



SHIRE OF MORAWA
ORDINARY COUNCIL MEETING
ATTACHMENTS

Thursday, 21 July 2022



WESTERN AUSTRALIA'S
WILDFLOWER COUNTRY

Agenda Attachments

Shire of Morawa

Ordinary Council Meeting

21 July 2022

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Ordinary Council Meeting 21 July 2022

***Attachment 1* – Draft Child Safe Awareness Policy for Local Government**

***Attachment 2* – Child Safe Awareness Policy – Consultation Paper**

***Item 11.1.2-* Council Position of State Government Draft Child Safe Awareness Policy**

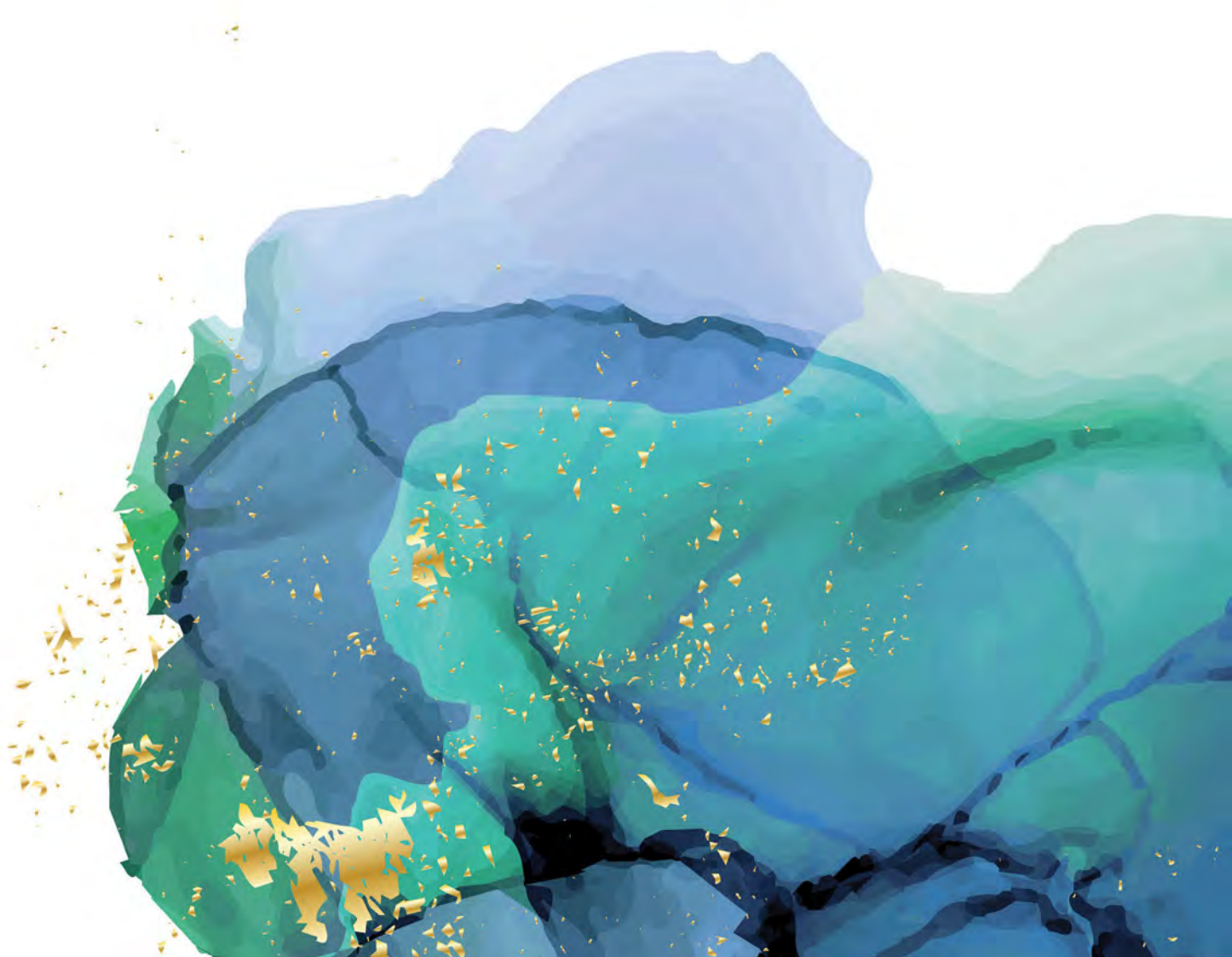


This initiative is part of the WA Government's action to create a Safer WA for Children by implementing the recommendations from the Royal Commission into Institutional Responses to Child Sexual Abuse.

Child Safe Awareness Policy for Local Government

Consultation DRAFT

July 2022



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DRAFT

Child Safe Awareness Policy for Local Government

Disclaimer

This policy template was developed through a co-design process with Local Governments in June 2022. The Department of Communities undertakes that this information was correct at the time of publishing. It is provided for general information and does not constitute legal or other professional advice.

Instructions

Please read the accompanying notes and then use the following template as guidance to develop your own Child Safe Awareness Policy.

Policy Statement

[Local Government] supports and values all children. Local Government makes a commitment to support the safety and wellbeing of all children, including protection from abuse. This policy aims to reduce the risk of harm and child abuse in our communities by encouraging child safe environments to be created and maintained.

[Local Government] takes seriously its commitment to encourage local organisations to be child safe and ensure children are empowered, is committed to being child safe and demonstrating a zero-tolerance approach towards child abuse.

This policy recognises that [Local Government] is uniquely placed within the local community to demonstrate leadership in supporting organisations to be child safe to protect children from harm or abuse.

This policy serves as a framework that outlines our role in supporting local organisations to be child safe through access to resources, support, awareness raising and sharing information. We will be guided by the National Principles for Child Safe Organisations.

Scope

Child safety is everyone's responsibility.

This policy applies to all Elected Members, employees, volunteers, trainees, work experience students and interns. It applies to occupants of Local Government facilities and venues, contractors and suppliers and anyone else who undertakes work on behalf of the City/Town/Shire, irrespective of their involvement in child-related work.

Definitions

Child/young person: Means a person under 18 years of age, and in the absence of positive evidence as to age, means a person who is apparently under 18 years of age.

Child Safe Organisation: Refers to organisations that:

- Create an environment where children's safety and wellbeing are at the centre of thought, values, and actions.
- Place emphasis on genuine engagement with and valuing of children and young people.
- Create conditions that reduce the likelihood of harm to children and young people.
- Create conditions that increase the likelihood of identifying any harm.
- Respond to any concerns, disclosures, allegations, or suspicions of harm¹ (note: in the context of local governments this would involve referring to the Department of Communities or WA Police to respond as appropriate).

Child safe: In this policy, child safe means protecting the rights of children/young people to be safe by taking actions that can help prevent harm and abuse.

Harm: Means any detrimental effect of a significant nature on the child's or young person's wellbeing including physical, emotional, or psychological development².

¹ Australian Human Rights Commission: What is a child safe organisation? [What is a child safe organisation? \(humanrights.gov.au\)](https://www.humanrights.gov.au/what-is-a-child-safe-organisation)

² Children and Community Services Act 2004 (WA) [WALW - Children and Community Services Act 2004 - Home Page \(legislation.wa.gov.au\)](https://www.legislation.wa.gov.au/legislation/homePage.nsf/0/00000000-0000-0000-0000-000000000000?open)

Principles

- The rights of children are upheld.
- Children and young people are respected, listened to, and informed about their rights.
- Children and young people have the fundamental right to be safe.
- Children have the right to speak up, be heard and taken seriously.
- The best interests of children and young people come first when making decisions.
- Access to trusted and reliable information, including the National Principles for Child Safe Organisations, helps reduce the risk of harm and abuse.
- Communities are informed and involved in promoting child safety and wellbeing including protection from harm.
- Collaboration with the community and our partners promotes the safety, participation and empowerment of all children and young people.

Roles and responsibilities

[Local Government] will ensure the following functions of this policy are resourced and assigned to the relevant officers for implementation

- Developing a process to deliver child safe messages (for example at [Local Government] venues, grounds and facilities or events).
- Connecting and supporting local community groups, organisations, and stakeholders to child safe resources (including culturally safe and inclusive resources).

[Local Government] does not have oversight, control, responsibility, or accountability for third parties to uphold legal and moral compliance for child safety, or to be a child safe organisation. The City/Town/Shire is taking on a leadership role within community to support community organisations fulfil their responsibilities.

Local Government roles involved in the implementation of this policy (examples only)

- CEO
- Community Services
- Communications
- Governance

Local government is not responsible for developing child safe messages but is responsible for sharing them.

Related Legislation (examples only)

- Child Care Services Act 2007
- Equal Opportunity Act 1984
- Local Government Act 1995
- National Principles for Child Safety Organisations
- United Nations Convention on the Rights of the Child (CRC)
- Work Health and Safety Act 2020
- Working with Children (Criminal Record Checking) Act 2004
- Others?

Related Local Government Policy (examples only)

- Aboriginal / First Nations / Cultural Policy
 - Child Safety Policy
 - Code of Conduct
 - Communications
 - Community Signage
 - Complaints Management
 - Engagement Policy
 - Information Technology
 - Record Keeping
 - Strategic Community Plan
 - Strategic and Operational Risk Plans
 - Volunteer Policy
 - Working with Children Checks
 - Youth Policy
-

Review

This policy will be reviewed every two years or upon the introduction of other policy or legislation related to child safety.

Approval

Date

Name Title

Signature

DRAFT

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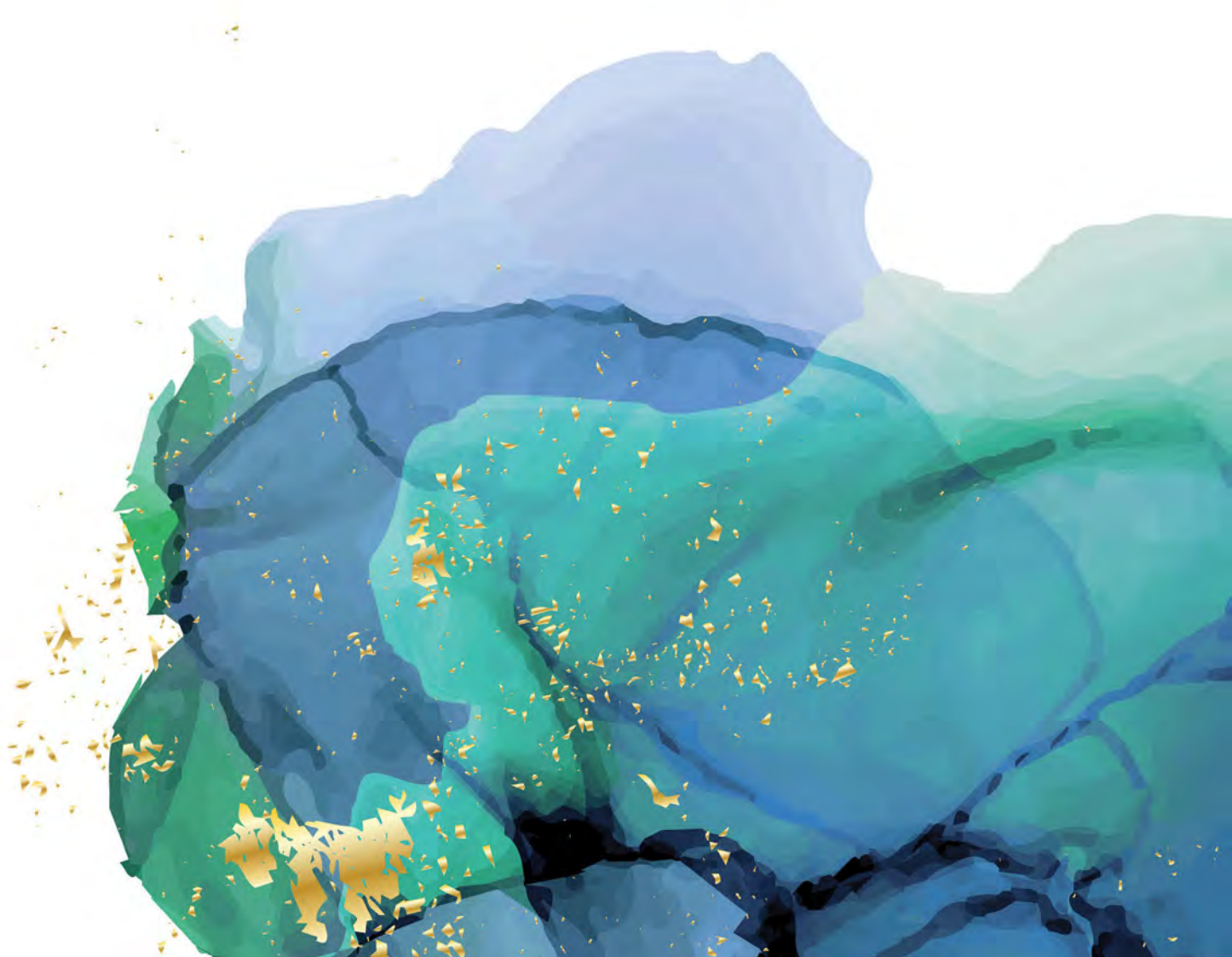


This initiative is part of the WA Government's action to create a Safer WA for Children by implementing the recommendations from the Royal Commission into Institutional Responses to Child Sexual Abuse.

Child Safe Awareness Policy for Local Government

Recommendation 6.12 of the Royal Commission into Institutional Responses to Child Sexual Abuse

Consultation Paper 2022



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1. Background

The Department of Communities is seeking feedback on a draft Child Safe Awareness Policy for Local Government which aims to reduce the risk of harm and child abuse in local communities.

The Royal Commission into Institutional Responses to Child Sexual Abuse (Royal Commission) recognised local governments' critical role in community development and community safety, particularly roles that impact on child safety, and identified the opportunity to integrate their direct responsibilities to children with their wider role within the community.

The Royal Commission considered the role of local governments in assisting community-based institutions in their local area to become child safe, with support from governments at the national, state and territory levels. The Child Safety Awareness Policy has been drafted in response to Recommendation 6.12 of the Royal Commission, which was accepted in principle by the Western Australian (WA) State Government.

Recommendation 6.12

With support from governments at the national, state and territory levels, local governments should designate child safety officer positions from existing staff profiles to carry out the following four functions:

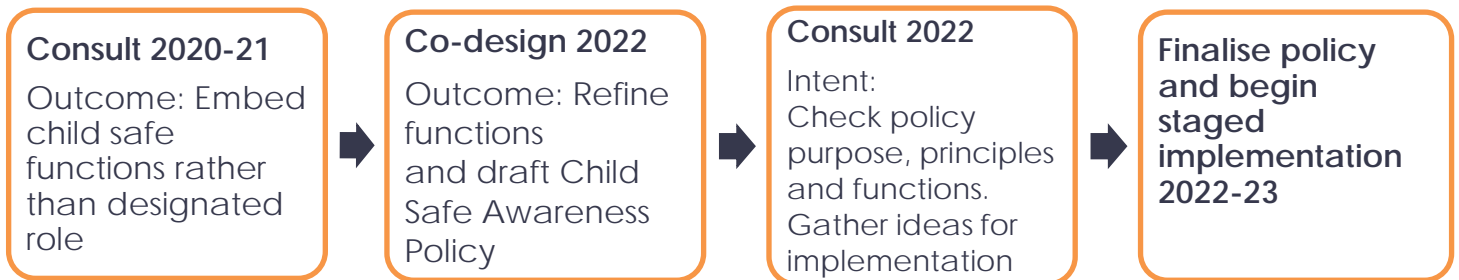
- a. Developing child safe messages in local government venues, grounds, and facilities.
- b. Assisting local institutions to access online child safe resources.
- c. Providing child safety information and support to local institutions on a needs basis.
- d. Supporting local institutions to work collaboratively with key services to ensure child safe approaches are culturally safe, disability aware and appropriate for children from diverse backgrounds.

2. Policy development process

The Department of Communities, supported by the Department of Local Government, Sport and Cultural Industries consulted with the local government sector about the recommendation for Child Safety Officers and the related functions in 2020–21. The findings from the consultation were reported in a Summary of Findings Report and found local governments were supportive of creating child safe environments and building the capacity of their communities to increase child safety, with a strong preference to embed the recommended functions across all relevant local government functions rather than establish a designated Child Safety Officer role.

In June 2022, the Department of Communities hosted a co-design process with more than 35 representatives from local government across the state to develop a draft policy template for local government regarding their role in fulfilling the functions of Recommendation 6.12.

The Department is now consulting with local governments and other key stakeholders on the draft policy.



The Child Safe Awareness Policy is part of a program of work being led by the State Government in response to the Royal Commission's recommendations and relevant to local governments. The work aims to increase child safety and wellbeing in WA and includes:

1. Coordinating the development of Child Safe Awareness Policy for Local Governments.
2. Introducing changes to mandatory reporting of child sexual abuse requirements which will phase in new reporter groups, including early childhood workers in November 2024.
3. Supporting the development of a Reportable Conduct Scheme (RC Scheme) to facilitate reporting allegations of employee misconduct involving children and young people. The RC Scheme is regulated by the Parliamentary Commissioner Amendment (Reportable Conduct) Bill 2021 (RC Bill). If the RC Bill is passed by the Parliament a staged implementation of the RC Scheme will occur.
4. Developing policy advice to inform the introduction of a legislative framework for a model of independent oversight of the National Principles for Child Safe Organisations (National Principles).

3. Key policy discussions

The Child Safe Awareness Policy for Local Government builds on an existing commitment by local governments to promote safety in their community, whilst raising the profile of the rights of children and young people to be safe from harm and abuse. Key discussion points in the policy co-design process in relation to recommendation 6.12 and being child safe included:

- policy functions
- child safe organisations
- zero tolerance
- role of State Government and others.

Policy Functions

During the co-design process, the four child safe functions recommended by the Royal Commission were adapted at the request of local government representatives to suit the WA context.

The Child Safe Awareness Policy is specific to the external functions of local governments within the community. Participants in the co-design process wanted to ensure the purpose of the policy was clear and that the policy itself was flexible enough to allow local governments to adapt it to their local context. The following table explains how and why the functions were adapted.

Recommended Function

a) Developing child safe messages in local government venues, grounds and facilities.

Revised Recommended Function

Develop a process to deliver child safe messages (for example at local government venues, grounds and facilities and events).

The recommended function was reworded with the intent that child safe messages would be centrally developed by State Government or relevant third party, which local government would then deliver and distribute in ways that meet the needs of local communities. This recognises the diversity of local governments and communities across WA. The co-design group also wanted to extend the function to include events.

Recommended Functions

- b) Assisting local institutions to access online child safe resources.
- c) Providing child safety information and support to local institutions on a needs basis.
- d) Supporting local institutions to work collaboratively with key services to ensure child safe approaches are culturally safe, disability aware and appropriate for children from diverse backgrounds.

Revised Recommended Function

Connect local community groups, organisations and stakeholders to child safe resources (including culturally safe and inclusive resources).

These three functions were consolidated into a single function;

- define what local 'institutions' might refer to in a local context
- extend the function beyond online safety
- recognise that the support provided by local governments often relates to raising awareness and sharing information.

The co-design group also wanted to expand the scope to other high-risk groups of children and young people who may need targeted support and recognising that these children and young people may belong to multiple diverse groups requiring culturally safe and inclusive resources.

Child Safe Organisations vs Child Safe Awareness

Being a child safe organisation means embedding a child safe culture across all activities and services, with staff providing child safe and friendly environments and interactions. Local governments are already taking action, in some way, to be child safe.

The Child Safe Awareness Policy is focused on the external role of local governments as community leaders. The policy aims to reduce the risk of child harm and abuse in our communities by encouraging child safe messaging and environments where the rights and voices of children and young people are a priority.

The co-design process recognised that local governments are at different points in the journey to becoming child safe. The Child Safe Awareness Policy will contribute towards local governments becoming child safe in preparation for the introduction of a legislative framework for the implementation of the National Principles within organisations.

Zero Tolerance

The co-design group considered whether there should be a formal commitment to zero tolerance of child abuse by local governments. Everyone agreed child abuse and harm should never be tolerated. The group also considered the varying capabilities and capacity of local governments to be able to promote, implement and comply with zero tolerance.

There was a range of preparedness and readiness for local governments to adopt and enact a zero-tolerance position. The group ultimately agreed to commit to a zero-tolerance approach, recognising that there is significant change in relation to the prevention of child abuse occurring at a state-wide level.

Role of State Government and others

Other organisations continue to have responsibility for child protection, responding to allegations of abuse and enhancing the safety of children within organisations that care for them.

State Government (and/or another third party) will;

- consider options for developing child safe messages from a centralised location
- develop a Reportable Conduct Scheme, the legislation for which is currently before Parliament
- develop policy advice to inform the introduction of a legislative framework for child safe organisations and a model of independent oversight of the National Principles in WA.

Department of Communities is responsible for:

- assessing child abuse allegations and/or concerns.

Western Australian Police Force is responsible for:

- responding to allegation of criminal offences (e.g., physical, and sexual assault).

Policy obligations

Each Local Government is expected to have a child safe awareness policy in response to the Royal Commission's Recommendation 6.12. The child safe awareness policy template is provided for each Local Government to adapt to suit their local circumstances and requirements. Local Governments have discretion as to how they adapt the policy template and implement the agreed functions, and also how they will monitor their activity and report their outcomes.

Once the child safe awareness policy template has been finalised, it will be distributed to local governments. Centrally developed resources will be available to support implementation.

4. Providing input

The draft Child Safe Awareness Policy is now available to local governments and other key stakeholders for comment.

A non-mandatory information session about the draft policy is being held online on Thursday, 14 July from 10.00am-12.00pm. If you would like to attend, please RSVP via email to csaroyalcommission@communities.wa.gov.au.

Wherever possible, endorsed responses are preferred. It is recommended that local government officers seek a position in relation to the policy from their respective councils during the consultation period to inform the organisation's feedback. Local governments are encouraged to seek feedback from officers in key roles who are likely to have responsibilities under the policy. The draft policy is attached.

Local governments are invited to provide direct feedback by providing responses to the consultation questions below. Feedback can be sent to csaroyalcommission@communities.wa.gov.au by Close of business Friday, 12 August 2022.

Consultation Questions

Do you have any comment/feedback in relation to the **purpose** of the policy as explained in the policy statement?

Do you have any comment/feedback in relation to the **principles** guiding the policy?

Do you have any comment/feedback in relation to the **roles and responsibilities** within the policy?

Do you have any concerns about the policy?

What is needed to support the implementation of the policy by local governments?

Please specify any additional general feedback in relation to the policy you would like to provide.

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Ordinary Council Meeting 21 July 2022

Attachment 1 – Delegation Register (adopted July 2021)

Attachment 2 – Authorisation Register (adopted July 2021)

Attachment 3 – Proposed Additions to the Delegation Register

11.1.3- Review of Council Delegation Register and Authorisation Register



Shire of Morawa

DELEGATION OF AUTHORITY REGISTER

July 2021

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INTRODUCTION

Purpose of Delegating Authority

The aim of delegated authority is to assist with improving the time taken to make decisions within the constraints allowed by the relevant legislation. This is consistent with the Shire's commitment to a strong customer service focus. The register details the related document(s) where the power to delegate is derived from, including legislation and policies of the Council. This enables easier cross-referencing. This delegated authority register will be reviewed in accordance with the *Local Government Act 1995* (the Act) on an annual basis. The co-ordination of the review will be performed through the office of the Chief Executive Officer.

Legislation

The Act allows for a local government to delegate to the Chief Executive Officer the exercise of any of its powers or the discharge of any of its duties under the Act except those listed in s. 5 4 3. All delegations made by the Council must be by absolute majority decision. {s.5.42 (1)}.

Associated Legislation

Legislation other than the Act, its regulations and the local government's local laws created under the Act where delegations or authorisations may occur are as follows: -

- *Planning and Development Act 2005 including regulations, and adopted policies:*
- *Dog Act 1976* and regulations;
- *Cat Act 2011* and regulations;
- *Bush Fires Act 1954*, regulations and local laws created under that Act;
- *Health Act 1911* (as amended) regulations and local law created under that Act;
- *Freedom of Information Act 1992*;
- *Land Administration Act 1997*, as amended and regulations;
- *Litter Act 1979* and regulations;
- *Local Government (Miscellaneous Provisions) Act 1960* as amended;
- *Caravan Parks and Camping Grounds Act 1995*;
- *Control of Vehicles (Off-Road Areas) Act 1978* and regulations;
- *Strata Titles Act 1985*;
- *Food Act 2008*;
- *Environmental Protection Act 2005*;
- *Building Act 2011 and Building Regulations 2012*

Some legislation provides for authorisation of Local Government officers to have powers as are necessary in order for them to perform their required duties as a specific function of the local government. These duties are carried out as "acting through" functions under s.5.45 (2) of the Act and applies only to functions under the Act.

When dealing with functions under other legislation, one of the following may apply:

- Delegation, where that legislation includes express powers to delegate and those powers are capable of being used by Local Government Authorisation, where that legislation includes express powers to appoint authorised persons, and those powers are capable of being used by Local Government Implied Authorisation, where the function requires discretion and the parliament in drafting the legislation did not intend for the power to only be exercised by the office in which it is vested and the function is undertaken so frequently so as to be administratively unreasonable for it only to be exercised by the office in which it is vested.
- The *Planning and Development Act 2005* recognises the WA Planning Commission to delegate under S16(1) and (3)(e) "any function of the Commission under this Act or any other written law, except this power of delegation, a local government, a committee established under the Act or an employee of a local government."
- Section 14(a) (iii) "Functions" of the *Planning and Development Act* recognises the functions of the Commission to advise the Minister on legislation and delegations associated with local planning schemes. This includes Council's Town Planning Scheme No.3.

- Section 5.42 of the *Local Government Act 1995* provides power for Local Governments to delegate s.214 (2), (3) or (5) of the Planning and Development Act.

Delegation by the Chief Executive Officer

The *Act* allows for the Chief Executive Officer to delegate certain powers under that Act, to another Employee. {S5.44 (1)}. This must be done in writing. {S5.44 (2)} The Act allows for the Chief Executive Officer to place conditions on any delegations if desired.

{S 5.44 (4)}

A register of delegations relevant to the Chief Executive Officer and other employees is to be kept and reviewed at least once every financial year. {S.5.46 (1) and (2)}. If a person is exercising a power or duty that they have been delegated, the Act requires that records be kept whenever the delegated authority is used. {S 5.46 (3)}

The record is to contain the following information:

- how the person exercised the power or discharged the duty;
- when the person exercised the power or discharged the duty; and
- the persons or classes of persons, other than council or committee members or employees of the local government, directly affected by the exercise of the power or the discharge of the duty. {Local Government (Administration) Regulations 1996 Regulation 19.}

All areas of the Shire responsible for work process are to ensure that data is captured, and records managed in accordance with all legislation, as well as preparing reports to Council where required under a specific delegation. This includes recording of delegated authority of the Chief Executive Officer where applicable, once approved through a signed authority by the Chief Executive Officer.

A person to whom a power is delegated under the *Act* is considered to be a 'designated employee' under s.5.74(b) of the *Act* and is required to complete a primary and annual return each year. There is no power for a person other than the Chief Executive Officer to delegate a power. {S 5.44 (1)}.

Acting through another person

Local Government Act 1995 – Section 5.45 (2)

Nothing in this Division (Division 4 - Local Government Employees) is to be read as preventing –

- a local government from performing any of its functions by acting through a person other than the Chief Executive Officer; or
- a Chief Executive Officer from performing any of his or her functions by acting through another person.

The key difference between a delegation and “acting through” is that a delegate exercises the delegated decision making function in his or her own right. The principal issue is that where a person has no discretion in carrying out a function, then that function may be undertaken through the “acting through” concept.

Alternatively, where the decision allows for discretion on the part of the decision maker, then that function needs to be delegated for another person to have that authority.

The difference between a delegated authority to exercise a discretion on behalf of the Shire and acting through another person to undertake a function on behalf of the Shire where no discretion exists is reinforced by Section 56 of the Interpretation Act 1984 which states:–

56. “May” imports a discretion, “shall” is imperative

Where in a written law the word “may” is used in conferring a power, such word shall be interpreted to imply that the power so conferred may be exercised or not, at discretion.

Where in a written law the word “shall” is used in conferring a function, such word shall be interpreted to mean that the function so conferred must be performed.

1. COUNCIL DELEGATIONS TO COMMITTEES

1.1. MORAWA SINOSTEEL FUTURE FUND

Delegated Function to be performed	Manage the Morawa Sinosteel Future Fund
Delegation to	Morawa Sinosteel Future Fund Committee
Legislative Power or duty delegated	As per the Deed of Agreement
Legislative power to delegate	<i>Local Government Act 1995</i> s5.16 Delegation of some powers and duties to certain committees s5.17 Limits on delegation of powers and duties to certain committees
Delegation of Duty	To implement the resolutions of the Morawa Sinosteel Future Fund Committee (without requiring a resolution of Council)
Conditions and Exceptions	As per Sinosteel Midwest Corporation Limited/Shire of Morawa – Deed of Agreement for the Future.
Reporting Requirements	Confirmed Committee Minutes
Date Reviewed	7 July 2021

2. COUNCIL DELEGATIONS TO CHIEF EXECUTIVE OFFICER

2.1 APPOINTMENT OF AUTHORISED PERSONS

Delegated Function to be performed	<p>A local government may, in writing, appoint persons or classes of persons to be authorised for the purpose of performing particular functions of an authorised person prescribed in the following legislation inclusive of subsidiary legislation made under each Act i.e. Regulations:</p> <p>Local Government Act 1995 and its subsidiary legislation, including Local Government Act Regulations, the Local Government (Miscellaneous Provision Act 1960 and Local Laws made under the Local Government Act.</p> <p>a) <i>Caravan Parks and Camping Grounds Act 1995</i> b) <i>Control of Vehicles (off-road Areas) Act 1978</i> c) <i>Litter Act 1979</i> d) <i>Criminal Procedures Act 2004</i> e) <i>Fines, Penalties and Infringement Notices Enforcement Act 1994</i> f) <i>Cemeteries Act 1986</i> g) <i>Building Act 2011</i></p>
Legislative Power or duty delegated	<p><i>Local Government Act 1995</i> S9.10 Appointment of authorised persons S 3.24 Authorising persons under this subdivision</p>
Legislative power to delegate	<p><i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.43 Limits on delegations to CEO</p>
Delegation to	Chief Executive Officer
Conditions and Exceptions	Only persons who are appropriately qualified and trained may be appointed as Authorised persons in accordance with each relevant legislation as per the Legislative Power to Delegate (above).
Reporting Requirements:	Actions taken must be recorded in Synergy under the appropriate File Number record to meet legislative requirements.
Date Reviewed	7 July 2021

2.2 LOCAL LAWS – SHIRE OF MORAWA - ADMINISTRATION

Delegated Function to be performed	A local government may make local laws under this Act prescribing all matters that are required or permitted to be prescribed by a local law, or are necessary or convenient to be so prescribed, for it to perform any of its functions under this Act.
Legislative Power or duty delegated	<p><i>Local Government Act 1995</i> Division 2 Legislative functions of local governments Subdivision 1 Local laws made under this Act Subdivision 2 Local laws made under any Act S3.67 Inconsistency between regional and other local laws.</p> <p>Powers of the local government as prescribed in:</p> <p><i>Shire of Morawa Cemeteries 2018 - Local Law</i> <i>Shire of Morawa Dogs 2018 - Local Law</i> <i>Shire of Morawa Extractive Industries 2018 - Local Law</i> <i>Shire of Morawa Fencing 2018 Local Law</i> <i>Shire of Morawa Health 2004 - Local Law</i> <i>Shire of Morawa Public Places and Local Government Property 2018 - Local Law</i> <i>Shire of Morawa Meeting Procedures 2012 - Local Law</i> <i>Shire of Morawa Waste 2018 - Local Law</i></p>
Legislative power to delegate	<p><i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.43 Limits on delegations to CEO s5.44 CEO may delegate powers and duties to other employees</p>
Delegation to	Chief Executive Officer
Conditions and Exceptions	Determinations and decisions under the Shire of Morawa Local Laws having regard to the relevant Shire of Morawa Council policies in force at the time.
Reporting Requirements:	Nil.
Date Reviewed	7 July 2021

2.3 POWER TO ISSUE NOTICES

Delegated Function to be performed	The issue of notices requiring certain thing to be done by the owner or occupier of land
Legislative Power or duty delegated	<i>Local Government Act 1995</i> S3.25, Notices requiring certain things to be done by owner or occupier of land
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.43 Limits on delegations to CEO
Delegation to	Chief Executive Officer
Conditions and Exceptions	The CEO is delegated authority to issue notices under Schedule 3.1 section 3.25 of the <i>Local Government Act 1995</i>
Reporting Requirements:	Action taken to must be recorded in Synergy under the appropriate File Number record to meet legislative requirements. Notification of the delegated decision must be made to Councillors at the next available Council Meeting.
Date Reviewed	7 July 2021

2.4 POWERS OF ENTRY

Delegated Function to be performed	<ol style="list-style-type: none"> 1. Authorise entry onto land to fulfil any statutory function that the local government has under the Local Government Act 1995 2. Give a Notice of Entry 3. Seek and execute an entry under warrant 4. Execute an entry in an emergency, using such force as is reasonable 5. Give notice and execute the opening of a fence
Legislative Power or duty delegated	<p><i>Local Government Act 1995</i> Section 3.28 When this subdivision applies Section 3.32 Notice of Entry Section 3.33 Entry under Warrant Section 3.34 Entry in an Emergency Section 3.36 Opening Fences</p>
Legislative power to delegate	<p><i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.43 Limits on delegations to CEO</p>
Delegation to	Chief Executive Officer
Conditions and Exceptions	<p>A warrant to enter may only be sought after the employee has a sworn affidavit setting out circumstances that gave rise to the need for a warrant (unless in the case of substantial risk to public safety or property).</p> <p>Entry in an emergency may only be used, where there is imminent or substantial risk to public safety or property.</p>
Reporting Requirements:	Actions taken must be recorded in Synergy under the appropriate File Number record to meet legislative requirements.
Date Reviewed	7 July 2021

