA’s change of financial year end to 30 June, from the previous 31 May year end.
- Other amendments are proposed to:
 - Allow a second vote to be conducted if two candidates tie in an election for President or Deputy President;
 - Clarify the application process for Ordinary and Associate Members;
 - Simplify the process for providing notice of State Council meetings;
 - Allow motions at Special State Council meetings to be passed with a simple, as opposed to absolute, majority, except as required elsewhere in the Constitution, such as the absolute majority requirement to adopt the budget; and,
 - Tidy up outdated wording.
- The proposed amendments to the Constitution were passed at the 7 July 2021 State Council meeting by a Special Majority.
- Consequently, these Constitutional Amendments are now being put to the 20 September 2021 Annual General Meeting.

Attachment

- WALGA Constitution – Proposed Amendments Mark-Up

Background

Amendments to the Constitution are required to allow delegates to attend and vote virtually through a videoconference, webinar or other platform at Annual or Special General Meetings of the Association if required.

In addition, WALGA has this year changed its financial year end from 31 May to 30 June. The 30 June year end means that WALGA’s financial year now aligns with Local Governments’ year end. Amendments to clauses relating to the budget, termination of membership and the timeframe for holding the AGM are required as a result of this change.

The requirement to amend the Constitution has provided an opportunity to amend the election procedure for WALGA President and Deputy President. The proposed change would enable a second ballot to be held if two or more candidates are tied for the position. This aligns with the procedure in the *Local Government Act 1995* for the election by Council of Mayors, Presidents, Deputy Mayors and Deputy Presidents.

Other minor changes to remove outdated and tidy up wording are proposed, as per the mark-up version of the Constitution attached.

Comment

Amendments to the Constitution require endorsement by a special (75 percent) majority at State Council, as well as a 75 percent majority at an Annual General Meeting or Special General Meeting.

As the proposed amendments were endorsed by State Council at the 7 July meeting, they are now being put to the 20 September 2021 WALGA Annual General Meeting.



Attachment
WALGA Constitution – Proposed Amendments Mark-Up

Association Constitution

Adopted: 7 August 2001
Amended: 8 August 2004
6 August 2006
5 August 2007
6 August 2011
7 August 2013
3 August 2016
1 August 2018

Constitution

Preamble

This Constitution serves as the instrument for establishment of the Western Australian Local Government Association (WALGA).

WALGA marks the progression from a structure in which the Western Australian Municipal Association (WAMA) serves as a federation of three separate constituent Associations to a single association tasked with directly representing the needs and interests of all Western Australia.

The Constituent Associations of WAMA were: the Country Shire Councils' Association (dissolved in August 2003), the Country Urban Councils' Association (dissolved in August 2002) and the Local Government Association (dissolved in August 2003).

The establishment of WALGA in 2001 represents an evolution in the process by Local Government to promote more effective representation on behalf of its elected membership and the broader community.

Central to this process is the recognition of the sense of history and significant contribution of WAMA's constituent Associations, both in terms of the creation of WALGA and in the pursuit of aims and objectives on behalf of all Western Australian Local Governments as represented within this Constitution.

1. NAME

The name of the Association is “**Western Australian Local Government Association**”.

2. INTERPRETATION

(1) Throughout this Constitution, if not inconsistent with the context:

“**Absolute Majority**” means, in relation to the State Council or any General Meeting of the Association, a majority comprising enough of the representatives of the State Council or delegates of Ordinary Members for the time being for their number to be more than 50% of the number of voting positions of representatives or delegates (whether present and voting or not);

“**Annual General Meeting**” means the meeting convened under clause 22 of this Constitution;

“**Association**” means Western Australian Local Government Association (WALGA);

“**Associate Member**” means:

- in relation to the Association, those Members of the Association referred to in sub-clause 5(6) and those persons admitted as Associate Members of the Association in accordance with sub-clause 5(9); or
- in relation to a Zone, those Ordinary Members of the Association admitted as Associate Members of a Zone in accordance with sub-clause 14(9);

“**Chief Executive Officer**” means the Chief Executive Officer of the Association;

“**Code of Conduct**” means the written guidelines which define the minimum standards of professional conduct and integrity that are expected of all State Council members.

“**Commissioner**” means a commissioner appointed to a Local Government under sections 2.6(4) or 2.36A(3) of the *Local Government Act 1995*;

“**Constituency**” means such country and metropolitan groupings of Ordinary Members as the Association for the time being, may determine;

“**Councillor**” has the same meaning as under the *Local Government Act 1995* except that it includes a mayor or president elected by electors and includes a Commissioner appointed under section 2.6(4) or section 2.36A(3) of the *Local Government Act 1995*;

“**Country Constituency**” means the Ordinary Members as are grouped within the geographical area of the State of Western Australia not included within the boundaries of the Metropolitan Region Planning Scheme;

“**Country Shire Councils’ Association**” means the Country Shire Councils’ Association constituted under section 9.58 of the *Local Government Act 1995*;

“**Country Urban Councils’ Association**” means the Country Urban Councils’ Association of Western Australia constituted under section 9.58 of the *Local Government Act 1995*;

“Delegate” means a councillor or officer nominated or appointed to represent an Ordinary Member and exercise voting entitlements at General Meetings of the Association pursuant to clauses 22 and 23 of this Constitution, or on a Zone pursuant to clause 14 of this Constitution;

“Deputy President” means the Deputy President for the time being of the Association;

“Ex-officio” means a person or organisation who has an entitlement to membership of the State Council or another committee, by virtue of their office, but is not entitled to exercise a deliberative vote on any matter before the State Council or another committee;

“Governance Charter” means the written policy document that clearly defines the respective roles, responsibilities and authorities of the President, State Council members (individually and collectively) and the Chief Executive Officer in setting the direction, management and control of the Association.

“In Writing” means notice provided by posting or transmission in electronic form;

“Life Members” means those members of the Association referred to in sub-clause 5(1) and those persons admitted as Life Members of the Association in accordance with sub-clause 5(8) of this Constitution;

“Local Government” means an entity constituted under Part 2 of the Western Australian *Local Government Act 1995*;

“Local Government Act” means the Western Australian *Local Government Act 1995*;

“Local Government Association” means the Local Government Association of Western Australia constituted under section 9.58 of the *Local Government Act 1995*;

“Local Government Professionals Australia WA” means the Western Australian Division of Local Government Professionals Australia;

“Member” means:

- in relation to the Association, a Local Government, organisation or person admitted to Ordinary, Life or Associate membership of the Association in accordance with the provisions of this Constitution; or
- in relation to a Zone, those Ordinary Members of the Association that are determined to be members of a Zone by State Council in accordance with sub-clause 14 (2); or
- a new Council created pursuant to a merger or amalgamation of existing Councils that were Ordinary Members of the Association prior to the merger or amalgamation.

“Metropolitan Constituency” means the Ordinary Members as are grouped within the geographical area of the State of Western Australia within the Metropolitan Region Planning Scheme;

“Ordinary Member” means a Local Government admitted to membership of the Association in accordance with the provisions of this Constitution and includes a new Council created pursuant to a merger or amalgamation of existing Councils that were Ordinary Members of the Association prior to the merger or amalgamation;

“President” means the President for the time being of the Association;

“Present” means attendance in person or by electronic means deemed suitable by the Chief Executive Officer

“Representative” means a member on the State Council elected or appointed by the country and metropolitan constituencies in accordance with the provisions of sub-clause 9(1) and 9(3);

“Secretariat” means the staff of the Association appointed from time to time by the State Council and includes the Chief Executive Officer;

“Special General Meeting” means the meeting convened under clause 23 of this Constitution.

“Special Majority” means, in relation to the State Council or any General Meeting of the Association, a majority comprising enough of the representatives of the State Council or delegates of Ordinary Members for the time being for their number to be at least 75% of the number of representatives or delegates (whether present and voting or not);

“Simple Majority” means, in relation to the State Council or any General Meeting of the Association, a majority comprising enough of the representatives of the State Council or delegates of Ordinary Members for the time being for their number to be more than 50% of the number of representatives or delegates that are present;

“State Council” means the governing board of the Association established pursuant to clause 9; and

“Zone” means a geographically based subdivision containing Ordinary Members and incorporated within a country and metropolitan constituency. The country and metropolitan zones are set out in the Register of Zone Membership referred to in sub-clause 14(8).

(2) In this Constitution:

- (a) a reference to any written law, whether specific or general, includes a reference to all amendments, modifications, re-enactments or replacements and includes all orders, ordinances, regulations, rules and by-laws made under or pursuant to that written law;
- (b) words meaning persons include natural persons, corporations and associations; and
- (c) the headings shall not affect the interpretation or construction of this Constitution.

3. OBJECTS

The objects of the Association shall be:

- (a) to provide a united voice for Local Government in Western Australia;
- (b) to promote the credibility and profile of Local Government;
- (c) to speak on behalf of Local Government in Western Australia;

- (d) to represent the views of the Association to the State and Federal Governments on financial, legislative, administration and policy matters;
- (e) to provide services to Local Government in Western Australia;
- (f) to promote Local Government issues of importance by involvement with national bodies;
- (g) to do all and any such other things as in the opinion of the State Council may conveniently be carried on by the Association or which promote or assist or are incidental or conducive to the attainment of these objects or any of them, or anything considered beneficial to the members of the Association; and
- (h) to use the property and income of the Association solely for the promotion of the objects or purposes of the Association. No part of the property or income of the Association may be paid or otherwise distributed, directly or indirectly, to members of the Association, except in good faith in the promotion of those objects or purposes.

4. POWERS

- (1) The Association shall have such specific powers as may be vested in it from time to time by the Ordinary Members. The initial powers of the Association are set out in the Register of Powers (Schedule One).
- (2) The powers of the Association may be added to, amended, withdrawn, modified or substituted in accordance with the provisions of sub-clause 12(3).
- (3) The Chief Executive Officer shall keep an up-to-date copy of the Register of Powers which records all changes and the dates thereof. The Register of Powers shall be open for inspection to the representatives of Ordinary Members during office hours and on reasonable notice.
- (4) Subject to obtaining the requisite majority support, the Association shall have general power to act in connection with all other matters in its discretion.
- (5) The Association may do all acts and things as are necessary, incidental or conducive to the attainment or execution of its objects and shall have all the powers conferred on an association constituted under section 9.58 of the *Local Government Act 1995* including, but without limitation, power to:
 - (a) acquire hold and dispose of real and personal property;
 - (b) accept any gift of any real or personal property or any interest or estate in that property or disclaim the benefit of any such gift;
 - (c) sue and be sued; and
 - (d) do all things that bodies corporate may do.

5. MEMBERSHIP OF THE ASSOCIATION

- (1) Three classes of membership to the Association shall be available:

- (a) Ordinary Membership;
 - (b) Associate Membership; and
 - (c) Life Membership.
- (2) Ordinary Membership of the Association shall be open to all Western Australian Local Governments.
- (3) Ordinary membership shall be immediately conferred upon any new Council created by the merger of existing Councils that were Ordinary Members of the Association prior to the merger, provided that all membership fees and subscriptions owed to the Association up to the date of merger by the predecessor Councils of that new Council have been paid.
- (4) An Ordinary Member shall belong to either the metropolitan constituency or the country constituency, but not both.
- (5) Subject to subclause (5), if an Ordinary Member has land both within and outside the Metropolitan Region Planning Scheme (MRPS), if the greater land area is in the MRPS, it will be deemed to be in the metropolitan constituency, otherwise it will be deemed to belong to the country constituency; or
- (6) State Council, on application from an Ordinary Member, may resolve to set aside the general rule prescribed in subclause (4) and permit an Ordinary Member to be a member of an alternate constituency. In considering any application made pursuant to this subclause, State Council shall give regard to the reasons provided in support of the application and any views expressed by Ordinary Members within the two constituencies. State Council may approve or refuse any application, advising accordingly and including any reason therefore.
- (7) Associate Members shall be:
- (a) the Local Government Professionals Australia WA; and
 - (b) any other Associate Member admitted to membership pursuant to sub-clause 5(11).
- (8) Associate Members are ineligible to vote at all meetings of the Association.
- (9) The State Council from time to time will determine nominations for Life Membership of the Association.
- (10) Additional Ordinary Members ~~and Associate Members~~ may be admitted from time to time on a simple majority resolution of the State Council.
- (11) Any person or organisation seeking admission as an ~~Ordinary Member or~~ Associate Member shall make written application to the ~~State Council~~Chief Executive Officer. The State Council ~~or its delegate~~ shall consider the application and may admit or refuse the applicant, advising accordingly including any reason therefore.
- (12) If an application for membership is granted, the membership shall commence upon payment of the appropriate subscription.
- (13) The Chief Executive Officer shall keep and maintain in an up-to-date condition a Register of the Members of the Association. The Register shall be open for inspection

to the representatives of Ordinary Members during office hours and on reasonable notice.

6. TERMINATION OF MEMBERSHIP OF THE ASSOCIATION

- (1) Membership of the Association may be terminated upon -
 - (a) receipt by the Chief Executive Officer of not less than 3 months notice in writing from a Member requesting to withdraw from membership of the Association; or
 - (b) non-payment by a Member of the required subscription within three months of the date fixed by the State Council for subscriptions to be paid, unless the State Council decides otherwise; or
 - (c) expulsion of a Member in accordance with clause 30.
- (2) Pursuant to subclause 6(1), where the membership of an Ordinary Member is terminated, the Chief Executive Officer shall remove the name of the Ordinary Member from the Register of the Members of the Association and that Ordinary Member shall cease to be a Member of the Association.
- (3) A Member who withdraws from membership to the Association shall not be entitled to a refund of any portion of such subscription as the Member will have paid in advance for the period up to and including ~~31-May~~30 June of that year.

7. BUDGET

- (1) The Association's Budget shall be prepared annually by the Chief Executive Officer in consultation with the State Council, including such other Committees as the State Council may deem expedient pursuant to clause 21.
- (2) The Budget shall be submitted to the State Council for approval not later than ~~30-June~~31 July prior to the financial year to which it relates.

8. SUBSCRIPTION

- (1) The annual subscriptions of all Members of the Association shall be as determined by the State Council.
- (2) Subscription levels shall be submitted for approval by the State Council together with the relevant Budget each year.
- (3) Subscriptions shall be due and payable on such date or dates as the State Council may decide having regard to all relevant circumstances.

9. STATE COUNCIL

- (1) The State Council is to be the governing board of the Association, responsible for the management and affairs of the Association. Members of the State Council shall include:
 - (a) 12 Councillors elected as representatives from amongst the delegates to the Zones of the metropolitan constituency;
 - (b) 12 Councillors elected as representatives from amongst the delegates to the Zones of the country constituency;
 - (c) The President (ex-officio); and
 - (d) The President of Local Government Professionals Australia WA (ex-officio).
- (2) The metropolitan constituency and country constituency shall determine the allocation of representational positions on State Council between the Zones within each respective constituency.
- (3) Representatives and deputy representatives to the State Council shall be elected by Zones of the metropolitan and country constituencies from amongst the delegates to the Zones for a term commencing on the day of the first Ordinary Meeting of State Council immediately following the biennial Local Government elections and concluding on the day before the first Ordinary Meeting of State Council of the following biennial Local Government elections.
- (4) The State Council shall be the body responsible for establishment and review of the processes which are to be applied by the Zones of the metropolitan and country constituencies to determine the election of their representatives and deputy representatives to the State Council.
- (5) The Secretariat shall be the body responsible for coordinating the nominations and election processes by which the Zones of the metropolitan and country constituencies elect their representatives and deputy representatives to the State Council.
- (6) A deputy representative elected from amongst the delegates to that Zone to act in the capacity of a representative unable to attend a meeting of the State Council shall exercise all rights of that representative.
- (7) If for any reason, a representative or deputy representative is unable to hold office for the full period for which the representative or deputy representative was appointed, the affected Zone shall be entitled to fill that vacancy by appointing some other Councillor from within that Zone as a representative or deputy representative. The representative or deputy representative so appointed shall hold office for the balance of the term of the representative or deputy representative originally elected.