2.5 IMPOUNDING GOODS INVOLVED IN CERTAIN CONTRAVENTIONS

Delegated Function to be performed	To declare a vehicle to be an abandoned vehicle wreck if: <ul style="list-style-type: none"> ▪ after 7 days from the removal of the vehicle under the <i>Local Government Act 1995</i> Section 3.40A(1) : the owner of the vehicle has not been identified; or ▪ after 7 days from the removal of the vehicle under the <i>Local Government Act 1995</i> Section 3.40A(2), the owner of the vehicle has not collected it.
Legislative Power or duty delegated	<i>Local Government Act 1995</i> Subdivision 4 Impounding Goods involved in certain contraventions S3.39 Power to remove and impound. <i>Road Traffic Act 1974</i>
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.43 Limits on delegations to CEO
Delegation to	Chief Executive Officer
Conditions and Exceptions	N/A
Reporting Requirements:	Action taken to must be recorded in Synergy under the appropriate File Number record to meet legislative requirements. Notification of the delegated decision must be made to Councillors at the next available Council Meeting.
Date Reviewed	7 July 2021

2.6 CLOSING CERTAIN THOROUGHFARES TO VEHICLES

Delegated Function to be performed	To close any thoroughfare that it manages to the passage of vehicles, wholly or partially, for a period not exceeding 4 weeks. A local government may, by local public notice, order a thoroughfare to be wholly or partially closed to vehicles for a period exceeding 4 weeks.
Legislative Power or duty delegated	<i>Local Government Act 1995</i> s3.50 Closing certain thoroughfares to vehicles (1) (1a) (4)
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.43 Limits on delegations to CEO
Delegation to	Chief Executive Officer
Conditions and Exceptions	<p>S.3.50 (4)</p> <p>Before it makes an order wholly or partially closing a thoroughfare to the passage of vehicles for a period exceeding 4 weeks or continuing the closure of a thoroughfare, the local government is to —</p> <p>a. give local public notice of the proposed order giving details of the proposal, including the location of the thoroughfare and where, when, and why it would be closed, and inviting submissions from any person who wishes to make a submission; and</p> <p style="padding-left: 40px;">i. give written notice to each person who</p> <p style="padding-left: 40px;">ii. is prescribed for the purposes of this section; or</p> <p style="padding-left: 40px;">iii. owns land that is prescribed for the purposes of this section; and</p> <p>b) allow a reasonable time for submissions to be made and consider any submissions made.</p> <p>NOTE: The permanent closure of thoroughfares to be referred to Council for determination in accordance with the <i>Land Administration Act 1997</i>.</p>
Reporting Requirements:	<p>Action taken to must be recorded in Synergy under the appropriate File Number record to meet legislative requirements.</p> <p>Notification of the delegated decision must be made to Councillors at the next available Council Meeting.</p>
Date Reviewed	7 July 2021

2.7 PAYMENTS FROM MUNICIPAL FUND AND TRUST FUND

Delegated Function to be performed	Where a local government has delegated to the Chief Executive Officer the exercise of its power to make payments from the municipal fund or the trust fund, each payment from the municipal fund or the trust fund is to be noted on a list compiled for each month which is to be presented to the next ordinary meeting of council.
Legislative Power or duty delegated	<i>Local Government Act 1995</i> Division 4 – General Financial Provisions <i>Local Government (Financial Management) Regulations 1996</i> r. 12(1)(a) Payments from municipal fund or trust fund, restrictions on making r.. 13 Payments from municipal fund or trust fund by CEO
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.44 CEO may delegate powers and duties to other employees
Delegation to	Chief Executive Officer
Conditions and Exceptions	Subject to the requirements of r13 of the <i>Local Government (Financial Management) Regulations 1996</i> and Shire of Morawa Policy Manual - FIN01 Significant Accounting Policy
Reporting Requirements	Each payment from the municipal fund or the trust fund is to be noted on a list compiled for each month which is to be presented to the next ordinary meeting of council within the Ordinary Council Meeting Agenda.
Date Reviewed	7 July 2021

2.8 CONCESSION FOR MINOR CHARGES

Delegated Function to be performed	A local government may approve the waiving or granting concessions in relation to any amount of money but shall not apply to an amount of money owing in respect of rates and service charges
Legislative Power or duty delegated	<i>Local Government Act 1995</i> s6.12 Power to defer, grant discounts, waive or write off debts s6.12(1)(b), (2) and (3)
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.44 CEO may delegate powers and duties to other employees
Delegation to	Chief Executive Officer
Conditions and Exceptions	Actions taken must be recorded in Synergy.
Reporting Requirements	Authorisation only applies to charges less than \$500. The delegate has the authority to deal with such matters relevant to the delegation
Date Reviewed	7 July 2021

2.9 WRITE-OFF OF MONIES OWING

Delegated Function to be performed	To write off any amount of money owed to the Shire, subject to section 6.12(2) of the <i>Local Government Act 1995</i> .
Legislative Power or duty delegated	<i>Local Government Act 1995</i> s6.12(1)(c) Power to defer, grant discounts, waive or write off debts which is owed to the local government.
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.44 CEO may delegate powers and duties to other employees
Delegation to	Chief Executive Officer
Conditions and Exceptions	Chief Executive Officer authorisation shall apply to an amount up to a value of \$500 per debtor. The Chief Executive Officer will need to take into consideration when making such decisions include: <ul style="list-style-type: none"> ▪ The amount involved; and ▪ Impact of the writing off of the debt will have on the Council's finances and <ul style="list-style-type: none"> ○ the debtor; and ▪ The likelihood of ever recovering the debt
Reporting Requirements	Actions taken must be recorded in Synergy under the appropriate File Number record to meet legislative requirements. Notification of the delegated decision must be made to Councillors at the next available Council Meeting.
Date Reviewed	7 July 2021

2.10 INVESTMENT OF SURPLUS FUNDS

Delegated Function to be performed	Money held in the municipal or trust funds of a local government that is not, for the time being required by the local government for any other purpose may be invested in accordance with the Trustee's Act
Legislative Power or duty delegated	<i>Local Government Act 1995</i> s6.14 Power to Invest <i>Local Government (Financial Management) Regulation 19C</i> Investment of money, restrictions on s.6.14(2)(a)) Shire of Morawa Policy Manual – FIN02 Investment Policy
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.44 CEO may delegate powers and duties to other employees
Delegation to	Chief Executive Officer
Conditions and Exceptions	Authority to CEO is up to \$800,000 per investment. Authority which may be delegated by the CEO to employees is subject to the following maximum individual amounts: Executive Manager Corporate & Community Services: \$100,00.
Express Power to Sub-Delegate	Executive Manager Corporate and Community Services
Reporting Requirements:	Actions taken must be recorded in Synergy under the appropriate File Number record to meet legislative requirements.
Date Reviewed	7 July 2021

2.11 EXPRESSION OF INTEREST FOR GOODS AND SERVICES

Delegated Function to be performed	<p>Authorisation is given to call for Expressions of Interest for the supply of goods or services where appropriate.</p> <p>Authorisation is given to consider Expressions of Interest received and determine a list of acceptable tenderers</p>
Legislative Power or duty delegated	<p><i>Local Government Act 1995</i> s3.57 Tenders for providing goods or services</p> <p><i>Local Government (Function and General) Regulations 1996</i> r.21 Limiting who can tender, procedure for r.23 Rejecting and accepting expressions of interest to be the acceptable tenderer.</p>
Legislative power to delegate	<p><i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.44 CEO may delegate powers and duties to other employees</p>
Delegation to	Chief Executive Officer
Conditions and Exceptions	<p>The delegate has the authority to deal with such matters relevant to this delegation.</p> <p>Details of the expression of interest sought must be recorded in the appropriate record and in the Tender Register as required by the Local Government (Functions and General) Regulations 1996, Regulation 17. A determination to call a tender must only occur where the procurement is identified in Annual Budget allocations.</p>
Reporting Requirements	Actions taken must be recorded in Synergy under the appropriate File Number record to meet legislative requirements.
Date Reviewed	7 July 2021

2.12 DETERMINING THAT TENDERS DO NOT HAVE TO BE INVITED FOR THE SUPPLY OF GOODS AND SERVICES

Delegated Function to be performed	The Chief Executive Officer is delegated the power to determine that the Shire has good reason to believe that, because of the unique nature of the goods or services required or for any other reason, it is unlikely that there is more than one potential supplier and not publicly invite tenders before the Shire enters into a contract for the supply of goods or services even though the consideration under the contract is, or is expected to be, worth more than \$250,000.
Legislative Power or duty delegated	<i>Local Government Act 1995</i> S3.57(1) Tenders for providing goods or services <i>Local Government (Function and General) Regulations 1996</i> r.11 When tenders have to be publicly invited (2)(f)
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.44 CEO may delegate powers and duties to other employees
Delegation to	Chief Executive Officer
Conditions and Exceptions	In all proposed actions, notification of the intent to undertake a delegated decision must be made to Councillors via email and Councillors given not less than 3 working days to request the matter be referred to the next available Council meeting for a decision. The determination is to be supported by a detailed report and subject to the requirements and conditions of Shire of Morawa Policy Manual - FIN04 Purchasing Policy.
Reporting Requirements:	Actions taken must be recorded in Synergy under the appropriate File Number record to meet legislative requirements. Notification of the delegated decision must be made to Councillors at the next available Council Meeting.
Date Reviewed	7 July 2021

2.13 TENDERS EVALUATION CRITERIA

Delegated Function to be performed	The power to amend, in writing, the tender evaluation criteria from that of Shire of Morawa Policy Manual - FIN04 - Purchasing Policy prior to tenders being advertised.
Legislative Power or duty delegated	<i>Local Government (Function and General) Regulations 1996</i> r14 Publicly inviting tenders, requirements for (2a)
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.44 CEO may delegate powers and duties to other employees
Delegation to	Chief Executive Officer
Conditions and Exceptions	The Chief Executive Officer is delegated the power to amend, in writing, the tender evaluation criteria from that of Shire of Morawa Policy Manual - FIN04 Purchasing Policy prior to tenders being advertised.
Reporting Requirements:	Actions taken must be recorded in Synergy under the appropriate File Number record to meet legislative requirements.
Date Reviewed	7 July 2021

2.14 MINOR VARIATION FOR GOODS OR SERVICES

Delegated Function to be performed	The power, with the approval of the tenderer, to make a minor variation in a contract for goods or services before the Shire enters the contract with the successful tenderer, subject to r20(1) of the Local Government (Functions and General) Regulations 1996.
Legislative Power or duty delegated	Local Government (Function and General) Regulations 1996 <i>r20</i> Variation of requirements before entry into contract (1)
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.44 CEO may delegate powers and duties to other employees
Delegation to	Chief Executive Officer
Conditions and Exceptions	That the variation is minor having regard to the total goods or services that tenderers were invited to supply. That the variation is in the opinion of the Chief Executive Officer within the criteria established for that tender.
Reporting Requirements:	Actions taken must be recorded in Synergy under the appropriate File Number record to meet legislative requirements.
Date Reviewed	7 July 2021

2.15 DISPOSING OF PROPERTY

Delegated Function to be performed	<p>The Chief Executive Officer is delegated power to dispose of property to:</p> <p>(a) to the highest bidder at public auction [s.3.58(2)(a)].</p> <p>(b) to the person who at public tender called by the local government makes what is considered by the delegate to be, the most acceptable tender, whether or not it is the highest tenders [s.3.58(2)(b)]</p> <p>(c) by private treaty only in accordance with section 3.58(3) and prior to the disposal, to consider any submissions received following the giving of public notice [s.3.58(3)]</p>
Legislative Power or duty delegated	<p><i>Local Government Act 1995</i> s3.58(2) (3) Disposing of Property</p> <p><i>Local Government (Function and General) Regulation 30</i></p>
Legislative power to delegate	<p><i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.44 CEO may delegate powers and duties to other employees</p>
Delegation to	Chief Executive Officer
Conditions and Exceptions	<p>a. Disposal of land or building assets is limited to matters specified in the Annual Budget and in any other case, a Council resolution is required.</p> <p>b. In accordance with s.5.43(d), disposal of property, for any single project or where not part of a project but part of a single transaction, is limited to a maximum value of</p> <p>c. \$10,000 or less.</p> <p>d. When determining the method of disposal: o Where a public auction is determined</p> <p>e. as the method of disposal:</p> <p>f. Reserve price has been set by independent valuation.</p> <p>g. Where the reserve price is not achieved at auction, negotiation may be undertaken to achieve the sale at up to a -10% variation on the set reserve price.</p> <p>h. Where a public tender is determined as the method of disposal and the tender does not achieve a reasonable price for the disposal of the property, then the CEO is to determine if better value could be achieved through another disposal method and if so, must determine not to accept any tender and use an alternative disposal method.</p> <p>i. Where a private treaty is determined [s.3.58(3)] as the method of disposal, authority to: o Negotiate the sale of the property up to a -10% variance on the</p>

	<p>valuation; and</p> <p><i>j.</i> Consider any public submissions received and determine if to proceed with the disposal, ensuring that the reasons for such a decision are recorded.</p> <p><i>k.</i> Where the market value of the property is determined as being less than \$20,000 (F&G r.30(3) excluded disposal) may be undertaken:</p> <p><i>l.</i> Without reference to Council for resolution; and</p> <p><i>m.</i> In any case, be undertaken to ensure that the best value return is achieved</p> <p><i>n.</i> however, where the property is determined as having a nil market value, then the disposal must ensure environmentally responsible disposal.</p>
Reporting Requirements:	<p>Actions taken must be recorded the Lease Register and in Synergy under the appropriate File Number record to meet legislative requirements.</p> <p><i>Notification of the delegated decision must be made to Councillors at the next available Council Meeting.</i></p>
Date Reviewed	7 July 2021

2.16 LEASE AGREEMENTS INCLUDING USER AND LICENCE AGREEMENTS

Delegated Function to be performed	<p>The delegation is given for the establishment, renewal and variation of User and License Agreements, Commercial Lease Agreements, Community Lease Agreements and Sub-Lease Agreements both as the Lessor (care, control and Management of property) and Lessee (Crown or third party ownership of property) limited to:</p> <ul style="list-style-type: none"> ▪ Each agreement not exceeding a total value of \$100,000 per annum; and <p>Multi-year contracts not exceeding a total value of \$100,000.</p>
Legislative Power or duty delegated	<p><i>Local Government Act 1995</i> s3.58 Disposing of Property</p> <p><i>Residential Parks (Long-Stay Tenants) Regulations 2007</i></p>
Legislative power to delegate	<p><i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.44 CEO may delegate powers and duties to other employees</p>
Delegation to	Chief Executive Officer
Conditions and Exceptions	Compliance with <i>Local Government Act 1995</i> s. 3.58(d) Regulation 30 Function and General Regulations
Reporting Requirements:	<p>Actions taken must be recorded in the Lease Register and Synergy under the appropriate File Number to meet legislative requirements.</p> <p>Notification of the delegated decision must be made to Councillors at the next available Council Meeting.</p>
Date Reviewed	7 July 2021

2.17 LEGAL PROCEEDINGS

Delegated Function to be performed	To allow the Chief Executive Officer to authorise legal expenses for Elected Members and Officers where a report cannot be presented to Council for approval and the expenses do not exceed \$5,000
Legislative Power or duty delegated	<i>Local Government Act 1995</i> Subdivision 3 General provisions about legal proceedings
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.43 Limits on delegations to CEO
Delegation to	Chief Executive Officer
Conditions and Exceptions	Subject to: <ul style="list-style-type: none"> ▪ Funds being available in the Shire's Annual Budget; ▪ An approved Application that complies with the Shire of Morawa Council Policy - ELM22 Legal Proceedings; ▪ Legal expenses do not exceed \$5,000 in respect of each application; and ▪ For any applications anticipated to be or are over \$5,000, a report must be presented to Council in all instances.
Reporting Requirements	Elected Members will be given at least 24 hours' notice via email of the Chief Executive Officer's intent to use this delegated authority. Action taken must be recorded in Synergy under the appropriate record number to meet legislative requirements. Notification of the delegated decision must be made to Councillors at the next available Council Meeting.
Date Reviewed	7 July 2021

2.18 SALE/DISPOSAL OF VEHICLES, ANIMALS OR GOODS, CONFISCATED OR OTHERWISE

Delegated Function to be performed	<p>To sell or otherwise dispose of any goods which have not been collected in accordance with a notice given, as per the <i>Local Government Act 1995</i>, s3.47.</p> <p>Authority to recover expense incurred for removing, impounding, and disposing of confiscated or uncollected goods s3.48.</p>
Legislative Power or duty delegated	<p><i>Local Government Act 1995</i> s3.47 Confiscated or uncollected goods, disposal of s3.48 Impounding expenses, recovery of</p>
Legislative power to delegate	<p><i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.43 Limits on delegations to CEO</p>
Delegation to	Chief Executive Officer
Conditions and Exceptions	<p>To sell or otherwise dispose of any goods which have not been collected in accordance with a notice given, as per s3.47 Local Government Act 1995.</p> <p>Authority to recover expense incurred for removing, impounding, and disposing of confiscated or uncollected goods s3.48.</p>
Reporting Requirements:	<p>Action taken to must be recorded in Synergy under the appropriate File Number record to meet legislative requirements.</p> <p>Notification of the delegated decision must be made to Councillors at the next available Council Meeting.</p>
Date Reviewed	7 July 2021

2.19 PRIVATE WORKS ON, OVER OR UNDER PUBLIC PLACES

Delegated Function to be performed	A local government may grant permission to a person to construct anything on, over or under a public thoroughfare or other public place that is local government property subject to Regulation 17 of the Local Government (Uniform Local Provisions) Regulations 1996.
Legislative Power or duty delegated	<i>Local Government (Uniform Local Provisions) Regulations 1996</i> r17(5) The local government may impose such conditions as it thinks fit on granting permission under this regulation r17(6)(c) It is a condition of the permission granted under this regulation damage to the public thoroughfare or public place resulting from the construction is repaired to the satisfaction of the CEO of the local government.
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.43 Limits on delegations to CEO
Delegation to	Chief Executive Officer
Conditions and Exceptions	Nil.
Reporting Requirements:	Actions taken must be recorded in Synergy under the appropriate File Number record to meet legislative requirements. Notification of the delegated decision must be made to Councillors at the next available Council Meeting.
Date Reviewed	7 July 2021

2.20 TOWN PLANNING AND DEVELOPMENT ACT 1928 – TOWN PLANNING FUNCTIONS

<p>Delegated Function to be performed</p>	<p>ADVERTISING AND DETERMINING APPLICATIONS FOR DEVELOPMENT APPROVAL</p> <p><u>Power/Duty</u></p> <p>Notification and Advertising of Applications for Development Approval Determine in accordance with the TPS 2 and Planning and Development (Local Planning Schemes) Regulations 2015, determine that a particular development application will be advertised and notify the applicant accordingly.</p> <p>Determine those landowners and occupiers to whom notice of an application for Development Approval required to be advertised shall be provided pursuant to the TPS 2 and Planning and Development (Local Planning Schemes) Regulations 2015.</p> <p>Determine the requirement for consultation with other authorities for an application for Development Approval pursuant to the TPS 2 and Planning and Development (Local Planning Schemes) Regulations 2015.</p> <p><u>Consideration of Applications for Development Approval</u></p> <p>Determine applications for Development Approval made in accordance with the Town Planning Scheme, Planning and Development (Local Planning Schemes) Regulations 2015 and/or Statement of Planning Policy No. 1 – Residential Design Codes, irrespective of whether objections have been received and impose conditions or grounds of refusal as required.</p> <p><u>Determine requests for Amending or Revoking a Development Approval</u></p> <p>Determine requests for Amending or Revoking a Development Approval made in accordance with the TPS 2 and Planning and Development (Local Planning Schemes) Regulations 2015 where the original permit was issued under delegated authority.</p> <p><u>Conditions</u></p> <p>An officer to whom delegated authority is granted is not to exercise that authority in circumstances where the Chief Executive Officer has received a request from a Councillor that the matter be referred to Council for consideration or determination.</p>
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	<p>SUBDIVISION AND DEVELOPMENT DESIGN</p> <p><u>Power/Duty</u> To approve plans and impose Council's accepted Standards and Specifications on subdivisions and developments and other similar works done by the Shire.</p> <p><u>Conditions</u> An officer to whom delegated authority is granted is not to exercise that authority in circumstances where the Chief Executive Officer has received a request from a Councillor that the matter be referred to Council for consideration or determination</p>
Delegated Function to be performed cont'd	<p>CONSIDERATION OF WAPC REFERRALS OF APPLICATIONS FOR SUBDIVISION APPROVAL</p> <p><u>Power/Duty</u> Pursuant to the Planning and Development Act 2005, Planning and Development Regulations 2009 and Strata Titles Act 1985 provide comment to the Western Australian Planning Commission (WAPC) on matters associated with freehold and survey strata subdivision applications, proposed development plans (or similar) and licence/ lease applications.</p> <p>CLEARANCE OF LOCAL GOVERNMENT CONDITIONS ASSOCIATED WITH SUBDIVISION APPROVAL</p> <p><u>Power/Duty</u> Pursuant to the Planning and Development Act 2005, Planning and Development Regulations 2009 and Strata Titles Act 1985 where the WAPC has included conditions on a subdivision approval relevant to the Shire, determine the 'clearance' of conditions designated (LG) in a freehold or survey strata subdivision approval issued by the WAPC.</p> <p>ISSUE OF CERTIFICATES (STRATA TITLES).</p> <p><u>Power/Duty</u> Pursuant to the provisions of Section 23 of the Strata Titles Act 1985, the Director of Property & Development Services and/or the Chief Executive Officer is authorised to issue the appropriate certificates in respect to buildings as may be shown on a strata plan to be lodged for registration under the Act, where in the opinion of the Chief Executive Officer:</p> <p>The buildings shown on the strata plan have been confirmed, following physical inspection, as being compliant with all relevant a town planning, health and engineering requirements as provided for in the TPS 2 and Residential Design Codes and Shire Policies and Local Laws; and</p> <p>The buildings are deemed to be of sufficient standard and suitable to be divided into lots pursuant to the Strata Titles Act 1985.</p>

	<p>DIRECTIONS REGARDING UNAUTHORIZED DEVELOPMENT Power/Duty</p> <p>To give directions in relation to unauthorized development and to authorise any action available to the responsible authority under the <i>Planning and Development Act 2005</i> and <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> incidental to such written direction, including but not limited to issuing a notice to correct or amend the development or to commence legal action.</p> <p>Conditions</p> <p>An officer to whom delegated authority is granted is not to exercise that authority in circumstances where the Chief Executive Officer has received a request from a Councillor that the matter be referred to Council for consideration or determination.</p>
Delegated Function to be performed cont'd	<p>RESPONSIBLE AUTHORITY REPORTS TO THE DEVELOPMENT ASSESSMENT PANEL Power/Duty</p> <p>To submit Responsible Authority Reports to the Development Assessment Panel pursuant to Regulation 12 of the <i>Planning & Development (Development Assessment Panels) Regulations 2011</i>.</p> <p>Conditions</p> <p>The Chief Executive Officer is to advise Councillors of the lodgement of a Mid- West/Wheatbelt JDAP application in the 'Councillors Information Bulletin' and report to Council at the earliest opportunity, the outcome of the Mid-West/Wheatbelt JDAP decision.</p>
Legislative Power or duty delegated	<p><i>Shire of Morawa Local Planning Scheme No. 2 or the most current scheme at time of applying the delegations (TPS)</i></p> <p><i>Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015,</i></p> <p><i>Local Government Act 1995</i></p> <p>s 5.45 Other matters relevant to delegations under this Division</p> <p>s5.46 Register of, and records relevant to, delegations to CEO and employees</p>
Legislative power to delegate	<i>Shire of Morawa Local Planning Scheme</i>
Delegation to	Chief Executive Officer

Conditions and Exceptions	<p>Where advertising any matter as provided for under this Delegation, referral must be made to Councillors via Email and Councillors given not less than 5 working days to request the matter be referred to Council for decision.</p> <p>Where the Shire receive an objection to any matter provided under this Delegation, the matter will be referred to Council for decision.</p> <p>This Delegation does not preclude the Delegate referring the categories of development or legal proceedings outlined above, to Council for determination, after having regard to the circumstances of a particular case.</p>
Reporting Requirements:	<p>Details of all Decisions given, and actions taken must be recorded in Synergy under the appropriate File Number record to meet legislative requirements.</p> <p>Notification of the delegated decision must be made to Councillors at the next available Council Meeting.</p>
Date Reviewed	7 July 2021

2.21 BUILDING ACT 2011 - APPROVE OR REFUSE BUILDING PERMIT

Delegated Function to be performed	<p>A permit authority to which a certified application or an uncertified application is made must grant the building permit if it is satisfied that the application is in accordance with the Building Act 2011 subsections 20(1)(a) to (s).</p> <p>A permit authority to which an application is made must not grant the building permit unless it is satisfied as to each of the matters mentioned in subsection (1)(a) to (s).</p> <p>A permit authority to which an application is made may refuse to grant the building permit applied for if it appears to the permit authority that there is an error in the information provided for the application or in a document that accompanied the application</p> <p>A permit authority to which an application is made must not grant a building permit if to do so would be inconsistent with subsections (2) (a) and (b).</p>
Legislative Power or duty delegated	<p><i>Building Act 2011:</i> s.18 Further Information s.20 Grant of building permit s.22 Further grounds for not granting an application s.27(1) and (3) Impose Conditions on Permit</p> <p><i>Building Regulations 2012:</i> r.23 Application to extend time during which permit has effect (s.32) r.24 Extension of time during which permit has effect (s.32(3)) r.26 Approval of new responsible person (s.35(c))</p>
Legislative power to delegate	<p><i>Building Act 2011:</i> s.127(1) & (3) Delegation: special permit authorities and local government</p>
Delegation to	Chief Executive Officer

Conditions and Exceptions	<p>Authority to require an applicant to provide any documentation or information required to determine a building permit application [s.18 (1)].</p> <p>Authority to grant or refuse to grant a building permit [s.20 (1) & (2) and s.22].</p> <p>Authority to impose, vary or revoke conditions on a building permit [s.27 (1) and (3)]. Authority to determine an application to extend time during which a building permit has effect [r.23].</p> <p>Subject to being satisfied that work for which the building permit was granted has not been completed OR the extension is necessary to allow rectification of defects of works for which the permit was granted [r.24(1)]</p> <p>Authority to impose any condition on the building permit extension that could have been imposed under s.27 [r.24 (2)].</p> <p>Authority to approve, or refuse to approve, an application for a new responsible person for a building permit [r.26].</p>
	<p><i>In undertaking the functions of this delegation, Building Surveyors must be engaged by the Shire.</i></p> <p><i>With respect to uncertified applications, hold the appropriate qualification as set out under Regulation 6 of the Local Government (Building Surveyors) Regulations 2008.</i></p>
Reporting Requirements:	<p>Actions taken must be recorded in Synergy under the appropriate File Number record to meet legislative requirements.</p> <p>Notification of the delegated decision must be made to Councillors at the next available Council Meeting</p>
Date Reviewed	7 July 2021

2.22 BUILDING ACT 2011 – APPROVE OR REFUSE DEMOLITION PERMIT

Delegated Function to be performed	<p>Authority to require an applicant to provide any documentation or information required to determine a demolition permit application [s.18(1)].</p> <p>Authority to grant or refuse to grant a demolition permit on the basis that all s.21(1) requirements have been satisfied [s.20(1) & (2) and s.22].</p> <p>Authority to impose, vary or revoke conditions on a demolition permit [s.27(1) and (3)].</p> <p>Authority to determine an application to extend time during which a demolition permit has effect [r.23].</p> <p>Subject to being satisfied that work for which the demolition permit was granted has not been completed OR the extension is necessary to allow rectification of defects of works for which the permit was granted [r.24(1)]</p> <p>Authority to impose any condition on the demolition permit extension that could have been imposed under s.27 [r.24(2)].</p> <p>Authority to approve, or refuse to approve, an application for a new responsible person for a demolition permit [r.26].</p>
Legislative Power or duty delegated	<p><i>Building Act 2011:</i></p> <p>s.18 Further Information</p> <p>s.21 Grant of demolition permit</p> <p>s.22 Further grounds for not granting an application s.27(1) and (3) Impose Conditions on Permit</p> <p><i>Building Regulations 2012</i></p> <p>r.23 Application to extend time during which permit has effect (s.32)</p> <p>r.24 Extension of time during which permit has effect (s.32(3))</p> <p>r.26 Approval of new responsible person (s.35(c))</p>
Legislative power to delegate	<p><i>Building Act 2011:</i></p> <p>s.127(1) & (3) Delegation: special permit authorities and local government</p>
Delegation to	Chief Executive Officer
Conditions and Exceptions	<p>Delegation does not apply to places listed on the State's Register of Heritage Places or Council's Heritage Register, or to places classified by the National Trust.</p> <p>In undertaking the functions of this delegation, Building Surveyors must be engaged by the Shire.</p>
Reporting Requirements:	<p>Actions taken must be recorded in Synergy under the appropriate File Number record to meet legislative requirements.</p> <p><i>Notification of the delegated decision must be made to Councillors at the next available Council Meeting</i></p>
Date Reviewed	7 July 2021

2.23 BUILDING ACT 2011 – GRANT OF OCCUPANCY PERMIT OR BUILDING APPROVAL CERTIFICATE

Delegated Function to be performed	<p>A permit authority to which an application is made must grant or modify the occupancy permit or grant the building approval certificate applied for if it is satisfied that the application is in compliance with subsections 58(1)(a) to (l).</p> <p>A permit authority to which an application is made must not grant or modify the occupancy permit or grant the building approval certificate applied for unless it is satisfied as to each of the matters mentioned in subsections (1)(a) to (l).</p>
Legislative Power or duty delegated	<p><i>Building Act 2011:</i> <i>s.55 Further information</i> <i>s.58 Grant of occupancy permit, building approval certificate</i> <i>s.62(1) and (3) Conditions imposed by permit authority s.65(4)</i> <i>Extension of period of duration</i></p> <p><i>Building Regulations 2012</i> <i>r.40 Extension of period of duration of time limited occupancy permit or building approval certificate (s.65)</i></p>
Legislative power to delegate	<p><i>Building Act 2011:</i> <i>s.127(1) & (3) Delegation: special permit authorities and local government</i></p>
Delegation to	Chief Executive Officer
Conditions and Exceptions	<p>In undertaking the functions of this delegation, Building Surveyors must be engaged by the Shire.</p> <p>Authority to require an applicant to provide any documentation or information required in order to determine an application [s.55].</p> <p>Authority to grant, refuse to grant or to modify an occupancy permit or building approval certificate [s.58].</p> <p>Authority to impose, add, vary or revoke conditions on an occupancy permit [s.62(1) and (3)].</p> <p>Authority to extend, or refuse to extend, the period in which an occupancy permit or modification or building approval certificate has effect [s.65(4) and r.40].</p>
Reporting Requirements:	<p>Actions taken must be recorded in Synergy under the appropriate File Number record to meet legislative requirements.</p> <p>Notification of the delegated decision must be made to Councillors at the next available Council Meeting.</p>
Date Reviewed	7 July 2021

2.24 BUILDING ACT 2011 – ISSUE AND REVOCATION OF BUILDING ORDERS

Delegated Function to be performed	<p>A permit authority may make an order (a building order) in respect of one or more of the following: –</p> <ul style="list-style-type: none"> (a) particular building work; (b) particular demolition work; (c) a particular building or incidental structure, whether completed before or after commencement day. <p>A permit authority may, but notice in writing, revoke a building order at any time and must serve each person to whom the order is directed with a copy of the notice.</p>
Legislative Power or duty delegated	<p><i>Building Act 2011:</i></p> <p>s.110(1) A permit authority may make a building order</p> <p>s.111(1) Notice of proposed building order other than building order (emergency) s.117(1) and</p> <ul style="list-style-type: none"> (2) A permit authority may revoke a building order or notify that it remains in effect s.118(2) and (3) Permit authority may give effect to building order if non-compliance <p>s.133(1) A permit authority may commence a prosecution for an offence against this Act</p>
Legislative power to delegate	<p><i>Building Act 2011:</i></p> <p>s.127(1) & (3) Delegation: special permit authorities and local government</p>
Delegation to	Chief Executive Officer

Conditions and Exceptions	<p>Authority to make Building Orders in relation to:</p> <p>Building work Demolition work</p> <p>An existing building or incidental structure [s.110(1)].</p> <p>Authority to give notice of a proposed building order and consider submissions received in response and determine actions [s.111(1)(c)].</p> <p>Authority to revoke a building order [s.117].</p> <p>If there is non-compliance with a building order, authority to cause an authorised person to:</p> <ul style="list-style-type: none"> ▪ take any action specified in the order; or ▪ commence or complete any work specified in the order; or ▪ if any specified action was required by the order to cease, to take such steps as are reasonable to cause the action to cease [s.118(2)]. <p>Authority to take court action to recover as a debt, reasonable costs and expense incurred in doing anything in regard to non-compliance with a building order [s.118(3)].</p> <p>Authority to initiate a prosecution pursuant to section 133(1) for non-compliance with a building order made pursuant to section 110 of the Building Act 2011.</p> <ol style="list-style-type: none"> 1) The Chief Executive Officer may refer notices to the Shire's Lawyer where it is considered appropriate; and 2) Determine that an order is to remain in effect in accordance with section 117(2) of the <i>Building Act 2011</i> where it is considered appropriate.
Reporting Requirements:	<p>Actions taken must be recorded in Synergy under the appropriate File Number record to meet legislative requirements.</p> <p>Notification of the delegated decision must be made to Councillors at the next available Council Meeting.</p>
Date Reviewed	7 July 2021

2.25 BUILDING ACT 2011 – APPOINTMENT OF AUTHORISED PERSONS

Delegated Function to be performed	A local government may, in writing, appoint persons or classes of persons to be authorised for the purposes of performing particular functions of the <i>Building Act 2011</i> and the <i>Building Regulations 2012</i>
Legislative Power or duty delegated	<i>Building Act 2011</i> s.96(3) authorised persons
Legislative power to delegate	<i>Building Act 2011</i> s.127(1) & (3) Delegation: special permit authorities and local government
Delegation to	Chief Executive Officer
Conditions and Exceptions	<p>The Chief Executive Officer is delegated the power to appoint authorised persons for the purpose of enforcing section 96.3 of the provisions of the <i>Building Act 2011</i></p> <p>Authority to designate an employee as an authorised person [s.96 (3)].</p> <p>Authority to revoke or vary a condition of designation as an authorised person or give written notice to an authorised person limiting powers that may be exercised by that person [s.99(3)].</p> <p>The Delegation is subject to section 100(2) of the <i>Building Act 2011</i>:</p> <p>"The authorised person is not entitled to enter a part of a place in use as a residence, except –</p> <ul style="list-style-type: none"> a) with the consent of an adult occupier; or b) under the authority of an entry warrant; or c) to take action under section 118(2) in relation to a building order emergency); and <p>Section 127 (3) of the <i>Building Act 2011</i></p> <p>(1) A delegation of a local government's powers or duties may be only to a local government employee"</p>
Reporting Requirements:	<p>Actions taken must be recorded in Synergy under the appropriate File Number record to meet legislative requirements.</p> <p>.</p>
Date Reviewed	7 July 2021

2.26 BUSH FIRES ACT 1954 - POWER AND DUTIES

Delegated Function to be performed	All powers, duties and functions of the local government under the <i>Bush Fires Act 1954</i>
Legislative Power or duty delegated	<i>Bush Fires Act 1954</i>
Legislative power to delegate	<i>Bush Fires Act 1954</i> Section 48 – Delegation by local governments
Delegation to	Chief Executive Officer
Conditions and Exceptions	Excludes powers and duties that are subject to separate delegated authority within this Register as set out below: <ul style="list-style-type: none"> ▪ Delegation.7.7.2 Appointment of Bush Fire Control Officers; ▪ Delegation 7.7.3 Variation of Prohibited Burning Times; and ▪ Delegation 7.7.4 Prosecutions; ▪ are prescribed powers and duties in the Act with the requirement for a resolution by the local government; ▪ are prescribed in the Act for performance by prescribed offices;.
Reporting Requirements:	Actions taken must be recorded in Synergy under the appropriate File Number record to meet legislative requirements.
Date Reviewed	7 July 2021

2.27 BUSH FIRES ACT 1954 - APPOINTMENT OF BUSH FIRE CONTROL OFFICERS

Delegated Function to be performed	Appointing a bush fire officer to carry out the powers and functions in the <i>Bush Fires Act 1954</i> .
Legislative Power or duty delegated	<i>Bush Fires Act 1954</i> S38 Local government may appoint bush fire control officer
Legislative power to delegate	<i>Bush Fires Act 1954</i> Section 48 – Delegation by local governments
Delegation to	Chief Executive Officer
Conditions and Exceptions	Appointment of Bush Fire Control Officers to be subject to the recommendations of the Bush Fire Advisory Committee
Reporting Requirements	Actions taken must be recorded in Synergy under the appropriate File Number to meet legislative requirements. Notification of the delegated decision must be made to Councillors at the next available Council Meeting.
Date Reviewed	7 July 2021

2.28 BUSHFIRES ACT 1954 - PROHIBITED BURNING TIMES

Delegated Function to be performed	Determine to vary Prohibited Burning Times, in accordance with specified times <i>in the Bush Fires Act 1954.s17(7) and (8)</i> , regarding: <ul style="list-style-type: none"> ▪ shortening, extending, suspending or re-imposing a period of prohibited burning times; or ▪ imposing a further period of prohibited burning
Legislative Power or duty delegated	<i>Bush Fires Act 1954:</i> s.17(7) Prohibited burning times variation due to seasonal conditions <i>Bush Fire Regulations 1954:</i> r.15 Permit to burn (Act s.18), form of and apply for after refusal etc. r. 38A Use of engines, plant or machinery likely to cause a bush fire r.8C Harvesters, power to prohibit use of on certain days in restricted or prohibited burning times r.39B Crop dusters etc., use of in restricted or prohibited burning times.
Legislative power to delegate	Bush Fires Act 1954 Section 48 – Delegation by local governments
Delegation to	Chief Executive Officer and Chief Bush Fire Control Officer (jointly)
Conditions and Exceptions	N/A
Express Power to Sub-Delegate	Nil.
Reporting Requirements:	Actions taken must be recorded in Synergy under the appropriate File Number record to meet legislative requirements. Notification of the delegated decision must be made to Councillors at the next available Council Meeting.
Date Reviewed	7 July 2021

2.29 BUSHFIRES ACT 1954 - PROSECUTIONS

Delegated Function to be performed	<p>Issue Infringement Notices.</p> <p>Consider allegations of offences alleged to have been committed against this Act in the district of the local government and, if the delegate thinks fit, to institute and carry on proceedings in the name of the local government against any person alleged to have committed any of those offences in the district as prescribed under the <i>Bush Fires Act 1954</i>.</p> <p>Note: s59A(3) and <i>Bush Fires (Infringements) Regulations 1958</i>, Reg.4(a) provide that only the President or the Chief Executive Officer may withdraw an infringement notice.</p>
Legislative Power or duty delegated	<p><i>Bush Fires Act 1954</i></p> <p>s59(3) Prosecution of Offences s59A(2) Alternative Procedure – Infringement Notices</p>
Legislative power to delegate	<p><i>Bush Fires Act 1954</i></p> <p>Section 48 – Delegation by local governments</p>
Delegation to	Chief Executive Officer
Conditions and Exceptions	N/A
Reporting Requirements:	Actions taken must be recorded in Synergy under the appropriate File Number to meet legislative requirements.
Date Reviewed	7 July 2021

2.30 FOOD ACT 2008 – APPOINTMENT OF AUTHORISED OFFICERS

Delegated Function to be performed	Authority to appoint authorised officers under the Food Act, Public Health Act and authority to appoint an Authorised Officer to be a Designated Officer for the purposes contained in S126 (6), (7) of the <i>Food Act 2008</i>
Legislative Power or duty delegated	<i>Food Act 2008</i> s122 Appointment of Authorised Officers and s126 Infringement Notices
Legislative power to delegate	<i>Food Act 2008:</i> <i>r.118 Functions of enforcement agencies and delegation</i> <i>(2)(b) Enforcement agency may delegate a function conferred on it</i> <i>(3) Delegation subject to conditions [s.119] and guidelines adopted [s.120]</i> <i>Sub-delegation permissible only if expressly provided in regulations.</i>
Delegation to	Chief Executive Officer
Conditions and Exceptions	Authority to appoint a person to be an authorised officer for the purposes of the Food Act 2008 [s.122 (2)]. Authority to appoint an Authorised Officer appointed under s.122 (2) of this Act or the s.24(1) of the Public Health Act 2016, to be a Designated Officer for the purposes of issuing Infringement Notices under the Food Act 2008 [s.126(13)]. Authority to appoint an Authorised Officer to be a Designated Officer (who is prohibited by s.126(13) from also being a Designated Officer for the purpose of issuing infringements), for the purpose of extending the time for payment of modified penalties [s.126(6)] and determining withdrawal of an infringement notice [s.126(7)].
Reporting Requirements:	Details of all authorised officers appointed must be recorded in Synergy under the appropriate File Number record to meet legislative requirements.
Date Reviewed	7 July 2021

2.31 FOOD ACT 2008 – PROHIBITION ORDERS

Delegated Function to be performed	An enforcement agency may: Authority to serve a prohibition order on the proprietor of a food business in accordance with s.65 of the Food Act 2008 [s.65(1)]. Authority to give a certificate of clearance, where inspection demonstrates compliance with a prohibition order and any relevant improvement notices [s.66].
Legislative Power or duty delegated	<i>Food Act 2008</i> s.65(1) Prohibition orders s.66 Certificate of clearance to be given in certain circumstances s.67(4) Request for re-inspection
Legislative power to delegate	<i>Food Act 2008</i> s118 Functions of enforcement agencies and delegation
Delegation to	Chief Executive Officer Executive Manager Corporate and Community Services Environmental Health Officer
Conditions and Exceptions	Environmental Health Officer is delegated the power to issue prohibition orders in accordance with section 65 of the Food Act 2008. Environmental Health Officer is delegated the power to initiate appropriate legal action in accordance with section 125 of the Food Act 2008. Environmental Health Officer is delegated the power to clear and remove a prohibition order in accordance with section 66 of the Food Act 2008, and to provide written notification as required with respect to any decision made not to issue a certificate of clearance following an inspection under either Section 66 or 67. The power to prosecute any person is only exercised by agreement of Chief Executive Officer in conjunction with advice from the Shire's Lawyer.
Reporting Requirements:	Details of all prosecutions must be recorded in Synergy under the appropriate File Number record to meet legislative requirements. Notification of the delegated decision must be made to Councillors at the next available Council Meeting.
Date Reviewed	6 July 2021

2.32 CAT ACT 2011 – APPOINTMENT OF AUTHORISED PERSON

Delegated Function to be performed	<i>Cat Regulations 2012</i>
Legislative Power or duty delegated	<i>Cat Act 2011</i> <i>Part 4 Administration and enforcement</i> <i>Part 5 Subsidiary Legislation</i>
Legislative power to delegate	<i>Cat Act 2011</i> s44 Delegation by local government
Delegation to	Chief Executive Officer
Conditions and Exceptions	All the powers and duties of the local government under the <i>Cat Act 2011, Cat Regulations 2012</i>
Reporting Requirements:	Details of all decision made must be recorded in Synergy under the appropriate File Number record to meet legislative requirements.
Date Reviewed	7 July 2021

2.33 DOG ACT 1976 – APPOINTMENT OF AUTHORISED PERSON

Delegated Function to be performed	<p><i>Dog Act 1976</i> <i>Dog Regulations 2013.</i> All the powers and duties of the local government.</p> <p><i>Shire of Morawa Dogs Local Law 2018:</i> s 2.2 s 2.3 s.4 s.3.3 s 4.15 s 7.4 s 7.5 s 7.6 s 7.7 Schedule 2</p>
Legislative Power or duty delegated	<p><i>Dog Act 1976</i> <i>Dog Regulations 2013.</i> All the powers and duties of the local government.</p> <p><i>Shire of Morawa Dogs Local Law 2018: s 2.2</i> s 2.3 s 2.4 s.3.3 s 4.15 s 7.4 s 7.5 s 7.6 s 7.7 Schedule 2</p>
Legislative power to delegate	<p><i>Dog Act 1976</i> s10AA s10AB</p>
Delegation to	Chief Executive Officer
Conditions and Exceptions	<p>Withdrawal of an Infringement Notice can only to be approved by the Chief Executive Officer or Executive Manager Corporate and Community Services.</p> <p>The authorised officers (excepting those listed as authorised to perform functions which are limited to the registration of animals) are appointed to undertake the powers of an authorised person under the Dog Act 1976 the Dog Regulations 1976 and the Dog (Restricted Breeds) Regulations No 2 2002. The appointment includes the power of an authorised person to declare a dog to be a dangerous dog under section 33E of the Act.</p>
Reporting Requirements:	Details of all decision made must be recorded in Synergy under the appropriate File Number record to meet legislative requirements.
Date Reviewed	7 July 2021

2.34 FIREWORK EVENTS

Delegated Function to be performed	The issue of fireworks event notice.
Legislative Power or duty delegated	<i>Local Government Act 1995</i> S3.25 (1) Division 1 — Things a notice may require to be done Schedule 3.1 Powers under notices to owners or occupiers of land [
Legislative power to delegate	<i>Dangerous Goods Safety Act 2004</i> <i>Dangerous Goods Safety (Explosives) Regulations 2007</i>
Delegation to	Chief Executive Officer
Conditions and Exceptions	N/A
Reporting Requirements:	Action taken must be recorded in Synergy under the appropriate File Number record to meet legislative requirements. Notification of the delegated decision must be made to Councillors at the next available Council Meeting.
Date Reviewed	7 July 2021

2.35 HEALTH (ASBESTOS) REGULATIONS – ADMINISTRATION

Delegated Function to be performed	Approving officers for the purposes of the <i>Criminal Procedures Act 2002 Part 2</i>
Legislative Power or duty delegated	<i>Health (Asbestos) Regulations Regulation 1992</i> s.3 <i>Local Laws</i> 15D <i>Infringement Notices</i> <i>Criminal Procedures Act 2002 Part 2</i>
Legislative power to delegate	<i>Health (Asbestos) Regulation 26(7)</i> r15D <i>Infringement Notices</i> r. 15D(5) A local government may, in writing, appoint <i>persons or classes of persons to be authorised officers or approved officers for the purposes of the Criminal Procedure Act 2004 Part 2.</i>
Delegation to	Chief Executive Officer
Conditions and Exceptions	Local Government Act 1995 Section 3.25 Notices requiring certain things to be done by owner or occupier of land Schedule 3.1 Powers under notices to owners or occupiers of land
Reporting Requirements:	Details of actions taken to made on behalf of the Shire must be recorded in Synergy under the appropriate File Number record to meet legislative requirements. Notification of the delegated decision must be made to Councillors via the next available information bulletin
Date Reviewed	7 July 2021

VERSION CONTROL

Delegation Number	Title	Action	Date of Ordinary Meeting of Council
4.11	Fireworks Event	Carried Resolution 200912	17 September 2020
All delegations		Full Review	15 July 2021

COUNCIL APPROVED AUTHORISATIONS REGISTER

July 2021

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CARAVAN PARKS AND CAMPING GROUNDS ACT 1995

CAAR 01-1 APPOINTMENT OF AUTHORISED PERSONS – CARAVAN PARKS AND CAMPING GROUNDS ACT 1995

Function to be performed:	<p><i>A local government –</i></p> <p><i>(a) may appoint such persons to be authorised persons for the purposes of this Act as the local government considers necessary; and</i></p> <p><i>(b) must issue each person appointed under paragraph (a) with an identity card, in the prescribed form, certifying that the person is an authorised person under this Act.</i></p>
Legislative Power or duty authorised:	<i>The powers of a “authorised person” under the Caravan Parks and Camping Grounds Act 1995 and the Caravan and Camping Grounds Regulations 1997.</i>
Legislative power to Authorise:	<p><i>Caravan Parks and Camping Grounds Act 1995</i></p> <p><i>s17 Appointment of authorised person</i></p>
Appointed as Authorised Person:	<p><i>For the purposes of Division 1 of Part 2 and Sections 22 and 23(5) and (7) of the Caravan Parks and Camping Grounds Act 1995:-</i></p> <ul style="list-style-type: none"> <i>• Chief Executive Officer</i> <i>• Executive Manager Corporate and Community Services</i> <i>• Executive Manager, Works and Assets</i> <i>• Environmental Health Officer</i> <p><i>For the purposes of section 23(2) of the Caravan Parks and Camping Grounds Act 1995:-</i></p> <ul style="list-style-type: none"> <i>• Environmental Health Officer</i> <i>• Ranger</i>
Conditions and Exceptions:	<i>The Chief Executive Officer is empowered to sign such documents, issue notices and initiate appropriate legal action on behalf of the Shire when a breach of the said Act and related legislation warrants such action.</i>
Reporting Requirements:	<i>Any actions taken or notices issued are to be recorded on the appropriate file or record. Copies of applications, licences and notices are to be recorded on the appropriate file or record.</i>
Details of Review:	<i>8 July 2021</i>

CONTROL OF VEHICLES (OFF-ROAD AREAS) ACT 1978

CAAR 01-2

APPOINTMENT OF AUTHORISED PERSONS - CONTROL OF VEHICLES (OFF-ROAD AREAS) ACT 1978

Function to be performed:	<p>A local government may by resolution appoint —</p> <ul style="list-style-type: none"> • any employee of the local government; and • where the Minister by notice published in the Government Gazette authorises the local government to do so, <p>any member of the council of that local government, to be an authorised officer for the purposes of this Act either in respect of the whole of its district or any part thereof defined in the appointment.</p>
Legislative Power or duty authorised:	<p>Powers of an authorised officer for the purposes of the Control of Vehicles (Off-road Areas) Act 1978 and the Control of Vehicles (Off-road Areas) Regulations 1979 for the whole of the district of the Shire.</p>
Legislative power to Authorise:	<p>Control of Vehicles (Off-road Areas) Act 1978 s38 Authorised officers S38(3) A local government may by resolution appoint</p>
Appointed as Authorised Person:	<p>Chief Executive Officer Executive Manager Corporate and Community Services Executive Manager, Works and Assets Ranger</p>
Appointment:	<p>A person who is appointed as an authorised officer: —</p> <p>(a) has within the area of jurisdiction entrusted to him by the appointment the duties and powers of an authorised officer under this Act, and may exercise such powers within that area;</p> <p>(b) may exercise the powers conferred upon him by this Act in relation to any person or vehicle which he has reason to believe is concerned in a contravention of this Act notwithstanding that such person or vehicle is not then within the area of jurisdiction entrusted to him if that person or vehicle was pursued from that area or is known to have been in that area at the time of the contravention;</p> <p>(c) may, for the purposes of this Act in the course of his duty, enter on any land or, using only such force as is necessary, may enter a vehicle for the purpose of removing it.</p>
Conditions and Exceptions:	<p>Withdrawal of an infringement notice can only be approved by the Chief Executive Officer.</p>
Reporting Requirements:	<p>(1) The chief executive officer of a local government is to keep a register of</p> <p>(a) Authorisations made under section 10AA(1); and</p> <p>(b) Further Authorisations made under the authority of an Authorisation made under section 10AA (1).</p> <p>(2) At least once every financial year —</p> <p>(a) Authorisations made under section 10AA(1); and</p> <p>(b) Further Authorisations made under the authority of an Authorisation made under section 10AA(1), are to be reviewed by the Council.</p>
Details of Review:	<p>8 July 2021</p>

LITTER ACT 1979

CAAR 01 -3 APPOINTMENT OF AUTHORISED PERSONS TO WITHDRAW INFRINGEMENT NOTICES - LITTER ACT 1979

Function to be performed:	<p><i>An infringement notice may, whether or not the prescribed penalty has been paid, be withdrawn, at any time within 28 days after the service of the notice, by the sending of a notice, in the prescribed form, to the alleged offender at his last known place of residence or business, advising the alleged offender that the infringement notice has been withdrawn, and, in that event, the amount of any prescribed penalty that has been paid shall be refunded.</i></p> <p><i>A withdrawal notice shall be signed by a person appointed in writing to withdraw infringement notices by the public authority.</i></p>
Legislative Power or duty authorised:	<p><i>Litter Act 1979</i> <i>s.27AA Honorary inspectors</i> <i>s.30(4) Infringement Notices</i></p>
Legislative power to Authorise:	<p><i>To sign withdrawal of infringement notices under section 30(4) of the Litter Act 1979.</i></p>
Appointed as Authorised Person:	<p><i>Chief Executive Officer</i> <i>Executive Manager Corporate and Community Services</i> <i>Executive Manager, Works and Assets</i></p>
Appointment:	<p><i>A person who is appointed as an authorised officer —</i></p> <ul style="list-style-type: none"> <i>(a) has within the area of jurisdiction entrusted to him by the appointment the duties and powers of an authorised officer under this Act, and may exercise such powers within that area;</i> <i>(b) may exercise the powers conferred upon him by this Act in relation to any person or vehicle which he has reason to believe is concerned in a contravention of this Act notwithstanding that such person or vehicle is not then within the area of jurisdiction entrusted to him if that person or vehicle was pursued from that area or is known to have been in that area at the time of the contravention;</i> <i>(c) may, for the purposes of this Act in the course of his duty, enter on any land or, using only such force as is necessary, may enter a vehicle for the purpose of removing it.</i>
Conditions and Exceptions:	<p><i>Nil</i></p>
Reporting Requirements:	<p><i>Details of withdrawal notices made must be recorded in the appropriate record to meet legislative requirements.</i></p>
Details of Review:	<p><i>8 July 2021</i></p>

CRIMINAL PROCEDURES ACT 2004

CAAR 01-4 APPOINTMENT OF AUTHORISED AND APPROVED OFFICERS INFRINGEMENT NOTICES – CRIMINAL PROCEDURES ACT 2004

Function to be performed:	<i>The local government may appoint persons or class of persons to be authorised or approved officers for the purposes of Part 2 of the Criminal Procedure Act 2004 to allow infringement notices to be issued.</i>
Legislative Power or duty authorised:	<i>Health Asbestos Regulations 1992 r15D Infringement Notices r. 15D(5) A local government may, in writing, appoint persons or classes of persons to be authorised officers or approved officers for the purposes of the Criminal Procedure Act 2004 Part 2.</i>
Legislative power to Authorise:	<i>Part 2 Criminal Procedure Act 2004</i>
Appointed as Authorised Person:	<p><i>Approved Officers:</i></p> <ul style="list-style-type: none"> • <i>Chief Executive Officer</i> <p><i>Authorised Officers:</i></p> <ul style="list-style-type: none"> • <i>Executive Manager Corporate and Community Services</i> • <i>Executive Manager, Works and Assets</i> • <i>Environmental Health Officer</i> • <i>Ranger</i>
Appointment:	<p><i>Authorised officers for the purposes of Part 2 of the Criminal Procedures Act 2004 are the persons who are authorised to issue infringement notices under the Regulations on behalf of the local government. This appointment must be in writing.</i></p> <p><i>Approved officers for the purpose of Part 2 of the Criminal Procedure Act 2004 are the persons authorised to extend the period to pay or withdraw an infringement notice. A person appointed as an approved officer is not eligible to also be appointed as an authorised officer for the purposes of Part 2 of the Criminal Procedures 2004 Act. This appointment must be in writing.</i></p>
Conditions and Exceptions:	<i>The local government must issue a person authorised to issue infringement notices with a certificate, badge or identity card identifying the officer as a person authorised to issue infringement notices under the Regulations.</i>
Reporting Requirements:	<i>Details of withdrawal notices made must be recorded in the appropriate record to meet legislative requirements.</i>
Details of Review:	<i>8 July 2021</i>

HEALTH (MICELLENANOUS PROVISIONS) ACT 1911

CAAR 01-5 APPOINTMENT OF AUTHORISED OFFICERS

HEALTH (TREATMENT OF SEWAGE AND DISPOSAL OF LIQUID WASTE) REGULATIONS 1974

Function to be performed:	<i>A local government may appoint and authorise any person to be its deputy, and in that capacity to exercise and discharge all or any of the powers and functions of the local government for such time and subject to such conditions and limitations (if any) as the local government shall see fit from time to time to prescribe, but so that such appointment shall not affect the exercise or discharge by the local government itself of any power or function</i>
Legislative Power or duty authorised:	<i>Health (Treatment of Sewage and Disposal of Liquid Waste) Regulations 1974 4 (3) (a) grant approval subject to form and conditions set by Council (b) refuse to grant approval 10 (2) relating to approvals) 22 (2)(a) relating to appeals</i>
Legislative power to Authorise:	<i>Health (Miscellaneous Provisions) Act 1911 s 26 Powers of Local Government</i>
Appointed as Authorised Person:	<i>Environmental Health Officer</i>
Appointment:	<i>The Environmental Health Officer is authorised to exercise and discharge the powers and functions of the Council in relation to the Health (Treatment of Sewage and Disposal of Liquid Waste) Regulations 1974: 4 (3)(a) – grant approval subject to form and conditions set by Council (b) – refuse to grant approval 10 (2) – (relating to approvals) (4)(b) – (relating to approvals) 22 (2)(a) – (relating to appeals) (b) – (relating to appeals) Objectives</i>
Conditions and Exceptions:	<i>Compliance with the Health Act and Regulations, the Building Code of Australia and the Town Planning Scheme is mandatory. Any application not complying to be refused, unless there is a discretion, in which case it is to be referred to Council for decision. Effluent systems are to be sized in accordance with Schedule B</i>
Reporting Requirements:	<i>Action taken to must be recorded in Synergy under the appropriate File Number record to meet legislative requirements. Notification of the authorised decision must be made to Councillors at the next available Council Meeting.</i>
Details of Review:	<i>8 July 2021</i>

CHIEF EXECUTIVE OFFICER APPROVED AUTHORISATIONS

These Acts do not contain a head of power to delegate.

The Chief Executive Officer authorises the appropriate staff to undertake the functions to be performed under each Act.

FINES, PENALTIES AND INFRINGEMENT NOTICES ENFORCEMENT ACT 1994

CEOAA 01-1 FINES, PENALTIES AND INFRINGEMENT NOTICES ENFORCEMENT ACT 1994 APPOINTMENT OF PROSECUTION OFFICERS

<i>Function to be performed:</i>	<i>A prosecuting authority at any time may amend the written notice of designated prosecuting officers.</i>
<i>Legislative Power or duty authorised:</i>	<i>Section 13 of the Fines Penalties and Infringement Notices Enforcement Act 1994.</i>
<i>Legislative power to Authorise:</i>	<i>Section 13(2) of the Fines, Penalties and Infringement Notices Enforcement Act 1994.</i>
<i>Appointed as Authorised Person:</i>	<i>Approved Officers:</i> <ul style="list-style-type: none">• <i>Chief Executive Officer</i> <i>Authorised Officers:</i> <ul style="list-style-type: none">• <i>Executive Manager Corporate and Community Services</i>• <i>Executive Manager, Works and Assets</i>• <i>Environmental Health Officer</i>• <i>Ranger</i>
<i>Appointment:</i>	<i>The Chief Executive Officer is Authorised the power to appoint officers that are prosecution officers for the purposes of sections 16 and 22 of the Fines, Penalties and Infringement Notices Enforcement Act 1994.</i>
<i>Conditions and Exceptions:</i>	<i>In relation to local laws the designation allows -Signing of Enforcement Certificates to initiate prosecution (Section 16);</i> <i>Signing of Withdrawal of Proceedings Notices (Section 2) for those matters already registered with Fines Enforcement;</i>
<i>Reporting Requirements:</i>	<i>Details of withdrawal notices made must be recorded in the appropriate record to meet legislative requirements.</i>
<i>Details of Review:</i>	<i>8 July 2021</i>

CEMETERIES ACT 1986

CEOAA 01-1 APPOINTMENT OF AUTHORISED PERSONS – CEMETERIES ACT 1986

Function to be performed:	<i>A Board means a cemetery board established under Section 7 or deemed to have been established under this Act an in relation to a cemetery means the Board responsible for the care, control and management of that Cemetery.</i>
Legislative Power or duty authorised:	<p><i>Cemeteries Act 1986 Under s10 and s 47:-</i></p> <ul style="list-style-type: none"> • <i>A Board may authorise funds to be expended for the performance of any of the functions or any other purpose approved by the Minister;</i> • <i>A Board may appoint such employees, either full time or part time, as it considers necessary to enable it to carry out its functions; and</i> • <i>A Board may engage under contract for services such professional and technical and other assistance as it considers necessary to enable it to carry out its functions.</i> <p><i>Powers of the local government as prescribed in the Parking and Parking Facilities Local Law 2013.</i></p> <p><i>Local Government Act 1995 Section 9.10 Appointment of Authorised Persons</i></p>
Legislative power to Authorise:	<i>Section 10 and Section 47 of the Cemeteries Act 1986</i>
Appointed as Authorised Person:	<p><i>The Board shall consist of:</i></p> <ul style="list-style-type: none"> • <i>Chief Executive Officer</i> • <i>Executive Manager Corporate and Community Services</i> • <i>Executive Assistant</i>
Appointment:	<i>The Chief Executive Officer is Authorised the power to appoint officers that are prosecution officers for the purposes of sections 16 and 22 of the Fines, Penalties and Infringement Notices Enforcement Act 1994.</i>
Conditions and Exceptions:	<i>Nil</i>
Reporting Requirements:	<i>Any actions taken or notices issued are to be recorded on the appropriate file or record.</i>
Details of Review:	<i>8 July 2021</i>

BUILDING ACT

CEOAA 01-2 INFRINGEMENT NOTICES – BUILDING REGULATIONS 2012

<i>Function to be performed:</i>	<i>Authorised officers the authority to issue Building Act 2011 Infringement Notices in accordance with section 6(b) of the Criminal Procedures Act 2004.</i>
<i>Legislative Power or duty authorised:</i>	<i>Criminal Procedure Act 2004 s 6(b) provide for the appointment of authorised officers in relation to infringement notices that may be issued under this Part for the prescribed offence; and Building Regulations 2012 r70(2) Approved officers and authorised officers</i>
<i>Legislative power to Authorise:</i>	<i>Local Government Act 1995 s9.10 (1) Appointment of authorised persons</i>
<i>Appointed as Authorised Person:</i>	<i>Executive Manager Corporate and Community Services Executive Manager, Works and Assets Environmental Health Officer Ranger</i>
<i>Appointment:</i>	<i>The Chief Executive Officer is delegated the power to appoint authorised officers for the purpose of issuing Building Act 2011 Infringement notices.</i>
<i>Conditions and Exceptions:</i>	<i>Only persons who are appropriately qualified and trained may be appointed as Authorised persons. Authorised persons must carry and produce when requested, a Shire issued identity card.</i>
<i>Reporting Requirements:</i>	<i>Details of all decision made must be recorded in the appropriate record to meet legislative requirements. Copies of the identity card and certificate of authorisation (signed by the person exercising delegated authority to appoint the authorised person and the authorised person so appointed) must be retained on the relevant personnel file.</i>
<i>Details of Review:</i>	<i>8 July 2021</i>

PRESIDENT'S AUTHORISATION

SPAA 01-1 MEDIA RELEASES

Function to be performed:	<i>To make media releases and to speak on behalf of the Shire of Morawa..</i>
Legislative Power or duty authorised:	<i>Local Government Act s5.41(f)</i>
Legislative power to Authorise:	<i>Local Government Act S2.8 (1) (d) The mayor or president speaks on behalf of the local government; s5,41(f) The CEO's function are to - speak on behalf of the local government if the mayor or president agrees; Council Policy 1.9 Media Statements and Public Relations</i>
Appointed as Authorised Person:	<i>Chief Executive Officer</i>
Appointment:	<i>The Shire President authorises the CEO to make media releases and to speak on behalf of the Shire of Morawa.</i>
Conditions and Exceptions:	<i>The President, or the Deputy President if President unavailable, should be consulted prior to matters of delicacy being discussed in public, however it is recognised that this may not always be possible. In this case, the CEO is to use discretion whether comment is to be made or not. Regardless, the CEO is not under any obligation to make any comment on any matter</i> <i>Local Government Act s5.95 Limits on right to inspect local government information;</i>
Reporting Requirements:	<i>Details of the media statement or discussion with the media to be provided to the Shire President and record in Council Record keeping system.</i>
Details of Review:	<i>8 July 2021</i>

XX Restricted Access Vehicles (RAV) on Shire Roads

Delegated Function to be performed	To determine an application referred from Main Roads WA to use heavy haulage vehicles (RAV) on any local road within the district, recommending approval or refusal and conditions. As well as to grant letters of authority where conditions have been applied.
Legislative Power or duty delegated	<p><i>Local Government Act 1995</i></p> <p>Land Administration Act 1997 Section 56(2) road reserves under the control of the local government</p> <p>Public Works Act 1902 Section 86(2) Governor may declare roads to be under the control of the local government</p> <p>Road Traffic (Vehicle Standards) Regulations 2002</p> <p>Shire of Morawa Public Places and Local Government Property Local Law 2018</p>
Legislative power to delegate	<p><i>Local Government Act 1995</i></p> <p>s5.42 Delegation of some powers and duties to CEO s5.43 Limits on delegations to CEO s5.44 CEO may delegate powers and duties to other employees</p> <p>On delegation permitted.</p>
Delegation to	Chief Executive Officer
Conditions and Exceptions	<p>The CEO only has authority to approve or refuse requests where:</p> <ul style="list-style-type: none"> • The estimate haulage volume per annum is less than 50,000 tonnes • The road has already been assessed by Main Roads WA as being suitable for the configuration proposed by the applicant • If recommending CA07 conditions are applied where necessary to manage RAV access in order to preserve the condition of the road and avoid heavy vehicle damage • the applicant agrees to accept liability for damage to the road attributed to their use that exceed fair use/wear and tear <p>Where an application relates to a road that has not previously been assessed by Main Roads WA or Council, the matter must be referred to Council.</p> <p>Where the CEO declines an application, the applicant has the right to lodge a written appeal with the Shire which will be presented to Council for consideration.</p>

Reporting Requirements:	Written record of determination and reasoning must be recorded in the Shire's record keeping system. Notification of the delegated decision must be made to Councillors via the next available information bulletin or Council meeting.
Date Reviewed	21 July 2022