10. PROCEEDINGS OF STATE COUNCIL

- (1) The State Council must meet together for the dispatch of business not less than four times in each year.
- (2) Each representative on the State Council shall be entitled to exercise one (1) deliberative vote on any matter considered by the State Council provided that this clause shall not apply to any ex-officio members of the State Council. The President shall exercise a casting vote only, in the event of there being an equality of votes in respect of a matter considered by the State Council but excluding an election held in accordance with Clause 16 in which the President is entitled to a deliberative vote only.
- (3) At any meeting of the State Council, thirteen (13) representatives present and entitled to vote shall form a quorum.
- (4) The President shall preside at all meetings of the State Council.
- (5) In the absence of the President, the Deputy President shall preside at a meeting of the State Council. In presiding, the Deputy President shall be entitled to exercise one (1) deliberative vote in respect of a matter considered by the State Council, and in the event of there being an equality of votes in respect of a matter considered, shall exercise a casting vote.
- (6) In the absence of the President and Deputy President, the State Council shall choose a representative of the State Council to preside at the meeting of the State Council. The representative chosen to preside shall exercise a deliberative vote in respect of a matter considered by the State Council, and in the event of there being an equality of votes in respect of a matter being considered, shall exercise a casting vote.
- (7) The State Council shall establish a Corporate Governance Charter as the instrument to be used by State Council in implementing good governance policies, procedures and practices.
- (8) The State Council shall establish a Code of Conduct to which all State Council members must comply.
- (9) State Council shall adopt Standing Orders that will apply to all meetings.

11. NOTICE OF STATE COUNCIL MEETINGS

- (1) Ordinary Meetings of the State Council shall be called by the Chief Executive Officer in accordance with the Corporate Governance Charter.
- (2) Special Meetings of the State Council shall be called by the Chief Executive Officer by providing notice to State Councillors of the date, time, place and purpose of the meeting upon the written request of the President or at least one quarter of the representatives to the State Council.
- ~~(3) The Chief Executive Officer must give all members to the State Council at least 7 days' notice of a meeting unless all of the members have agreed in writing to shorter notice. Notice shall be at the destinations for members appearing in the records of the Association for the time being. Such notice shall specify the nature of the business to~~

~~be transacted at the meeting and shall be deemed to have been delivered immediately if transmitted electronically or, on the second date after posting.~~

12. RESOLUTIONS OF STATE COUNCIL

- (1) Except as provided in this clause, all motions concerning the affairs of the Association shall be passed by a simple majority of the representatives of the State Council ~~as, being entitled to do so, vote in person~~ or by their deputy representatives.
- ~~(2) — Any matter considered by the State Council at a Special Meeting convened pursuant to sub-clause 11 (2) of this Constitution, shall not be passed unless having received an absolute majority of representatives of the State Council as, being entitled to do so, vote in person or by their deputy representatives.~~
- ~~(3)~~(2) The following resolutions shall not be passed unless they receive a special majority of not less than 75% of representatives of the State Council ~~as, being entitled to do so, vote in person~~ or by their deputy representatives:
 - (a) any addition, amendment, withdrawal, modification or substitution to, of or in the powers of the Association; or
 - (b) any allocation or change in allocation of any representation or voting rights on the State Council; or
 - (c) any change to the membership of Ordinary Members to Zones.
- ~~(4)~~(3) The annual budget, including annual subscriptions, shall not be adopted unless passed by an absolute majority of representatives of the State Council ~~as, being entitled to do so, vote in person~~ or by their deputy representatives.

13. CHIEF EXECUTIVE OFFICER AND SECRETARIAT

- (1) The State Council may appoint a Chief Executive Officer at such remuneration and on such terms and conditions and with such powers, authorities, discretions and duties as it deems appropriate and may terminate the appointment of the Chief Executive Officer.
- (2) The State Council may delegate to the Chief Executive Officer the exercise of any of its powers or the discharge of any of its duties under this Constitution from time to time in such manner as the State Council determines and the scope of which are set out in Schedule Two. The Chief Executive Officer shall be responsible for the establishment and maintenance of a Register of Powers, Authorities, Discretions and Duties delegated by the State Council.
- (3) Subject to the control of the State Council, the Chief Executive Officer shall be solely responsible for the appointment of the staff of the Secretariat and the administration of the Association.
- (4) The Chief Executive Officer shall be the custodian of records, books, documents and securities of the Association.

14. ZONES

- (1) Ordinary Members of the Association shall be grouped into Zones of the metropolitan and country constituencies.
- (2) The membership of Ordinary Members to Zones shall be determined from time to time by State Council.
- (3) The number of Zones shall be determined from time to time by the Ordinary Members of the Association at a Special or Annual General Meeting.
- (4) Each member of a Zone shall be entitled to be represented by a delegate or delegates elected or appointed by the member to represent its interests. Zones shall determine the number of delegates to which each member is entitled to be represented by on the Zone.
- (4a) The term of a person who is a delegate of a member of a Zone expires when the person:
 - (a) dies;
 - (b) ceases to be a Councillor of the Ordinary Member;
 - (c) resigns the position by notice in writing given to the Ordinary Member who elected or appointed the person as its delegate and the resignation is accepted;
 - (d) becomes a member of State or Federal Parliament;
 - (e) is convicted of an offence under the *Local Government Act 1995*;
 - (f) is permanently incapacitated by mental or physical ill-health; or
 - (g) is the subject of a resolution passed by the Ordinary Member who appointed the person as its delegate terminating their appointment as the delegate of that Ordinary Member.
 - (h) is a Councillor that has been suspended by the Minister for Local Government under part 8 of the *Local Government Act 1995*.
- (5) The management and affairs of the Zone shall be vested in the delegates that are elected or appointed to the Zone by each member of the Zone.
- (6) The functions of each Zone shall be:
 - (a) electing a representative or representatives and deputy representative or deputy representatives to the State Council;
 - (b) considering the State Council agenda;
 - (c) providing direction and/or feedback to their representative or representatives on the State Council; and
 - (d) any other functions deemed appropriate by the members of the Zone.
- (7) An application for change in membership between Zones may only be made by the member seeking to change its membership and with the approval of the receiving Zone.
- (8) Applications for changes in membership between Zones shall be determined by the State Council. In considering such applications, State Council shall give regard to the reasons provided in support of the application and any views expressed by the Zones

directly affected by the application. State Council may approve or refuse any application, advising accordingly and including any reason therefore.

- (9) The Chief Executive Officer is to keep and maintain in an up-to-date condition a Register of Zone Membership, which may be varied from time to time by State Council. Upon request of an Ordinary Member, the Chief Executive Officer shall make the Register available for inspection by the representatives of an Ordinary Member during office hours and on reasonable notice.
- (10) A Zone may, from time to time, resolve to admit an Ordinary Member or Associate Member of the Association from outside their existing membership as an Associate Member of their Zone. In considering whether to admit an Ordinary Member or an Associate Member of the Association as an Associate Member of a Zone, the Zone shall give regard to the significance of communities of interest between the existing membership of the Zone and the Ordinary Member or Associate Member of the Association that is seeking to become an Associate Member of the Zone.
- (11) Subject to subclause (12), Zones shall determine the participation of any Associate Member admitted to the Zone, including the extent to which the representatives of an Associate Member may speak to and vote on matters considered by the Zone.
- (12) An Associate Member of a Zone may not:
 - a) nominate a delegate for election to any office of the Zone;
 - b) participate in an election held for any office bearer of the Zone; or
 - c) vote on any matter considered by the Zone requiring a 75% majority.

15. ANNUAL REPORT AND AUDITED FINANCIAL STATEMENTS

Prior to the Annual General Meeting, the President and Chief Executive Officer shall prepare the President's annual report and audited financial statements of the Association for presentation to Members at the Annual General Meeting.

16. ELECTION PROCEDURE

- (1) Any election other than to elect the President or Deputy President held by the Association shall be conducted as follows: generally in accordance with the provisions of the Local Government Act 1995 as amended.

~~(2) For the purposes of the election referred to in sub-section (1)–~~

- (a) the Chief Executive Officer or his/her delegate shall act as returning officer;
- (b) representatives are to vote on the matter by secret ballot;
- (c) votes are to be counted on the basis of “first-past-the post”;
- (d) if the election is to fill one vacancy, the candidate who receives the greater or greatest number of votes is elected;
- (e) if the election is to fill two or more vacancies, the candidates elected are -
 - (i) the candidate who receives the greatest number of votes; and
 - (ii) the candidate who receives the next highest number of votes; and
 - (iii) the candidate who receives the next highest number of votes,

and so on up to the number of vacancies to be filled; and

- (f) if two or more candidates receive the same number of votes so that sub-section ~~21~~(d) or ~~21~~(e) cannot be applied, the Chief Executive Officer is to draw lots in the presence of any scrutineers who may be present to determine which candidate is elected.

16A. ELECTION PROCEDURE – PRESIDENT AND DEPUTY PRESIDENT

- (1) An election to elect the President or Deputy President shall be conducted as follows:
- (a) the Chief Executive Officer or his/her delegate shall act as returning officer;
- (b) representatives are to vote on the matter by secret ballot;
- (c) votes are to be counted on the basis of “first-past-the-post”;
- (d) the candidate who receives the greatest number of votes is elected;
- (e) if there is an equality of votes between two or more candidates who are the only candidates in, or remaining in, the count, the count is to be discontinued, and the meeting adjourned for not more than 30 minutes;
- (f) any nomination for the office may be withdrawn, and further nominations may be made, before or when the meeting resumes;
- (g) when the meeting resumes, an election will be held in accordance with sub-sections 1(a), 1(b), 1(c) and 1 (d);
- (h) if two or more candidates receive the same number of votes so that sub-section 1(d) cannot be applied, the Chief Executive Officer is to draw lots in the presence of any scrutineers who may be present to determine which candidate is elected.

17. PRESIDENT

- (1) Subject to subclause 17(3) of this Constitution, the State Council shall elect a President from amongst those of its members that are representatives from the Zones of the metropolitan and country constituencies or were originally elected to State Council in that capacity.
- (2) The President shall be elected by the State Council at the first Ordinary Meeting of State Council of an even numbered year. The President’s term shall commence from the date of election and shall conclude on the day of the first Ordinary Meeting of State Council of the following even numbered year.
- (3) A person, other than the incumbent President of the Association, shall not be eligible for election as President unless they have first been elected by the metropolitan or country constituencies as a representative on the State Council.
- (4) The metropolitan or country constituency from which the President is elected has the right to nominate a further representative to the State Council, with that representative being drawn from the same zone and entitled to serve for the same term as their originally nominated representative.
- (5) Where the incumbent President seeks and is re-elected for a consecutive term, that person shall not hold office beyond two (2) full consecutive terms.

17A. ROTATION OF PRESIDENCY

- (1) At an election for the position of President conducted under sub-clause 17(2), only the incumbent President, subject to complying with sub-clause 17(5), or State Councillors from the alternate constituency to the incumbent President will be eligible to be elected.
- (2) At an election for the position of President conducted under Clause 19, only State Councillors from the alternate constituency to the incumbent President will be eligible to be elected.

18. DEPUTY PRESIDENT

- (1) Following determination of the election of the President pursuant to clause 17 of this Constitution, the State Council shall elect a Deputy President from amongst its metropolitan and country representatives, provided the Deputy President represents the alternate constituency to the President elected pursuant to clause 17.
- (2) The Deputy President shall be elected by the State Council at the first Ordinary Meeting of State Council of an even numbered year. The Deputy President's term shall commence from the date of election and shall conclude on the day of the first Ordinary Meeting of State Council of the following even numbered year.
- (3) Prior to expiration of a term of office, a Deputy President may seek re-election for a consecutive term.
- (4) Where a Deputy President seeks and is re-elected for a consecutive term, that person shall not hold office beyond two (2) full consecutive terms.

19. VACANCY – PRESIDENT AND DEPUTY PRESIDENT

- (1) If the office of the President becomes vacant or if for any other reason the President is unable to take or hold office at a period which exceeds six months from the date of the next scheduled election for that office, then the State Council shall meet to elect from among their number a President who, subject to this Constitution, shall hold the office of President for the balance of the term of the President replaced.
- (2) Where a vacancy occurs in the office of President at a period which is six months or less from the date of the next scheduled election for that office, the State Council may convene a meeting to elect from among their number a President who, subject to this Constitution, shall hold the office of President for the balance of the term of the President replaced, or the State Council may in its discretion, determine that the vacancy be filled by the Deputy President until the date of the next scheduled election.
- (3) An election pursuant to sub-clause 19(1) or sub-clause 19(2) shall cause the office of Deputy President to be declared vacant immediately prior to the conduct of the election.
- (4) Following an election pursuant to sub-clause 19(1) or sub-clause 19(2) an election pursuant to Clause 19 (5) will be conducted for the office of Deputy President from

amongst representatives of the alternative constituency to that of the President just elected.

- (5) If the office of Deputy President becomes vacant or if for any other reason the Deputy President is unable to take or hold office, then the State Council shall meet to elect from among their number a Deputy President who shall hold the office for the balance of the term of the Deputy President replaced, provided the Deputy President represents the alternate constituency to that of the President.
- (6) A State Council representative elected to fill a vacancy of President or Deputy President pursuant to clause 19 shall still be eligible for election for a subsequent two (2) full consecutive terms.

20. VACATION OF OFFICE

A person shall cease or be disqualified from being a representative or deputy representative on the State Council or from being President or Deputy President of the Association, or from attending State Council in an ex-officio capacity, if that person:

- (a) dies;
- (b) ceases to be a Councillor of the Ordinary Member;
- (c) resigns the position by notice in writing delivered or sent by post to the Chief Executive Officer, and such resignation is accepted;
- (d) is a member of State or Federal Parliament;
- (e) is convicted of an offence under the *Local Government Act 1995*;
- (f) is permanently incapacitated by mental or physical ill-health;
- (g) is absent from more than 3 consecutive State Council meetings;
- (h) is a member of a Local Government that ceases to be a member of the Association;
- (i) is the subject of a resolution passed by the Zone from which that person was originally elected terminating his or her appointment as a representative or deputy representative of that Zone, except where that person is the subject of any resolution consequent upon his or her being elected President of the Association and in pursuance of sub-clause 17(4); or,
- (j) is a Councillor that has been suspended by the Minister for Local Government under Part 8 of the *Local Government Act 1995*.