Responding to Exploration Licence Application Referrals

Delegated Function to be performed	To respond to Mining Registrar in relation to notice served about an Exploration Licence application. Provide the Shire's basic conditions and any objections to the exploration.
Legislative Power or duty delegated	<p><i>Local Government Act 1995</i></p> <p>Mining Act 1978 Sections 23 to 26</p> <p>Mining Act Regulations</p>
Legislative power to delegate	<p><i>Local Government Act 1995</i></p> <p>s5.42 Delegation of some powers and duties to CEO s5.43 Limits on delegations to CEO s5.44 CEO may delegate powers and duties to other employees</p> <p>On delegation permitted.</p>
Delegation to	Chief Executive Officer
Conditions and Exceptions	<p>The CEO must apply the below conditions to any response where an objection is not raised:</p> <ol style="list-style-type: none"> a) That dust suppression is carried out so that others are not adversely affected; b) That any saline ground water found is contained by pumping it into a water trailer and disposed of through normal mining practices under the terms of the company's mining conditions; c) Any ground water that escapes onto the ground around the drill site is to be bunded so that it does not spread; d) All plastic bags used for soil samples are to be removed from the site and disposed of in a suitable manner; e) All rubbish is to be disposed of in the appropriate manner; f) A firefighting unit is to be available at all times, and drilling is to cease if a total fire and harvest ban is called; g) No drill holes are to extend under any public roadways or interfere with road drainage; h) All drill holes are to be capped as soon as possible/practical after drilling; and i) No drilling is to occur within any Shire gravel pits
Reporting Requirements:	<p>Written record of determination and reasoning must be recorded in the Shire's record keeping system.</p> <p>Notification of the delegated decision must be made at the next Ordinary Meeting of Council.</p>

Date Reviewed	21 July 2022
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Long Service Leave

Delegated Function to be performed	To approve or reject: <ol style="list-style-type: none"> a) Applications for Long Service Leave at half pay b) Applications for Long Service Leave at double pay c) An appropriate period or periods for the taking of long service leave d) On application of the employee, to defer taking of long service leave beyond six (6) months of becoming entitled
Legislative Power or duty delegated	<p><i>Local Government Act 1995</i> <i>Section 5.48 – Long Service Leave benefits for employees</i></p> <p>Local Government (Long Service Leave) Regulations Regulation 6A – long service leave on half pay Regulation 6B – long service leave on double pay Regulation 7 – taking of long service leave Regulation 8(2) – payment for or in lieu of leave</p>
Legislative power to delegate	<p><i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.43 Limits on delegations to CEO s5.44 CEO may delegate powers and duties to other employees</p> <p>On delegation permitted.</p>
Delegation to	Chief Executive Officer
Conditions and Exceptions	<p>Long Service Leave requests for the CEO must be referred to Council</p> <p>The CEO is to advise employees that any deferred long service leave will:</p> <ul style="list-style-type: none"> • Not be deferred for more than 2 years without Council approval • Be at the rate of pay applicable at the end of six months of becoming entitled (not at the rate applicable when taken) <p>Applications must be referred to Council if they request:</p> <ul style="list-style-type: none"> • a deferment greater than two (2) years • payment at a rate greater than double the applicable rate 6 months after becoming entitled • payment at a higher rate than agreed when the CEO deferred the Long Service Leave entitlement
Reporting Requirements:	Leave records are to be kept
Date Reviewed	21 July 2022

Control of Environmental Health Matters

Delegated Function to be performed	<p>To exercise and discharge all or any of the powers and functions of the local government with regard to:</p> <ul style="list-style-type: none"> • the Public Health Act 2016 and Regulations • the Health (Miscellaneous Provisions) Act 1911 and Regulations
Legislative Power or duty delegated	<p><i>Public Health Act 2016</i> <i>Section 4(2) – Authorised Officer</i> <i>Section 21 – Power to Delegate to CEO</i> <i>Section 24 – Authorised person must be qualified</i> <i>Section 25 – Authorised person must have acceptable qualifications or be an EHO</i></p> <p><i>Health (Miscellaneous Provisions) Act 1911</i> <i>Section 344(2) regulations or local laws may be made so as to delegate or confer a discretionary authority to specific persons or class of persons.</i></p>
Legislative power to delegate	<p><i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.43 Limits on delegations to CEO s5.44 CEO may delegate powers and duties to other employees</p> <p>On delegation permitted.</p>
Delegation to	<p>Chief Executive Officer</p>
Conditions and Exceptions	<p>All approvals must comply with the requirements of legislation and planning schemes.</p> <p>Non-compliant applications are to be refused unless there is a discretion, in which case it is to be referred to Council for a decision.</p> <p>The delegation excludes determining a fee or charge and dealing with objections.</p> <p>Decisions around prosecutions cannot be on delegated and Council should be informed of proposed prosecutions prior to them commencing.</p>
Reporting Requirements:	<p>Written record of determination and reasoning must be recorded in the Shire’s record keeping system.</p> <p>Notification of the delegated decision must be made at the next Ordinary Meeting of Council.</p>
Date Reviewed	<p>21 July 2022</p>

Ordinary Council Meeting 21 July 2022

***Attachment 1 – Draft Shire of Morawa Arts and
Culture Plan***

Attachment 2 – Draft Shire of Morawa Tourism Plan

**Item 11.1.4- Acceptance of Draft Arts and Culture, and
Tourism Plans for Public Comment period**

Shire of Morawa Arts and Culture Plan

July 2022

DRAFT



element.
the art and science of place

The Shire of Morawa acknowledges the traditional custodians, the Yamatji people, and recognises the contribution of Yamatji elders past, present and future, in working together for the future of Morawa.

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3	11.07.22	Draft	Tegan Patrucco	Kate Parker	MS	

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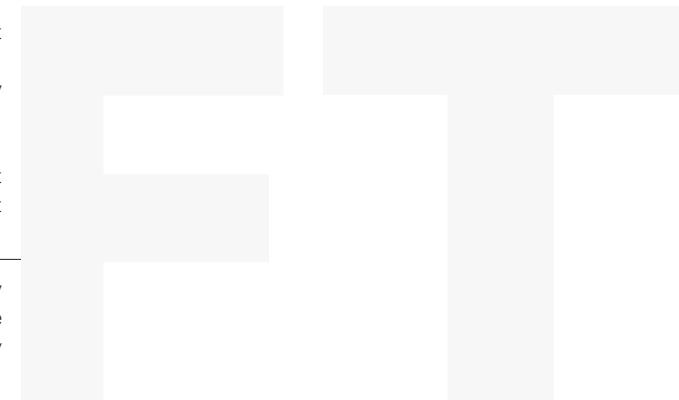
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1. Introduction

The Shire of Morawa (the Shire) is known as a quiet and friendly agricultural district in the Mid-West region of Western Australia, three and half hours' drive from Perth. The Shire has a local population of 750 people, with 71% of the population living in the town centre of Morawa. The Shire has an ageing population, slightly in decline over the years and has a higher proportion of Aboriginal population in comparison to other neighbouring local governments (16.5%)¹.

The Shire's main attraction for visitors are the flourishing wildflowers that carpet majority of the Mid-West region between the months of June – September². Morawa is promoted as part of the Wildflower Country's Wildflower Way driving trail, which goes from Dalwallinu to Geraldton, with over 21 stops. In addition to wildflowers, the Shire is also home to a swathe of attractions, ranging from heritage architecture, historic Canna, natural wonders like Bilya Rock and Koolanooka Springs, a museum, local walk trails, the Biennial Art show and the Speedway. Recent visitors have described Morawa as a 'quiet, friendly, historic' town and vouch that their best assets are the wildflowers and heritage architecture³.

As indicated in the Shire's Strategic Community Plan 2022-2032, embracing social and cultural diversity in Morawa is one of the seven key aspirations of the community, and is seen as closely connected to community inclusion, engagement, socialisation and belonging. This is fertile ground for arts and cultural development, with treasured local arts and culture offerings such as the Morawa Art Show and Exhibition and the Old Police Station Museum, and strong Yamaji culture already present. To support and enhance the existing arts and cultural sector in Morawa, a strategic action plan with a long-term vision is required.

To develop a robust and succinct 'action plan', **element** has been engaged by the Shire of Morawa to undertake a combination of desktop research, community engagement and stakeholder engagement. This plan has been developed in conjunction with the *Shire of Morawa Tourism Plan*, as they are interrelated topics. As such, this plan should be considered alongside the Shire of Morawa Tourism Plan (2022).

This Arts and Culture Plan will act as a useable 'action plan' for the Shire of Morawa to support the development of a sustainable and supported arts and cultural sector in the area and help the Shire to prioritise future projects and resources, aligning with key aspirations from their Strategic Community Plan.

¹ ABS (2016). Community Census Profiles: Shire of Morawa, Shire of Mingenew, Shire of Perenjori.

² Wildflower Country (2019). Western Australia's Wildflower Country 2019-2020. Edition 2.

³ Shire of Morawa (2019). Visitor Perception Survey



2. Context Analysis

2.1 Strategic Direction

There is a suite of strategies at state government, regional, local government and peak body level that have informed the development of the action plan. The strategic documents reviewed to inform the plan are:

- Shire of Morawa Strategic Community Plan 2018-2022
- Shire of Morawa Strategic Community Plan 2022 - 2032
- Shire of Morawa Cultural Precinct Masterplan 2019
- Department of Local Government, Sport and Cultural Industries WA Cultural Infrastructure Framework 2020 – 2030+
- Wildflower Country Tourism Strategic Plan 2012-2017
- Jina: Western Australian Aboriginal Tourism Action Plan 2021-2025
- Draft Local Planning Strategy (2021)

2.1.1 Strategic Community Plan 2022 - 2032

The Strategic Community Plan (SCP) was reviewed concurrently with the development of this Arts and Culture Plan, including the community engagement process. Significantly, three key aspirations in the SCP are strongly aligned to arts and cultural development-- 'create a sense of place for visitors', 'take pride in an aesthetically appealing townsite', and 'embrace cultural and social diversity'. Strategies under these aspirations include the development and implementation of this Arts and Culture Plan, and utilising public art.

The Plan on a Page



Create a sense of place for visitors

- Factor the visitor experience into planning and design decisions
- Develop and Implement a Tourism Plan
- Embrace a commitment to excellent service
- Ensure the townsite and its services are accessible to all

Activate a vibrant small business sector

- Incentivise and Support small business
- Encourage variety and competition
- Maintain strong support systems and services

Take pride in an aesthetically appealing townsite

- Develop and implement a townsite greening plan
- Enhance the appearance of homes, gardens, businesses, public buildings, and open spaces
- Utilise public art
- Celebrate our wins

Embrace cultural and social diversity

- Develop and implement an art and culture plan
- Champion inclusion and engagement
- Promote positive aging in place across the community
- Invest in socialisation and belonging

Cement strong foundations for growth and prosperity

- Safe and suitable road and other transport networks
- Ready to go commercial and industrial facilities
- Enhance partnerships and alliances

Occupy a Safe and Healthy living space

- Build safer neighbourhoods
- Everyone will have access to fit for purpose housing
- Increase active living
- Enhance health service provisions

Be future focussed in all we do

- Ensure the shire and its assets are well resourced and sustainable
- Embrace recycling and renewable energy
- Foster belief and passion in young residents
- Invest in opportunities that are designed to benefit future generations



2.1.2 Strategic Community Plan 2018-2022

Arts and culture has been on the community's agenda for some time, noting various strategies in the previous Strategic Community Plan that are relevant to arts and culture and as such have been noted below for contextual purposes.

No.	Strategy
Outcome 1.2	Maximise business, industry and investment opportunities
Outcome 1.6	The main street is the civic and retail heart connecting the town
Outcome 1.7	Attractive and well-maintained buildings and streetscapes
Outcome 3.1	Services and facilities that meet the needs of the community
Outcome 3.2	Respect our cultural, Indigenous and heritage assets
Outcome 3.4	A wide range of regional events
Outcome 3.5	Improved and well-maintained community, recreational and civic infrastructure
Outcome 3.7	Support an inclusive community

2.1.4 Shire of Morawa Cultural Precinct Masterplan 2019

The Morawa Cultural Precinct Masterplan presents an opportunity to revitalise the precinct of the town surrounding two significant heritage buildings, and link the precinct to the retail centre of Morawa. The vision for the Masterplan is to create a community, arts and visitor precinct, integrated with the existing Shire heritage fabric, providing for the ongoing needs of the Shire, local residents and visitors. Key elements included in the Masterplan are:

- Proposed restoration and improvements to the former Shire Offices which would create a venue for large events such as the Morawa Art Show and Exhibition
- Creation of multiple smaller spaces within the former Shire Offices to allow for multiple different simultaneous uses

2.1.5 WA Cultural Infrastructure Framework 2020 – 2030+

The Department of Local Government, Sport and Cultural Industries' *WA Cultural Infrastructure Framework 2020 – 2030+* sets a vision for WA to be the most culturally engaged State in Australia by 2030, with cultural infrastructure that celebrates our rich cultural diversity and creative talent, the State recognised as a major hub for technical innovation and the creative industries, and WA known as one of the most artistic and inspiring places in the world. The Framework outlines key areas of opportunity for strategic investment in cultural infrastructure as:

- **Creating jobs:** growing a creative workforce is essential to diversifying WA's economy
- **Increasing regional prosperity and economic diversity:** supporting and growing creative entrepreneurial businesses that can adapt to the changing nature of work and create new job opportunities
- **Maintaining and celebrating Aboriginal art, culture and heritage:** growing Aboriginal creative industry and cultural tourism businesses; fostering cultural continuity, cultural security, cultural healing, contributing to the wellbeing of Aboriginal people; building more vibrant and inclusive communities
- **Strengthening our communities through our diversity:** where and how people express their culture is central to strengthening our identity as Western Australians. Ensuring the inclusion, participation and celebration of culturally and linguistically diverse (CaLD) creative industries and communities will lead to positive outcomes for all Western Australians
- **Attracting and retaining talent, and growing tourism:** thriving cultural spaces allow local creative industries to flourish and attract creative talent and tourists to WA
- **Future proofing culture, creativity and the economy:** within a decade Australia's 4.6 million Generation Z's will comprise 12 per cent of the workforce. They will be the first fully global generation, shaped by technology, digital hyper-connectivity and engaged through social media, expecting immediate access of, and contribution to popular culture through iconic technology.

2.1.6 Jina: Western Australian Aboriginal Tourism Action Plan 2021-2025

Tourism represents a significant opportunity for Aboriginal people to secure sustainable economic, social and job outcomes. The *Jina: Western Australian Aboriginal Tourism Action Plan 2021-2025* (Jina Plan) outlines how to seize this chance to further strengthen our Aboriginal tourism offering.

The Jina Plan identifies outcomes across the following three focus areas:

- Make Western Australia the premier Australian destination for Aboriginal tourism through promoting the State's extraordinary Aboriginal tourism experiences;
- Build capacity for Aboriginal people to participate in the tourism industry through direct employment or by fostering the growth of sustainable Aboriginal tourism businesses; and
- Facilitate the development of more authentic Aboriginal cultural tourism experiences across Western Australia to meet visitor demand.

There is a gap in this offer in the Shire currently and through consideration of the Jina Plan actions, this plan can help to realise the focus areas.

2.1.7 Draft Local Planning Strategy (2021)

Local Planning Strategy for the Shire of Morawa (hereon in referred to as the Strategy) has been prepared to set out the long-term planning directions for the Shire and to guide land use planning within the Shire over the next ten to fifteen years. This is the first time that a local planning strategy has been prepared for the Shire of Morawa.

Within the Strategy, Objective C6 most directly relates to arts and culture and has been considered in this plan: acknowledgement of cultural (including Indigenous) heritage through built form, public art and community activities.

2.1.8 Wildflower Country Tourism Strategic Plan 2012-2017

This five-year plan was developed to guide wildflower tourism initiatives in the Mid-West region known as 'Wildflower Country'. While this plan is now outdated, it still provides relevant contextual information to be considered for the Morawa Arts and Culture Plan. The plan mentions diversification of the wildflower tourism industry in the region, noting that "Apart from wildflowers, other tourism strengths for the region are:

- "Nature based" – including bushwalking, bird watching, photography, camping, windsurfing, etc.
- Culture and heritage – historic town, Aboriginal heritage sites, museums, etc.
- Festivals and events – including agricultural expos, country race days, arts and craft, individual iconic town events.
- Diverse range of industry in the area.
- A unique rural way of life.

This is something the Arts and Culture Plan can look to when providing value-add opportunities to the existing heritage, cultural, nature and community character assets in Morawa.

2.2 Arts and Culture Profile

Morawa’s significant arts and cultural event is the **Morawa Arts Awards and Exhibition**, a biennial event currently in its 8th year, run by the Shire of Morawa. The event brings together the regional community in support of local arts and culture, and encourages and fosters artistic merit amongst rural communities, and supports talents amongst the local Aboriginal community and youth of the region. The Art Awards feature a prize pool of \$20,000, with awards in the categories of:

- Shire of Morawa Acquisitive Award
- Mid West Indigenous Award (sponsored by Karara Mining)
- Indigenous Award
- Best Work on Canvas
- Best Work on Paper
- Best Three-Dimensional Piece
- Photography Award
- Young Artist
- Youth Artist
- People’s Choice

The **Morawa District Historical Society Inc** was formed in 1973, and continues to retain a historical record of the district through custodianship of the **Morawa Old Police Station Museum**, which houses a significant collection of windmills, as well as vintage farm machinery and equipment. The windmill collection in the Morawa Museum is world-renowned, with the Historical Society producing an internationally-distributed publication called The Windmill Journal.

Morawa has also hosted one-off arts projects in recent years which have been popular with the community and have encouraged participation in developing new artistic skills. These have included photography workshops, and a youth-driven painting project **Art on Wheels**.

2.3 Regional context

The below table shows a summary of the arts and cultural infrastructure and activities of neighbouring Mid-West shires. This is important to consider for Morawa’s strategy, as it indicates potential areas of partnership and resource-sharing, as well as opportunities to learn from the successes of approaches to Shire involvement in arts and culture.

Table 1 Comparative Local Offer

Infrastructure	Events/Initiatives	Considerations
Carnamah		
<ul style="list-style-type: none"> • Art Gallery • Tractor Museum • Book exchange and visitor info • Artist Residency house 	<ul style="list-style-type: none"> • Astro Tourism • Art and heritage trail • Creative @ Home Platform • Mobile studio • Community bush garden • Artist in Residence program • Digital Learning Hub • Fine Arts Regional Collection 	<ul style="list-style-type: none"> • North Midlands Project manage significant cultural infrastructure and programming and are a Regional Arts WA ‘Regional Network Hub’ • Some North Midlands Project initiatives are supported by Healthway via the Act Belong Commit message • Museum is run by Carnamah Historical Society and Museum • Carnamah’s arts and cultural infrastructure is located close together, creating a hub and greatly contributing to the character of the town centre
Three Springs		
<ul style="list-style-type: none"> • Visitor’s Centre 	<ul style="list-style-type: none"> • Heritage trails • Astro Tourism • Wildflower Art Exhibition 	<ul style="list-style-type: none"> • An Arts and Photography show is run alongside the Wildflower Show, organised by a volunteer-run committee • Shire of Three Springs website notes historical photos and information for Three Springs can be found at Carnamah Historical Society and Museum

Infrastructure	Events/Initiatives	Considerations
Mingenew		
<ul style="list-style-type: none"> • Museum • Tourist centre • The Exchange Hub • Book exchange • Artist studios • Art Gallery space 	<ul style="list-style-type: none"> • Astro Tourism • Historical walk • Mingenew Painting Group • Arts, culture and history workshop program • Art exhibitions 	<ul style="list-style-type: none"> • North Midlands Project have recently established The Exchange Mingenew in partnership with the Community Resource Centre • Museum is managed by Mingenew Historical society, which is volunteer-run. Museum includes farming machinery and implements, and a collection of Aboriginal artefacts • The Shire of Mingenew promotes Stargazing Season and Wildflower Season on their website year-round, linked to accommodation services • The Shire of Mingenew runs one-off arts projects for community participation in arts skills (eg painting)

Mullewa		
<ul style="list-style-type: none"> • Our Lady of Mount Carmel Church & Priest House Museum • Aboriginal Art Workshop and Gallery • Men's Shed and Yamatji Sitting Circle • Helen Ansell Studio Gallery 	<ul style="list-style-type: none"> • Mullewa Arts Development Group • Mullewa Women's Indigenous Group • Arts skills workshops • Book Owls Book Club 	<ul style="list-style-type: none"> • Mullewa Women's Indigenous Group run the Art Centre (workshop and gallery) • Mullewa Arts Development Group is a NFP group and runs a range of arts skills development workshops which are ticketed, as well as the Book Club • Museum is volunteer-run

Infrastructure	Events/Initiatives	Considerations
Perenjori		
<ul style="list-style-type: none"> • Art Gallery • Workshop space • Arts and Craft building • Perenjori Visitor's Centre and Museum 	<ul style="list-style-type: none"> • Arts and Craft Group • The Exchange Hub 	<ul style="list-style-type: none"> • North Midlands Project partner with the Community Resource Centre to deliver The Exchange Hub and programming • Pioneer Museum is included in the Visitor's Centre and open during peak season
Yalgoo		
<ul style="list-style-type: none"> • Yalgoo Arts and Cultural Centre • Exhibition space • Workshop space 	<ul style="list-style-type: none"> • Yalgoo Arts Program • Program of arts workshops by visiting and local artists delivered by the Shire • Yagu Artist's Group 	<ul style="list-style-type: none"> • Shire employs an Art Centre Coordinator • Arts and Cultural Centre open Thursday – Saturday • Local artist works available for purchase at Arts and Cultural centre • Yagu Artist's Group connected to MEEDAC

Morawa		
<ul style="list-style-type: none"> • Old Police Station Museum 	<ul style="list-style-type: none"> • Morawa Art Awards and Exhibition • Art skills workshops • Morawa District Historical Society Inc 	<ul style="list-style-type: none"> • Museum is run in partnership with the Morawa District Historical Society Inc • Shire has supported young people to apply for YCulture arts funding



3. Community and Stakeholder Engagement

Engagement with the community and key stakeholders was conducted in March and April 2022 for input on the draft Tourism Plan and Arts and Culture Plan. Consultation was undertaken with the Aboriginal Community (Midwest Employment and Economic Development Aboriginal Corporation), local businesses, volunteer organisations in Morawa, Shire staff (administration and operations), Shire Councillors, Tourism WA, Mid West Development Commission, North Midlands Project, Euphorium Creative, and Department of Local Government, Sport, and Cultural Industries.

The engagement approach was structured by understanding the existing offer in Morawa, barriers and opportunities, potential partnership/funding opportunities and priority areas for the action plan.

A summary of the priorities from community and stakeholders are presented in the table below:

Table 3 Action Plan Priority Areas

Community priorities	Stakeholder priorities
<ul style="list-style-type: none"> • Increased arts and cultural infrastructure/spaces in Morawa • Increased support and leadership in the arts and culture sector • Leveraging existing community events and tourist attractions to create arts and cultural activities • Developing opportunities for local artists to sell and display their works to visitors • Greater opportunities for local community to access arts and culture skills development • Greater promotion of existing Morawa arts outputs (eg talented local artists) 	<ul style="list-style-type: none"> • Increased arts and cultural infrastructure/spaces in Morawa • Developing opportunities for Aboriginal arts and culture to align with Tourism WA's Jina Plan • Partnering with neighbouring local governments • Developing long-term arts and cultural growth for Morawa • Increasing Morawa's access to existing arts and cultural activities and programs in nearby areas • Greater access to arts and cultural funding opportunities (eg grants) • Long-term partnerships between arts and cultural organisations and the Shire of Morawa • Ensure Tourism, Arts and Culture plans are unique to the Morawa area • Ensure that the Shire's arts and cultural development actions reflect and support community-driven activities
Funding / partnership opportunities	
<ul style="list-style-type: none"> • MEEDAC—alignment with existing and planned Aboriginal arts and cultural projects/activities to enhance reach and community outcomes, partnership on new projects/initiatives • Morawa Community Resource Centre—partnership on arts and cultural projects that have alignment with the CRC's access to networks and resources (eg training resources, promotion of projects through CRC network) • Regional Arts WA—arts project grants and special initiative grants available for application, development support and resources via the Regional Network/Hubs initiative • Circuitwest – partnership to provide high-quality arts performances at an existing venue/community space in Morawa, including tour coordination services and access to regional network of performance hosts • North Midlands Project – long-term partnership to establish a community-led arts and cultural hub in Morawa, ongoing opportunities to partner with existing North Midlands hubs and share resources • Department of Local Government, Sport and Cultural Industries – arts project grants available for application • Partnerships with neighbouring Local Governments—including sharing of resources such as visiting artists or skills development professionals, development of joint arts and cultural projects, partnering to seek funding • Department of Biodiversity, Conservation and Attraction—leverage natural tourist attraction development and trail development to provide arts and culture elements • Lotterywest and Healthway—arts and culture grants available for projects or initiatives with strong community involvement and benefit, and health outcomes 	

Opportunities

- Empty shop-fronts and un-used buildings in the town centre which have the potential to be used as arts and cultural spaces
- Strong local Aboriginal culture and arts—links between this and the wider community and tourists to be developed
- Existing community-led arts and cultural initiatives in the Mid-West region with models that could be applied to Morawa
- Value-adding arts and cultural activities to existing popular community and tourist events (eg Wildflower season, Speedway)
- Value-adding public art to planned development in Morawa (eg mountain biking trails)
- Driving trails with an arts and cultural focus
- Large and small events for local community and tourists
- Expression and exploration of Morawa's strong agricultural identity through arts and culture
- Opportunities to link in with existing tour services and tourism services within the Mid-West region
- Increased public art in the town centre to enhance streetscape and develop a stronger sense of place
- Use of existing Morawa assets (walking trails, churches, windmills) for arts and cultural activity

Challenges

- Community acknowledged the challenge of ongoing resourcing, including fatigue of their own volunteer base. They'd like to encourage newer and younger casual volunteers.
- Community and stakeholders highlighted lost knowledge and momentum on various arts and cultural initiatives as a challenge to building ongoing support
- Greater promotion of Morawa's arts and culture assets and attractions is needed to develop greater knowledge of these outside of the Mid-West region
- Lack of dedicated arts space within the town centre—for gallery or workshops
- Limited opportunities for local private industry and philanthropic funding in the arts and culture sector

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4. Goals for Arts and Culture

Considering the existing strategic context in the arts and cultural space, the local comparative offer, and community and stakeholder feedback, the Action Plan has been developed to address three key areas of development for arts and culture in the Shire of Morawa:

1

GROW: capacity-building and development for the local arts and culture sector

2

CELEBRATE: increasing access to arts and cultural activity for the wider regional community

3

ATTRACT: arts and cultural tourism and attracting visitors to the area



5. Action Plan

These three overarching goals aim to address the areas of needs and desired outcomes across the local arts and cultural sector, the wider regional public and their access to arts and cultural experiences, and the alignment with the Shire's Tourism Plan.

Actions from the Shire's Tourism Plan which have arts outcomes have been included in the below Action Plan, highlighted in green.

The following Action Plan lists have taken into consideration stakeholder engagement, Strategic Community Plan outcomes, guiding strategy, community priorities and relevant arts and culture trends. It is organised into three guiding goal areas of this Plan to support achieving them. The actions listed have indicative timeframes included, recognising that funding availability, staff resourcing, and other factors may alter the roll-out of the actions.

Indicative costing has been added as a guide only, recognising that more accurate pricing of actions will be needed prior to implementation.

\$ = under 10k | \$\$ = under 50k | \$\$\$ = under 100k | \$\$\$\$ = under 300k



Action Plan: Grow

GROW: Actions focused on capacity-building and development for the local arts and culture sector

Action	Desired Outcomes	Indicative Cost	Funding / partnership opportunities	Indicative timing			Strategic links	Priority
				0-2	3-5	6-9		
Facilitate annual meet-ups for arts, culture, heritage and events community	<ul style="list-style-type: none"> Identify opportunities to share resources and collaborate on projects/initiatives Increase cohesiveness and sense of community in local arts and cultural sector Ensure community ownership of implementation of Arts and Culture Plan 	\$	Morawa District Historical Society MEEDAC Morawa Community Resource Centre Morawa Visitor's Centre Individual artists	●			• Cultural Precinct Masterplan 2018	Community Stakeholder Strategic
Morawa Arts and Culture Plan to be presented to all Shire staff at in-person session and regular updates provided	<ul style="list-style-type: none"> Identify opportunities for internal Shire value-adding and in-kind contributions to arts and cultural projects/initiatives Increase understanding of direction and value of Morawa arts and culture within the Shire Mitigate risk of loss of organisational knowledge 	\$	Shire internal departments	●			• Draft Local Planning Strategy objective C6	Community Stakeholder
Shire staff provide support to local organisations or individuals to submit grant applications for arts and cultural projects	<ul style="list-style-type: none"> Mitigate the risk of arts and culture community volunteer burn-out Increase arts and culture grant funding investment in Morawa Identify opportunities for Shire and community collaboration and value-adding 	\$	Morawa District Historical Society MEEDAC Morawa Community Resource Centre Morawa Visitor's Centre Individual artists	●			• Draft Local Planning Strategy objective C6	Community Stakeholder Strategic
Support existing arts groups to deliver open community participation days	<ul style="list-style-type: none"> Increase general community access to arts and cultural activity Help to ensure ongoing sustainability of existing groups Identify areas of arts and cultural interest in the general Morawa community Increase existing groups' sense of being valued 	\$	Morawa District Historical Society Community Resource Centre	●			• Draft Local Planning Strategy objective C6	Community Stakeholder

Action	Desired Outcomes	Indicative Cost	Funding / partnership opportunities	Indicative timing			Strategic links	Priority
				0-2	3-5	6-9		
Investigate partnerships with local schools to deliver arts workshops for young people (local and visiting artists)	<ul style="list-style-type: none"> • Increase access to arts and cultural activity for local young people • Expose local young people to new arts and cultural activities • Provide opportunities for local artists 	\$\$	Morawa District High School West Australian College of Agriculture	●			• Draft Local Planning Strategy objective C6	Community Stakeholder
Explore opportunities for Community Development staff to attend regional arts and culture forums	<ul style="list-style-type: none"> • Provide opportunities for Shire staff to access arts and cultural professional development • Build Shire connections and relationships in regional arts sector • Identify opportunities for collaboration, partnership and leveraging 	\$	Circuitwest Regional Arts WA DLGSC	●			• MWDC Tourism Plan	Stakeholder
Deliver artist professional development workshop series in lead up to Morawa Art Prize	<ul style="list-style-type: none"> • Provide access to professional development for local artists • Expose local young people to new arts and cultural activities • Value-add to existing popular arts event 	\$\$	Regional Arts WA DLGSC Local artists Tourism WA		●		• Strategic	Community Stakeholder Strategic
Provide opportunity for local artists to sell their artworks at the Visitor Centre	<ul style="list-style-type: none"> • Provide source of income for local artists • Increase profile of local artists • Provide opportunity for visitors and tourists to engage with local arts and culture 	\$	Morawa Visitor's Centre Local artists MEEDAC	●			<ul style="list-style-type: none"> • Draft Local Planning Strategy objective C6 • Jina Plan (Tourism WA) 	Community Stakeholder
Support local young people to apply for Drug Aware YCulture funding and deliver arts projects	<ul style="list-style-type: none"> • Increase access to arts and cultural activity for local young people • Increase arts and culture grant funding investment in Morawa • Build project management and self-determination skills in local young people • Provide local young people with points of access to the Shire and community organisations 	\$	Regional Arts WA Healthway Local young people	●			• Draft Local Planning Strategy objective C6	Community Stakeholder

Action	Desired Outcomes	Indicative Cost	Funding / partnership opportunities	Indicative timing			Strategic links	Priority
				0-2	3-5	6-9		
Develop register of arts resources in Morawa that could be shared across groups and individual artists	<ul style="list-style-type: none"> Identify opportunities to share resources and collaborate on projects/initiatives Increase cohesiveness and sense of community in local arts and cultural sector Increase access to resources across local arts and culture sector Create resource efficiencies in local arts and culture sector 	\$	Morawa District Historical Society MEEDAC Morawa Community Resource Centre Morawa Visitor's Centre Individual artists		•		<ul style="list-style-type: none"> Morawa Cultural Precinct Masterplan 2018 WA Cultural Infrastructure Framework 2020 - 2030+ 	Community Stakeholder Strategic
Complete feasibility study for arts centre/gallery and workshop space in Morawa	<ul style="list-style-type: none"> Determine the community needs for arts and cultural space Determine the resources required to set up, maintain and manage an arts and culture workshop and exhibition space in old Shire chambers Ensure Cultural Precinct Masterplan actions align with the needs of the local arts community and operation models are sustainable and ingrained in the community Determine appropriate management model and partnerships for the ongoing operation of the space 	\$\$	DLGSC Lotterywest North Midlands Project		•		<ul style="list-style-type: none"> Draft Local Planning Strategy objective C6 Morawa Cultural Precinct Masterplan 2018 WA Cultural Infrastructure Framework 2020 - 2030+ 	Community Stakeholder Strategic
Develop internal Shire arts and cultural process documents, asset map (including organisations and artists)	<ul style="list-style-type: none"> Shire processes align with goals in Arts and Culture Plan Shire processes are clear and streamlined for community groups Increase understanding of direction and value of Morawa arts and culture within the Shire Mitigate risk of loss of organisational knowledge 	\$	Morawa District Historical Society MEEDAC Morawa Community Resource Centre Morawa Visitor's Centre Individual artists		•		<ul style="list-style-type: none"> Draft Local Planning Strategy objective C6 Morawa Cultural Precinct Masterplan 2018 WA Cultural Infrastructure Framework 2020 - 2030+ 	Community Stakeholder