21. COMMITTEES AND SUB-COMMITTEES

- (1) The State Council may from time to time as it may deem necessary or expedient appoint, delegate or refer to any person or committee any of its powers, duties and functions as it thinks fit except the powers to:
 - (a) acquire, hold and dispose of real property;
 - (b) borrow money;
 - (c) set subscription levels; and
 - (d) progress any matter requiring a resolution of the State Council pursuant to sub-clauses 12(2) or 12(3) of this Constitution.
- (2) The person or the members of any committee so appointed shall not be required to be representatives on the State Council.

- (3) Any person or committee in the exercise of the powers, duties or functions so delegated or referred to it shall observe and perform any rules, regulations and directions that may be made by the State Council.
- (4) Each Committee shall elect a Chair~~man~~ from the members of the Committee.

22. ANNUAL GENERAL MEETING

- (1) The Annual General Meeting of the Association shall be held at a date to be determined by the State Council, provided that such date occurs ~~in August or September of~~prior to 31 October each year.
- (2) The Chief Executive Officer shall give at least ninety (90) days' notice of the date of the Annual General Meeting and the closing date on which notice of proposed business for the Annual General Meeting will be received by posting notice thereof to each Ordinary Member at the address appearing in the records of the Association for the time being. Such notice shall be deemed to have been delivered to the Ordinary Member immediately if transmitted electronically or on the second date after posting.
- (3) At an Annual General Meeting, greater than one half of the delegates of Ordinary Members who are eligible to vote and are present ~~in person~~ constitute a quorum.
- (4) At each such Annual General Meeting the order of business shall be as follows:
 - (a) attendance, apologies and announcements;
 - ~~(b) adoption of standing orders;~~
 - ~~(c)~~(b) confirmation of minutes from last Annual General Meeting;
 - ~~(d)~~(c) adoption of President's annual report;
 - ~~(e)~~(d) consideration of annual financial statements; and
 - ~~(f)~~(e) consideration of Executive and Member motions.
- (5) In respect of the Annual General Meeting:
 - (a) a notice of motion may only be submitted by the State Council or an Ordinary Member; and
 - (b) a motion may only be moved seconded or voted upon by a delegate of an Ordinary Member.
- (6) An agenda paper shall be forwarded by the Chief Executive Officer to each Ordinary Member, at the address appearing in the records of the Association for the time being, at least thirty (30) days before the date of the Annual General Meeting. The agenda paper shall be deemed to have been delivered to the Ordinary Member immediately if transmitted electronically or on the second date after posting.
- (7) Where the State Council considers that a direction or decision from an Annual General Meeting has been made without information of a material nature or in circumstances which have materially altered and such direction or decision is not in the best interests of the Association, the State Council may decline to follow that direction or decision and, in that event, the Chief Executive Officer by notice shall advise the Ordinary Members of the decision of the State Council and the reasons for that decision.

- (8) Notwithstanding the provisions of sub-clause (7), the State Council is required to give consideration to any direction or decision made at an Annual General Meeting in its discharge of responsibilities and functions.

23. SPECIAL GENERAL MEETING

- (1) A Special General Meeting shall be called by the Chief Executive Officer upon the instructions of the State Council or the written demand of not less than any twenty (20) Ordinary Members.
- (2) The Chief Executive Officer shall give at least thirty (30) days notice of any Special General Meeting by posting notice thereof to each Ordinary Member at the address appearing in the records of the Association for the time being. Such notice shall specify the nature of the business to be transacted at the Special General Meeting and shall be deemed to have been delivered immediately if transmitted electronically or on the second date after posting.
- (3) At a Special General Meeting, greater than one half of the delegates of Ordinary Members who are eligible to vote and are present ~~in-person~~ constitute a quorum.
- (4) Where the State Council considers that a direction or decision from a Special General Meeting has been made without information of a material nature or in circumstances which have materially altered and such direction or decision is not in the best interests of the Association, the State Council may decline to follow that direction or decision and, in that event, the Chief Executive Officer by notice shall advise the Ordinary Members of the decision of the State Council and the reasons for that decision.
- (5) Notwithstanding the provisions of sub-clause (4), the State Council is required to give consideration to any direction or decision made at a Special General Meeting in its discharge of responsibilities and functions.

24. REPRESENTATION AND VOTING AT GENERAL MEETINGS

- (1) Subject to this Constitution, each Ordinary Member shall be entitled to be represented at any Annual General Meeting or Special General Meeting of the Association by two (2) delegates.
- (2) A delegate shall be entitled to one (1) deliberative vote at the Annual General Meeting or Special General Meeting of the Association ~~and of which vote is to be exercised in person.~~
- (3) A delegate unable to attend any Annual General Meeting or Special General Meeting shall be entitled to cast a vote by proxy. A proxy shall be in writing and shall nominate the person in whose favour the proxy is given which person need not be a delegate. Proxy authorisations shall be delivered to the Chief Executive Officer before the commencement of the general meeting at which the proxy is to be exercised and shall be signed by the delegate or by the Chief Executive Officer of the Ordinary Member that nominated the delegate.

- (4) Except as provided in this Constitution, all matters considered at an Annual General Meeting or Special General Meeting of the Association shall be passed by a simple majority of the Ordinary Members' delegates ~~as, being entitled to do so, vote in person~~ or by a duly authorised proxy vote exercised on their behalf.
- (5) At any Annual General Meeting or Special General Meeting of the Association, greater than one half of the delegates who are eligible to vote must be present to form a quorum.

25. MINUTES OF MEETINGS OF ASSOCIATION

- (1) The Chief Executive Officer must cause proper minutes of all proceedings of all general meetings and State Council meetings to be taken and then to be entered within 30 days after the holding of each general meeting or State Council meeting, as the case requires, in a minute book kept for that purpose.
- (2) The President must ensure that the minutes taken of a general meeting or State Council meeting under sub-clause (1) are checked and signed as correct by the person who presided at the general meeting or State Council meeting to which those minutes relate or by the person who presides at the next succeeding general meeting or State Council meeting, as the case requires.
- (3) When minutes have been entered and signed as correct under this clause, they are, until the contrary is proved, evidence that-
 - (a) the general meeting or State Council meeting to which they relate (in this sub-clause called "the meeting") was duly convened and held;
 - (b) all proceedings recorded as having taken place at the meeting did in fact take place at the meeting; and
 - (c) all appointments or elections purporting to have been made at the meeting have been validly made.

26. AUDIT

- (1) At least once a year the State Council shall cause the Association's accounts to be audited by a person or persons appointed by the State Council or its delegated body.
- (2) The accounting records of the Association shall be open for inspection by the representatives of Ordinary Members during office hours and on reasonable notice.

27. BANKING

- (1) All moneys received by the Association shall be banked into an operating account established by the State Council, in the name of the Association.
- (2) Payments drawn on the account and other documents relating to such account shall be authorised by the Chief Executive Officer and such other authorised persons as the State Council may deem appropriate.

- (3) (a) The operating account to be so established, may be utilised for the purposes of paying salaries and operating expenses and for other purposes authorised by a resolution of the State Council.
- (b) The State Council on the advice of the Chief Executive Officer, may appoint any member of the Secretariat to manage the operating account.

28. COMMON SEAL

- (1) The Association shall have a common seal on which its corporate name appears in legible characters. ~~The common seal shall be held in the custody of the Chief Executive Officer at all times.~~
- (2) The common seal of the Association must not be used without the approval of the State Council and every use of that common seal must be recorded in the minutes of the State Council meeting.
- (3) The affixing of the common seal of the Association must be witnessed by any two of the Chief Executive Officer, the President and the Deputy President.
- (4) The common seal of the Association must be kept in the custody of the Chief Executive Officer or of such other persons as the State Council from time to time decides.

29. AMENDMENT TO THE CONSTITUTION

The Constitution of the Association may be altered, added to or repealed by:

- (1) A resolution at any meeting of the State Council on the receipt of a special majority of not less than 75% of representatives ~~as, being entitled to do so, vote in person~~ or by their deputy representatives; and
- (2) A resolution at an Annual General Meeting or Special General Meeting passed by a majority of not less than 75% of delegates ~~as, being entitled to do so, vote in person~~ or duly authorise a proxy vote to be exercised on their behalf, provided that:
- (a) 75% of Ordinary Members who are eligible to vote are present or represented; and
- (b) the Chief Executive Officer has given not less than sixty (60) days notice of any proposal to alter, add or repeal the Constitution to all Ordinary Members.

30. EXPULSION OF MEMBERS

- (1) An Ordinary Member may be expelled from the Association by resolution at a meeting of the State Council on the consent in writing to the proposition for expulsion being first received from not less than 75% of the Ordinary Members.
- (2) The Ordinary Member whom it is proposed to expel must receive at least sixty (60) days notice of the State Council meeting referred to in sub-clause (1) and shall be given the opportunity of attending the meeting and being heard with respect to the motion for expulsion.

- (3) An Associate Member may be expelled by resolution of State Council.

31. DISPUTES, MEDIATION AND ARBITRATION

- (1) The grievance procedure set out in this clause applies to disputes arising in connection with this Constitution between:
- (a) a member and another member; or
 - (b) a member and the Association; or
 - (c) if the Association provides services to non-members, those non-members who receive services from the Association, and the Association.
- (2) The parties to the dispute must meet and discuss the matter in dispute, and, if possible, resolve the dispute within fourteen (14) days after the dispute comes to the attention of all of the parties.
- (3) If the parties are unable to resolve the dispute at the meeting, or if a party fails to attend that meeting, then the dispute must, within ten (10) days, be referred initially to a panel to settle the dispute by mediation and if the dispute cannot be resolved, to arbitrate the dispute.
- (4) The panel shall be established by the State Council having regard to the nature and circumstances of the dispute and shall comprise such number of persons as the State Council may decide, being not less than three (3), who shall be drawn from amongst the following:
- (a) Life Members of the Association;
 - (b) the President or Past Presidents of Local Government Professionals Australia WA;
 - (c) the Director General, Department of Local Government ~~and Regional Development~~; or
 - (d) such other persons as the State Council considers appropriately qualified having regard to the nature and circumstances of the dispute.
- (5) The parties to the dispute must, in good faith, attempt to settle the dispute by mediation.
- (6) The panel, in conducting the mediation, must:
- (a) give the parties to the mediation process every opportunity to be heard;
 - (b) allow due consideration by all parties of any written statement submitted by any party; and
 - (c) ensure that natural justice is accorded to the parties to the dispute throughout the mediation process.
- (7) Any arbitration shall be conducted in accordance with the provisions of the *Commercial Arbitration Act 1985 (WA)* and, notwithstanding section 21 (1) of that Act, each disputant may be represented by a duly qualified legal practitioner or other representative.
- (8) If a matter proceeds to arbitration, then the decision of the panel shall be final and binding on the disputants.
- (9) Any mediation or arbitration conducted under this clause must be confidential and without prejudice.

32. DISTRIBUTION OF SURPLUS PROPERTY ON WINDING UP OF ASSOCIATION

The State Council shall if instructed in writing by all of the Ordinary Members dissolve the Association and, after paying and discharging out of the Association's funds and assets all debts and liabilities, transfer the funds or realise the same and transfer the proceeds to any organisation or organisations constituted with similar objects to those of the Association and which organisation or organisations prohibit the distribution of property among the Ordinary Members thereof or in the absence of such an organisation as determined by a Judge of the Supreme Court.

Shire of Morawa



Ordinary Council Meeting 19 August 2021

Attachment 1 Statement of Financial Activity for the
period ending 31 July 2021

Item 11.2.1 Statement of Financial Activity – July 2021

Shire of Morawa

MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) For the period ending 31 July 2021

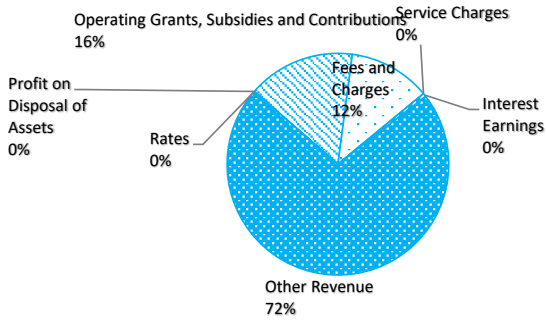
LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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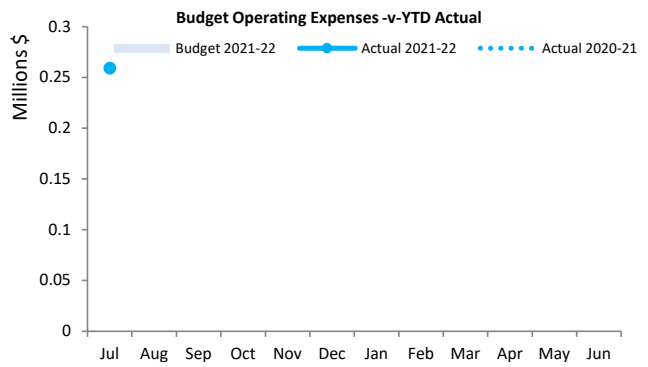
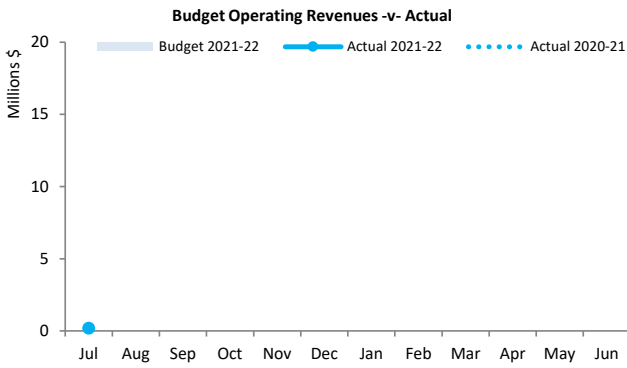
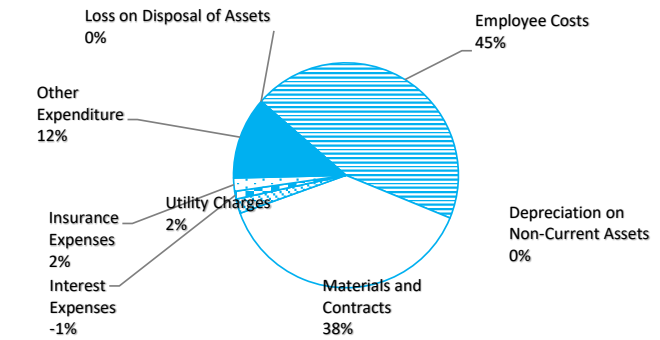
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OPERATING ACTIVITIES

OPERATING REVENUE

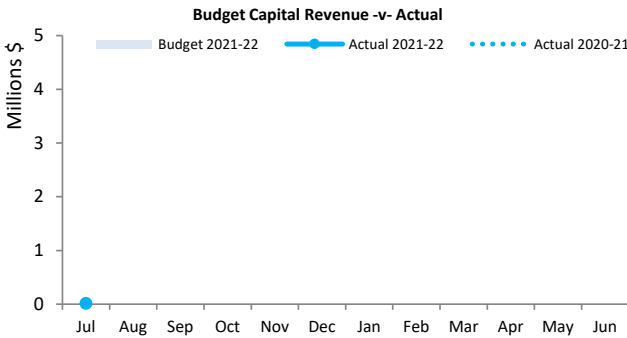


OPERATING EXPENSES

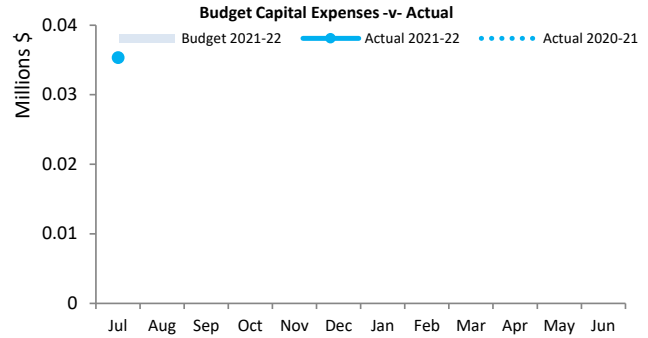


INVESTING ACTIVITIES

CAPITAL REVENUE



CAPITAL EXPENSES



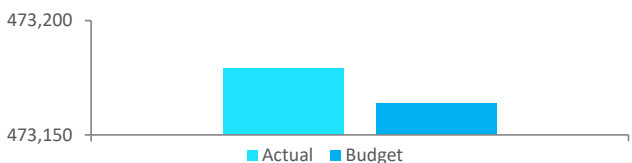
FINANCING ACTIVITIES

BORROWINGS

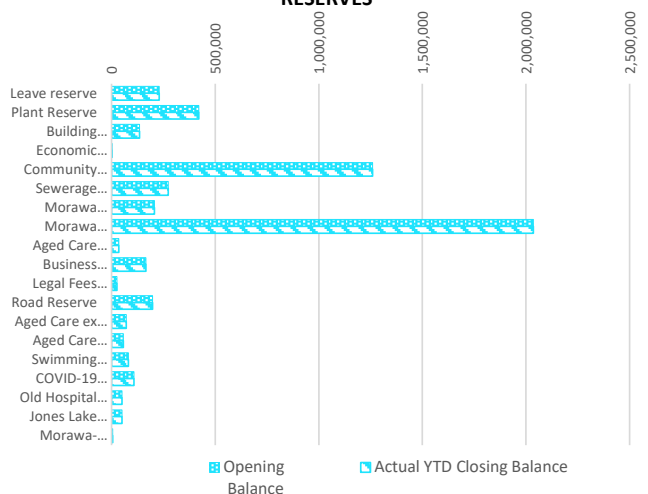
Principal Repayments



Principal Outstanding



RESERVES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$1.99 M	\$1.99 M	\$2.22 M	\$0.23 M
Closing	\$1.99 M	\$1.99 M	\$2.10 M	\$0.11 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$7.35 M	% of total
Unrestricted Cash	\$1.94 M	26.4%
Restricted Cash	\$5.41 M	73.6%

Refer to Note 2 - Cash and Financial Assets

Payables		
	\$0.11 M	% Outstanding
Trade Payables	\$0.01 M	
0 to 30 Days		84.3%
30 to 90 Days		(3.1%)
Over 90 Days		18.8%

Refer to Note 5 - Payables

Receivables		
	\$0.68 M	% Collected
Rates Receivable	\$0.52 M	1.9%
Trade Receivable	\$0.17 M	% Outstanding
30 to 90 Days		51.9%
Over 90 Days		45.9%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.00 M	\$0.00 M	(\$0.08 M)	(\$0.08 M)

Refer to Statement of Financial Activity

Rates Revenue		
YTD Actual	\$0.00 M	% Variance
YTD Budget	\$0.00 M	0.0%

Refer to Note 6 - Rate Revenue

Operating Grants and Contributions		
YTD Actual	\$0.03 M	% Variance
YTD Budget	\$0.00 M	#DIV/0!

Refer to Note 12 - Operating Grants and Contributions

Fees and Charges		
YTD Actual	\$0.02 M	% Variance
YTD Budget	\$0.00 M	0.0%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.00 M	\$0.00 M	(\$0.02 M)	(\$0.02 M)

Refer to Statement of Financial Activity

Proceeds on sale		
YTD Actual	\$0.00 M	%
Adopted Budget	\$0.00 M	

Refer to Note 6 - Disposal of Assets

Asset Acquisition		
YTD Actual	\$0.04 M	% Spent
Adopted Budget	\$0.00 M	

Refer to Note 7 - Capital Acquisitions

Capital Grants		
YTD Actual	\$0.01 M	% Received
Adopted Budget	\$0.00 M	

Refer to Note 7 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.00 M	\$0.00 M	(\$0.01 M)	(\$0.01 M)

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	\$0.00 M
Interest expense	(\$0.00 M)
Principal due	\$0.47 M

Refer to Note 8 - Borrowings

Reserves	
Reserves balance	\$5.41 M
Interest earned	\$0.00 M

Refer to Note 10 - Cash Reserves

Lease Liability	
Principal repayments	\$0.01 M
Interest expense	\$0.00 M
Principal due	\$0.07 M

Refer to Note 9 - Lease Liabilities

This information is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 31 JULY 2021

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME AND OBJECTIVES
GOVERNANCE

To manage Council's finances

ACTIVITIES

Includes Members of Council, Civic Functions and Public Relations, Council Elections, Training/Education.

GENERAL PURPOSE FUNDING

To manage Council's finances

Includes Rates, Loans, Investments & Grants.

LAW, ORDER, PUBLIC SAFETY

To provide, develop & manage services in response to community needs.

Includes Emergency Services & Animal Control.

HEALTH

To provide, develop & manage services in response to community needs.

Includes Environmental Health, Medical & Health facilities.

EDUCATION AND WELFARE

To provide, develop & manage services in response to community needs.

Includes Education, Welfare & Children's Services.

HOUSING

To ensure quality housing and appropriate infrastructure is maintained.

Includes Staff & Other Housing.

COMMUNITY AMENITIES

To provide, develop & manage services in response to community needs.

Includes Refuse Collection, Sewerage, Cemetery, Building Control, Town Planning & Townscape.

RECREATION AND CULTURE

To ensure the recreational & cultural needs of the community are met.

Includes Pools, Halls, Library, Oval, Parks & Gardens & Recreational Facilities.

TRANSPORT

To effectively manage transport infrastructure.

Includes Roads, Footpaths, Drainage, Plant & Machine Operating Costs and Airstrip Operations.

ECONOMIC SERVICES

To foster economic development, tourism & rural services in the district.

Includes Tourism, Rural Services, Economic Development & Caravan Park.

OTHER PROPERTY AND SERVICES

To provide control accounts and reporting facilities for all other operations.

Includes Private Works, Public Works Overheads, Plant Recovery Costs, Administration Overheads and any other Unclassified Items

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2021

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	1,986,095	1,986,095	2,216,596	230,501	11.61%	▲
Revenue from operating activities							
General purpose funding - other		0	0	1,559	1,559	0.00%	
Education and welfare		0	0	5,250	5,250	0.00%	
Housing		0	0	3,757	3,757	0.00%	
Community amenities		0	0	737	737	0.00%	
Recreation and culture		0	0	1,104	1,104	0.00%	
Transport		0	0	50,576	50,576	0.00%	▲
Economic services		0	0	14,399	14,399	0.00%	▲
Other property and services		0	0	101,361	101,361	0.00%	▲
		0	0	178,743	178,743		
Expenditure from operating activities							
Governance		0	0	(33,779)	(33,779)	0.00%	▼
General purpose funding		0	0	(1,994)	(1,994)	0.00%	
Law, order and public safety		0	0	(561)	(561)	0.00%	
Health		0	0	(5,589)	(5,589)	0.00%	
Education and welfare		0	0	(3,696)	(3,696)	0.00%	
Housing		0	0	(10,977)	(10,977)	0.00%	▼
Community amenities		0	0	(34,766)	(34,766)	0.00%	▼
Recreation and culture		0	0	(90,429)	(90,429)	0.00%	▼
Transport		0	0	(21,605)	(21,605)	0.00%	▼
Economic services		0	0	(55,841)	(55,841)	0.00%	▼
		0	0	(259,237)	(259,237)		
Non-cash amounts excluded from operating activities	1(a)	0	0	18	18	0.00%	
Amount attributable to operating activities		0	0	(80,476)	(80,476)		
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions	13	0	0	14,200	14,200	0.00%	▲
Payments for property, plant and equipment and infrastructure	7	0	0	(35,053)	(35,053)	0.00%	▼
		0	0	(20,853)	(20,853)		
Amount attributable to investing activities		0	0	(20,853)	(20,853)		
Financing Activities							
Transfer from reserves	10	0	0	27	27	0.00%	
Payments for principal portion of lease liabilities	9	0	0	(14,299)	(14,299)	0.00%	▼
Transfer to reserves	10	0	0	(289)	(289)	0.00%	
		0	0	(14,561)	(14,561)		
Amount attributable to financing activities		0	0	(14,561)	(14,561)		
Closing funding surplus / (deficit)	1(c)	1,986,095	1,986,095	2,100,706			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2021-22 year is \$10,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS FOR THE PERIOD ENDED 31 JULY 2021

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

NATURE OR TYPE DESCRIPTIONS

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2021**

BY NATURE OR TYPE

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	1,986,095	1,986,095	2,216,596	230,501	11.61%	▲
Revenue from operating activities							
Operating grants, subsidies and contributions	12	0	0	28,052	28,052	0.00%	▲
Fees and charges		0	0	21,343	21,343	0.00%	▲
Interest earnings		0	0	899	899	0.00%	
Other revenue		0	0	128,449	128,449	0.00%	▲
		0	0	178,743	178,743		
Expenditure from operating activities							
Employee costs		0	0	(118,828)	(118,828)	0.00%	▼
Materials and contracts		0	0	(101,606)	(101,606)	0.00%	▼
Utility charges		0	0	(5,520)	(5,520)	0.00%	
Interest expenses		0	0	2,962	2,962	0.00%	
Insurance expenses		0	0	(5,024)	(5,024)	0.00%	
Other expenditure		0	0	(31,221)	(31,221)	0.00%	▼
		0	0	(259,237)	(259,237)		
Non-cash amounts excluded from operating activities	1(a)	0	0	18	18	0.00%	
Amount attributable to operating activities		0	0	(80,476)	(80,476)		
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	13	0	0	14,200	14,200	0.00%	▲
Payments for property, plant and equipment	7	0	0	(35,053)	(35,053)	0.00%	▼
		0	0	(20,853)	(20,853)		
Amount attributable to investing activities		0	0	(20,853)	(20,853)		
Financing Activities							
Transfer from reserves	10	0	0	27	27	0.00%	
Payments for principal portion of lease liabilities	9	0	0	(14,299)	(14,299)	0.00%	▼
Transfer to reserves	10	0	0	(289)	(289)	0.00%	
Amount attributable to financing activities		0	0	(14,561)	(14,561)		
Closing funding surplus / (deficit)	1(c)	1,986,095	1,986,095	2,100,706			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

BASIS OF PREPARATION

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost rather than at fair value. The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 14 to these financial statements.

SIGNIFICANT ACCOUNTING POLICES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 31 July 2021

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities				
		\$	\$	\$
Adjustments to operating activities				
Less: Movement in liabilities associated with restricted cash				18
Total non-cash items excluded from operating activities			0	18

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2021	This Time Last Year 31 July 2020	Year to Date 31 July 2021
Adjustments to net current assets				
Less: Reserves - restricted cash	10	(5,410,499)	(5,223,241)	(5,431,852)
Less: User defined		(140,052)	(145,499)	(113,508)
Add: Borrowings	8	5,914	14,049	5,914
Add: Provisions - employee	11	370,553	370,554	370,553
Add: Lease liabilities	9	0		14,299
Total adjustments to net current assets		(5,174,084)	(4,984,137)	(5,154,594)

(c) Net current assets used in the Statement of Financial Activity

Current assets				
Cash and cash equivalents	2	7,414,244	6,545,646	6,593,598
Rates receivables	3	501,125	475,023	517,389
Receivables	3	284,734	17,873	166,296
Other current assets	4	2,647	12,307	2,647
Less: Current liabilities				
Payables	5	(154,244)	(407,458)	(111,901)
Borrowings	8	(5,914)	(14,049)	(5,914)
Contract liabilities	11	(281,359)		(281,359)
Lease liabilities	9	0		(14,299)
Provisions	11	(370,553)	(370,554)	(370,553)
Less: Total adjustments to net current assets	1(b)	(5,174,084)	(4,984,137)	(5,154,594)
Closing funding surplus / (deficit)		2,216,596	1,274,651	1,341,310

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Description	Classification	Unrestricted \$	Restricted \$	Total Cash \$	Trust \$	Institution	Interest Rate	Maturity Date
Cash on hand								
Cash On Hand	Cash and cash equivalents	400		400			NIL	On Hand
At Call Deposits								
Municipal Cash at Bank	Cash and cash equivalents	915,078		915,078		Bankwest	0.15%	At Call
Muni Business Telenet Saver	Cash and cash equivalents	1,026,755		1,026,755		Bankwest	0.15%	At Call
CAB - Aged Care Units Reserv Units 6-9	Cash and cash equivalents	0	34,508	34,508		Bankwest	0.20%	At Call
CAB - Morawa Future Funds Interest Reserve	Cash and cash equivalents	0	206,866	206,866		Bankwest	0.20%	At Call
CAB - Leave Reserve Account	Cash and cash equivalents	0	230,521	230,521		Bankwest	0.20%	At Call
CAB - Swimming Pool Reserve	Cash and cash equivalents	0	80,814	80,814		Bankwest	0.20%	At Call
CAB - Plant Reserve	Cash and cash equivalents	0	421,010	421,010		Bankwest	0.20%	At Call
CAB - Building Reserve	Cash and cash equivalents	0	134,459	134,459		Bankwest	0.20%	At Call
CAB - Economic Development Reserve	Cash and cash equivalents	0	3,521	3,521		Bankwest	0.20%	At Call
CAB - Sewerage Reserve	Cash and cash equivalents	0	273,135	273,135		Bankwest	0.20%	At Call
CAB - Community Development Reserve	Cash and cash equivalents	0	0	759,395		Bankwest	0.20%	At Call
CAB - Future Funds Reserve	Cash and cash equivalents	0	435,355	435,355		Bankwest	0.20%	At Call
CAB - Business Units Reserve	Cash and cash equivalents	0	166,142	166,142		Bankwest	0.20%	At Call
CAB - Legal Reserve	Cash and cash equivalents	0	26,153	26,153		Bankwest	0.20%	At Call
CAB - Road Reserve	Cash and cash equivalents	0	197,471	197,471		Bankwest	0.20%	At Call
CAB - Aged Care ex MCC Unit 1-4	Cash and cash equivalents	(0)	70,755	70,755		Bankwest	0.20%	At Call
CAB - Aged Care Unit 5	Cash and cash equivalents	0	56,799	56,799		Bankwest	0.20%	At Call
CAB - COVID-19 Emergency Response	Cash and cash equivalents	0	108,359	108,359		Bankwest	0.20%	At Call
CAB - Jones Lake Rd Rehabilitation	Cash and cash equivalents	0	50,004	50,004		Bankwest	0.20%	At Call
CAB - Old Hospital	Cash and cash equivalents	0	50,004	50,004		Bankwest	0.20%	At Call
CAB - Morawa Yalgoo Road Reserve	Cash and cash equivalents	0	5,490	5,490		Bankwest	0.20%	At Call
Term Deposits		0						
TD: ... 8410 (Future Funds 1)	Cash and cash equivalents	0	800,000	800,000		Bankwest	0.51%	
TD: ... 8428 (Future Funds 2)	Cash and cash equivalents	0	800,000	800,000		Bankwest	0.51%	
TD: ... 8436 (Community Development Fund)	Cash and cash equivalents	0	500,000	500,000		Bankwest	0.51%	
Trust Deposits								
Trust Bank	Cash and cash equivalents	0			21,091		0.20%	At Call
Total		1,942,233	4,651,365	7,352,993	21,091			
Comprising								
Cash and cash equivalents		1,942,233	4,651,365	7,352,993	21,091			
		1,942,233	4,651,365	7,352,993	21,091			