Action	Desired Outcomes	Indicative Cost	Funding / partnership opportunities	Indicative timing			Strategic links	Priority
				0-2	3-5	6-9		
Develop Artist in Residence program in partnership with local school	<ul style="list-style-type: none"> • Increase access to arts and cultural activity for local young people • Expose local young people to new arts and cultural activities • Increase artistic expression of local character and history 	\$\$	Morawa District High School Morawa Youth Centre			●	• Draft Local Planning Strategy objective C6	Community Stakeholder
Conduct social impact evaluation on arts and cultural development completed in Morawa	<ul style="list-style-type: none"> • Quantify community benefit of arts and cultural activity in Morawa • Provide strong evidence base to attract further external investment in Morawa's arts and culture sector 	\$\$	Regional Arts WA DLGSC North Midlands Project			●	<ul style="list-style-type: none"> • Draft Local Planning Strategy objective C6 • WA Cultural Infrastructure Framework 2020 – 2030+ 	Community Stakeholder Strategic

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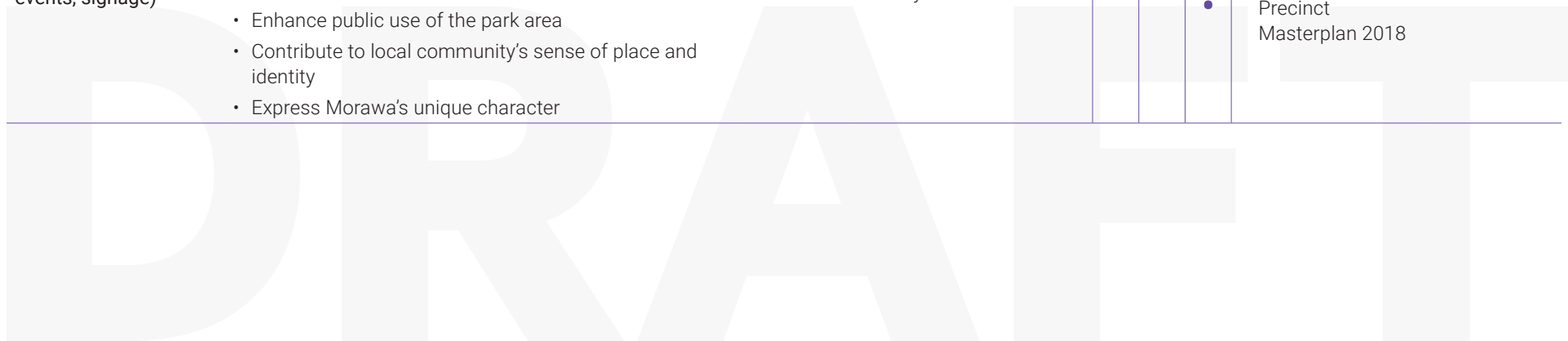
Action Plan: Celebrate

CELEBRATE: Actions focused on increasing access to arts and cultural activity for the wider regional community

Action	Desired Outcomes	Indicative Cost	Funding / partnership opportunities	Indicative timing			Strategic links	Priority
				0-2	3-5	6-9		
Deliver photography workshops culminating in Speedway photography competition and display at event	<ul style="list-style-type: none"> • Provide locally-relevant arts skills development opportunity for local community • Engage Speedway attendees in the arts • Build on youth participation in Art on Wheels project 	\$\$	Morawa Speedway Morawa Burnout Group Regional Arts WA DLGSC Healthway	•				Community Stakeholder
Investigate potential partnership with Circuitwest to host travelling performances at Morawa Town Hall	<ul style="list-style-type: none"> • Provide local and surrounding communities with opportunity to attend high-quality performances • Develop the performing arts audience in Morawa and the Mid-West region • Provide an opportunity for local community to attend aligned arts workshops • Provide an opportunity for the community to come together and develop connections 	\$\$	Circuitwest	•			• WA Cultural Infrastructure Framework 2020 – 2030+	Community Strategic
Support community groups to develop local history-based podcast content	<ul style="list-style-type: none"> • Increase community and visitor awareness of Morawa’s local history and stories • Contribute to local community’s sense of place and identity • Express Morawa’s unique character 	\$	Storytowns Community Resource Centre Morawa District Historical Society	•			• MWDC Tourism Plan	
Instigate neighbouring Shire arts and cultural staff group with regular meetings to discuss potential project and initiative collaborations and strategy	<ul style="list-style-type: none"> • Identify opportunities to share resources and collaborate on projects/initiatives • Increase cohesiveness and sense of community in regional arts and cultural sector • Create arts and culture budget efficiencies through sharing of external artists/skills development providers • Provide Shire arts and cultural staff member with additional support and information resources • Increase arts and culture grant funding investment in region through collaborative applications 	\$	Shire of Yalgoo City of Greater Geraldton Shire of Perenjori Shire of Mingenew Shire of Three Springs		•		• MWDC Tourism Plan	Community Stakeholder Strategic

Action	Desired Outcomes	Indicative Cost	Funding / partnership opportunities	Indicative timing			Strategic links	Priority
				0-2	3-5	6-9		
Inclusion of Morawa's public artworks and arts and cultural organisations on existing Art Trails in neighbouring areas	<ul style="list-style-type: none"> Promote Morawa's arts and cultural offerings to a wider regional and tourist audience Create arts and culture budget efficiencies through sharing of technology Provide avenue for greater engagement with Morawa's arts and cultural offerings Increase cohesiveness and sense of community in regional arts and cultural sector 	\$	City of Greater Geraldton MWDC DBCA		•		<ul style="list-style-type: none"> MWDC Tourism Plan WA Cultural Infrastructure Framework 2020 – 2030+ 	Community Stakeholder Strategic
Support and advocate for the development of Aboriginal astronomy night tours to align with other Astro-tourism offerings	<ul style="list-style-type: none"> Attract increased visitors to Morawa Provide opportunities for local Aboriginal cultural leaders Increase local and regional knowledge of and respect for Aboriginal culture 	\$	MEEDAC Tourism WA Private sector		•		<ul style="list-style-type: none"> Jina Plan (Tourism WA) MWDC Tourism Plan WA Cultural Infrastructure Framework 2020 – 2030+ 	Community Stakeholder Strategic
Deliver documentary-making workshops with high school students with a focus on sports in Morawa	<ul style="list-style-type: none"> Provide locally-relevant arts skills development opportunity for local youth community Engage local sports community in the arts Showcase and explore a significant element of community culture and character Introduce arts and cultural career paths to local young people Development ongoing arts partnership between the Shire and Morawa District High School 	\$\$	Regional Arts WA DLGSC Healthway Lotterywest Football/Cricket Club Morawa District High School		•			Community Stakeholder
Investigate potential of hosting Art on the Move exhibitions in Morawa	<ul style="list-style-type: none"> Potential to provide access to world-class travelling fine arts exhibitions for local community Potential to develop ongoing partnership with key WA arts organisation Attract visitors from wider Mid-West region 	\$	Art on the Move Regional Arts WA DLGSC North Midlands Project		•		<ul style="list-style-type: none"> Jina Plan (Tourism WA) MWDC Tourism Plan 	Community Stakeholder Strategic

Action	Desired Outcomes	Indicative Cost	Funding / partnership opportunities	Indicative timing			Strategic links	Priority
				0-2	3-5	6-9		
Online interactive mapping of Morawa's arts and cultural attractions	<ul style="list-style-type: none"> Promote Morawa's arts and cultural offerings to a wider regional and tourist audience Provide avenue for greater engagement with Morawa's arts and cultural offerings Mitigate risk of loss of organisational knowledge Increase existing arts and culture groups' sense of being valued 	\$\$	Lotterywest DLGSC Market Creations			•	<ul style="list-style-type: none"> MWDC Tourism Plan WA Cultural Infrastructure Framework 2020 – 2030+ 	Community Stakeholder Strategic
Significant Town Centre artwork commissioned with local artist involvement	<ul style="list-style-type: none"> Contribute to local community's sense of place and identity Express Morawa's unique character Create point of interest and attractor for visitors and tourists Provide professional or skills development opportunity for local artists 	\$\$\$\$	Regional Arts WA DLGSC MEEDAC		•		<ul style="list-style-type: none"> Jina Plan (Tourism WA) MWDC Tourism Plan 	Community Stakeholder Strategic
Explore Arts and Culture displays in Morawa Town Centre (sculptural, integrated, events, signage)	<ul style="list-style-type: none"> Create point of interest and attractor for visitors and tourists Contribute to Morawa's Cultural Precinct Provide opportunities for local artists Enhance public use of the park area Contribute to local community's sense of place and identity Express Morawa's unique character 	\$\$\$\$	Regional Arts WA DLGSC Local artists Lotterywest			•	<ul style="list-style-type: none"> Draft Local Planning Strategy objective C6 Morawa Cultural Precinct Masterplan 2018 	Community Stakeholder





Action Plan: Attract

ATTRACT: Actions focused on arts and cultural tourism and attracting visitors to the area

Action	Desired Outcomes	Indicative Cost	Funding / partnership opportunities	Indicative timing			Strategic links	Priority
				0-2	3-5	6-9		
Improve informational signage by incorporating Aboriginal art and wording	<ul style="list-style-type: none"> • Provide opportunities for local Aboriginal cultural leaders • Increase local and regional knowledge of and respect for Aboriginal culture • Provide point of interest for visitors and tourists • Enhance town centre streetscapes • Contribute to local community's sense of place and identity • Express Morawa's unique character 	\$\$\$	Lotterywest Healthway MEEDAC	•			<ul style="list-style-type: none"> • Draft Local Planning Strategy objective C6 • Jina Plan (Tourism WA) • MWDC Tourism Strategy 	Community Stakeholder Strategic
Deliver photography workshops in the lead up to Wildflower season, culminating in photography exhibition on display during peak season	<ul style="list-style-type: none"> • Create value-add opportunity for arts and culture, aligned with existing popular tourist attraction • Provide further point of interest for Wildflower Season visitors and tourists • Promote local artists to wider audience • Provide locally-relevant skills development opportunity for local community 	\$\$	Regional Arts WA DLGSC Morawa Visitor Centre	•			<ul style="list-style-type: none"> • MWDC Tourism Strategy • Wildflower Country Tourism Strategic Plan 	Community Stakeholder Strategic
Implement key components of Cultural Precinct Masterplan	<ul style="list-style-type: none"> • Build on work completed for Morawa Cultural Precinct Masterplan • Respond to community request for permanent gallery/ cultural space • Potential to increase Morawa's arts and cultural capacity with key infrastructure • Potential to host ongoing calendar of local and touring exhibitions, showcase local artist's work, and program complementary workshops 	\$\$\$	DLGSC Lotterywest		•		<ul style="list-style-type: none"> • Draft Local Planning Strategy objective C6 • Morawa Cultural Precinct Masterplan 2018 • WA Cultural Infrastructure Framework 2020 – 2030+ 	Community Stakeholder Strategic

Action	Desired Outcomes	Indicative Cost	Funding / partnership opportunities	Indicative timing			Strategic links	Priority
				0-2	3-5	6-9		
Investigate feasibility of the Shire's fine arts collection being displayed in a permanent exhibition space	<ul style="list-style-type: none"> Potential to provide community and visitors with greater access to the Shire's fine arts collection Potential to showcase the Morawa Arts Prize acquisitive artworks Potential to promote local artists to a wider audience Contribute to local community's sense of place and identity Express Morawa's unique character 	\$\$	DLGSC Morawa Visitor's Centre			•	<ul style="list-style-type: none"> Draft Local Planning Strategy objective C6 Morawa Cultural Precinct Masterplan 2018 WA Cultural Infrastructure Framework 2020 – 2030+ 	Community Stakeholder
Create or support Aboriginal tours and trails	<ul style="list-style-type: none"> Consider how the current wildflower trail might be improved with Aboriginal tours or information. Consider creating a separate trail. 	\$\$	MEEDAC DLGSC Tourism WA			•	<ul style="list-style-type: none"> Jina Plan (Tourism WA) MWDC Tourism Strategy Draft Local Planning Strategy objective C6 WA Cultural Infrastructure Framework 2020 – 2030+ 	Community Stakeholder Strategic
Commission small-medium scale public artworks for placement along established walking trail in town centre	<ul style="list-style-type: none"> Create point of interest and attractor for visitors and tourists Enhance existing local and tourist attraction Contribute to Morawa's Cultural Precinct Provide opportunities for local artists Contribute to local community's sense of place and identity Express Morawa's unique character 	\$\$\$	Regional Arts WA DLGSC MEEDAC			•	<ul style="list-style-type: none"> Draft Local Planning Strategy objective C6 Morawa Cultural Precinct Masterplan 2018 	Community Stakeholder Strategic

Action	Desired Outcomes	Indicative Cost	Funding / partnership opportunities	Indicative timing			Strategic links	Priority
				0-2	3-5	6-9		
Provide opportunities for local artworks to be displayed and sold, and touring art exhibitions hosted	<ul style="list-style-type: none"> • Increase Morawa’s arts and cultural capacity with key permanent or temporary infrastructure • Host ongoing calendar of local and touring exhibitions, showcase local artist’s work, and program complementary workshops • Promote local artists to wider audience and provide them with opportunities • Provide significant point of interest for visitors and tourists 	\$\$\$	Lotterywest Local artists Art on the Move DLGSC			•	<ul style="list-style-type: none"> • Draft Local Planning Strategy objective C6 • Jina Plan (Tourism WA) • Morawa Cultural Precinct Masterplan • WA Cultural Infrastructure Framework 2020 – 2030+ 	Community Stakeholder
Engage artists to deliver Augmented Reality responses to local history in town centre	<ul style="list-style-type: none"> • Engage local community, visitors and tourists with Morawa’s history in an artistic and interesting way • Create opportunity for ongoing artistic interpretation of Morawa’s history that can be refreshed • Contribute to local community’s sense of place and identity • Express Morawa’s unique character 	\$\$	Morawa District Historical Society Regional Arts WA DLGSC			•	<ul style="list-style-type: none"> • Morawa Cultural Precinct Masterplan • WA Cultural Infrastructure Framework 2020 – 2030+ 	Community Stakeholder
Add to Widimia Trail with interpretive signage, native planting or artwork.	<ul style="list-style-type: none"> • Help to make Widimia Trail interesting outside of wildflower season • Offer additional attractions and promote local information to tourists, enriching their experience. • Native planting to include bush tucker or medicinal planting, with explanatory signage throughout the trail. • Interpretive signage to include local stories or information on local flora/fauna. • Consider using QR codes to link to Shire website. 	\$\$	MEEDAC Local artists			•	<ul style="list-style-type: none"> • Draft Local Planning Strategy objective C6 • Jina Plan (Tourism WA) • WA Cultural Infrastructure Framework 2020 – 2030+ 	Community Stakeholder Strategic



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Shire of Morawa Tourism Plan

July 2022

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The Shire of Morawa acknowledges the traditional custodians, the Yamatji people, and recognises the contribution of Yamatji elders past, present and future, in working together for the future of Morawa.

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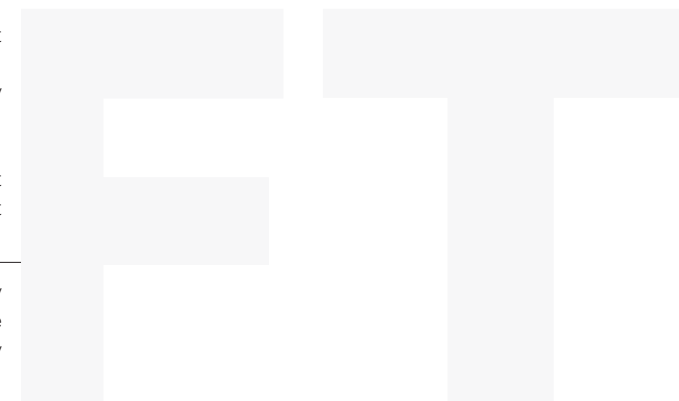
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Photography Steve Parish



1. Introduction

The Shire of Morawa (the Shire) is known as a quiet and friendly agricultural district in the Mid-West region of Western Australia, only a three and half hours' drive from Perth. The Shire has a local population of 750 people, with 71% of the population living in the town centre of Morawa. The Shire has an ageing population, slightly in decline over the years and has a higher proportion of Aboriginal population in comparison to other neighbouring local governments (16.5%)¹.

The Shire's main attraction for visitors is no doubt the flourishing wildflowers that carpet majority of the Mid-West region between the months of June – September². Morawa is promoted as part of the Wildflower Country's Wildflower Way driving trail, which goes from Dalwallinu to Geraldton, with over 21 stops. In addition to wildflowers, the Shire is also home to a swathe of attractions, ranging from heritage architecture, historic Canna, natural wonders like Bilya Rock and Koolanooka Springs, a museum, local walk trails, the Biennial Art show and the Speedway. Recent visitors have described Morawa as a 'quiet, friendly, historic' town and vouch that their best assets are the wildflowers and heritage architecture³.

As indicated in the Shire's Strategic Community Plan (2022-2032), tourism and the visitors it brings is perceived as an important part of the local economy for the Shire of Morawa while also providing benefits to the local community as well. To develop a robust and succinct 'action plan', **element** has been engaged by the Shire of Morawa to undertake a combination of desktop research, community engagement and stakeholder engagement. This plan has been developed in conjunction with the *Shire of Morawa Arts and Culture Plan* and the *Shire of Morawa Strategic Community Plan (2022-2032)*, as they are interrelated topics.

This Tourism Plan will act as a useable 'action plan' for the Shire of Morawa to help support the development of sustainable tourism in the area and help the Shire to prioritise future projects, aligning with key aspirations from their Strategic Community Plan.

¹ ABS (2016). Community Census Profiles: Shire of Morawa, Shire of Mingenew, Shire of Perenjori.

² Wildflower Country (2019). Western Australia's Wildflower Country 2019-2020. Edition 2.

³ Shire of Morawa (2019). Visitor Perception Survey



2. Context Analysis

2.1 Strategic Direction

There is a suite of strategies at state government, regional, local government and peak body level that have informed the development of the action plan. The strategic documents reviewed to inform the plan are:

- Shire of Morawa Strategic Community Plan 2022-2032
- Shire of Morawa Strategic Community Plan 2018-2022
- Mid-West Development Commission Tourism Development Strategy 2014
- Wildflower Country Tourism Strategic Plan 2012-2017
- Jina: Western Australian Aboriginal Tourism Action Plan 2021-2025
- Draft Local Planning Strategy (2021)

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2.1.1 Strategic Community Plan 2022-2032

The Strategic Community Plan (SCP) was reviewed concurrently with the development of this Tourism Plan, including the community engagement process. Of note, a standalone aspiration in the SCP is under 'create a sense of place for visitors' and is with a strategic focus area to develop and implement a tourism Plan.

While this Tourism Plan is an outcome of the SCP, the actions will align with other aspirations to promote across the desires of the community.

The Plan on a Page



Create a sense of place for visitors

- Factor the visitor experience into planning and design decisions
- Develop and Implement a Tourism Plan
- Embrace a commitment to excellent service
- Ensure the townsite and its services are accessible to all

Activate a vibrant small business sector

- Incentivise and Support small business
- Encourage variety and competition
- Maintain strong support systems and services

Take pride in an aesthetically appealing townsite

- Develop and implement a townsite greening plan
- Enhance the appearance of homes, gardens, businesses, public buildings, and open spaces
- Utilise public art
- Celebrate our wins

Embrace cultural and social diversity

- Develop and implement an art and culture plan
- Champion inclusion and engagement
- Promote positive aging in place across the community

- Invest in socialisation and belonging

Cement strong foundations for growth and prosperity

- Safe and suitable road and other transport networks
- Ready to go commercial and industrial facilities
- Enhance partnerships and alliances

Occupy a Safe and Healthy living space

- Build safer neighbourhoods
- Everyone will have access to fit for purpose housing
- Increase active living
- Enhance health service provisions

Be future focussed in all we do

- Ensure the shire and its assets are well resourced and sustainable
- Embrace recycling and renewable energy
- Foster belief and passion in young residents
- Invest in opportunities that are designed to benefit future generations



2.1.2 Strategic Community Plan 2018-2022

Tourism has been on the community’s agenda for some time, noting various strategies in their previous Plan that are relevant to tourism and as such have been noted below for contextual purposes.

No.	Strategy
Outcome 1.2	Maximise business, industry and investment opportunities
Outcome 1.3	Responsive to innovation and new technologies
Outcome 1.6	The main street is the civic and retail heart connecting the town
Outcome 1.7	Attractive and well-maintained buildings and streetscapes
Outcome 1.9	Affordable, diverse and quality accommodation options for both residential and businesses
Outcome 2.1	Ensure natural resources are used efficiently and effectively
Outcome 3.1	Services and facilities that meet the needs of the community
Outcome 3.2	Respect our cultural, Indigenous and heritage assets
Outcome 3.4	A wide range of regional events
Outcome 3.5	Improved and well maintained community, recreational and civic infrastructure
Outcome 3.7	Support an inclusive community

2.1.3 Mid-West Development Commission Tourism Development Strategy 2014

The Mid West Development Commission and Regional Development Australia in collaboration with the Department of Planning and the Mid West Tourism Alliance commissioned this project to establish a regional tourism development strategy. The ultimate objective of this project was to identify tourism opportunities, game changers, priorities and gaps for the Mid West region to inform future development and investment. Extensive consultation and analysis concluded that the Mid West is underperforming as a tourist destination in that its potential is not being realised.

The recommended strategy to grow Mid West tourism during 2015-2025 focuses on five key areas.

1. Increasing accommodation capacity from camping through to resorts;
2. Opening up day use sites-places previously overlooked or under-developed to enhance the Mid West’s appeal as a destination;
3. Improving the quality and distribution of information for pre-trip planning and way finding;
4. Attracting more high-yield visitors and the growing self-drive and RV market; and
5. Increasing the range of Aboriginal and eco nature based tourism activities, attractions and experiences.

Success of the strategy is reliant upon the collaboration of government, tourism operators, industry stakeholders and community in resourcing and supporting a regional approach to tourism development. As such, this plan has attempted to align with this strategy where possible and relevant.

2.1.4 Jina: Western Australian Aboriginal Tourism Action Plan 2021-2025

Tourism represents a significant opportunity for Aboriginal people to secure sustainable economic, social and job outcomes. The *Jina: Western Australian Aboriginal Tourism Action Plan 2021-2025* (Jina Plan) outlines how to seize this chance to further strengthen our Aboriginal tourism offering.

The Jina Plan identifies outcomes across the following three focus areas:

- Make Western Australia the premier Australian destination for Aboriginal tourism through promoting the State’s extraordinary Aboriginal tourism experiences;
- Build capacity for Aboriginal people to participate in the tourism industry through direct employment or by fostering the growth of sustainable Aboriginal tourism businesses; and
- Facilitate the development of more authentic Aboriginal cultural tourism experiences across Western Australia to meet visitor demand.

There is a gap in this offer in the Shire currently and through consideration of the Jina Plan actions, this plan can help to realise the focus areas.

2.1.5 Draft Local Planning Strategy (2021)

Local Planning Strategy for the Shire of Morawa (hereon in referred to as the Strategy) has been prepared to set out the long-term planning directions for the Shire and to guide land use planning within the Shire over the next ten to fifteen years. This is the first time that a local planning strategy has been prepared for the Shire of Morawa.

Within the Strategy, Objective C6 most directly relates to tourism and has been considered in this plan: acknowledgment of cultural (including indigenous) heritage through built form, public art and community activities.

2.1.6 Wildflower Country Tourism Strategic Plan 2012-2017

This five-year plan was developed to guide wildflower tourism initiatives in the mid-west region known as ‘Wildflower Country’. While this plan is now outdated, it still provides relevant contextual information to be considered for the Morawa Tourism Plan. The plan mentions diversification of the wildflower tourism industry in the region, noting that “Apart from wildflowers, other tourism strengths for the region are:

- “Nature based” – including bushwalking, bird watching, photography, camping, windsurfing, etc.
- Culture and heritage – historic town, Aboriginal heritage sites, museums, etc.
- Festivals and events – including agricultural expos, country race days, arts and craft, individual iconic town events.
- Diverse range of industry in the area.
- A unique rural way of life.”

This is something the Tourism Plan can look to when providing value-add opportunities to the existing tourism offer in Morawa.



2.2 Tourism Profile

2.2.1 Current offer

The Shire of Morawa currently offers seasonal tourism, mostly driven by their wildflowers, inclusion within Wildflower Country and proximity to the Murchison region (often colloquially referred to as the “gateway to the outback”). This is undoubtedly their peak tourist season, lasting roughly between June to late-September, depending on the natural duration of the season. The most common visitor profile that comes through to view wildflowers are often caravaners or campers aged over 55. Although there are emerging trends in increased family (couples with young children) based travel as well.

While wildflowers are Morawa’s big attraction, they also offer a range of year-round attractions, including historic architecture, the nearby historic town of Canna, Bilya Rock, Koolanooka Mine and Springs, Museum, Widimia Trail, historic windmill collection and events such as the Biennial Art Show and the Speedway. Morawa is commonly perceived as an agricultural town, however there is potential to broaden their cultural offer to promote their traditional custodians.

2.2.2 Visitor profile

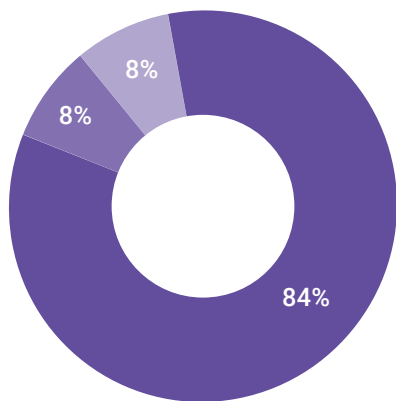
According to the Mid-West Overnight Visitor Fact Sheet (2017/18/19)⁴, most of the regional visitors are from within Western Australia (intrastate), with a small handful being from interstate and overseas. While international visitors spend more on their trip and stay for a longer duration, domestic visitors tend to spend more per-day. This indicates that the key audience for tourism in the Shire of Morawa are West Australians, however strategy should reflect aiming to increase length of trip and spending by attracting interstate and overseas visitors as these groups tend to spend more money.

See finding from the Fact Sheet on the next page.

⁴ Tourism WA (2020). Mid-West Overnight Visitor Fact Sheet (2017/18/19).

Mid-West Overnight Visitor Statistics (Tourism WA, 2020)

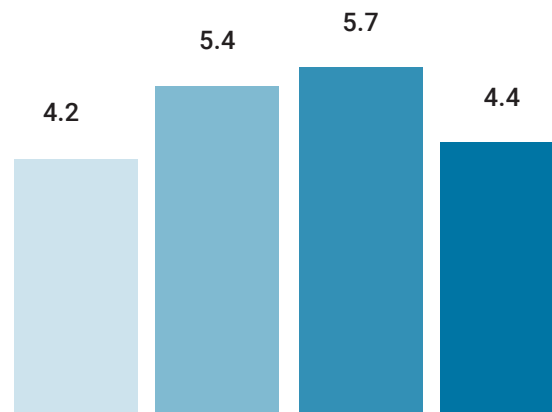
Visitors by Market



Market

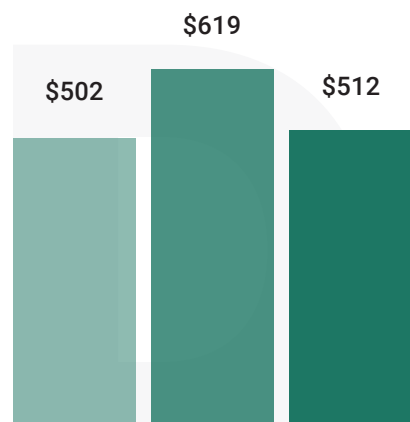
● Intrastate ● Interstate ● International

Average Length of Stay (Nights)



Intrastate Interstate International Total

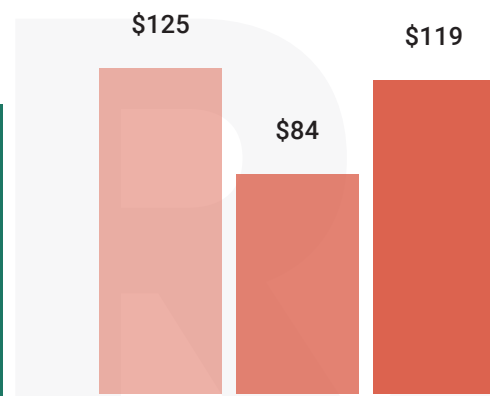
Average Trip Spend*



Domestic International Total

*Four year average 2015/16/17/18

Average Daily Spend*



Domestic International Total

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2.3 Comparative Local Offer

The below table shows a summary of the tourism infrastructure and activities of neighbouring Mid-West Shires. This is important to consider for Morawa's strategy, as it indicates potential areas of partnership and resource-sharing, as well as opportunities to learn from the successes of approaches to Shire involvement in tourism.

Table 1 Comparative Local Offer

Attractions	Services	Considerations
Carnamah		
<ul style="list-style-type: none"> • Wildflowers • Astro-tourism • Museum • Art Gallery • Tractor Museum • Book exchange and visitor info • Art and heritage Trail • Walk trail 	<ul style="list-style-type: none"> • Free WiFi in 'Cultural precinct' • Café • Ice creamery • IGA • Friday night meals at bowling club • Service station • Carnamah Hotel 	<p>A small town with a range of offerings in town including café, ice cream and free WiFi which strategically promotes the town's 'cultural precinct'.</p> <p>Carnamah has a lot on offer in terms of art and culture, including an art gallery, museum, tractor museum and an art and heritage trail.</p> <p>An additional place for meals has been added on Friday nights at the local bowling club.</p>
Mingenew		
<ul style="list-style-type: none"> • Wildflowers • Astro-tourism and listed stargazing sites • New Leaf Connect tours • Mid-West Adventure Tours • Yandanooka Hall (RV friendly) • Coalseam Conservation Park (BBQ and toilet facilities) • Depot Hill • Museum • Mingene Hill • Historical walk • Littlewell Reserve 	<ul style="list-style-type: none"> • IGA • Roadhouse (fuel available 24/7) • Mingene Hill Hotel and Pub • Visitor's map (well-designed) • Caravan park (Friday night meals from 6pm) • Mingene Hill Bakery (also open Sundays during peak season) • Enanty Barn (free camping) • Tourist centre 	<p>Mingenew has a well-designed website with engaging and legible maps, including a quick snapshot of where to eat and drink, where to stay and things to see in the one brochure.</p> <p>Mingenew has a focus on natural attractions such as picnic spots and stargazing and promotes them well.</p> <p>Accommodation includes free camping, to promote stargazing.</p> <p>In terms of their retail and hospitality offer, they have fuel available 24/7 (while the roadhouse has similar hours to Morawa Wildflower Bakery Roadhouse) and the local bakery opens on Sundays during the peak wildflower season.</p> <p>Lastly, Mingene Hill partners with New Leaf Connect and Mid-West Adventure Tours to promote touring to their town and nearby attractions.</p> <p>Claims to be the heart of WA's wildflower country.</p>

Attractions	Services	Considerations
Mullewa		
<ul style="list-style-type: none"> • Wildflowers • Drive trails • Walk trails (including bush, wildflower and heritage) • Our Lady of Mount Carmel Church & Priest House Museum • Mass Rock • Scenic Lookout • Aboriginal Art Workshop and Gallery • Men's Shed and Yamatji Sitting Circle • Masonic Lodge • Rodeo • Agricultural Show 	<ul style="list-style-type: none"> • Dedicated tourism website (visitmullewa.com) • Detailed map brochure • Inspirations Mullewa hotel/motel • Service station • Jonesy's Café • Mullewa Sports club (serving meals Friday, Saturday and Sunday) • Mullewa Caravan Park • Railway Hotel Motel 	<p>A small town with a historic focus. Mullewa has limited offerings however does offer meals at the Sports Club on weekend evenings.</p> <p>They promote drive and walk trails, which boast the local heritage and natural beauty, including wildflowers.</p> <p>The Aboriginal Art Workshop and Gallery is a standout offer within the town and a point of difference from other nearby towns.</p> <p>Facilities are basic in offer compared to other neighbouring towns, such as Mingenew.</p> <p>Key to Mullewa's tourism offer is the Rodeo and Agricultural Show, playing to their agricultural strengths.</p> <p>Claims to be the heart of WA's wildflower country.</p>
Three Springs		
<ul style="list-style-type: none"> • Wildflowers • Scenic drives • Heritage trails • 360 degree panoramic view at Three springs Talc Mine Lookout • Pink Lakes • Yarra Yarra Lakes • Astro-tourism • Geocaching • Wildflower Show (August) • Dookanooka National Park • Arrino Gardens (bush tucker experience) 	<ul style="list-style-type: none"> • Visitor's centre • Very basic mapping • Eco caravan park 	<p>Three Springs is another Wildflower Country town that offers wildflowers as the main attraction, while also focussing on heritage and other natural beauties, including the pink lakes.</p> <p>There are minimal services that support tourism in the town, however there are a variety of attractions that complement wildflower season, including astro-tourism, geocaching and even learning about bush tucker at the Arrino Gardens.</p>

Attractions	Services	Considerations
Perenjori		
<ul style="list-style-type: none"> • Wildflowers • Astro-tourism / stargazing • Rothsay Heritage Trail • Rothsay Ghost Town • Terina’s Wildflower Walk • Birdwatching • Charles Darwin Reserve • Karara Rangeland Park • Pioneer Museum • Rabbit Proof Fence 	<ul style="list-style-type: none"> • Dedicated tourism webpage • Perenjori Roadhouse (7am – 7pm, 7 days a week) • Perenjori Caravan Park (including ‘the village’ and 2x chalets and 1x house) • Lindum Farmstay (via Air BnB) • Perenjori Hotel • Tourist information centre • Wheat Bean Café (opening hours Monday – Friday) 	<p>Perenjori has a dedicated tourism webpage for those coming to explore during wildflower season, outlining their main attractions, services, and connections to Wildflower Country’s Wildflower Way self-drive route.</p> <p>There is a clear focus on wildflower season and associated outdoor activities, such as walking trails, heritage trails, stargazing and birdwatching.</p> <p>While the roadhouse is available 12hrs a day, 7 days a week, their local café is only open Monday to Friday and not on weekends.</p> <p>The Lindum Farmstay provides a unique, niche accommodation offer suitable for families.</p>
Yalgoo		
<ul style="list-style-type: none"> • Arts and Cultural Centre • Wildflowers • Miner’s Pathways self-drive trail • Wildlife spotting • Gold rush heritage architecture • Museum • Joker’s Tunnel 	<ul style="list-style-type: none"> • Yalgoo Caravan Park • Yalgoo Hotel Motel • Station Stay at Mellenbye (including glamping pods and other niche accommodation offer) • Melangata Station Stay • Gabyon Station Stay 	<p>Yalgoo is a small Shire with modest tourism offer, however they have a wide offer of accommodation and niche accommodation. This includes rammed earth units at the caravan park as a point of difference, and Mellenbye station offer a diverse range of accommodation including glamping pods, cheap camping (both powered and unpowered sites) and various size chalets.</p>

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Attractions	Services	Considerations
Morawa		
<ul style="list-style-type: none"> • Wildflowers • Astro-tourism • Museum and old police station • Widimia Trail • Heritage walks • Koolanooka Springs • Bilya Rock • Canna historic town • War Rock and Gnamma Hole • Speedway • Biennial Art Show 	<ul style="list-style-type: none"> • IGA • Caravan Park (RV friendly) • Wildflour Bakery (roadhouse) • Bottlemart and convenience store • Basic maps on webpage • Visitor’s centre • Everlastings guest house • Morawa Hotel Motel • Canna town campsite • Koolanooka springs campsite (basic toilets and wood BBQs) • Free Wi-Fi in Town Centre and Caravan Park • 24/7 fuel options (x2) 	<p>In comparison to the nearby towns, Morawa is quite well-serviced and has a range of alternative attractions to wildflowers.</p> <p>Some gaps that have been highlighted by review of nearby towns, is the lack of awareness of free Wi-Fi in town, limited service hours for food and beverage offering and rudimentary maps and website to promote attractions and services for tourism. The action plan should aim to address these gaps.</p> <p>Carnamah, Mingenew and Mullewa all had clear focus for their tourism – either promoting cultural attractions, natural beauty or large events. This is something that Morawa could consider, to create a sense of tourism identity.</p>

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2.4 Trends in Tourism

The following tourism trends discuss both global and national tourism trends and how they may apply to the tourism context in Morawa. Consideration of these trends has informed the action plan in conjunction with community and stakeholder feedback.