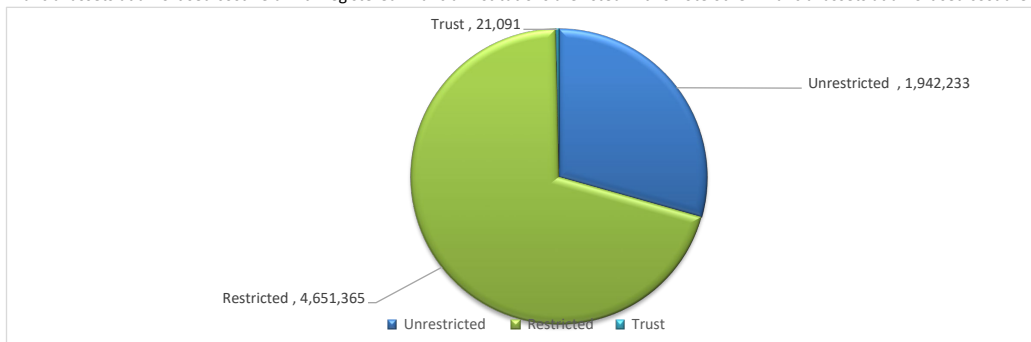
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

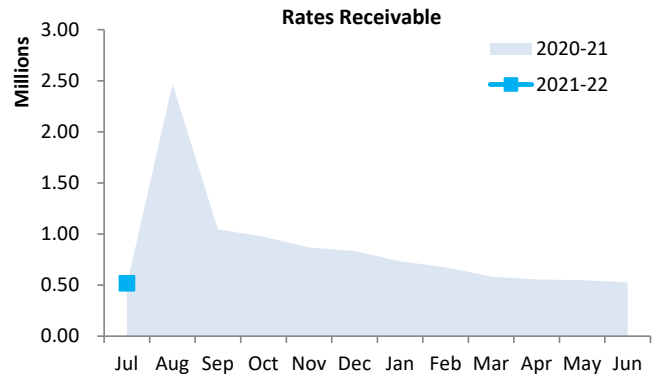
The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



Rates receivable	30 Jun 2021	31 Jul 2021
	\$	\$
Opening arrears previous years	527,201	527,201
Levied this year		0
Less - collections to date	0	(9,812)
Equals current outstanding	527,201	517,389
Net rates collectable	527,201	517,389
% Collected	0%	1.9%

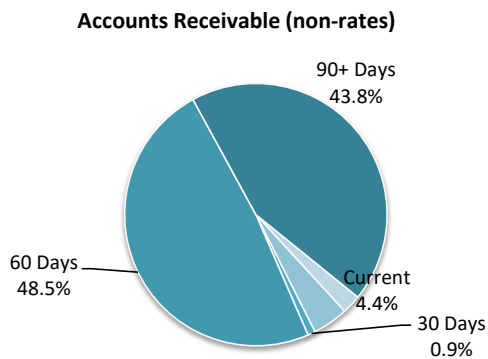


Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(3,993)	7,463	1,588	82,600	74,512	162,170
Percentage	(2.5%)	4.6%	1%	50.9%	45.9%	
Balance per trial balance						
Sundry receivable		4,338		82,600	67,886	162,170
GST receivable		4,126				4,126
Increase in Allowance for impairment of receivables from contracts with customers						0
Increase in Allowance for impairment of receivables not relating to contracts with customers						0
Other receivables [describe]						0
Other receivables [describe]						0
Total receivables general outstanding						166,296

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.



	Opening Balance 1 July 2021	Asset Increase	Asset Reduction	Closing Balance 31 July 2021
	\$	\$	\$	\$
Other current assets				
Inventory				
Fuel, Oils and Materials on Hand	13,879			13,879
Other current assets				
Accrued income	5,127			5,127
Provision for Doubtful Debts	(16,359)			(16,359)
Total other current assets	2,647	0	0	2,647
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

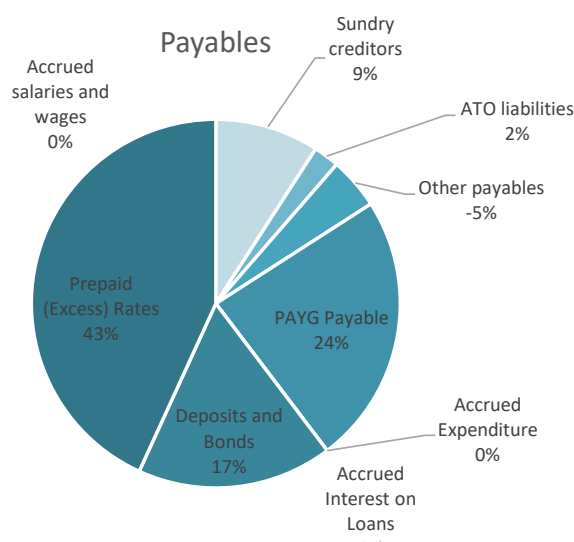
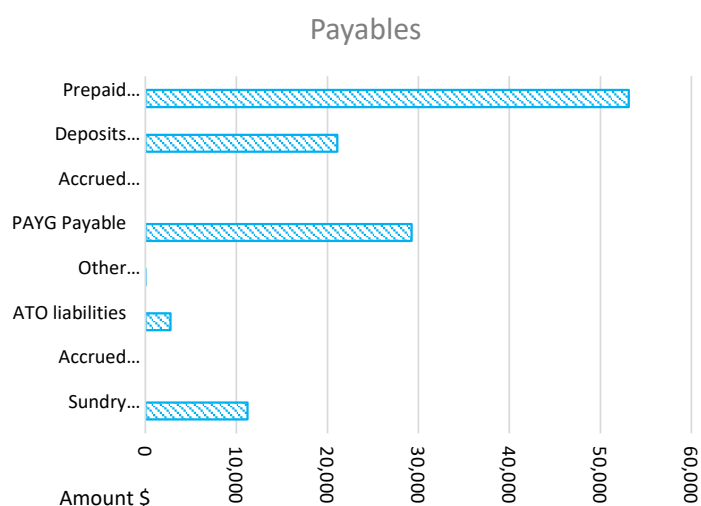
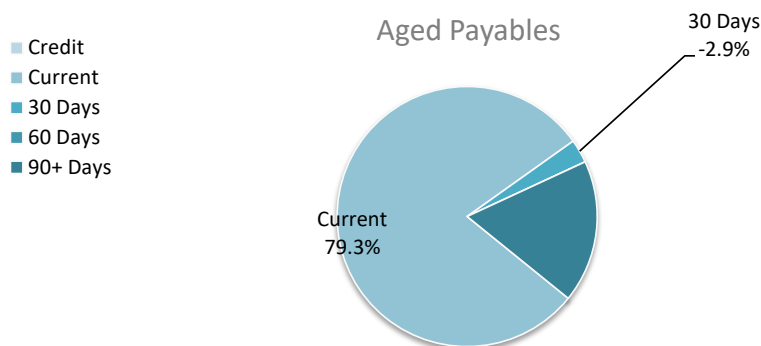
Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	94,303	(3,493)	0	21,091	111,901
Percentage	0%	84.3%	-3.1%	0%	18.8%	
Balance per trial balance						
Sundry creditors						11,226
Accrued salaries and wages						0
ATO liabilities						2,773
Other payables						(5,569)
PAYG Payable						29,258
Accrued Expenditure						0
Accrued Interest on Loans						0
Deposits and Bonds						21,091
Prepaid (Excess) Rates						53,122
Total payables general outstanding						111,901

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2021

OPERATING ACTIVITIES

RATE REVENUE

General rate revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
General Rate											
GRV - Residential/Commercial							0				0
UV Rural							0				0
UV Mining							0				0
Sub-Total			0	0	0	0	0	0	0	0	0
Minimum payment	Minimum \$										
GRV - Residential/Commercial							0				0
UV Rural							0				0
UV Mining							0				0
Sub-total		0	0	0	0	0	0	0	0	0	0
Discount											
Amount from general rates							0				0
Ex-gratia rates											
Total general rates							0				0

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Transport			0	0			0	0
	Other property and services			0	0			0	0

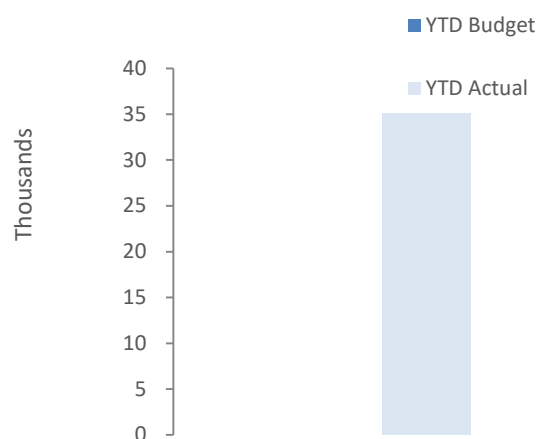
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2021**

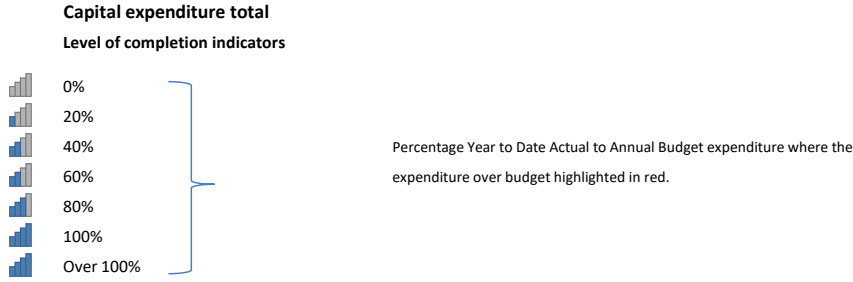
**INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS**

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Infrastructure - roads	0	0	32,026	32,026
Infrastructure - Parks & Ovals	0	0	230	230
Infrastructure - Dams	0	0	2,797	2,797
Payments for Capital Acquisitions		0	35,053	35,053
Total Capital Acquisitions		0	35,053	35,053
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	0	0	14,200	14,200
Cash backed reserves				
Morawa Community Future Funds Reserve	0		27	27
Contribution - operations	0	0	20,826	20,826
Capital funding total	0	0	35,053	35,053

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.





Level of completion indicator, please see table at the end of this note for further detail.

		Adopted			Variance
Account Description		Budget	YTD Budget	YTD Actual	(Under)/Over
Buildings					
Childcare Centre	Land & Building Renewals	0	0	0	0
Staff Housing	Purchase Land & Buildings - Staff Housing	0	0	0	0
Cemetery Noticeboard	Purchase Land & Buildings - Other Community Amenities	0	0	0	0
Old Roads Board Building	Purchase Land & Buildings - Public Halls & Civic Centres	0	0	0	0
Bowling/Golf Club Building	Purchase Buildings - Other Recreation & Sport	0	0	0	0
Recreation Centre	Purchase Buildings - Other Recreation & Sport	0	0	0	0
Depot	Purchase Land and Buildings	0	0	0	0
Caravan Park - Ablutions	Purchase Land & Buildings - Tourism & Area Promotion	0	0	0	0
		0	0	0	0
Plant & Equipment					
Plant & Equipment	Purchase Plant & Equipment - Road Plant Purchases	0	0	0	0
		0	0	0	0
Infrastructure Other					
CCTV	Infrastructure Other	0	0	0	0
Solar Initiatives	Infrastructure Other - Solar Initiatives	0	0	0	0
Playground Equipment	Infrastructure - Playground Equipment	0	0	0	0
Caravan Park - Expansion	Infrastructure Other - Tourism & Area Prom.	0	0	(2,797)	(2,797)
Caravan Park - WiFi	Infrastructure Other - Tourism & Area Prom.	0	0	0	0
		0	0	(2,797)	(2,797)
Infrastructure Sewerage					
Sewerage System	Sewerage Upgrade	0	0	0	0
		0	0	0	0
Infrastructure Parks & Ovals					
Netball Courts	Infrastructure - Parks & Ovals	0	0	(230)	(230)
		0	0	(230)	(230)
Infrastructure Roads					
Morawa-Yalgoo Road	Rural Roads Construction	0	0	(2,042)	(2,042)
Nanekine Road	Rural Roads Construction	0	0	(28,785)	(28,785)
Koolanooka South Road	Rural Roads Construction	0	0	0	0
Canna North East Road	Rural Roads Construction	0	0	0	0
West Gutha Road	Rural Roads Construction	0	0	0	0
Kerbing - Townsite	Kerbing Construction - Townsite Roads	0	0	0	0
Main Street Lighting	Townsite Roads Construction	0	0	0	0
Town Roads	Townsite Roads Construction	0	0	(1,199)	(1,199)
		0	0	(32,026)	(32,026)
Infrastructure Footpaths					
Manning Road - Council	Footpath Construction	0	0	0	0
Manning Road - WA Bike Network	Footpath Construction	0	0	0	0
		0	0	0	0
Infrastructure Aerodrome					
Sealing Apron	Infrastructure - Aerodromes	0	0	0	0
Vermin Fencing	Infrastructure - Aerodromes	0	0	0	0
		0	0	0	0
		0	0	(70,106)	(70,106)

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2021

FINANCING ACTIVITIES

NOTE 8

BORROWINGS

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2021	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Housing										
24 Harley Street - Staff Housing	136	279,078			0	0	279,078	279,078	(1,441)	
Recreation and culture										
Netball Courts Redevelopment	139	194,086			0	0	194,086	194,086	(1,726)	
Total		473,164	0	0	0	0	473,179	473,164	(3,166)	0
Current borrowings		-5,914					5,914			
Non-current borrowings		479,078					467,265			
		473,164					473,179			

All debenture repayments were financed by general purpose revenue.

Unspent borrowings

Particulars	Date Borrowed	Unspent	Borrowed	Expended	Unspent
		Balance 30 June 2021	During Year	During Year	Balance 31 July 2021
		\$	\$	\$	\$
Netball Courts Redevelopment	139	125,973			125,973
		125,973	0	0	125,973

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Movement in carrying amounts

Information on leases	Lease No.	1 July 2021	New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
Particulars		\$	\$	\$	\$	\$	\$	\$	\$	\$
Recreation and culture										
Lease - Gymnasium Equipment	86,335	86,335			14,299	0	72,036	86,335	204	

All lease repayments were financed by general purpose revenue.

KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2021**

**OPERATING ACTIVITIES
NOTE 10
CASH RESERVES**

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave reserve	230,503		18		0		0	230,503	230,521
Plant Reserve	420,976		33		0		0	420,976	421,010
Building Reserve	134,448		11		0		0	134,448	134,459
Economic Development Reserve	3,521		0		0		0	3,521	3,521
Community Development Reserve	1,259,335		60		0		0	1,259,335	1,259,395
Sewerage Reserve	273,113		22		0		0	273,113	273,135
Morawa Future Funds Interest Reserve	206,821		19		27		0	206,821	206,866
Morawa Community Future Funds Reserve	2,035,350		32		0		(27)	2,035,350	2,035,355
Aged Care Units Reserve	34,506		3		0		0	34,506	34,508
Business Units Reserve	166,129		13		0		0	166,129	166,142
Legal Fees Reserve	26,151		2		0		0	26,151	26,153
Road Reserve	197,455		16		0		0	197,455	197,471
Aged Care ex MCC Unit 1-4 Reserve	70,749		6		0		0	70,749	70,755
Aged Care Unit 5 Reserve	56,794		4		0		0	56,794	56,798
Swimming Pool Reserve	80,808		6		0		0	80,808	80,814
COVID-19 Emergency Response Reserve	108,350		9		0		0	108,350	108,359
Old Hospital Reserve	50,000		4		0		0	50,000	50,004
Jones Lake Road Rehab Reserve	50,000		4		0		0	50,000	50,004
Morawa-Yalgoo Road Maintenance Reserve	5,489		0		0		0	5,489	5,490
	5,410,499	0	261	0	27	0	(27)	5,410,499	5,410,761

KEY INFORMATION

	Note	Opening Balance 1 July 2021	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 July 2021
		\$		\$	\$	\$
Other current liabilities						
Other liabilities						
- Contract liabilities		(281,359)	0			(281,359)
Total other liabilities		(281,359)	0	0	0	(281,359)
Provisions						
Provision for annual leave		(189,262)				(189,262)
Provision for long service leave		(181,291)	0			(181,291)
Total Provisions		(370,553)	0	0	0	(370,553)
Total other current liabilities		(651,912)	0	0	0	(651,912)

Amounts shown above include GST (where applicable)

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue					
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Adopted Budget Revenue	YTD Budget	Annual Budget	Budget Variations	Expected	YTD Revenue Actual
	1 July 2021		(As revenue)	31 Jul 2021	31 Jul 2021						
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Operating grants, contributions and subsidies											
General purpose funding											
Grants- FAGS WALGGC - General				0		0	0	0	0	0	0
Grants- FAGS WALGGC - Local Roads				0		0	0	0	0	0	0
Law, order, public safety											
Grant - ESL BFB Operating Grant				0		0	0	0	0	0	0
Education and welfare											
Grant - Youth Events				0	0	0	0	0	0	0	0
Other Income - Silverlake				0		0	0	0	(5,000)	(5,000)	5,000
Recreation and culture											
Contribution - NAIDOC week				0		0	0	0	0	0	0
Transport											
Grant - Main Roads - Direct				0		0	0	0	0	0	0
Contribution - Karara Minng - Road Maintenance				0		0	0	0	0	0	0
Maintenance Contribution -Silverlake - Morawa Yalgoo Road				0		0	0	0	(23,052)	(23,052)	23,052
Other property and services											
DRFWA Funding - Cyclone Seroja				0		0	0	0	0	0	0
	0	0	0	0	0	0	0	0	(28,052)	(28,052)	28,052

Provider	Unspent non operating grants, subsidies and contributions liability					Non operating grants, subsidies and contributions revenue					
	Liability 1 July 2021	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Jul 2021	Current Liability 31 Jul 2021	Adopted Budget Revenue	YTD Budget	Annual Budget	Budget Variations	Expected	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Non-operating grants and subsidies											
Recreation and culture											
Grant - LRCIP - Old Roads Board Building				0		0	0	0	0	0	0
Grant - DLGSCI - Netball Court Redevelopment				0		0	0	0	0	0	0
Grant - LRCIP - Golf/Bowling Club				0		0	0	0	0	0	0
Grant - Lotterywest - Wildflower Park				0		0	0	0	0	0	0
Grant - Ssolar Initiatives				0		0	0	0	0	0	0
Transport											
Grant - Regional Road Group - Road Projects				0		0	0	0	(14,200)	(14,200)	14,200
Grant - Roads to Recovery				0		0	0	0	0	0	0
Grant - WA Bicycle Network				0		0	0	0	0	0	0
Grant - Transport LRCIP Projects				0		0	0	0	0	0	0
Grant - RADS - Seal Aerodrome Apron				0		0	0	0	0	0	0
Grant - Community Stewardship Grant - Vermin Fence				0		0	0	0	0	0	0
Economic services											
Grant - LRCIP - Caravan Park Ablutions				0		0	0	0	0	0	0
	0	0	0	0	0	0	0	0	(14,200)	(14,200)	14,200

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2021**

**NOTE 14
TRUST FUND**

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance 1 July 2021	Amount Received	Amount Paid	Closing Balance 31 Jul 2021
	\$	\$	\$	\$
Housing Bonds	3,000.00	0.00	0.00	3,000
Drug Action Group	660.11	0.00	0.00	660
Bank Deposits Not Receipted	444.82	0.00	0.00	445
Bonds Units Dreghorn Street	1,484.00	0.00	0.00	1,484
Bonds Aged Care Units	3,318.32	0.00	0.00	3,318
Excess Rent - Daphne Little	1,704.00	0.00	0.00	1,704
Morawa Oval Function Centre	1,762.49	0.00	0.00	1,762
Bonds Hall/Sports Recreation	20.00	0.00	0.00	20
Youth Fund Raising	865.00	0.00	0.00	865
BRB/BCITF	113.30	0.00	0.00	113
Haulmore Trailers Pty Ltd	4,641.00	0.00	0.00	4,641
Business Units Bonds	2,268.00	0.00	0.00	2,268
Gym Membership Bonds	750.00	60.00	0.00	810
	21,031	60	0	21,091

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2021**

**NOTE 15
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2021-22 year is \$10,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
	\$	%				
Revenue from operating activities						
Transport	50,576	0.00%	▲	2021/2022 budget not yet adopted.		
Economic services	14,399	0.00%	▲	2021/2022 budget not yet adopted.		
Other property and services	101,361	0.00%	▲	2021/2022 budget not yet adopted.		
Expenditure from operating activities						
Governance	(33,779)	0.00%	▼			2021/2022 budget not yet adopted.
Housing	(10,977)	0.00%	↔ ↑			2021/2022 budget not yet adopted.
Community amenities	(34,766)	0.00%	▼			2021/2022 budget not yet adopted.
Recreation and culture	(90,429)	0.00%				2021/2022 budget not yet adopted.
Transport	(21,605)	0.00%	▼			2021/2022 budget not yet adopted.
Economic services	(55,841)	0.00%	▼			2021/2022 budget not yet adopted.
Investing activities						
Proceeds from non-operating grants, subsidies and contributions	14,200	0.00%	▲	2021/2022 budget not yet adopted.		
Payments for property, plant and equipment and infrastructure	(35,053)	0.00%	▼			2021/2022 budget not yet adopted.
Financing activities						
Payments for principal portion of lease liabilities	(14,299)	0.00%	▼			2021/2022 budget not yet adopted.

Shire of Morawa

SCHEDULE 02 - GENERAL FUND SUMMARY Financial Statement for Period Ended 30 June 2022

	2021/22 Adopted Budget		2021/22 YTD Budget		2021/22 YTD Actuals	
	Income	Expense	Income	Expense	Income	Expense
	\$	\$	\$	\$	\$	\$
OPERATING						
General Purpose Funding	-	-	-	-	1,559	2
Governance	-	-	-	-	-	33,779
Law, Order, Public Safety	-	-	-	-	-	1,994
Health	-	-	-	-	-	561
Education & Welfare	-	-	-	-	5,250	5,589
Housing	-	-	-	-	3,757	3,696
Community Amenities	-	-	-	-	737	10,691
Recreation & Culture	-	-	-	-	1,104	34,472
Transport	-	-	-	-	64,776	88,586
Economic Services	-	-	-	-	14,399	21,605
Other Property & Services	-	-	-	-	101,361	58,263
TOTAL - OPERATING	-	-	-	-	192,943	259,238
CAPITAL						
General Purpose Funding	0	0	0	0	0	2
Governance	0	0	0	0	0	0
Law, Order, Public Safety	0	0	0	0	0	0
Health	0	0	0	0	0	12
Education & Welfare	0	0	0	0	0	0
Housing	0	0	0	0	0	23
Community Amenities	0	0	0	0	0	25
Recreation & Culture	0	0	0	0	0	14,535
Transport	0	0	0	0	0	32,075
Economic Services	0	0	0	0	27	2,948
Other Property & Services	0	0	0	0	0	18
TOTAL - CAPITAL	0	0	0	0	27	49,640
	0	0	0	0	192,970	308,878
Less Depreciation Written Back						
Less Profit/Loss Written Back			0			
Less Movement in Leave Reserve						0
Less Non-cash amounts				0		(18)
Less Movement in Deferred Pensioners				0		0
Less Movement in Rates/ESL				0		0
Plus Proceeds from Sale of Assets						
TOTAL REVENUE & EXPENDITURE	0	0	0	0	192,970	308,860
Surplus/Deficit July 1st B/Fwd					2,216,596	
	0	0	0	0	2,409,566	308,860
Surplus/Deficit C/Fwd		1,986,095		1,986,095		2,100,706
	0	1,986,095	0	1,986,095	2,409,566	2,409,566

Shire of Morawa
SCHEDULE 03 - GENERAL PURPOSE FUNDING
Financial Statement for Period Ended
31 July 2021

PROGRAMME SUMMARY	2021/22 Adopted Budget		2021/22 YTD Budget		2021/22 YTD Actuals	
	Income	Expense	Income	Expense	Income	Expense
	\$	\$	\$	\$	\$	\$
<u>OPERATING EXPENDITURE</u>						
Rates		0		0		0
Other General Purpose Funding		0		0		0
<u>OPERATING REVENUE</u>						
Rates	0		0		1,470	
Other General Purpose Funding	0		0		90	
SUB-TOTAL	0	0	0	0	1,559	0
<u>CAPITAL EXPENDITURE</u>						
Rates		0		0		0
Other General Purpose Funding		0		0		2
<u>CAPITAL REVENUE</u>						
Rates	0		0		0	
Other General Purpose Funding	0		0		0	
SUB-TOTAL	0	0	0	0	0	2
TOTAL -	0	0	0	0	1,559	2

Shire of Morawa
SCHEDULE 04 - GOVERNANCE
Financial Statement for Period Ended
31 July 2021

PROGRAMME SUMMARY	2021/22		2021/22		2021/22	
	Adopted Budget		YTD Budget		YTD Actuals	
	Income	Expense	Income	Expense	Income	Expense
	\$	\$	\$	\$	\$	\$
<u>OPERATING EXPENDITURE</u>						
Members of Council		0		0		33,688
Governance General		0		0		91
<u>OPERATING REVENUE</u>						
Members of Council	0		0		0	
Governance General	0		0		0	
SUB-TOTAL	0	0	0	0	0	33,779
<u>CAPITAL EXPENDITURE</u>						
Members of Council		0		0		0
Governance General		0		0		0
<u>CAPITAL REVENUE</u>						
Members of Council	0		0		0	
Governance General	0		0		0	
SUB-TOTAL	0	0	0	0	0	0
TOTAL - PROGRAMME SUMMARY	0	0	0	0	0	33,779

Shire of Morawa
SCHEDULE 05 - LAW, ORDER & PUBLIC SAFETY
Financial Statement for Period Ended
31 July 2021

PROGRAMME SUMMARY	2021/22		2021/22		2021/22	
	Adopted Budget		YTD Budget		YTD Actuals	
	Income	Expense	Income	Expense	Income	Expense
	\$	\$	\$	\$	\$	\$
<u>OPERATING EXPENDITURE</u>						
Fire Prevention		0		0		0
Animal Control		0		0		1,994
Other Law, Order & Public Safety		0		0		0
<u>OPERATING REVENUE</u>						
Fire Prevention	0		0		0	
Animal Control	0		0		0	
Other Law, Order & Public Safety	0		0		0	
SUB-TOTAL	0	0	0	0	0	1,994
<u>CAPITAL EXPENDITURE</u>						
Fire Prevention		0		0		0
Animal Control		0		0		0
Other Law, Order & Public Safety		0		0		0
<u>CAPITAL REVENUE</u>						
Fire Prevention	0		0		0	
Animal Control	0		0		0	
Other Law, Order & Public Safety	0		0		0	
SUB-TOTAL	0	0	0	0	0	0
TOTAL - PROGRAMME SUMMARY	0	0	0	0	0	1,994

Shire of Morawa
SCHEDULE 07 - HEALTH
Financial Statement for Period Ended
31 July 2021

PROGRAMME SUMMARY	2021/22 Adopted Budget		2021/22 YTD Budget		2021/22 YTD Actuals	
	Income	Expense	Income	Expense	Income	Expense
	\$	\$	\$	\$	\$	\$
<u>OPERATING EXPENDITURE</u>						
Preventative Services - Meat Inspection		0		0		0
Preventative Services - Inspections & Admin		0		0		360
Preventative Services - Pest Control		0		0		0
Other Health		0		0		201
<u>OPERATING REVENUE</u>						
Preventative Services - Meat Inspection	0		0		0	
Preventative Services - Inspections & Admin	0		0		0	
Preventative Services - Pest Control	0		0		0	
Other Health	0		0		0	
SUB-TOTAL	0	0	0	0	0	561
<u>CAPITAL EXPENDITURE</u>						
Preventative Services - Meat Inspection		0		0		0
Preventative Services - Inspections & Admin		0		0		9
Preventative Services - Pest Control		0		0		0
Other Health		0		0		4
<u>CAPITAL REVENUE</u>						
Preventative Services - Meat Inspection	0		0		0	
Preventative Services - Inspections & Admin	0		0		0	
Preventative Services - Pest Control	0		0		0	
Other Health	0		0		0	
SUB-TOTAL	0	0	0	0	0	12
TOTAL - PROGRAMME SUMMARY	0	0	0	0	0	573

Shire of Morawa
SCHEDULE 08 - EDUCATION & WELFARE
Financial Statement for Period Ended
31 July 2021

PROGRAMME SUMMARY	2021/22 Adopted Budget		2021/22 YTD Budget		2021/22 YTD Actuals	
	Income	Expense	Income	Expense	Income	Expense
	\$	\$	\$	\$	\$	\$
<u>OPERATING EXPENDITURE</u>						
Other Education		0		0		0
Care of Families & Children		0		0		785
Other Welfare		0		0		4,804
<u>OPERATING REVENUE</u>						
Other Education	0		0		0	
Care of Families & Children	0		0		250	
Other Welfare	0		0		5,000	
SUB-TOTAL	0	0	0	0	5,250	5,589
<u>CAPITAL EXPENDITURE</u>						
Other Education		0		0		0
Care of Families & Children		0		0		0
Other Welfare		0		0		0
<u>CAPITAL REVENUE</u>						
Other Education	0		0		0	
Care of Families & Children	0		0		0	
Other Welfare	0		0		0	
SUB-TOTAL	0	0	0	0	0	0
TOTAL - PROGRAMME SUMMARY	0	0	0	0	5,250	5,589

Shire of Morawa
SCHEDULE 09 - HOUSING
Financial Statement for Period Ended
31 July 2021