Table 2 Summary of Tourism Trends and Implications for Morawa

Trend	Description	Considerations for Morawa Tourism Plan
Aboriginal Tourism	<p>Visitors are seeking knowledge of a place's history beyond visiting museums or reading tour guides. Added to this, visitors to WA are seeking authentic Aboriginal cultural experiences, with Tourism WA reporting 82% of visitors would like to take part in an Aboriginal tourism experience however only 26% have done so⁵.</p> <p>Tourism WA has recently released their Jina Plan, which is an action plan promoting Aboriginal Tourism between 2022-2026⁶.</p>	<p>Morawa is well positioned to facilitate Aboriginal and cultural tourism experiences through partnering with their local Aboriginal group MEEDAC or Yamatji Aboriginal Corporation. This would also boost employment opportunities.</p> <p>A point of difference for Morawa is their higher proportion of Aboriginal residents compared to other neighbouring towns, which should be acknowledged, celebrated and better promoted to visitors.</p>
Astro-tourism or Dark Sky Tourism	<p>Astro-tourism is a small but growing trend centred on visitors seeking out dark skies to enable a clear and unpolluted view of the solar system⁷.</p>	<p>Morawa is already on the map as an 'Astro Tourism Town' and is well-positioned to offer astro-tourism experiences. The Shire should consider partnering stargazing and other astro-tourism activities with events, such as dinner under the stars, guided astrology tours, or Aboriginal tourism events.</p>
Caravanning trends Australia	<p>Caravanning's becoming a young person's game, with the average Australian owner of a caravan or motorhome now aged 33. The #vanlife hashtag has exploded, nearing 6 million Instagram posts. And latest Caravan Industry Association of Australia stats put families (30 per cent) hot on the heels of Grey Nomads (32 per cent) when it comes to nights spent caravanning and camping⁸.</p>	<p>In order to diversify the average visitor age and profile, focussing on caravanning facilities is something Morawa has been doing well and should continue to pursue going forward.</p> <p>Consider expanding the existing caravan park to include more family friendly accommodation, features and landscaping to make it more attractive.</p> <p>Proactively ensuring Apps like Wiki Camps include details around the services, facilities and overflow areas are uploaded to the relevant travel Apps.</p>
Soft adventure	<p>Destination cycling and mountain bike riding is a significant growth sector and an average of just over 350,000 overnight visitors to WA per annum undertook cycling while travelling in 2019⁹. These visitors are experience seekers with high disposable incomes, bringing significant flow on benefits to complementary activities including hiking, camping, bridle tours, specialty accommodation and hospitality.</p>	<p>Morawa already has a concept plan for a bike trail that would bring in alternative tourists to those who traditionally journey to see the wildflowers.</p> <p>Additionally, adding various heritage and walk trails near the town to Trails WA (DBCA) would be beneficial to tap into the soft adventure market.</p>

5 Tourism WA (2021). Jina: Western Australian Aboriginal Tourism Action Plan 2021-2025.

6 Ibid.

7 Tourism WA (2021). Informing TWAs Dark Sky Tourism Products and Strategy.

8 Caravan Industry Association Western Australia in Browning, M (2019). Vanlife Boom: How caravanning became Australia's coolest travel trend

9 westcycle.org.au/western-australian-cycle-tourism-strategy

Trend	Description	Considerations for Morawa Tourism Plan
Niche accommodation	Discerning consumers and niche audiences are increasingly seeking unique accommodation products that offer a memorable and authentic stay. These generally offer a wellness component, local produce, low impact or low footprint performance, connection to the natural environment, and a showcasing of unique local buildings and heritage assets.	Supporting existing accommodation facilities in the Shire to add or upgrade facilities to accommodate for a niche experience, such as farm stay, glamping, bed and breakfast would be of benefit to the current accommodation offer.
Repeat visitation	<p>Research from Tourism WA in 2018 draws light to the fact that WA has a higher proportion of repeat visitors, making up a larger proportion of the market. These repeat visitors have a different attitude to places, are more community-minded and more likely to be drawn back to WA for its natural beauty.</p> <p>Activities that repeat visitors undertake include natural landscapes (88%), museum/gallery (75%), iconic market or shopping (62%), cultural event (38%) and sporting event (31%).</p> <p>Repeat visitors are most commonly aged between 24-35 and 64-75, commonly known as SINKS or DINKS¹⁰.</p>	<p>Morawa is well-placed to attract a 'repeat visitation' market with their abundant natural landscapes and being on the 'doorstep to the outback'.</p> <p>Some gaps for Morawa include markets or shopping, cultural events (notwithstanding the biennial art show), and sporting events. These may be aspects that the Shire can consider creating additional visitation.</p> <p>Consider marketing to appeal to the personality type of a repeat visitor – a place for reflection and reconnection with loved ones, while highlighting Morawa's natural assets.</p>
Country core movement	Since the pandemic, a growing number of online trends and hashtags related to simple country living has become popular ¹¹ . After being locked away in urban environments for the last two years, people are seeking to reconnect with nature and live slowly in contrast to their fast-paced urban lifestyles.	<p>Morawa has potential to tap into this younger audience of the country core movement, being a small, quiet, farming town with Australian heritage.</p> <p>Consider marketing to tap into the country core movement – quiet, friendly, small town charm.</p>

DRAFT

¹⁰ Tourism Research Australia (2018). Understanding Repeat Visitation Australia Summary.
¹¹ Braff, D (2020). How the #cottagecore Internet Aesthetic Dovetails with Pandemic Travel. The Washington Post.



3. Community and Stakeholder Engagement

Engagement with the community and key stakeholders was conducted in March and April 2022 for input on the draft Tourism Plan and Arts and Culture Plan. Consultation was undertaken with the Aboriginal Community (Midwest Employment and Economic Development Aboriginal Corporation), local businesses, Councillors, volunteer organisations in Morawa, Shire staff (administration and operations), Tourism WA, Mid West Development Commission, North Midlands Project, Yamatji Aboriginal Corporation and Department of Local Government, Sport, and Cultural Industries.

The engagement approach was structured by understanding the existing offer in Morawa, barriers and opportunities, potential partnership/funding opportunities and priority areas for the action plan.

A summary of the priorities from community and stakeholders are presented in the table below:

Table 3 Action Plan Priority Areas

Community priorities	Stakeholder priorities
<ul style="list-style-type: none"> • Expand accommodation. • Improve food and beverage offer (ideally through a café on the main street) to encourage people to stop, stay and spend more in the town. • Augment what is already existing in terms of tourist attractions (such as upgrading Koolanooka Springs toilets and camping facilities, additions to Widimia Trail for example). • Improve marketing and promotion of attractions. • Improve signage and wayfinding. • Desire for Aboriginal tourism (such as tours, bush tucker, cooking classes etc). 	<ul style="list-style-type: none"> • Expand accommodation. • Focus on maximising wildflower season, getting tourists to stay longer and spend more. • Aboriginal tourism – align plan with the Jina Plan (Tourism WA). • Partnering with neighbouring local governments (trails, events, etc). • Host regional sporting events. • Liaise with bus touring companies to stop in Morawa. • Ensure Tourism, Arts and Culture plans are unique to the area (Morawa).
Funding / partnership opportunities	
<ul style="list-style-type: none"> • MEEDAC and CRC keen to be involved where possible (example, fabricating signage, building community gardens, running Aboriginal tourism projects). • North Midlands Project – potential partnership opportunity (especially for arts and cultural projects). • DLGSC have lots of funding relating to arts and culture. • Linking with neighbouring local governments would attract more funding (example, for establishing an event). • DBCA and Trails WA digital mapping. • Lotteries West for arts and cultural grants. • Alfresco dining rebate for small businesses (DLGSC). • Tourism WA • Australia Golden Outback • Wildflower Country Inc. • Mid-West Development Commission • Regional Development Australia 	

Opportunities

- Key opportunities to distinguish the Shire of Morawa in terms of tourism initiatives were recognised in the Aboriginal tourism space and with sporting events, given the Shire’s good-quality facilities.
- The community pointed out that Morawa has a decent tourism offer, however, needs more promotion and perhaps some value-adding to make the existing trails, camping spots and other attractions a little more interesting, including outside of peak wildflower season.
- The community were also keen to see more events, large and small, including both free and paid events.
- The town has a strong agricultural identity, there is potential for branding in this way.
- There are opportunities to link in with existing tour services and tourism services within the Mid-West region.

Challenges

- Community acknowledged challenges such as resourcing, including fatigue of their own volunteer base. They’d like to encourage newer and younger casual volunteers.
- Lack of accommodation is a challenge, as it often is booked out in peak season.
- Current mapping is outdated and not visually engaging.
- Signage is lacking around the Shire’s attractions and in town, therefore tourists can’t easily navigate to different attractions and services.
- Lack of café and limited opening hours was seen by the community as a big challenge to overcome, they feel that this is why many tourists drive through without stopping.



4. Goals for Tourism

Considering the existing strategic context in the tourism space, the local comparative offer, and community and stakeholder feedback, we have created three goal areas to guide the Tourism Plan:

1

LEVERAGE: Build upon the existing services and attractions in Morawa.

2

ENRICH: Enrich experiences culturally, seasonally and recreationally.

3

SUPPORT: Provide supporting infrastructure to maximise tourism, social and economic benefits.



5. Action Plan

These three overarching goals aim to address the areas of needs and desired outcomes across the tourism sector, the wider regional public and their access to tourism experiences, and the alignment with the Shire’s Arts and Culture Plan.

Actions from the Shire’s Arts and Culture Plan which have arts outcomes have been included in the below Action Plan, highlighted in green.

The following Action Plan list has taken into consideration: stakeholder engagement, Strategic Community Plan outcomes, guiding strategy, community priorities and relevant tourism trends. It is then organised into the three guiding goal areas of this plan to support achieving them. We recommend the timing of some actions to occur before others are implemented, to maximise social, economic and tourism benefits. However, we understand funding availability, resourcing and other factors may alter the roll-out of the actions and timing.

Indicative costing has been added as a guide only, however more accurate pricing of actions will be needed closer to implementation

\$ = under 20k | \$\$ = under 100k | \$\$\$ = under 500k | \$\$\$\$ over \$500k

Priority is indicated by community, stakeholder or priorities identified in relevant strategies.

Action Plan: Leverage

LEVERAGE: Build upon the existing services and attractions in Morawa.



Action	Desired Outcomes	Indicative Cost	Funding / partnership opportunities	Indicative timing			Strategic links	Priority
				0-1	2-4	5-9		
Update mapping	<ul style="list-style-type: none"> • Enrich map of heritage walk trail visually • Create map of wildflower walking/driving trails (other than Widimia Trail) from the Town. • Create or visually update map/s of day-driving tour starting from the town and linking key attractions (for example: War Rock, Gnamma Hole, Koolanooka Springs, Karrara Rangeland Park and Canna). • Ensure maps are visually engaging and legible. 	\$\$	<p>Recommend using graphic designer to ensure high quality end product, with inputs from the Visitors Centre to provide information and current mapping/brochures.</p> <p>Work with Wildflower Country for trails, ensure trails link with Wildflower Country.</p>	●			Wildflower Country Tourism Plan	Community Strategic
Improve wayfinding and informational signage for key locations and services	<ul style="list-style-type: none"> • Understand key locations for signage • Improve signage and wayfinding within the town, pointing to key stores, services and attractions. • Improve signage and wayfinding for key visitor attractions within the Shire, outside of the town. • Add more informational signage to key locations 	\$\$	Explore partnering with MEEDAC and Community Resource Centre.	●			MWDC Tourism Strategy Local Planning Strategy, Objective C6 (Draft 2021)	Strategic
Upgrade visitor's bay information and map in town centre	<ul style="list-style-type: none"> • Create an exciting visitors bay information stand with up-to-date information on facilities and services, accommodation, attractions in town and in the surrounding area (within the Shire). • Update the map to be better-designed and more legible, highlighting key attraction within the town, and the direction of attraction out of town (such as Bilya Rock, Koolanooka Springs, etc). • Explore electronic notice board to ensure information remains up-to-date and is easy to update. • Add call-out to broader area of the Shire, not just focusing on the town centre. 	\$\$	Resource to graphic designers for final production of a fixed map, or utilise communications company for digital format.		●		MWDC Tourism Strategy	Community Strategic
Enhance the existing online calendar of events happening within the Shire.	<ul style="list-style-type: none"> • Central and organised location for events happening within the Shire. • Encourage all community groups to add their events to the events calendar. 	\$	<p>Produce in-house.</p> <p>Partner with local groups for timing of events, meetings, workshops.</p>	●			MWDC Tourism Strategy	Community Stakeholder Strategic

Action	Desired Outcomes	Indicative Cost	Funding / partnership opportunities	Indicative timing			Strategic links	Priority
				0-1	2-4	5-9		
Incentivise/support small businesses on the main street, including a café	<ul style="list-style-type: none"> Support a 'buy local' business support campaign with vouchers for businesses along the main street, available for tourists and locals. Activating the main street to create a sense of vibrancy in the town, encouraging more tourists to stop, wander and spend. Local café on the main street highly desired by local and tourists alike and could act as a 'hub' for activity and promote foot traffic. 	\$	Businesses and future investors		●		MWDC Tourism Strategy Wildflower Country Tourism Plan	Community Stakeholder Strategic
Improve events and marketing - consider a stand alone resource or enhancing the responsibility for this area within existing position descriptions.	<ul style="list-style-type: none"> A dedicated resource to help promote the town, run marketing and organise events. Organise range of free and ticketed events. Improve use of communications channels. 	\$\$					MWDC Tourism Strategy	Community
Hold meeting pre-wildflower season with local businesses to see how they can complement each other and identify gaps in local offer.	<ul style="list-style-type: none"> Work with local businesses to improve the local offer of retail and hospitality, while ensuring competition is kept to a minimum. Identify the best way to promote the existing local offer while filling gaps to improve offer for tourists. Consider a staff exchange or secondment program with the Town of Victoria Park events or community development team. 	\$	Local businesses		●			Stakeholder Community

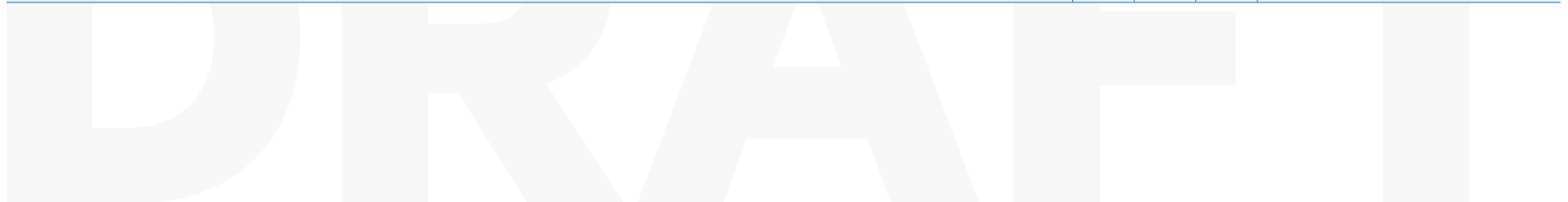


Action Plan: Enrich

ENRICH: Enrich Experiences Culturally,
Seasonally and Recreationally

Action	Desired Outcomes	Indicative Cost	Funding / partnership opportunities	Indicative timing			Other strategic links	Priority
				0-1	2-4	5-9		
Add a geocache or geocache trail to the Shire.	<ul style="list-style-type: none"> Possible locations could be Widimia Trail, Bilya Rock, War Rock and Gnamma Hole, Koolanooka Springs, churches, or Canna. 	\$\$		•			Local Planning Strategy, Objective C6 (Draft 2021) MWDC Tourism Strategy	Community Stakeholder Strategic
Promote the largest windmill collection in Western Australia	<ul style="list-style-type: none"> Promote at the visitors centre, include on the mapping and website. Consider moving the windmill collection outside to make for an interesting installation and attraction in the town. Provide better opportunities for people to view the attractions. Consider how to make the windmill collection more accessible. 	\$	Museum volunteers North Midlands Project		•		MWDC Tourism Strategy Wildflower Country Tourism Plan	Strategic Community
Add to Widimia Trail with interpretive signage, native planting or artwork.	<ul style="list-style-type: none"> Help to make Widimia Trail interesting outside of wildflower season Offer additional attractions and promote local information to tourists, enriching their experience. Native planting to include bush tucker or medicinal planting, with explanatory signage throughout the trail. Interpretive signage to include local stories or information on local flora/fauna. Consider using QR codes to link to Shire website. 	\$\$	Work with local artists and MEEDAC to source artwork and stories for the interpretive signage.		•		Local Planning Strategy, Objective C6 (Draft 2021)	Community Stakeholder Strategic
Town beautification focussing on the heritage area and surrounding the caravan park, linking to the main street.	<ul style="list-style-type: none"> Focus beautification and planting in strategic locations such as near the caravan park, along the Heritage Trail and Widimia Trail. Use seasonal planting for a range of colour year-round, or bush tucker options. Encourage local businesses on the main street to look after planting boxes with colourful flowers and greenery. 	\$	MEEDAC		•		Wildflower Country Tourism Plan	Community Strategic

Action	Desired Outcomes	Indicative Cost	Funding / partnership opportunities	Indicative timing			Other strategic links	Priority
				0-1	2-4	5-9		
Deliver a medium-sized event alone or work with neighbouring Shires to plan and attract funding for a large, annual event.	<ul style="list-style-type: none"> • Could be astro tourism, Aboriginal tourism, music, wildflower, 'mid-western' themed or a combination. • Consider how this event could complement the Biennial Art Show (on the alternate year, or at a similar time). 	\$\$	RAC Neighbouring Shires		•		MWDC Tourism Strategy	Community Stakeholder Strategic
Work with neighbouring Shires to facilitate rotating weekend markets.	<ul style="list-style-type: none"> • Markets to be held, monthly, fortnightly or weekly, depending on capacity and popularity. • To have a food-focus (example, sunset dinner markets) and local businesses set up a stall. • Encourage MEEDAC or similar to set up a stall with bush tucker inspired food. • Potential locations for Morawa Markets include the town centre or the Town Hall. 	\$	Neighbouring Shires MEEDAC		•		MWDC Tourism Strategy	Community Stakeholder Strategic
Organise astro-tourism event	<ul style="list-style-type: none"> • Promote 'dark sky tourism' offer by holding a specific event. • Possible event ideas include 'dinner under the stars', Aboriginal guided stargazing evening. • Event should be ticketed, include souvenir or something patrons can purchase as a way of raising revenue. 	\$\$	Neighbouring Shires		•		Jina Plan (Tourism WA) MWDC Tourism Strategy	Stakeholder Strategic
Facilitate year-round interest in astro-tourism with complementary facilities.	<ul style="list-style-type: none"> • Augment popular visitation sites such as Koolanooka Springs and lookout, Canna townsite or caravan park with stargazing facilities. 	\$\$			•			



Action	Desired Outcomes	Indicative Cost	Funding / partnership opportunities	Indicative timing			Other strategic links	Priority
				0-1	2-4	5-9		
Create or support Aboriginal tours and trails	<ul style="list-style-type: none"> Consider how the current wildflower trail might be improved with Aboriginal tours or information. Consider creating a separate trail. 	\$	MEEDAC Yamatji Aboriginal Corporation DLGSC Tourism WA			•	Jina Plan (Tourism WA) MWDC Tourism Strategy Local Planning Strategy (Draft 2021)	Community Stakeholder Strategic
Support local food and beverage businesses to access alfresco incentive or state government incentives.	<ul style="list-style-type: none"> Special efforts made Friday – Sunday when visitors are likely to be in town and locals have time off on the weekend to promote vibrancy. Promote grant funding for improvements to outdoor alfresco dining areas. 	\$	Activating Alfresco Rebate Program (link), DLGSC (\$5,000)		•			Stakeholder Community
Produce interactive mapping for wildflowers	<ul style="list-style-type: none"> Having the ability to facilitate interactive mapping could encourage tourists to come to Morawa for wildflowers or stay longer as they can see in real time which flowers are being sighted. Include wildflower monitoring station at the lookout, or at Widimia Trail. Visitors can upload their photo to a website repository. Initiative mobile application ('app') development with Wildflower Country and DBCA. 	\$	Opportunity to partner with Wildflower Country, DBCA trail app or neighbouring local governments on the Wildflower Way.		•		Local Planning Strategy, Objective C6 (Draft 2021) MWDC Tourism Strategy	Community Stakeholder Strategic
Continue to progress the Bike Trail project	<ul style="list-style-type: none"> Creation of a standalone attraction for Morawa, attracting a new visitor profile of younger and family type tourists who may stay longer and spend more. Continue the conversation and negotiation with Sino Steel. 	\$\$\$\$	Sino Steel DBCA			•	Local Planning Strategy, Objective C6 (Draft 2021)	Community Stakeholder Strategic



Action Plan: Support

SUPPORT: Provide supporting infrastructure to maximise tourism, social and economic benefits.

Action	Desired Outcomes	Indicative Cost	Funding / partnership opportunities	Indicative timing			Other strategic links	Priority
				0-1	2-4	5-9		
Develop Masterplan for the Caravan Park expansion.	<ul style="list-style-type: none"> More accommodation available for tourists and a larger range on offer, including chalets, powered and unpowered sites. Ensure family visitor groups are catered for in both accommodation and complementary facilities (such as ablutions, playgrounds, safety etc). Investing in both RV/Caravan facilities and chalet style accommodation ensure that different types of tourists are accommodated for. Identify overflow areas, potential location at the Morawa Sport Oval. 	\$\$		•			MWDC Tourism Strategy Wildflower Country Tourism Plan	Community Stakeholder Strategic
Facilitate expansion of the caravan park, as per the above Masterplan (ref: Action 3.1)	<ul style="list-style-type: none"> Source and connect baseline infrastructure needs (sewerage, power, water connections). Construct accommodation and facilities. 	\$\$\$\$			•		MWDC Tourism Strategy Wildflower Country Tourism Plan	Community Stakeholder Strategic
Free Wi-Fi in town centre.	<ul style="list-style-type: none"> Expand wi-fi from Shire offices to the ablution block in main street to encourage visitors to enjoy the streetscape and view shops. Widely advertise free Wi-Fi in the town centre, near the visitors information bay in addition to the Caravan Park and Shire Offices. This will encourage visitors to stay in the town centre and view what's on offer. Promoting free Wi-Fi can also be an attractor for tourists to stop in Morawa, rather than another nearby town. 	\$		•				Stakeholder
Ensure Morawa is recognised on existing tourism apps/maps.	<ul style="list-style-type: none"> Explore adding Shire of Morawa to DBCA Trails WA online program. Trails could include public art, walking, cycling, Aboriginal tours, etc. Possibility for trials to link with neighbouring towns to maximise reach. Other apps include WikiCamps and Camps Australia Wide. 	\$	DBCA Trails WA WikiCamps Camps Australia Wide		•		MWDC Tourism Strategy	Community Stakeholder Strategic

Action	Desired Outcomes	Indicative Cost	Funding / partnership opportunities	Indicative timing			Other strategic links	Priority
				0-1	2-4	5-9		
Develop marketing campaign, drawing on some of the trends in tourism mentioned in Section 3.4.	<ul style="list-style-type: none"> Refresh website to be more attractive to visitors. Work with the Visitors Centre to develop and implement a complementary tourism media plan. Utilise Facebook and Instagram account as a tourism platform, rather than just a communication tool for residents. Tag and share with synergistic accounts such as Australia's Golden Outback (@australiasgoldenoutback). 	\$	Develop in-house.	•			MWDC Tourism Strategy	Community Stakeholder Strategic
Seek and promote accreditation from Campervan and Motorhome Club of Australia and Caravan Industry Association of Australia.	<ul style="list-style-type: none"> Morawa will be promoted as a 'RV friendly town' with these association and additional marketing can be done through these networks, reaching afar wiser audience. 	\$	Campervan and Motorhome Club of Australia Caravan Industry Association of Australia	•			MWDC Tourism Strategy	Stakeholder Strategic
Seal the Morawa Airport and support additional functions including gliding, hot air ballooning, charter flights for tourists or other suitable purposes.	<ul style="list-style-type: none"> Morawa Airport will be an ideal place for tourists to fly into/ out of for wildflower or other chartered tours. Encourage industry to utilise the Morawa airport 	\$\$\$				•		Community





element.
the art and science of place

Ordinary Council Meeting 21 July 2022

Attachment 1 – Letter from Morawa District Historical Society Inc.

Item 11. 1.5- Response to request from Morawa Historical Society

Mr Scott Wildgoose
CEO
Shire of Morawa WA

Morawa District Historical Society Inc.
PO Box 155
MORAWA

Dear Scott,

At our Meeting on 8th June, we discussed the location of the metal cut-outs which we wish to install somewhere within the town area. As discussed with you previously we know the large Southern Cross windmill to the north of town would not be suitable therefore would it be possible to have them installed in the area of the two windmills south of the town? This area is directly opposite the parking area with the dump point plus there is ample room in the vicinity for caravans to pull off the road. We would be quite happy with this location, plus they would make an added appropriate feature for the area.

They are in the shape of kangaroos and emus.

On another note, one of our volunteers made enquiries with Western Power regarding the fenced area to the north of town currently in the possession of Western Power. It appears the land is Crown therefore when they relinquish it this land will revert to the shire providing there are no other claims on it. If this were to occur the Historical Society would very much like the use of said land to display large machinery. The fact that the land is fenced would make for a safe and secure display area.

I request that the Shire Councillors, along with yourself these to request consideration and look forward to hearing from you regarding these matters.


Yours truly,

Sue Hunter, President.

22/06/2022

Ordinary Council Meeting 21 July 2022

- | | |
|----------------------------|--|
| <i>Attachment 1</i> | 11.2.1a Monthly Financial Report for the period ending 30 June 2022. |
| <i>Attachment 2</i> | 11.2.1b Bank Reconciliation for the period ending 30 June 2022. |
| <i>Attachment 3</i> | 11.2.1c List of Accounts Paid for the period ending 30 June 2022 |
| Item 11.2.1 | Statement of Financial Activity- June 2022 |
-



MORAWA

SHIRE OF MORAWA

**FOR THE YEAR ENDING
30 JUNE 2022**

**STATEMENT OF FINANCIAL
ACTIVITY**



SHIRE OF MORAWA
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 30 June 2022

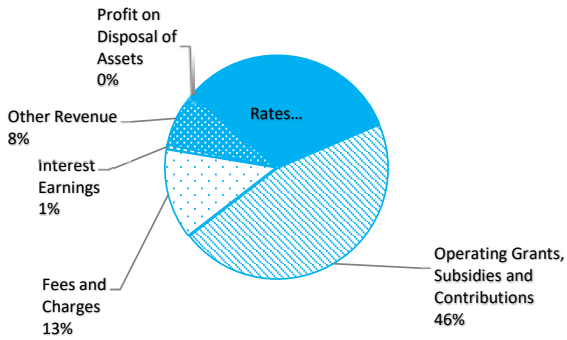
LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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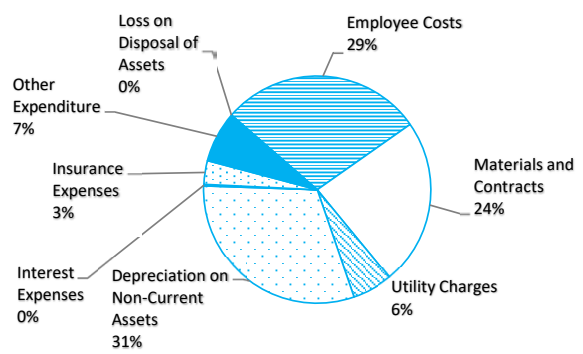
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OPERATING ACTIVITIES

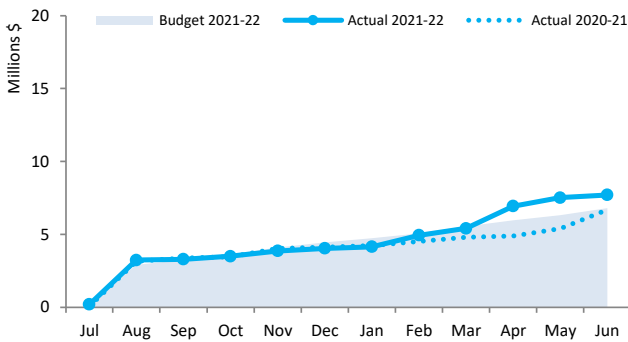
OPERATING REVENUE



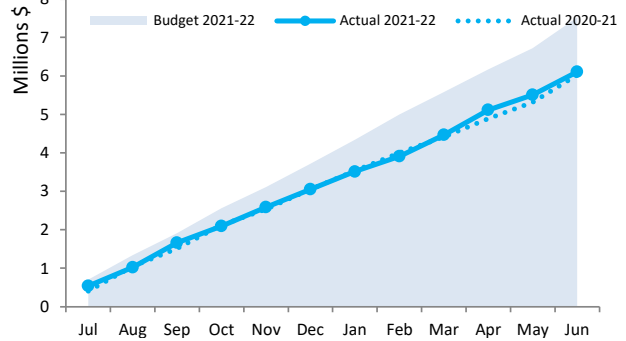
OPERATING EXPENSES



Budget Operating Revenues -v- Actual

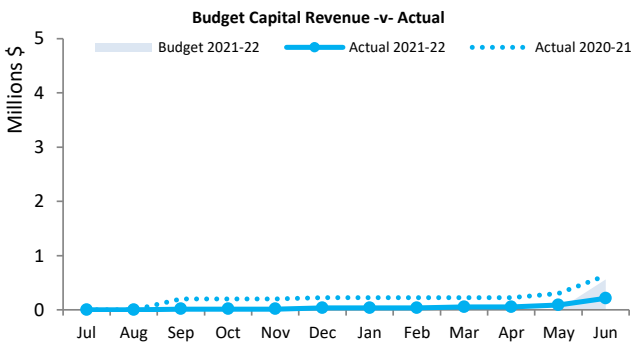


Budget Operating Expenses -v-YTD Actual

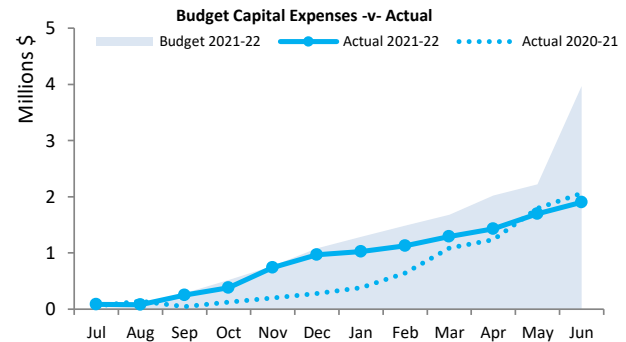


INVESTING ACTIVITIES

CAPITAL REVENUE



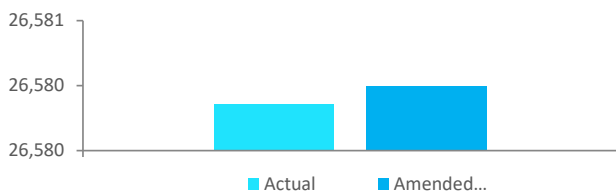
CAPITAL EXPENSES



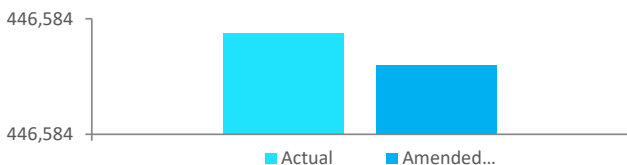
FINANCING ACTIVITIES

BORROWINGS

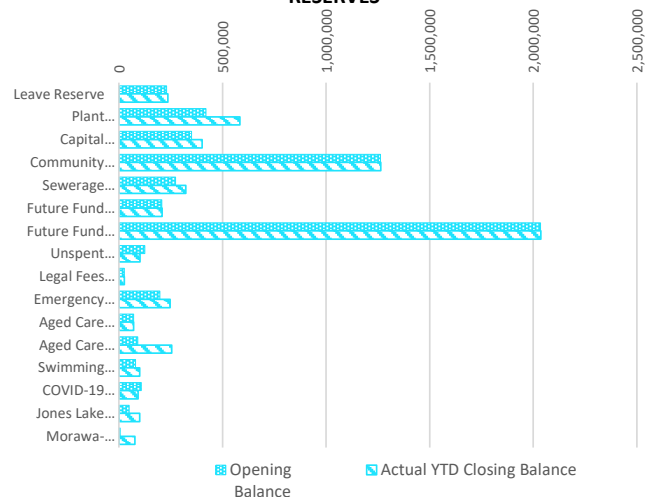
Principal Repayments



Principal Outstanding



RESERVES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$2.11 M	\$2.11 M	\$2.11 M	\$0.00 M
Closing	\$0.01 M	\$0.01 M	\$3.04 M	\$3.03 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$	% of total
Unrestricted Cash	\$3.01 M	33.0%
Restricted Cash	\$6.13 M	67.0%

Refer to Note 2 - Cash and Financial Assets

Payables		
	\$	% Outstanding
Trade Payables	\$0.04 M	
0 to 30 Days		100.0%
30 to 90 Days		0.0%
Over 90 Days		0%

Refer to Note 5 - Payables

Receivables		
	\$	% Collected
Rates Receivable	\$0.57 M	81.8%
Trade Receivable	\$0.06 M	
30 to 90 Days		9.8%
Over 90 Days		14.6%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.06 M)	(\$0.06 M)	\$2.39 M	\$2.46 M

Refer to Statement of Financial Activity

Rates Revenue		
	\$	% Variance
YTD Actual	\$2.13 M	
YTD Budget	\$2.12 M	0.8%

Refer to Note 6 - Rate Revenue

Operating Grants and Contributions		
	\$	% Variance
YTD Actual	\$3.04 M	
YTD Budget	\$1.63 M	86.6%

Refer to Note 13 - Operating Grants and Contributions

Fees and Charges		
	\$	% Variance
YTD Actual	\$0.87 M	
YTD Budget	\$0.84 M	3.4%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.69 M)	(\$1.69 M)	(\$0.79 M)	\$0.90 M

Refer to Statement of Financial Activity

Proceeds on sale		
	\$	%
YTD Actual	\$0.04 M	
Amended Budget	\$0.04 M	6.8%

Refer to Note 7 - Disposal of Assets

Asset Acquisition		
	\$	% Spent
YTD Actual	\$1.90 M	
Amended Budget	\$3.09 M	(38.5%)

Refer to Note 8 - Capital Acquisitions

Capital Grants		
	\$	% Received
YTD Actual	\$1.07 M	
Amended Budget	\$1.37 M	(21.5%)

Refer to Note 8 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.35 M)	(\$0.35 M)	(\$0.67 M)	(\$0.33 M)

Refer to Statement of Financial Activity

Borrowings	
	\$
Principal repayments	\$0.03 M
Interest expense	\$0.01 M
Principal due	\$0.45 M

Refer to Note 9 - Borrowings

Reserves		
	\$	%
Reserves balance	\$6.13 M	
Interest earned	\$0.01 M	0.0%

Refer to Note 11 - Cash Reserves

Lease Liability	
	\$
Principal repayments	\$0.06 M
Interest expense	\$0.00 M
Principal due	\$0.03 M

Refer to Note 10 - Lease Liabilities

This information is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 30 JUNE 2022**

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME AND OBJECTIVES

ACTIVITIES

GOVERNANCE

To manage Council's finances

Includes Members of Council, Civic Functions and Public Relations, Council Elections, Training/Education.