PROGRAMME SUMMARY	2021/22 Adopted Budget		2021/22 YTD Budget		2021/22 YTD Actuals	
	Income	Expense	Income	Expense	Income	Expense
	\$	\$	\$	\$	\$	\$
<u>OPERATING EXPENDITURE</u>						
Staff Housing		0		0		433
Other Housing		0		0		746
Aged Housing		0		0		2,517
<u>OPERATING REVENUE</u>						
Staff Housing	0		0		0	
Other Housing	0		0		1,011	
Aged Housing	0		0		2,745	
SUB-TOTAL	0	0	0	0	3,757	3,696
<u>CAPITAL EXPENDITURE</u>						
Staff Housing		0		0		11
Other Housing		0		0		0
Aged Housing		0		0		13
<u>CAPITAL REVENUE</u>						
Staff Housing	0		0		0	
Other Housing	0		0		0	
Aged Housing	0		0		0	
SUB-TOTAL	0	0	0	0	0	23
TOTAL - PROGRAMME SUMMARY	0	0	0	0	3,757	3,719

Shire of Morawa
SCHEDULE 10 - COMMUNITY AMENITIES
Financial Statement for Period Ended
31 July 2021

PROGRAMME SUMMARY	2021/22 Adopted Budget		2021/22 YTD Budget		2021/22 YTD Actuals	
	Income	Expense	Income	Expense	Income	Expense
	\$	\$	\$	\$	\$	\$
<u>OPERATING EXPENDITURE</u>						
Sanitation - Household Refuse		0		0		4,530
Sanitation - Other		0		0		1,175
Sewerage		0		0		1,221
Urban Stormwater Drainage		0		0		0
Town Planning & Regional Development		0		0		0
Other Community Amenities		0		0		3,766
<u>OPERATING REVENUE</u>						
Sanitation - Household Refuse	0		0		91	
Sanitation - Other	0		0		0	
Sewerage	0		0		0	
Urban Stormwater Drainage	0		0		0	
Town Planning & Regional Development	0		0		162	
Other Community Amenities	0		0		485	
SUB-TOTAL	0	0	0	0	737	10,691
<u>CAPITAL EXPENDITURE</u>						
Sanitation - Household Refuse		0		0		4
Sanitation - Other		0		0		0
Sewerage		0		0		22
Urban Stormwater Drainage		0		0		0
Other Community Amenities		0		0		0
<u>CAPITAL REVENUE</u>						
Sanitation - Household Refuse	0		0		0	
Sanitation - Other	0		0		0	
Sewerage	0		0		0	
Urban Stormwater Drainage	0		0		0	
Environmental Protection	0		0		0	
Town Planning & Regional Development	0		0		0	
Other Community Amenities	0		0		0	
SUB-TOTAL	0	0	0	0	0	25
TOTAL - PROGRAMME SUMMARY	0	0	0	0	737	10,717

Shire of Morawa
SCHEDULE 11 - RECREATION & CULTURE
Financial Statement for Period Ended
31 July 2021

PROGRAMME SUMMARY	2021/22		2021/22		2021/22	
	Adopted Budget		YTD Budget		YTD Actuals	
	Income	Expense	Income	Expense	Income	Expense
	\$	\$	\$	\$	\$	\$
<u>OPERATING EXPENDITURE</u>						
Public Halls and Civic Centres		0		0		2,729
Swimming Areas & Beaches		0		0		6,564
Other Recreation and Sport		0		0		18,606
TV and Radio Re-broadcasting		0		0		0
Libraries		0		0		0
Other Culture		0		0		6,574
<u>OPERATING REVENUE</u>						
Public Halls and Civic Centres	0		0		0	
Swimming Areas & Beaches	0		0		0	
Other Recreation and Sport	0		0		1,104	
TV and Radio Re-broadcasting	0		0		0	
Libraries	0		0		0	
Other Culture	0		0		0	
SUB-TOTAL	0	0	0	0	1,104	34,472
<u>CAPITAL EXPENDITURE</u>						
Public Halls and Civic Centres		0		0		0
Swimming Areas & Beaches		0		0		6
Other Recreation and Sport		0		0		14,529
TV and Radio Re-broadcasting		0		0		0
Libraries		0		0		0
Other Culture		0		0		0
<u>CAPITAL REVENUE</u>						
Public Halls and Civic Centres	0		0		0	
Swimming Areas & Beaches	0		0		0	
Other Recreation and Sport	0		0		0	
TV and Radio Re-broadcasting	0		0		0	
Libraries	0		0		0	
Other Culture	0		0		0	
SUB-TOTAL	0	0	0	0	0	14,535
TOTAL - PROGRAMME SUMMARY	0	0	0	0	1,104	49,008

Shire of Morawa
SCHEDULE 12 - TRANSPORT
Financial Statement for Period Ended
31 July 2021

PROGRAMME SUMMARY	2021/22 Adopted Budget		2021/22 YTD Budget		2021/22 YTD Actuals	
	Income	Expense	Income	Expense	Income	Expense
	\$	\$	\$	\$	\$	\$
<u>OPERATING EXPENDITURE</u>						
Construction Roads, Bridges and Depots		0		0		0
Maintenance Roads, Bridges and Depots		0		0		59,879
Plant Purchases		0		0		0
Transport Licensing		0		0		28,384
Aerodromes		0		0		323
<u>OPERATING REVENUE</u>						
Construction Roads, Bridges and Depots	0		0		14,200	
Maintenance Roads, Bridges and Depots	0		0		23,052	
Plant Purchases	0		0		0	
Transport Licensing	0		0		27,524	
Aerodromes	0		0		0	
SUB-TOTAL	0	0	0	0	64,776	88,586
<u>CAPITAL EXPENDITURE</u>						
Construction Roads, Bridges and Depots		0		0		32,041
Maintenance Roads, Bridges and Depots		0		0		0
Plant Purchases		0		0		33
Aerodromes		0		0		0
<u>CAPITAL REVENUE</u>						
Construction Roads, Bridges and Depots	0		0		0	
Maintenance Roads, Bridges and Depots	0		0		0	
Plant Purchases	0		0		0	
Aerodromes	0		0		0	
SUB-TOTAL	0	0	0	0	0	32,075
TOTAL - PROGRAMME SUMMARY	0	0	0	0	64,776	120,661

Shire of Morawa
SCHEDULE 13 - ECONOMIC SERVICES
Financial Statement for Period Ended
31 July 2021

PROGRAMME SUMMARY	2021/22 Adopted Budget		2021/22 YTD Budget		2021/22 YTD Actuals	
	Income	Expense	Income	Expense	Income	Expense
	\$	\$	\$	\$	\$	\$
<u>OPERATING EXPENDITURE</u>						
Rural Services		0		0		0
Tourism & Area Promotion		0		0		21,292
Building Control		0		0		0
Other Economic Services		0		0		0
Economic Development		0		0		313
<u>OPERATING REVENUE</u>						
Rural Services	0		0		0	
Tourism & Area Promotion	0		0		10,085	
Building Control	0		0		3,388	
Other Economic Services	0		0		170	
Economic Development	0		0		756	
SUB-TOTAL	0	0	0	0	14,399	21,605
<u>CAPITAL EXPENDITURE</u>						
Rural Services		0		0		0
Tourism & Area Promotion		0		0		2,797
Building Control		0		0		0
Other Economic Services		0		0		0
Economic Development		0		0		151
<u>CAPITAL REVENUE</u>						
Rural Services	0		0		0	
Tourism & Area Promotion	0		0		0	
Building Control	0		0		0	
Other Economic Services	0		0		0	
Economic Development	0		0		27	
SUB-TOTAL	0	0	0	0	27	2,948
TOTAL - PROGRAMME SUMMARY	0	0	0	0	14,426	24,554

Shire of Morawa
SCHEDULE 14 - OTHER PROPERTY & SERVICES
Financial Statement for Period Ended
31 July 2021

PROGRAMME SUMMARY	2021/22		2021/22		2021/22	
	Adopted Budget		YTD Budget		YTD Actuals	
	Income	Expense	Income	Expense	Income	Expense
	\$	\$	\$	\$	\$	\$
<u>OPERATING EXPENDITURE</u>						
Private Works		0		0		402
Public Works Overheads		0		0		(21,216)
Plant Operation Costs		0		0		(6,455)
Stock, Fuels and Oils		0		0		(9,102)
Administration		0		0		92,513
Salaries and Wages		0		0		0
Unclassified		0		0		2,121
<u>OPERATING REVENUE</u>						
Private Works	0		0		436	
Public Works Overheads	0		0		0	
Plant Operation Costs	0		0		0	
Stock, Fuels and Oils	0		0		0	
Administration	0		0		100	
Salaries and Wages	0		0		0	
Unclassified	0		0		100,825	
SUB-TOTAL	0	0	0	0	101,361	58,263
<u>CAPITAL EXPENDITURE</u>						
Private Works		0		0		0
Public Works Overheads		0		0		0
Plant Operation Costs		0		0		0
Stock, Fuels and Oils		0		0		0
Administration		0		0		18
Salaries and Wages		0		0		0
Unclassified		0		0		0
<u>CAPITAL REVENUE</u>						
Private Works	0		0		0	
Public Works Overheads	0		0		0	
Plant Operation Costs	0		0		0	
Stock, Fuels and Oils	0		0		0	
Administration	0		0		0	
Salaries and Wages	0		0		0	
Unclassified	0		0		0	
SUB-TOTAL	0	0	0	0	0	18
TOTAL - PROGRAMME SUMMARY	0	0	0	0	101,361	58,281

Shire of Morawa



Ordinary Council Meeting 19 August 2021

Attachment 2 Bank Reconciliation for the period
ending 31 July 2021

Item 11.2.1 Statement of Financial Activity – July 2021

Shire of Morawa
Bank Reconciliation Report
For Period Ending 31 July 2021

	Municipal Account	Municipal Online Saver	Trust Account	Reserve Account	Term Deposits - Reserves
Balance as per Bank Statement	924,031.35	1,026,844.57	20,281.04	3,310,760.55	2,100,000.00
Balance as per General Ledger	915,077.83	1,026,844.57	20,281.04	3,310,760.55	2,100,000.00
Less Unpresented Payments	9,165.52				
Plus Outstanding Deposits	-212.00				
Variance	924,031.35 0.00	1,026,844.57 0.00	20,281.04 0.00	3,310,760.55 0.00	2,100,000.00 0.00

Shire of Morawa



Ordinary Council Meeting 19 August 2021

Attachment 3 List of Accounts Paid for the period ending 31 July 2021

Item 11.2.1 Statement of Financial Activity – July 2021

Shire of Morawa List of Payments Report

For Period Ending 31 July 2021

Chq/EFT	Date	Name	Description	Amount \$	Bank
EFT14435	07/07/2021	North Midlands Electrical	To repair cool room and exhaust fan in kitchen at the Oval due to damage caused by power surge, tagging of electrical equipment and repairs and maintenance to other properties	3,395.75	1
EFT14436	07/07/2021	Telstra Corporation Limited	Telephone expenses 28/06/2021 - 27/07/2021	354.48	1
EFT14437	07/07/2021	WesTrac Equipment Pty Ltd	SK1306 CS64B-TF69999 500h filter kit P262 2020 CAT CS64B MDP Vibe Rolle	422.31	1
EFT14438	07/07/2021	Midwest Chemical & Paper Distributors	Cleaning products for Shire properties	775.86	1
EFT14439	07/07/2021	Refuel Australia	1x 4L chain and bar oil	24.00	1
EFT14440	07/07/2021	Cramer & Neill	Supply and installation of new reverse cycle ducted air conditioning unit Daikin FDYAN140AV1/RZA140CV1 to doctor's surgery including removal of old air con unit.	11,980.00	1
EFT14441	07/07/2021	Winchester Industries	To deliver 21mm washed blue metal to Nanekine Road SLK 5.80 and to deliver 14mm blue metal for Lodge Street	20,353.86	1
EFT14442	07/07/2021	J&D Cook	Supply of 120 loads of water for water binding on Nanekine Road	6,600.00	1
EFT14443	07/07/2021	Newshore Consulting	Contract EHO Services April 2021	6,428.66	1
EFT14444	07/07/2021	Incite Security	Repairs to the security system at the Sports Complex	1,349.70	1
EFT14445	07/07/2021	Seek	Advertising for the position of Community Development Officer	638.00	1
EFT14446	09/07/2021	Synergy	Electricity expenses 23/04/2021 - 24/06/2021	19,586.92	1
EFT14447	15/07/2021	Australian Services Union	Payroll deductions	77.70	1
EFT14448	15/07/2021	Department of Human Services	Payroll deductions	574.03	1
EFT14449	16/07/2021	City of Greater Geraldton	Building certification services April - June 2021	259.84	1
EFT14450	16/07/2021	Refuel Australia	Fuel card purchases in June 2021	110.05	1
EFT14451	16/07/2021	GH Country Courier	Freight for the period July 2021	141.61	1

Shire of Morawa List of Payments Report

For Period Ending 31 July 2021

Chq/EFT	Date	Name	Description	Amount \$	Bank
EFT14452	16/07/2021	Marketforce	Advertising for Youth Development Officer on Seek, Midwest Times and Geraldton Guardian	866.47	1
EFT14453	16/07/2021	LGIS Risk Management	Regional risk co-ordinator fee 2020-21 2nd instalment	5,168.23	1
EFT14455	16/07/2021	McLeods Barristers and Solicitors	Assistance with the sale process of abandoned houses	1,888.60	1
EFT14456	16/07/2021	IGA Morawa	IGA Account for June 2021	834.26	1
EFT14457	16/07/2021	Bitutek Pty Ltd	2 coat primer seal using CRS Emulsion 14mm and 7mm aggregate 7000 m2 at Nanekine Road	42,250.03	1
EFT14458	16/07/2021	Great Southern Fuel Supplies	Fuel card purchases in June 2021	454.96	1
EFT14459	16/07/2021	Avon Waste	Waste collection June 2021	6,073.92	1
EFT14460	16/07/2021	Pat's Mobile Mechanical	Repairs & Maintenance to P250 & P172	464.20	1
EFT14461	16/07/2021	Renee King	Refund of toggle bond for Morawa Gym	10.00	1
EFT14462	16/07/2021	Resonline Pty Ltd	Monthly subscription to Room Manager Booking Software June 2021	122.10	1
EFT14463	16/07/2021	WINC Australia	27 inch LCD computer monitor	287.63	1
EFT14464	16/07/2021	County Womens Association	Catering for Shire Council Meeting and special guests (WALGA and LGIS)	260.00	1
EFT14465	19/07/2021	Alan James Macleod	Rates refund for assessment A306	1,522.10	1
EFT14466	19/07/2021	Sheryl Lightfoot	Reimbursement for veterinary expenses	288.97	1
EFT14467	23/07/2021	Synergy	Electricity expenses 17/06/2021 - 15/07/2021	4,890.03	1
EFT14468	23/07/2021	Telstra Corporation Limited	Telephone expenses 1/07/2021 - 1/8/2021	385.27	1
EFT14469	23/07/2021	Morawa Traders	Refreshments for council meetings June 2021	306.89	1
EFT14470	23/07/2021	Nutrien Ag Solutions	2 x 45kg bottle of gas for 24 Harley Street and 1 x 45kg bottle of gas for Morawa caravan park chalet	449.99	1
EFT14471	23/07/2021	WesTrac Equipment Pty Ltd	SK1696 140-B54999999 500H CAT 12M MOTOR GRADER (2019) - P261	1,888.98	1
EFT14472	23/07/2021	IT Vision Australia Pty Ltd	ITVision licences and software subscriptions for 2021/2022	34,583.29	1