GENERAL PURPOSE FUNDING

To manage Council's finances

Includes Rates, Loans, Investments & Grants.

LAW, ORDER, PUBLIC SAFETY

To provide, develop & manage services in response to community needs.

Includes Emergency Services & Animal Control.

HEALTH

To provide, develop & manage services in response to community needs.

Includes Environmental Health, Medical & Health facilities.

EDUCATION AND WELFARE

To provide, develop & manage services in response to community needs.

Includes Education, Welfare & Children's Services.

HOUSING

To ensure quality housing and appropriate infrastructure is maintained.

Includes Staff & Other Housing.

COMMUNITY AMENITIES

To provide, develop & manage services in response to community needs.

Includes Refuse Collection, Sewerage, Cemetery, Building Control, Town Planning & Townscape.

RECREATION AND CULTURE

To ensure the recreational & cultural needs of the community are met.

Includes Pools, Halls, Library, Oval, Parks & Gardens & Recreational Facilities.

TRANSPORT

To effectively manage transport infrastructure.

Includes Roads, Footpaths, Drainage, Plant & Machine Operating Costs and Airstrip Operations.

ECONOMIC SERVICES

To foster economic development, tourism & rural services in the district.

Includes Tourism, Rural Services, Economic Development & Caravan Park.

OTHER PROPERTY AND SERVICES

To provide control accounts and reporting facilities for all other operations.

Includes Private Works, Public Works Overheads, Plant Recovery Costs, Administration Overheads and any other Unclassified Items

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2022**

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Budget	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)- (a)/(a)	Var.
		\$	\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	1,986,095	2,110,856	2,110,856	2,110,856	0	0.00%	
Revenue from operating activities								
Governance		50	50	50	0	(50)	(100.00%)	
General purpose funding - general rates	6	2,117,418	2,117,418	2,117,418	2,134,112	16,694	0.79%	
General purpose funding - other		1,003,600	985,600	985,600	2,447,907	1,462,307	148.37%	▲
Law, order and public safety		30,180	110,180	110,180	109,709	(471)	(0.43%)	
Health		14,100	36,500	36,500	33,039	(3,461)	(9.48%)	
Education and welfare		6,200	46,900	46,900	38,537	(8,363)	(17.83%)	
Housing		106,600	113,175	113,175	97,059	(16,116)	(14.24%)	▼
Community amenities		454,620	474,620	474,620	470,389	(4,231)	(0.89%)	
Recreation and culture		50,000	84,840	84,840	107,653	22,813	26.89%	▲
Transport		692,241	692,944	692,944	580,298	(112,646)	(16.26%)	▼
Economic services		152,272	187,772	187,772	243,633	55,861	29.75%	▲
Other property and services		410,900	572,193	572,193	363,671	(208,522)	(36.44%)	▼
		5,038,181	5,422,192	5,422,192	6,626,007	1,203,815		
Expenditure from operating activities								
Governance		(509,921)	(505,421)	(505,421)	(375,774)	129,647	25.65%	▲
General purpose funding		(264,844)	(264,844)	(264,844)	(201,822)	63,022	23.80%	▲
Law, order and public safety		(107,595)	(187,595)	(187,595)	(131,634)	55,961	29.83%	▲
Health		(196,441)	(237,314)	(237,314)	(154,639)	82,675	34.84%	▲
Education and welfare		(191,041)	(194,041)	(194,041)	(162,001)	32,040	16.51%	▲
Housing		(251,422)	(261,422)	(261,422)	(232,692)	28,730	10.99%	▲
Community amenities		(717,347)	(699,537)	(699,537)	(544,432)	155,105	22.17%	▲
Recreation and culture		(1,594,228)	(1,597,578)	(1,597,578)	(1,401,399)	196,179	12.28%	▲
Transport		(2,249,328)	(2,279,628)	(2,279,628)	(2,060,685)	218,943	9.60%	
Economic services		(788,860)	(813,630)	(813,630)	(584,413)	229,217	28.17%	▲
Other property and services		(476,899)	(476,899)	(476,899)	(256,849)	220,050	46.14%	▲
		(7,347,926)	(7,517,909)	(7,517,909)	(6,106,341)	1,411,568		
Non-cash amounts excluded from operating activities	1(a)	2,073,550	2,031,347	2,031,347	1,871,190	(160,157)	(7.88%)	
Amount attributable to operating activities		(236,195)	(64,370)	(64,370)	2,390,856	2,455,226		
Investing Activities								
Proceeds from non-operating grants, subsidies and contributions	14	1,335,970	1,365,970	1,365,970	1,072,941	(293,029)	(21.45%)	▼
Proceeds from disposal of assets	7	36,500	36,500	36,500	38,998	2,498	6.84%	
Payments for Infrastructure	9	(1,773,327)	(1,842,827)	(1,842,827)	(1,146,714)	696,113	(37.77%)	▲
Payments for property, plant and equipment	8	(1,137,169)	(1,251,669)	(1,251,669)	(754,861)	496,808	39.69%	▲
		(1,538,026)	(1,692,026)	(1,692,026)	(789,636)	902,390		
Amount attributable to investing activities		(1,538,026)	(1,692,026)	(1,692,026)	(789,636)	902,390		
Financing Activities								
Transfer from reserves	11	507,652	527,652	527,652	177,143	(350,509)	(66.43%)	▼
Payments for principal portion of lease liabilities	10	(57,413)	(57,413)	(57,413)	(57,413)	0	0.00%	
Repayment of debentures	9	(26,580)	(26,580)	(26,580)	(26,580)	0	0.00%	
Transfer to reserves	11	(635,533)	(788,676)	(788,676)	(767,541)	21,135	2.68%	
Amount attributable to financing activities		(211,874)	(345,017)	(345,017)	(674,391)	(329,374)		
Closing funding surplus / (deficit)	1(c)	0	9,443	9,443	3,037,685			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note ` for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2021-22 year is \$10,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS FOR THE PERIOD ENDED 30 JUNE 2022

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2022**

BY NATURE OR TYPE

	Ref Note	Adopted Budget	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	1,986,095	2,110,856	2,110,856	2,110,856	0	0.00%	
Revenue from operating activities								
Rates	6	2,117,418	2,117,418	2,117,418	2,134,112	16,694	0.79%	
Operating grants, subsidies and contributions	13	1,291,680	1,630,363	1,630,363	3,042,172	1,411,809	86.59%	▲
Fees and charges		799,017	839,742	839,742	868,667	28,925	3.44%	
Interest earnings		59,300	41,300	41,300	39,856	(1,444)	(3.50%)	
Other revenue		760,235	780,635	780,635	528,550	(252,085)	(32.29%)	▼
Profit on disposal of assets	7	10,531	12,734	12,734	12,650	(84)	(0.66%)	
		5,038,181	5,422,192	5,422,192	6,626,007	1,203,815		
Expenditure from operating activities								
Employee costs		(1,959,582)	(2,019,663)	(2,019,663)	(1,762,684)	256,979	12.72%	▲
Materials and contracts		(2,232,943)	(2,359,218)	(2,359,218)	(1,454,992)	904,226	38.33%	▲
Utility charges		(374,592)	(386,009)	(386,009)	(346,180)	39,829	10.32%	▲
Depreciation on non-current assets		(1,991,517)	(1,991,517)	(1,991,517)	(1,878,523)	112,994	5.67%	
Interest expenses		(15,706)	(15,706)	(15,706)	(13,017)	2,689	17.12%	
Insurance expenses		(216,872)	(221,390)	(221,390)	(207,717)	13,674	6.18%	
Other expenditure		(464,150)	(471,842)	(471,842)	(443,229)	28,613	6.06%	
Loss on disposal of assets	7	(92,564)	(52,564)	(52,564)	0	52,564	100.00%	▲
		(7,347,926)	(7,517,909)	(7,517,909)	(6,106,341)	1,411,568		
Non-cash amounts excluded from operating activities	1(a)	2,073,550	2,031,347	2,031,347	1,871,190	(160,157)	(7.88%)	
Amount attributable to operating activities		(236,195)	(64,370)	(64,370)	2,390,856	2,455,226		
Investing activities								
Proceeds from non-operating grants, subsidies and contributions	14	1,335,970	1,365,970	1,365,970	1,072,941	(293,029)	(21.45%)	▼
Proceeds from disposal of assets	7	36,500	36,500	36,500	38,998	2,498	6.84%	
Payments for infrastructure	8	(1,773,327)	(1,842,827)	(1,842,827)	(1,146,714)	696,113	(37.77%)	↑↑↑↑↑
Payments for property, plant and equipment	8	(1,137,169)	(1,251,669)	(1,251,669)	(754,861)	496,808	37.77%	▲
		(1,538,026)	(1,692,026)	(1,692,026)	(789,636)	902,390		
Amount attributable to investing activities		(1,538,026)	(1,692,026)	(1,692,026)	(789,636)	902,390		
Financing Activities								
Transfer from reserves	11	507,652	527,652	527,652	177,143	(350,509)	(66.43%)	▼
Payments for principal portion of lease liabilities	10	(57,413)	(57,413)	(57,413)	(57,413)	0	0.00%	
Repayment of debentures	9	(26,580)	(26,580)	(26,580)	(26,580)	0	0.00%	
Transfer to reserves	11	(635,533)	(788,676)	(788,676)	(767,541)	21,135	2.68%	
Amount attributable to financing activities		(211,874)	(345,017)	(345,017)	(674,391)	(329,374)		
Closing funding surplus / (deficit)	1(c)	0	9,443	9,443	3,037,685			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note ` for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

BASIS OF PREPARATION

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost rather than at fair value. The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 15 to these financial statements.

SIGNIFICANT ACCOUNTING POLICES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 30 June 2022

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	Amended Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities					
		\$	\$	\$	\$
Adjustments to operating activities					
Less: Profit on asset disposals	7	(10,531)	(12,734)	(12,734)	(12,650)
Less: Movement in liabilities associated with restricted cash		0	0	0	5,316
Add: Loss on asset disposals	7	92,564	52,564	52,564	0
Add: Depreciation on assets		1,991,517	1,991,517	1,991,517	1,878,523
Total non-cash items excluded from operating activities		2,073,550	2,031,347	2,031,347	1,871,190

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation*

32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing	This Time Last Year	Year to Date
		30 June 2021	30 Jun 2021	30 Jun 2022
Adjustments to net current assets				
Less: Reserves - restricted cash	11	(5,536,472)	(5,536,472)	(6,126,870)
Add Back: Component of Leave Liability not Required to be Fur	12	230,503	230,503	235,819
Add: Borrowings	9	26,580	26,580	0
Add: Lease liabilities	10	57,413	57,413	0
Total adjustments to net current assets		(5,221,977)	(5,221,977)	(5,891,051)

(c) Net current assets used in the Statement of Financial Activity

Current assets				
Cash and cash equivalents	2	7,568,204	7,568,204	9,140,776
Rates receivables	3	501,125	501,125	543,574
Receivables	3	263,075	263,075	57,840
Other current assets	4	19,006	19,006	106,457
Less: Current liabilities				
Payables	5	(405,548)	(405,548)	(190,516)
Borrowings	9	(26,580)	(26,580)	0
Contract liabilities	12	(203,224)	(203,224)	(403,582)
Lease liabilities	10	(57,413)	(57,413)	(0)
Provisions	12	(325,812)	(325,812)	(325,812)
Less: Total adjustments to net current assets	1(b)	(5,221,977)	(5,221,977)	(5,891,051)
Closing funding surplus / (deficit)		2,110,856	2,110,856	3,037,685

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each

asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as at current if expected to be settled within the next 12 months, being the Council's operational cycle.

Description	Classification	Unrestricted \$	Restricted \$	Total Cash \$	Trust \$	Institution	Interest Rate	Maturity Date
Cash on hand								
Cash On Hand	Cash and cash equivalents	400		400			NIL	On Hand
At Call Deposits								
Municipal Cash at Bank	Cash and cash equivalents	1,985,808		1,985,808		Bankwest	0.10%	At Call
Muni Business Telenet Saver	Cash and cash equivalents	1,027,697		1,027,697		Bankwest	0.10%	At Call
CAB - Future Fund Grant (Interest) Reserve	Cash and cash equivalents	0	209,041	209,041		Bankwest	0.10%	At Call
CAB - Leave Reserve Account	Cash and cash equivalents	0	235,819	235,819		Bankwest	0.10%	At Call
CAB - Swimming Pool Reserve	Cash and cash equivalents	0	100,918	100,918		Bankwest	0.10%	At Call
CAB - Plant Replacement Reserve	Cash and cash equivalents	0	584,158	584,158		Bankwest	0.10%	At Call
CAB - Capital Works Reserve	Cash and cash equivalents	0	401,058	401,058		Bankwest	0.10%	At Call
CAB - Sewerage Reserve	Cash and cash equivalents	0	323,488	323,488		Bankwest	0.10%	At Call
CAB - Unspent Loans Reserve	Cash and cash equivalents	0	101,640	101,640		Bankwest	0.10%	At Call
CAB - Community & Economic Development Reserve	Cash and cash equivalents	0	764,527	764,527		Bankwest	0.10%	At Call
CAB - Future Funds (Principal) Reserve	Cash and cash equivalents	0	436,006	436,006		Bankwest	0.10%	At Call
CAB - Legal Reserve	Cash and cash equivalents	0	26,187	26,187		Bankwest	0.10%	At Call
CAB - Emergency Response Reserve	Cash and cash equivalents	0	247,726	247,726		Bankwest	0.10%	At Call
CAB - Aged Care Units 1-4 (JVA) Reserve	Cash and cash equivalents	0	70,846	70,846		Bankwest	0.10%	At Call
CAB - Aged Care Units (Excl. 1-4) Reserve	Cash and cash equivalents	0	254,569	254,569		Bankwest	0.10%	At Call
CAB - COVID-19 Emergency Response Reserve	Cash and cash equivalents	0	93,113	93,113		Bankwest	0.10%	At Call
CAB - Jones Lake Road Rehab Reserve	Cash and cash equivalents	0	100,069	100,069		Bankwest	0.10%	At Call
CAB - Morawa-Yalgoo Road Maintenance Reserve	Cash and cash equivalents	0	77,707	77,707		Bankwest	0.10%	At Call
Term Deposits		0						
TD: ... 8410 (Future Funds 1)	Cash and cash equivalents	0	800,000	800,000		Bankwest	0.15%	30/06/2022
TD: ... 8428 (Future Funds 2)	Cash and cash equivalents	0	800,000	800,000		Bankwest	0.15%	30/06/2022
TD: ... 8436 (Community Development Fund)	Cash and cash equivalents	0	500,000	500,000		Bankwest	0.15%	30/06/2022
Trust Deposits								
Trust Bank	Cash and cash equivalents	0			6,373		0.10%	At Call
Total		3,013,905	6,126,870	9,140,776	6,373			
Comprising								
Cash and cash equivalents		3,013,905	6,126,870	9,140,776	6,373			
		3,013,905	6,126,870	9,140,776	6,373			

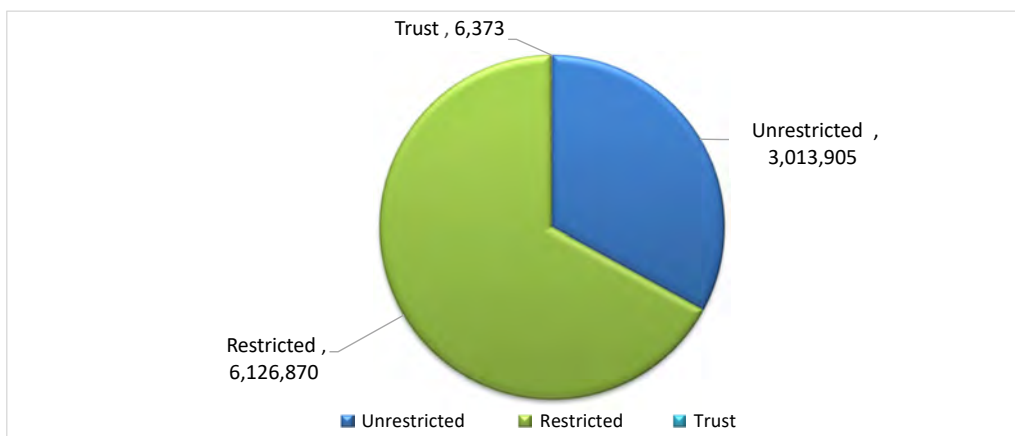
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

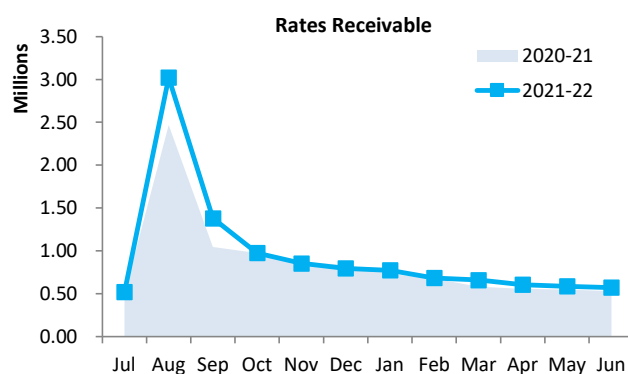
The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



Rates receivable	30 June 2021	30 Jun 2022
	\$	\$
Opening arrears previous years	542,836	527,201
Levied this year	2,439,684	2,595,027
Less - collections to date	(2,455,319)	(2,552,579)
Equals current outstanding	527,201	569,649
Net rates collectable	527,201	569,649
% Collected	82.3%	81.8%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(1,936)	33,335	3,620	448	6,076	41,543
Percentage	(4.7%)	80.2%	8.7%	1.1%	14.6%	
Balance per trial balance						
Sundry receivable						41,543
GST receivable						40,743
Increase in Allowance for impairment of receivables from contracts with customers						(25,012)
Rates Pensioner Rebate Allowed/Received						567
Total receivables general outstanding						57,840

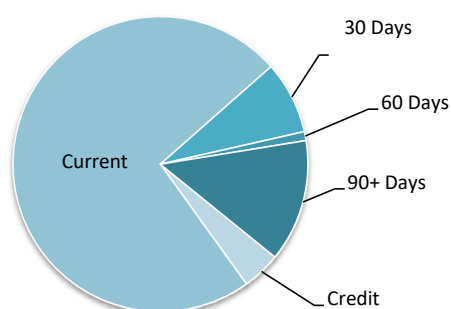
Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.

Accounts Receivable (non-rates)

- Credit
- Current
- 30 Days
- 60 Days
- 90+ Days



	Opening Balance 1 July 2021	Asset Increase	Asset Reduction	Closing Balance 30 Jun 2022
	\$	\$	\$	\$
Other current assets				
Inventory				
Fuel, Oils and Materials on Hand	13,879	0	0	13,879
Other current assets				
Accrued income	5,127	0	(5,127)	0
Total other current assets	19,006	0	(5,127)	13,879
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

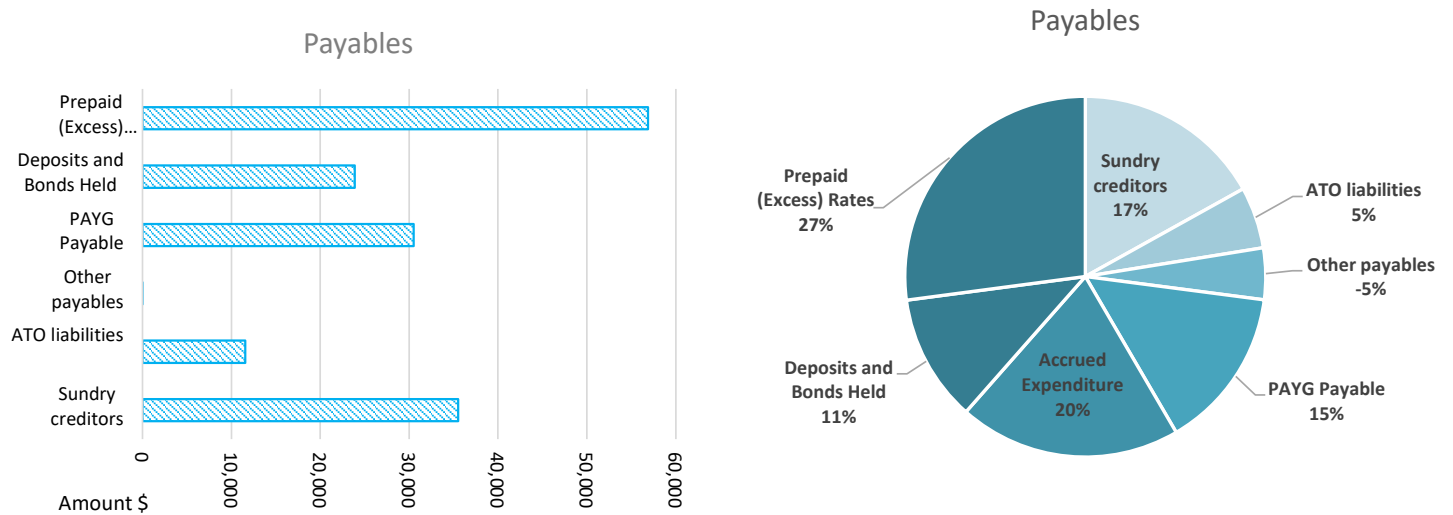
Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	35,525	0	0	0	35,525
Percentage	0%	100%	0%	0%	0%	
Balance per trial balance						
Sundry creditors						35,525
ATO liabilities						11,572
Other payables						(9,701)
PAYG Payable						30,527
Accrued Expenditure						41,807
Deposits and Bonds Held						23,901
Prepaid (Excess) Rates						56,885
Total payables general outstanding						190,516

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



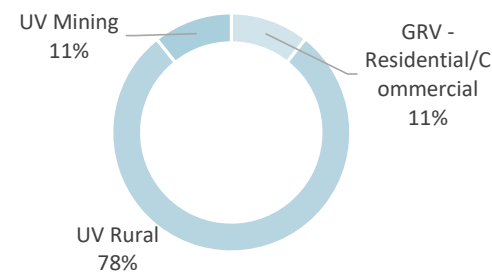
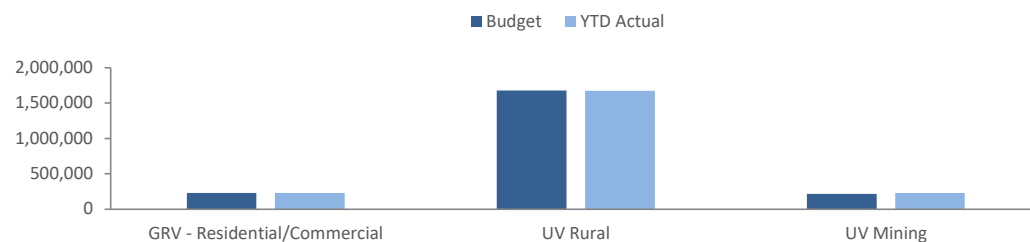
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2022

OPERATING ACTIVITIES
NOTE 6
RATE REVENUE

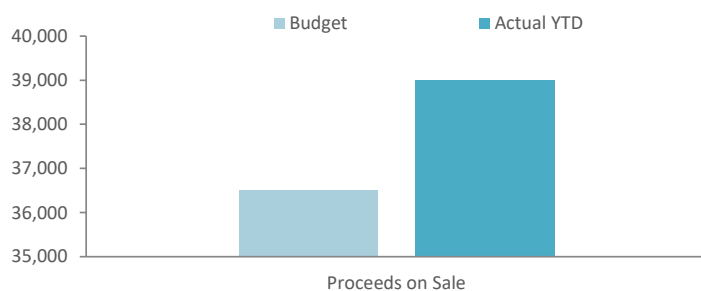
General rate revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
General Rate											
Gross rental valuations											
GRV - Residential/Commercial	8.1287	268	2,799,272	226,851	0	0	226,851	227,544	781	(371)	227,954
Unimproved value											
UV Rural	2.3499	206	71,392,500	1,677,241	0	0	1,677,241	1,677,653	(3,116)	533	1,675,069.31
UV Mining	30.1974	27	705,024	212,899	0	0	212,899	212,899	15,645	(3)	228,542
Sub-Total		501	74,896,796	2,116,991	0	0	2,116,991	2,118,096	13,310	159	2,131,565
Minimum payment	Minimum \$										
Gross rental valuations											
GRV - Residential/Commercial	312	42	27,013	13,104	0	0	13,104	13,108	0	0	13,108
Unimproved value											
UV Rural	312	8	65,800	2,496	0	0	2,496	2,497	0	0	2,497
UV Mining	683.00	7	7,411	4,781	0	0	4,781	4,781	0	0	4,781.00
Sub-total		57	100,224	20,381	0	0	20,381	20,386	0	0	20,385.50
		558	74,997,020	2,137,372	0	0	2,137,372	2,138,481	13,310	159	2,151,950
Discount							(24,366)				(24,208)
Amount from general rates							2,113,006				2,127,743
Rates Written Off							(2,000)				(42)
Ex-gratia rates							6,412				6,412.00
Total general rates							2,117,418				2,134,112

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2021 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



Asset Ref.	Asset description	Updated Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Transport								
56	P&E - P163 Isuzu Truck	18,669	6,500	0	(12,169)			0	0
61	P&E - P172 Iveco 6700 Powerstar MO71	4,469	15,000	11,234	0			0	0
378	P&E - P167 Kubota F3680 & Catcher	15,338	5,000	0	(10,338)			0	0
606	P&E - P247 Hilux 5MT Workmate			0	0	11,401	22,635	11,234	0
	Other property and services								
564	P&E - P241 2016 Toyota RAV4 AWD	14,041	5,000	1,500	0	14,948	16,364	1,416	0
574	P&E - P243 Nissan Navara RX 000 MO	22,176	5,000	0	(17,176)			0	0
252	Toyota Prado DSL WGN A/T GXL - CEO	43,840		0	(12,881)			0	0
		118,533	36,500	12,734	(52,564)	26,349	38,998	12,650	0



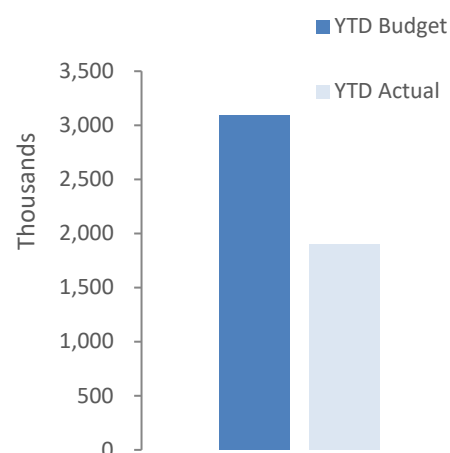
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2022**

**INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS**

Capital acquisitions	Adopted	Amended		YTD Actual	YTD Actual Variance
	Budget	Budget	YTD Budget		
		\$	\$	\$	\$
Land and Buildings	469,169	573,669	573,669	487,185	(86,484)
Furniture and equipment	0	10,000	10,000	19,417	9,417
Plant and equipment	668,000	668,000	668,000	248,259	(419,741)
Infrastructure - roads	1,055,743	1,135,743	1,135,743	934,765	(200,978)
Infrastructure - Footpaths	128,084	128,084	128,084	49,855	(78,229)
Infrastructure - Parks & Ovals	164,000	164,000	164,000	29,318	(134,682)
Infrastructure - Sewerage	30,000	30,000	30,000	30,473	473
Infrastructure - Playground Equipment	90,000	90,000	90,000	0	(90,000)
Infrastructure - Other	103,500	93,000	93,000	15,444	(77,556)
Infrastructure - Airfields	202,000	202,000	202,000	86,860	(115,140)
Payments for Capital Acquisitions	2,910,496	3,094,496	3,094,496	1,901,575	(1,192,921)
Total Capital Acquisitions	2,910,496	3,094,496	3,094,496	1,901,575	(1,192,921)
Capital Acquisitions Funded By:					
		\$	\$	\$	\$
Capital grants and contributions	1,335,970	1,365,970	1,365,970	1,072,941	(293,029)
Other (disposals & C/Fwd)	36,500	36,500	36,500	38,998	2,498
Cash backed reserves					
Plant Replacement Reserve	388,500	388,500	0	137,396	137,396
Future Fund Grants (Interest) Reserve	40,000	40,000	0	0	0
ST-N/Midlands Solar Thermal Power Reserve	0	0	0	24,333	24,333
Swimming Pool Reserve	79,152	79,152	0	0	0
COVID-19 Emergency Response Reserve	0	20,000	0	15,386	15,386
Contribution - operations	1,030,374	1,164,374	1,692,026	612,521	(1,079,505)
Capital funding total	2,910,496	3,094,496	3,094,496	1,901,575	(1,192,921)

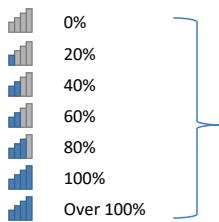
SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