Shire of Morawa List of Payments Report

For Period Ending 31 July 2021

Chq/EFT	Date	Name	Description	Amount \$	Bank
EFT14473	23/07/2021	Canine Control	Ranger services Tuesday 6 July 2021	937.66	1
EFT14474	23/07/2021	WA Local Government Association	WALGA Membership 2021/2022	30,565.73	1
EFT14475	23/07/2021	Total Toilets	Morawa Yalgoo Road 20/21 trailer mount portable toilet 9 weeks hire 1/06/2021 - 30/06/2021	2,013.53	1
EFT14476	23/07/2021	AFGRI	Parts for John Deere 315SL Backhoe Loader 2017	786.67	1
EFT14477	23/07/2021	Quality Press	16pp self cover A4 Visit Morawa booklet - 250 copies	649.00	1
EFT14478	23/07/2021	Infinitum Technologies Pty Ltd	Monthly IT support 01/07/2021 - 31/07/2021	4,541.13	1
EFT14479	23/07/2021	Mitchell and Brown Communications Vidguard	Quarterly security monitoring at Drs surgery 1/07/2021 - 01/09/2021	152.00	1
EFT14480	23/07/2021	Arrinooka Pastoral Co	Hire of dozer to push up gravel at Nanekine Road	22,583.00	1
EFT14481	23/07/2021	Toll Transport Pty Ltd	Freight charges for the period July 2021	59.30	1
EFT14482	23/07/2021	Breeze Connect Pty Ltd	Admin office VOIP telephone lines 1/06/2021 - 30/06/2021	232.00	1
EFT14483	23/07/2021	Mulga Mail	Annual subscription August 2020 - July 2021	54.00	1
EFT14484	23/07/2021	Little West Wood	Postage expenses in June 2021	37.40	1
EFT14485	23/07/2021	ONEMUSIC AUSTRALIA	Music for council 1/07/2021 - 30/06/2022	350.00	1
EFT14486	23/07/2021	Local Government Managers Australia NSW	Performance excellence program for 2020/21	3,960.00	1
EFT14487	23/07/2021	Bob Waddell Consultant	Consultancy services in June 2021	264.00	1
EFT14488	23/07/2021	Marsh Pty Ltd	Accommodation expenses for LGIS representative 1/09/2020	216.81	1
EFT14489	23/07/2021	Instant Racking Hodesh PTY LTD	Elite long span with mesh starter bay 1960x 610 1830 4 levels 250 kg swl /level shelving	990.00	1
EFT14490	23/07/2021	NodeOne NodeOne Pty Ltd	NodeOne fixed wireless N1 home Fast+ August 2021	119.00	1
EFT14492	23/07/2021	Plastics (Aust) Pty Ltd T/As Plastics Australia	Filing Box wide hang files	1,190.65	1
EFT14493	23/07/2021	Local Government NSW	Annual subscription to Careers at Council	550.00	1
EFT14494	23/07/2021	WINC Australia	Stationery supplies	80.36	1

Shire of Morawa List of Payments Report

For Period Ending 31 July 2021

Chq/EFT	Date	Name	Description	Amount \$	Bank
EFT14495	23/07/2021	Australian Services Union	Payroll deductions	77.70	1
EFT14496	23/07/2021	Department of Human Services	Payroll deductions	574.03	1
EFT14497	29/07/2021	Thinkproject Australia Pty Ltd	Ramm Annual support and Maintenance fee for 1 July 2021 to 30 June 2022	7,674.81	1
EFT14498	30/07/2021	North Midlands Electrical	To supply and install lights, fans, power points at camp kitchen/cleaners room at Caravan Park. Install power to hot water system to new camp kitchen/cleaners room at Caravan Park and other repairs to the caretaker's hut and Canna Chalet	6,213.25	1
EFT14499	30/07/2021	Synergy	Electricity expenses 16/04/2021 - 16/06/2021	492.18	1
EFT14500	30/07/2021	Telstra Corporation Limited	Telephone expenses 16/07/2021 - 15/08/2021	110.45	1
EFT14501	30/07/2021	Nutrien Ag Solutions	24 bags of rapid set for Canna North East Road maintenance	250.80	1
EFT14502	30/07/2021	Winchester Industries	Supply concrete sand delivered to depot	1,470.48	1
EFT14503	30/07/2021	Geraldton Mower & Repairs Specialists	Repairs to swimming pool mower	280.20	1
EFT14504	30/07/2021	Local Government Professionals Australia WA	LG Professionals annual membership for EMCCS	531.00	1
EFT14505	30/07/2021	Jardine Lloyd Thompson Pty Ltd (JLT)	Salary continuance and marine cargo insurance	5,525.96	1
EFT14506	30/07/2021	Monsignor Hawes Heritage Incorporated	Corporate membership annual fee	100.00	1
EFT14507	30/07/2021	Coates Hire	Hire of Compressor 400 cfm (diesel)	281.66	1
EFT14508	30/07/2021	RJ & LJ King	New tyres John Deere 315SL Backhoe Loader 2017	2,504.20	1
EFT14509	30/07/2021	Toll Transport Pty Ltd	Freight charges for the period July 2021	32.18	1
EFT14510	30/07/2021	CORSIGN WA PTY LTD	900x600 Box Edged signs Grader Ahead x 6	1,566.95	1
EFT14511	30/07/2021	Maia Financial Pty Limited	Lease principal and interest repayment for gymnasium equipment for quarter	15,953.67	1
EFT14512	30/07/2021	WINC Australia	Stationery supplies	178.48	1
EFT14513	30/07/2021	County Womens Association	Catering for NAIDOC day 2021	500.00	1

Total EFT Payments \$ 290,718.93

Shire of Morawa List of Payments Report

For Period Ending 31 July 2021

Chq/EFT	Date	Name	Description	Amount \$	Bank
12022	09/07/2021	Water Corporation	Water expenses 24/06/2021 - 22/04/2021	22,209.64	1

Total Cheque Payments \$ 22,209.64

DD7902.1	07/07/2021	Aware Super	Payroll deductions	6,475.24	1
DD7902.2	07/07/2021	Hawkins Super	Superannuation contributions	392.31	1
DD7902.3	07/07/2021	MLC Super Fund	Superannuation contributions	247.15	1
DD7902.4	07/07/2021	mobiSuper	Superannuation contributions	240.47	1
DD7902.5	07/07/2021	Australian Super	Superannuation contributions	1,039.42	1
DD7902.6	07/07/2021	BT FINANCIAL GROUP	Superannuation contributions	345.51	1
DD7902.7	07/07/2021	MLC Super Fund	Superannuation contributions	484.46	1
DD7902.8	07/07/2021	HOSTPLUS Superannuation Fund	Superannuation contributions	268.46	1
DD7902.9	07/07/2021	CBUS	Superannuation contributions	195.67	1
DD7907.1	01/07/2021	Exetel Pty Ltd	Internet fibre optic monthly charge 1/7/2021 -	1,375.00	1
DD7907.2	01/07/2021	Westnet Pty Ltd	Monthly internet service charge 1/7/2021 to 1/8/2021 and Doctor's surgery hosting email protection 31/5/2021 - 31/5/2022	218.90	1
DD7909.1	05/07/2021	De Lage Landen Pty Ltd	Photocopier lease payment in July 2021	265.91	1

Shire of Morawa List of Payments Report

For Period Ending 31 July 2021

Chq/EFT	Date	Name	Description	Amount \$	Bank
DD7923.1	21/07/2021	Aware Super	Payroll deductions	5,704.61	1
DD7923.2	21/07/2021	Hawkins Super	Superannuation contributions	392.31	1
DD7923.3	21/07/2021	MLC Super Fund	Superannuation contributions	249.71	1
DD7923.4	21/07/2021	Australian Super	Superannuation contributions	1,177.27	1
DD7923.5	21/07/2021	mobiSuper	Superannuation contributions	91.23	1
DD7923.6	21/07/2021	BT FINANCIAL GROUP	Superannuation contributions	351.89	1
DD7923.7	21/07/2021	MLC Super Fund	Superannuation contributions	484.46	1
DD7923.8	21/07/2021	HOSTPLUS Superannuation Fund	Superannuation contributions	268.46	1
DD7923.9	21/07/2021	CBUS	Superannuation contributions	198.38	1
DD7935.1	30/07/2021	Department of Transport	DOT licensing payment in July 2021	28,384.45	1
DD7902.10	07/07/2021	REST Industry Superannuation	Superannuation contributions	85.22	1
DD7902.11	07/07/2021	Prime Super	Superannuation contributions	220.40	1
DD7923.10	21/07/2021	REST Industry Superannuation	Superannuation contributions	26.80	1
DD7923.11	21/07/2021	Prime Super	Superannuation contributions	220.40	1

Total Direct Debit Payments \$ 49,404.09

		Bankwest	Payroll in July 2021	110,679.23	1
		Bankwest	Bank Charges	1,745.90	1
		Bankwest	Merchant Fees for July 2021	251.76	1

Total Bank Transfers/ Payments \$ 112,676.89

Shire of Morawa List of Payments Report

For Period Ending 31 July 2021

Chq/EFT	Date	Name	Description	Amount \$	Bank
DD7900.1	05/07/2021	BankWest	Corporate card purchase in June 2021	378.61	1
		EMCCS - Corporate Credit Card			
	21/06/2021	Shire of Morawa	LR licence for outdoor staff	109.00	
	26/06/2021	Harvey Norman Computer	Twin HD docking station	248.00	
			Sub Total	357.00	
		CEO - Corporate Credit Card			
	05/06/2021	ZOOM.US	Zoom standard Pro monthly subscription 5/6/2021 - 4/7/2021	20.99	
			Foreign transaction fee	0.62	
			Sub Total	21.61	

Total Corporate Credit Card Payment \$ 378.61

Shire of Morawa



Ordinary Council Meeting 19 August 2021

Attachment 1 Minutes of Morawa Sinosteel Future
Fund Committee 15 July 2021

Item 12.1 Morawa Sinosteel Future Fund
Committee Minutes 15 July 2021



**MORAWA SINOSTEEL FUTURE FUND
COMMITTEE**

**CIRCULAR RESOLUTION
15 July 2021**



**WESTERN AUSTRALIA'S
WILDFLOWER COUNTRY**

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Morawa Sinosteel Future Fund Committee for any act, omission, statement or intimation occurring during Committee Meetings. The Morawa Sinosteel Future Fund Committee disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission, and statement of intimation occurring during Committee Meetings.

Any person or legal entity that acts or fails to act in reliance upon any statement, act or omission occurring in a Committee Meeting does so at their own risk. The Morawa Sinosteel Future Fund Committee advises that any person or legal entity should only rely on formal confirmation or notification of Committee resolutions.

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Item 1 Reports of Committee**1.1 Round 2 2020/21 Applications: MSFFG21 MDHS Early Childhood Committee**

Author: Community Development Officer

Authorising Officer: Chief Executive Officer

Disclosure of Interest: The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

OFFICER'S RECOMMENDATION/ COMMITTEE RESOLUTION (via Circular Resolution)

That the Committee fund the MDHS Early Childhood Committee's grant request for Installation of a Nature Playground at the Kindy/Pre-Primary building project: at a cost of \$5,950.

CARRIED BY SIMPLE MAJORITY 4/0

PURPOSE

At the previous committee meeting on the 8 April 2021, The Morawa Sinosteel Future Fund Grant Committee reviewed the Early Childhood Committee's funding application and provided their grant recommendations to the Shire of Morawa Council.

Resolution 210419 of the 29 April 2021 Ordinary Council Meeting endorsed the Committee's recommendation as follows:

Deferred until further clarification and information has been received on the estimated costs to deliver the project i.e. quotes.

The Early Childhood Committee (ECC) was requested to provide more information regarding the costs of their project, and the officer is presenting their response to the Committee.

DETAIL

In their original application, the ECC provided two quotes for playground equipment in their application, one from Forpark Australia totalling \$19,000, and the other from Nature Playgrounds. Although they chose the quote from Nature Playgrounds for \$10,985, the figures from their grant application in the Total Income table and Total Expenditure table did not match \$10,985. So the CDO asked the ECC for further clarification on their whole project.

The following is a summary of the financials to install a new nature playground at the Pre-Primary and Kindergarten classroom at Morawa District High School.

Table 1:

Nature Playground Project			
Income	\$	Expenditure	\$
CBH Grant (approved)	\$ 5,000.00	Nature Playground: play equipment	\$ 10,985.00
P&C Committee contribution	\$ 2,000.00	Reinforced Concrete Pipes: Tunnel	\$ 1,534.50
Sinosteel Grant	\$ 5,950.00	Creative Play: Car	\$ 2,981.00
ECC contribution	\$ 2,550.50	Volunteer labour	\$ -
Total Income	\$ 15,500.50	Total Expenditure	\$ 15,500.50

Income column:

The ECC applied for \$7,000 through CBH Grass Roots grants, and \$8,500.50 through the Sinosteel Future Fund grants, for a total project of \$15,500.50.

They ended up being successful for \$5,000 grant funding through CBH. The MDHS Parents & Citizens committee has committed \$2,000 of COVID-19 funding to the playground project as per the letter of support in the original application.

The remaining \$8,500.50 applied for through the Sinosteel Future Fund is still required to complete the whole project where the Early Childhood Committee's own contribution remains \$2,550.50 and the Shire's contribution is as per the original application of \$5,950.

Expenditure column:

There are two other pieces of equipment that were unfortunately not included in the grant application for two reasons. (1) The ECC applied for these items through the CBH grant initially, and (2) the ECC could not find a second quote for the same equipment to be included in the Sinosteel Future Fund Application, therefore these pieces of equipment would not be meeting the MSFFG guidelines. The ECC suggest in further email correspondence, that this other equipment was applied for as part of the CBH Grant. The quotes have now been provided for the other equipment and can be found in the attachments.

As you can see in Table 1, the costs to deliver the whole project have been clarified with this additional information.

As further clarification, the President of the ECC has written a letter to the Committee, which is provided in attachments.

LEVEL OF SIGNIFICANCE

Low impact - Funds are available in the Morawa Sinosteel Future Fund Account ready for distribution in alignment with the 'Deed of Agreement for Future Fund'.

CONSULTATION

Consultation with applicant.

LEGISLATION AND POLICY CONSIDERATIONS

Morawa Sinosteel Future Fund Deed of Agreement
Shire of Morawa Purchasing Policy

FINANCIAL AND RESOURCES IMPLICATIONS

There are insufficient funds in the annual allocation of interest earnings from the Future Fund to fund all recommended projects in this funding round. Additional funding from the Future Fund Interest Reserve Account will be required to cover these grant requests.

RISK MANAGEMENT CONSIDERATIONS

Along with receipt of a completed funding agreement, this reasonably suggests that these applications would be low risk.

CONCLUSION

That the Committee fund the MDHS Early Childhood Committee's grant request for Installation of a Nature Playground at the Kindy/Pre-Primary building project: at a cost of \$5,950.

ATTACHMENTS

Attachment 1 - Morawa Early Childhood Committee Letter
Attachment 2 - Additional Quote from Reinforced Concrete Pipes Australia
Attachment 3 - Additional Quote from Creative Play Australia