Capital expenditure total

Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

Account/Job Description	Adopted	Amended		YTD Actual	Variance (Under)/ Over
	Budget	Budget	YTD Budget		
Buildings					
Purchase Land & Buildings - Members of Council	0	(8,000)	(8,000)	(5,427)	2,573
Land & Buildings - Dr's Surgery	0	(20,000)	(20,000)	(15,698)	4,302
Land & Building Renewals	(16,000)	(16,000)	(16,000)	(8,174)	7,826
Purchase Land & Buildings - Depot Renewals	0	0	0	0	0
Purchase Land & Buildings	(20,000)	(30,000)	(30,000)	(36,248)	(6,248)
Purchase Land & Buildings - Other Housing	0	(26,000)	(26,000)	(16,716)	9,284
Old Roads Board Building	(171,669)	(171,669)	(171,669)	(158,923)	12,746
LRCIP - Sports Complex	(142,000)	(172,000)	(172,000)	(154,004)	17,996
Recreation Centre - Renewals	(40,000)	(40,000)	(40,000)	0	40,000
Purchase Land and Buildings	(20,000)	(20,000)	(20,000)	(17,176)	2,824
LRCIP - Caravan Park Ablution Block Upgrade (Asset 176)	(70,000)	(70,000)	(70,000)	(74,819)	(4,819)
	(479,669)	(573,669)	(573,669)	(487,185)	86,484
Plant & Equipment					
Purchase Plant & Equipment - Road Plant Purchases	(668,000)	(668,000)	(668,000)	(248,259)	419,741
	(668,000)	(668,000)	(668,000)	(248,259)	419,741
Furniture & Equipment					
Purchase Furniture & Equipment Administration	0	(10,000)	(10,000)	(19,417)	(9,417)
	0	(10,000)	(10,000)	(19,417)	(9,417)
Infrastructure Other					
Infrastructure Other	(25,000)	(25,000)	(25,000)	0	25,000
Infrastructure Other - Solar Initiatives	(40,000)	(40,000)	(40,000)	0	40,000
Cemetery Noticeboard	(10,500)	(10,500)	(10,500)	(2,526)	7,974
Purchase Playground Equipment	(90,000)	(90,000)	(90,000)	0	90,000
LRCIP - Caravan Park Infrastructure Expansion (Asset 553)	0	0	0	(12,270)	(12,270)
WiFi System - Caravan Park/Main Street	(17,500)	(17,500)	(17,500)	(648)	16,852
	(183,000)	(183,000)	(183,000)	(15,444)	167,556
Infrastructure Sewerage					
Sewerage Upgrade	(30,000)	(30,000)	(30,000)	(30,473)	(473)
	(30,000)	(30,000)	(30,000)	(30,473)	(473)
Infrastructure Parks & Ovals					
Netball Courts Redevelopment Project - DLGSCI Grant funding	(164,000)	(164,000)	(164,000)	(29,318)	134,682
	(164,000)	(164,000)	(164,000)	(29,318)	134,682
Infrastructure Roads					
Morawa-Yalgoo Road	(360,500)	(360,500)	(360,500)	(431,809)	(71,309)
RRG Nanekine Rd - Widen and Seal FY20/21	(75,953)	(155,953)	(155,953)	(155,199)	754
Koolanooka South Road	(100,000)	(100,000)	(100,000)	(106,566)	(6,566)
Canna North East Road	(150,000)	(150,000)	(150,000)	(12,579)	137,421
Gutha West Rd	(112,110)	(112,110)	(112,110)	(116,583)	(4,473)
Kerbing Construction - Townsite Roads	(50,000)	(50,000)	(50,000)	0	50,000
LRCIP - Main Street Lighting Upgrade	(57,180)	(57,180)	(57,180)	(57,387)	(207)
Townsite Roads Construction	(150,000)	(150,000)	(150,000)	(54,641)	95,359
	(1,055,743)	(1,135,743)	(1,135,743)	(934,765)	200,978
Infrastructure Footpaths					
Granvel Street - Footpath	(62,500)	(62,500)	(62,500)	(2,380)	60,120
Shared Pathway Construction - Grant Funded	(65,584)	(65,584)	(65,584)	(47,475)	18,109
	(128,084)	(128,084)	(128,084)	(49,855)	78,229
Infrastructure Aerodrome					
Aerodrome - RADS Grant	(112,000)	(112,000)	(112,000)	(86,860)	25,140
Community Stewardship Grant Exp - Airport Vermin Fencing	(90,000)	(90,000)	(90,000)	0	90,000
	(202,000)	(202,000)	(202,000)	(86,860)	115,140
	(2,910,496)	(3,094,496)	(3,094,496)	(1,901,575)	1,192,921

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2022

FINANCING ACTIVITIES
NOTE 9
BORROWINGS

Repayments - borrowings

Information on borrowings	Loan No.	1 July 2021	New Loans			Principal Repayments			Principal Outstanding			Interest Repayments		
			Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget
Particulars		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Housing														
24 Harley Street - Staff Housing	136	279,078	0	0	0	14,607	14,607	14,607	264,472	264,471	264,471	10,367	12,000	12,000
Recreation and culture														
Netball Courts Redevelopment	139	194,086	0	0	0	11,973	11,973	11,973	182,112	182,113	182,113	2,049	3,105	3,105
Total		473,164	0	0	0	26,580	26,580	26,580	446,584	446,584	446,584	12,417	15,105	15,105
Current borrowings		26,580							0					
Non-current borrowings		446,584							446,584					
		473,164							446,584					

All debenture repayments were financed by general purpose revenue.

Unspent borrowings

Particulars	Date Borrowed	Unspent	Borrowed	Expended	Unspent
		Balance 30/06/2021	During Year	During Year	Balance 30 Jun 2022
		\$	\$	\$	\$
Netball Courts Redevelopment	1 Sep 2020	125,973	0	0	125,973
		125,973	0	0	125,973

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2022**

**FINANCING ACTIVITIES
NOTE 10
LEASE LIABILITIES**

Movement in carrying amounts

Information on leases	Lease No.	1 July 2021	New Leases			Principal Repayments			Principal Outstanding			Interest Repayments		
			Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget
Particulars		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Recreation and culture														
Lease - Gymnasium Equipment		86,335	0	0	0	57,413	57,413	57,413	28,922	28,922	28,922	601	601	601
Total		86,335	0	0	0	57,413	57,413	57,413	28,922	28,922	28,922	601	601	601
Current lease liabilities		57,413							0					
Non-current lease liabilities		28,922							28,922					
		86,335							28,922					

All lease repayments were financed by general purpose revenue.

KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave Reserve	230,503	499	316	5,000	5,000		0	236,002	235,819
Plant Replacement Reserve	420,976	1,040	578	300,000	300,000	(388,500)	(137,396)	333,516	584,158
Capital Works Reserve	350,577	577	481	50,000	50,000		0	401,154	401,058
Community & Economic Development Reserve	1,262,857	540	1,670	12,581	0		0	1,275,977.50	1,264,527
Sewerage Reserve	273,113	494	375	50,000	50,000		0	323,607.48	323,488
Future Fund Grants (Interest) Reserve	206,821	12,070	2,193		27	(40,000)	0	178,890.54	209,041
Future Fund (Principal) Reserve	2,035,350	1,598	683		0		(27)	2,036,947.77	2,036,006
Unspent Loans Reserve	125,973		0		0		(24,333)	125,973.00	101,640
Legal Fees Reserve	26,151	58	36		0		0	26,209.31	26,187
Emergency Response Reserve	197,455	326	271	50,000	50,000		0	247,781.41	247,726
Aged Care Units 1-4 (JVA) Reserve	70,749	157	97		0		0	70,906.38	70,846
Aged Care Units (Excl. 1-4) Reserve	91,300	147	125	163,143	163,143		0	254,590.05	254,569
Swimming Pool Reserve	80,808	135	111	20,000	20,000	(79,152)	0	21,790.52	100,918
COVID-19 Emergency Response Reserve	108,350	311	149		0	(20,000)	(15,386)	88,661.39	93,113
Jones Lake Road Rehab Reserve	50,000		69	50,000	50,000		0	100,000.00	100,069
Morawa-Yalgoo Road Maintenance Reserve	5,489		8	70,000	72,210		0	75,489.09	77,707
	5,536,472	17,952	7,161	770,724	760,380	(527,652)	(177,143)	5,797,496	6,126,870

	Note	Opening Balance 1 July 2021	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 30 Jun 2022
		\$		\$	\$	\$
Other current liabilities						
Other liabilities						
- Contract liabilities		203,224	0	200,358	0	403,582
Total other liabilities		203,224	0	200,358	0	403,582
Provisions						
Provision for annual leave		232,682	0	0	0	232,682
Provision for long service leave		93,129	0	0	0	93,129
Total Provisions		325,811	0	0	0	325,811
Total other current liabilities		529,035	0	200,358	0	729,393
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

Operating grants, subsidies and contributions revenue					
Provider	Adopted Budget Revenue	Amended Budget Revenue	Amended YTD Budget	Budget Variations	YTD Revenue Actual
	\$	\$	\$	\$	\$
Operating grants, contributions and subsidies					
General purpose funding					
Grants- FAGS WALGGC - General	595,000	595,000	595,000	(1,049,393)	1,644,393
Grants- FAGS WALGGC - Local Roads	335,000	335,000	335,000	(423,220)	758,220
Law, order, public safety					
Grant - ESL BFB Operating Grant	22,730	22,730	22,730	4,326	18,404
Grant - ESL BFB Operating Grant	0	80,000	80,000	(6,452)	86,452
Education and welfare					
Grant - Youth Events	2,000	8,500	8,500	(4,046)	12,546
Other Income	1,700	35,900	35,900	13,800	22,100
Community amenities					
Grants/Contributions	4,500	20,000	20,000	8,000	12,000
Drummuster Contribution	250	250	250	250	0
National Volunteer Week Grant 2022	0	0	0	(3,000)	3,000
Recreation and culture					
Grant - NAIDOC week	3,000	1,000	1,000	91	909
Grant - Every Club	10,000	10,000	10,000	0	10,000
Arts & Culture Plan Grant	0	20,000	20,000	0	20,000
Australia Day Grant	0	11,840	11,840	(4,290)	16,130
Library Grant - Public Computers	0	3,000	3,000	0	3,000
Transport					
Grant - Main Roads - Direct	167,000	167,000	167,000	17,042	149,958
Street Light Subsidy	12,000	12,000	12,000	7,305	4,695
Maintenance Contribution -Silverlake - Morawa Yalgoo Road	100,000	100,000	100,000	27,790	72,210
Road Maintenance Contribution	22,500	50,000	50,000	2,655	47,345
Other property and services					
Income related to Unclassified	16,000	5,000	5,000	(2,667)	7,667
Income related to Administration	0	153,143	153,143	(0)	153,143
TOTALS	1,291,680	1,630,363	1,630,363	(1,411,809)	3,042,172

Non operating grants, subsidies and contributions revenue

Provider	Adopted Budget Revenue	Amended Budget Revenue	Amended YTD Budget	Budget Variations	YTD Revenue Actual
	\$	\$	\$	\$	\$
Non-operating grants and subsidies					
Recreation and culture					
Grant - LRCIP - Old Roads Board Building	141,669	141,669	141,669	42,500	99,169
Grant - DLGSCI - Netball Court Redevelopment	30,250	30,250	30,250	14,282	15,968
Grant - LRCIP - Golf/Bowling Club	142,000	142,000	142,000	42,600	99,400
Grant - Lotterywest - Wildflower Park	45,000	45,000	45,000	45,000	0
Grant - Solar Initiatives	10,000	10,000	10,000	10,000	0
Transport					
Grant - Regional Road Group - Road Projects	290,969	290,969	290,969	(78,364)	369,333
Grant - Roads to Recovery	362,110	362,110	362,110	0	362,110
Grant - WA Bicycle Network	32,792	32,792	32,792	2,792	30,000
Grant - Transport LRCIP Projects	57,180	57,180	57,180	57,180	0
Grant - RADS - Seal Aerodrome Apron	84,000	84,000	84,000	18,936	65,064
Grant - Community Stewardship Grant - Vermin Fence	90,000	90,000	90,000	90,000	0
Economic services					
Grant - LRCIP - Caravan Park Ablutions	50,000	50,000	50,000	50,000	0
Other property and services					
Contribution - Golf & Bowling Club	0	30,000	30,000	(1,897)	31,897
	1,335,970	1,365,970	1,365,970	293,029	1,072,941

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2022**

**NOTE 15
TRUST FUND**

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance	Amount	Amount	Closing Balance
	1 July 2021	Received	Paid	30 Jun 2022
	\$	\$	\$	\$
Housing Bonds	1,000	0	(1,000)	0
Drug Action Group	660	0	0	660
Excess Rent - Daphne Little	1,704	0	0	1,704
Youth Fund Raising	865	0		865
BRB/BCITF	113	3,031	0	3,144
	4,342	3,031	(1,000)	6,373

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2022**

EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2021-22 year is \$10,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
	\$	%				
Revenue from operating activities						
General purpose funding - other	1,462,307	148.37%	▲	Being WA Government General & Local Road Grant of \$954,489 paid in advance for 22/23.		
Housing	(16,116)	(14.24%)	▼			3 units currently vacant.
Recreation and culture	22,813	26.89%	▲	Overall there is a positive variance		
Transport	(112,646)	(16.26%)	▼			DOT Licensing Income coming in below budget. LRCIP Grant income - Transport not received.
Economic services	55,861	29.75%	▲	Actual Caravan Park & Building permit, sale of water income and accommodation costs higher than budgeted. LRCIP Grant Income not yet received.		
Other property and services	(208,522)	(36.44%)	▼			DRFAWA income not yet received
Expenditure from operating activities						
Governance	129,647	25.65%	▲	ABC Allocations for Members tracking lower than budget now processed up to date, update of council website not yet commenced. Planning Expense tracking lower than budget.		
General purpose funding	63,022	23.80%	▲	ABC Allocation for Rates lower than budget will correct by end of year. Legal fees, Debt Collection and Title Searches		
Law, order and public safety	55,961	29.83%	▲	Fire Prevention Sub Programme under budget including Insurance, Depreciation, Bushfire Risk Planning and Fire Services Manager for 4 Shires.		
Health	82,675	34.84%	▲	Environmental Health Officer expense tracking below budget \$45,000 budgeted, \$2,600 to date.		
Education and welfare	32,040	16.51%	▲	Youth Development Projects recently started, Youth centre equipment to be purchased.		
Housing	28,730	10.99%	▲	All Housing Programs tracking lower than budgeted.		
Community amenities	155,105	22.17%	▲	Community bus expenses lower than expected. Opex New Landfill Investigations not commenced. Both Domestic & External Refuse tracking lower than budget. Sewerage Sub Programme tracking lower than budget including Sewerage Scheme Maintenance, Audit & License Fees and Depreciation.		
Recreation and culture	196,179	12.28%	▲	Swimming Pool running cost lower than budgeted.		
Economic services	229,217	28.17%	▲	Morawa Trails Project not commenced. ABC Allocations for Tourism & Econ Services tracking lower than budget.		
Other property and services	220,050	46.14%	▲	Unclassified expenditure overbudgeted for, including Storm Damage - Cyclone, Insurance Claim and Insurance Claim Excess Payment.		
Investing activities						
Proceeds from non-operating grants, subsidies and contributions	(293,029)	(21.45%)	▼			Grant funding not received as budgeted
Payments for Infrastructure	696,113	(37.77%)	▲	Awaiting invoices for capital projects		
Payments for property, plant and equipment	496,808	39.69%	▲	Costs for property, plant & equipment higher than budgeted YTD only.		
Financing activities						
Transfer from reserves	(350,509)	(66.43%)	▼			Transfers will occur at year end.

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget adoption		Opening surplus				124,763
04101.520	Council Election Expenses	211107	Operating Expenses		4,500		129,263
04151.520	Land & Buildings - Administration	211107	Capital Expenses			(8,000)	121,263
07714.520	Old Hospital Building	211107	Operating Expenses		3,627		124,890
07755.520	Land & Buildings - Dr's Surgery	211107	Capital Expenses			(20,000)	104,890
08607.521	Other Expenses - Youth	211107	Operating Expenses			(10,000)	94,890
08609.520	Maintenance - Youth Centre	211107	Operating Expenses		7,000		101,890
08661.120	Grant Income - Youth	211107	Operating Revenue		6,500		108,390
09151.520	Land & Buildings - Staff Housing	211107	Capital Expenses			(10,000)	98,390
09251.520	Land & Buildings - Other Housing	211107	Capital Expenses			(20,000)	78,390
09350.550	Depreciation - Aged Housing	211107	Non Cash Item	6,000			78,390
10303.550	Depreciation - Sewerage	211107	Non Cash Item	(23,400)			78,390
10706.520	Projects - Community Benefit Cont.	211107	Operating Expenses			(20,000)	58,390
10716.550	Depreciation - Other Community Services	211107	Non Cash Item	(2,410)			58,390
10742.120	Grants/Contributions	211107	Operating Revenue		20,000		78,390
11104.550	Depreciation - Public Halls	211107	Non Cash Item	9,700			78,390
11206.550	Depreciation - Swimming Pool	211107	Non Cash Item	(31,300)			78,390
11308.550	Depreciation - Other Rec & Sport	211107	Non Cash Item	(23,890)			78,390
11371.120	Contributions	211107	Operating Revenue		30,000		108,390
11350.520	Land & Buildings - Other Sport & Rec	211107	Capital Expenses			(30,000)	78,390
11501.520	Library Expenses - Other	211107	Operating Expenses		1,200		79,590
11502.521	Library Software - Maint & Support	211107	Operating Expenses		1,000		80,590
12211.550	Depreciation - Infrastructure	211107	Non Cash Item	60,000			80,590
12605.550	Depreciation - Aerodrome	211107	Non Cash Item	(36,000)			80,590
13201.500	Caravan Park - Employment Expenses	211107	Operating Expenses		7,471		88,061
13203.520	Expenses - Caravan Park	211107	Operating Expenses			(10,000)	78,061
13212.550	Depreciation - Tourism	211107	Non Cash Item	7,300			78,061
13601.542	Standpipe Water Expenditure	211107	Operating Expenses			(11,943)	66,118
13607.550	Depreciation - Other Economic Services	211107	Non Cash Item	(26,000)			66,118
13630.156	Sale of Water	211107	Operating Revenue		30,000		96,118
14625.521	Postage & Freight	211107	Operating Expenses			(6,000)	90,118
14630.550	Depreciation - Admin	211107	Non Cash Item	60,000			90,118
14638.590	Loss on Disposal of Asset - Admin	211107	Non Cash Item	40,000			90,118
14831.156	Lot 501 White Ave (Wnr Ming Camp)	211107	Operating Revenue		650		90,768
03223.160	Interest Received - Municipal Account	220205	Operating Revenue			(6,000)	84,768
03224.161	Interest Received - Reserve Accounts	220205	Operating Revenue			(12,000)	72,768
05115.521	Bushfire Risk Planning Co-Ordinator	220205	Operating Expenses			(80,000)	(7,232)
05123.123	Grant - Bushfire Risk Planning Co-Ord	220205	Operating Revenue		80,000		72,768
07420.520	COVID-19 Expenditure for Recovery/Allocation	220205	Operating Expenses			(20,000)	52,768
07472.800	Transfer from COVID 19 Reserve	220205	Capital Revenue		20,000		72,768
07430.156	Other Income - Prev Svcs Admin & Inspection	220205	Operating Revenue		500		73,268
07711.521	Other Expenses - Other Health	220205	Operating Expenses			(24,500)	48,768
07730.121	Other Income - Other Health	220205	Operating Revenue		21,900		70,668
08630.120	Other Income - Other Welfare	220205	Operating Revenue		34,200		104,868
09107.521	Maint Staff House Rserve 3931 Oval House	220205	Operating Expenses			(2,000)	102,868
09199.905	Less Staff Housing Costs Recovered	220205	Operating Expenses		2,000		104,868
09130.150	Housing Rental Income	220205	Operating Revenue		3,075		107,943
09201.521	Maint Single Units	220205	Operating Expenses			(2,000)	105,943
09205.500	Maint Staff House 78 Yewers Avenue	220205	Operating Expenses			(2,000)	103,943
09236.121	Other Housing - Other Income	220205	Operating Revenue		3,500		107,443
09251.521	Purchase Land & Buildings - Other Housing	220205	Capital Expenses			(6,000)	101,443
10704.901	Operation of Cemetery	220205	Operating Expenses			(10,000)	91,443
10205.521	Waste Management Strategy	220205	Operating Expenses			25,000	116,443
10100.903	Administration Allocation - Sanitation	220205	Operating Expenses			(3,000)	113,443
11100.903	Administration Allocated - Halls	220205	Operating Expenses			(2,000)	111,443
11200.903	Administration Allocated - Swimming Pool	220205	Operating Expenses			(3,000)	108,443
11300.903	Administration Allocated - Oth Rec & Sport	220205	Operating Expenses			(3,000)	105,443
11301.903	Maintenance - Golf and Bowling Club	220205	Operating Expenses			(4,000)	101,443
11371.126	Contribution Income - Oth Recreation & Sport	220205	Operating Revenue		(30,000)		71,443
11501.520	Expenses Relating to Libraries	220205	Operating Expenses			(3,000)	68,443
11530.152	Library Income	220205	Operating Revenue		3,000		71,443

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2022**

**NOTE 17
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
11600.801	Administration Allocated - Oth Culture	220205	Operating Expenses			(2,000)	69,443
11612.521	Arts & Culture Plan Grant Expenditure	220205	Capital Expenses			(20,000)	49,443
11613.500	NAIDOC Week Expenses	220205	Operating Expenses			(2,200)	47,243
11614.541	Australia Day Expenditure	220205	Operating Expenses			(11,840)	35,403
11626.120	Grant Income - Arts & Culture Plan	220205	Operating Revenue		20,000		55,403
11628.111	Australia Day Income	220205	Operating Revenue		11,840		67,243
12150.520	Rural Roads Construction	220205	Operating Expenses			(80,000)	(12,757)
12200.903	Administration Allocated - Rd Maint	220205	Operating Expenses			(2,300)	(15,057)
12331.130	Profit on Disposal of Assets - Road Plant Purchase	220205	Non Cash Item	703			(15,057)
12500.903	Administration Allocated - Licensing	220205	Operating Expenses			(4,000)	(19,057)
13200.903	Administration Allocated - Tourism	220205	Operating Expenses			(3,000)	(22,057)
13210.521	Tourism Plan	220205	Operating Expenses			(20,000)	(42,057)
13330.156	Building Permit Fees	220205	Operating Expenses		3,000		(39,057)
13700.903	Administration Allocated - Ec Development	220205	Operating Expenses			(6,000)	(45,057)
13742.156	Business Unit 8 Income	220205	Operating Revenue		2,500		(42,557)
14214.502	Relocation Expenses	220205	Operating Expenses			(5,000)	(47,557)
14217.521	Engineering Costs	220205	Operating Expenses			(5,000)	(52,557)
14226.521	Medical Examination Costs	220205	Operating Expenses			(1,500)	(54,057)
14229.500	Workers Compensation Leave	220205	Operating Expenses			(6,000)	(60,057)
14242.500	Unallocated Wages	220205	Operating Expenses			(3,000)	(63,057)
14219.900	Overheads Allocated to Public Works	220205	Operating Expenses		20,500		(42,557)
14241.121	Workers Compensation Reimbursements	220205	Operating Revenue		6,000		(36,557)
14614.521	Consultancy Services - Admin	220205	Operating Expenses			(30,000)	(66,557)
14639.903	Administration Costs Allocated Across Programs	220205	Non Cash Item		56,000		(10,557)
14640.121	Income relating to Administration	220205	Operating Revenue		30,000		19,443
14674.130	Profit on Disposal of Assets - Administration	220205	Non Cash Item	1,500			19,443
14651.700	Purchase Furniture & Equipment Administration	220205	Capital Expenses			(10,000)	9,443
14640.120	Income relating to Administration	220504	Operating Revenue		153,143		162,586
14652.702	Transfer to Reserve	220504	Capital Expenses			(153,143)	9,443
				42,203	553,106	(668,426)	9,443

Shire of Morawa

SCHEDULE 02 - GENERAL FUND SUMMARY Financial Statement for Period Ended 30 June 2022

		2021-22 Adopted Budget		2021-22 Amended Budget		2021-22 YTD Budget		2021-22 YTD Actuals	
		Income	Expense	Income	Expense	Income	Expense	Income	Expense
		\$	\$	\$	\$	\$	\$	\$	\$
OPERATING									
General Purpose Funding	03	3,121,018	264,844	3,103,018	264,844	3,103,018	264,844	4,582,019	201,822
Governance	04	50	509,921	50	505,421	50	505,421	0	375,774
Law, Order, Public Safety	05	30,180	107,595	110,180	187,595	110,180	187,595	109,709	131,634
Health	07	14,100	196,441	36,500	237,314	36,500	237,314	33,039	154,639
Education & Welfare	08	6,200	191,041	46,900	194,041	46,900	194,041	38,537	162,001
Housing	09	106,600	251,422	113,175	261,422	113,175	261,422	97,059	232,692
Community Amenities	10	454,620	717,347	474,620	699,537	474,620	699,537	470,389	544,432
Recreation & Culture	11	418,919	1,594,228	453,759	1,597,578	453,759	1,597,578	322,190	1,401,399
Transport	12	1,609,292	2,249,328	1,609,995	2,279,628	1,609,995	2,279,628	1,406,805	2,060,685
Economic Services	13	202,272	788,860	237,772	813,630	237,772	813,630	243,633	584,413
Other Property & Services	14	410,900	476,899	602,193	476,899	602,193	476,899	395,568	256,849
TOTAL - OPERATING		6,374,151	7,347,926	6,788,162	7,517,909	6,788,162	7,517,909	7,698,948	6,106,341
CAPITAL									
General Purpose Funding	03	0	58	0	58	0	58	0	36
Governance	04	0	0	0	8,000	0	8,000	0	5,427
Law, Order, Public Safety	05	0	25,000	0	25,000	0	25,000	0	0
Health	07	0	311	20,000	20,311	20,000	20,311	15,386	15,847
Education & Welfare	08	0	16,000	0	16,000	0	16,000	0	8,174
Housing	09	0	95,164	0	131,488	0	131,488	0	128,274
Community Amenities	10	0	140,994	0	140,994	0	140,994	0	133,443
Recreation & Culture	11	79,152	737,190	79,152	767,190	79,152	767,190	24,333	431,741
Transport	12	388,500	2,495,193	388,500	2,575,193	388,500	2,575,193	137,396	1,759,980
Economic Services	13	40,000	114,613	40,000	114,289	40,000	114,289	27	92,310
Other Property & Services	14	0	5,499	0	168,642	0	168,642	0	177,877
TOTAL - CAPITAL		507,652	3,630,022	527,652	3,967,165	527,652	3,967,165	177,143	2,753,109
		6,881,803	10,977,948	7,315,814	11,485,074	7,315,814	11,485,074	7,876,091	8,859,450
Less Depreciation Written Back			(1,991,517)		(1,991,517)		(1,991,517)		(1,878,523)
Less Profit/Loss Written Back		(10,531)	(92,564)	(12,734)	(52,564)	(12,734)	(52,564)	(12,650)	0
Less Movement in Leave Reserve - REC INT	72101		0		0		0		(316)
Plus Proceeds from Sale of Assets		36,500		36,500		36,500		38,998	
TOTAL REVENUE & EXPENDITURE		6,907,772	8,893,867	7,339,580	9,440,993	7,339,580	9,440,993	7,902,440	6,975,611
Surplus/Deficit July 1st B/Fwd		1,986,095		2,110,856		2,110,856		2,110,856	
		8,893,867	8,893,867	9,450,436	9,440,993	9,450,436	9,440,993	10,013,296	6,975,611
Surplus/Deficit C/Fwd			0		9,443		9,443		3,037,685
		8,893,867	8,893,867	9,450,436	9,450,436	9,450,436	9,450,436	10,013,296	10,013,296

Shire of Morawa

SCHEDULE 03 - GENERAL PURPOSE FUNDING Financial Statement for Period Ended 30 June 2022

PROGRAMME SUMMARY	2021-22 Adopted Budget		2021-22 Amended Budget		2021-22 YTD Budget		2021-22 YTD Actuals	
	Income	Expense	Income	Expense	Income	Expense	Income	Expense
	\$	\$	\$	\$	\$	\$	\$	\$
<u>OPERATING EXPENDITURE</u>								
Rates		208,272		208,272		208,272		157,808
Other General Purpose Funding		56,572		56,572		56,572		44,014
<u>OPERATING REVENUE</u>								
Rates	2,163,218		2,163,218		2,163,218		2,169,864	
Other General Purpose Funding	957,800		939,800		939,800		2,412,155	
SUB-TOTAL	3,121,018	264,844	3,103,018	264,844	3,103,018	264,844	4,582,019	201,822
<u>CAPITAL EXPENDITURE</u>								
Rates		0		0		0		0
Other General Purpose Funding		58		58		58		36
<u>CAPITAL REVENUE</u>								
Rates	0		0		0		0	
Other General Purpose Funding	0		0		0		0	
SUB-TOTAL	0	58	0	58	0	58	0	36
TOTAL -	3,121,018	264,902	3,103,018	264,902	3,103,018	264,902	4,582,019	201,858

Shire of Morawa
SCHEDULE 04 - GOVERNANCE
Financial Statement for Period Ended
30 June 2022

PROGRAMME SUMMARY	2021-22 Adopted Budget		2021-22 Amended Budget		2021-22 YTD Budget		2021-22 YTD Actuals	
	Income	Expense	Income	Expense	Income	Expense	Income	Expense
	\$	\$	\$	\$	\$	\$	\$	\$
<u>OPERATING EXPENDITURE</u>								
Members of Council		406,221		401,721		401,721		323,130
Governance General		103,700		103,700		103,700		52,644
<u>OPERATING REVENUE</u>								
Members of Council	25		25		25		0	
Governance General	25		25		25		0	
SUB-TOTAL	50	509,921	50	505,421	50	505,421	0	375,774
<u>CAPITAL EXPENDITURE</u>								
Members of Council		0		8,000		8,000		5,427
Governance General		0		0		0		0
<u>CAPITAL REVENUE</u>								
Members of Council	0		0		0		0	
Governance General	0		0		0		0	
SUB-TOTAL	0	0	0	8,000	0	8,000	0	5,427
TOTAL - PROGRAMME SUMMARY	50	509,921	50	513,421	50	513,421	0	381,202

Shire of Morawa
SCHEDULE 05 - LAW, ORDER & PUBLIC SAFETY
Financial Statement for Period Ended
30 June 2022

PROGRAMME SUMMARY	2021-22 Adopted Budget		2021-22 Amended Budget		2021-22 YTD Budget		2021-22 YTD Actuals	
	Income	Expense	Income	Expense	Income	Expense	Income	Expense
	\$	\$	\$	\$	\$	\$	\$	\$
<u>OPERATING EXPENDITURE</u>								
Fire Prevention		67,665		147,665		147,665		101,222
Animal Control		39,200		39,200		39,200		29,876
Other Law, Order & Public Safety		730		730		730		536
<u>OPERATING REVENUE</u>								
Fire Prevention	26,730		106,730		106,730		108,856	
Animal Control	3,450		3,450		3,450		853	
Other Law, Order & Public Safety	0		0		0		0	
SUB-TOTAL	30,180	107,595	110,180	187,595	110,180	187,595	109,709	131,634
<u>CAPITAL EXPENDITURE</u>								
Fire Prevention		0		0		0		0
Animal Control		0		0		0		0
Other Law, Order & Public Safety		25,000		25,000		25,000		0
<u>CAPITAL REVENUE</u>								
Fire Prevention	0		0		0		0	
Animal Control	0		0		0		0	
Other Law, Order & Public Safety	0		0		0		0	
SUB-TOTAL	0	25,000	0	25,000	0	25,000	0	0
TOTAL - PROGRAMME SUMMARY	30,180	132,595	110,180	212,595	110,180	212,595	109,709	131,634

Shire of Morawa
SCHEDULE 07 - HEALTH
Financial Statement for Period Ended
30 June 2022

PROGRAMME SUMMARY	2021-22 Adopted Budget		2021-22 Amended Budget		2021-22 YTD Budget		2021-22 YTD Actuals	
	Income	Expense	Income	Expense	Income	Expense	Income	Expense
	\$	\$	\$	\$	\$	\$	\$	\$
<u>OPERATING EXPENDITURE</u>								
Preventative Services - Meat Inspection		350		350		350		0
Preventative Services - Inspections & Admin		52,264		72,264		72,264		23,472
Preventative Services - Pest Control		5,635		5,635		5,635		3,939
Other Health		138,192		159,065		159,065		127,228
<u>OPERATING REVENUE</u>								
Preventative Services - Meat Inspection	350		350		350		0	
Preventative Services - Inspections & Admin	250		750		750		950	
Preventative Services - Pest Control	0		0		0		0	
Other Health	13,500		35,400		35,400		32,089	
SUB-TOTAL	14,100	196,441	36,500	237,314	36,500	237,314	33,039	154,639
<u>CAPITAL EXPENDITURE</u>								
Preventative Services - Meat Inspection		0		0		0		0
Preventative Services - Inspections & Admin		311		311		311		149
Preventative Services - Pest Control		0		0		0		0
Other Health		0		20,000		20,000		15,698
<u>CAPITAL REVENUE</u>								
Preventative Services - Meat Inspection	0		0		0		0	
Preventative Services - Inspections & Admin	0		20,000		20,000		15,386	
Preventative Services - Pest Control	0		0		0		0	
Other Health	0		0		0		0	
SUB-TOTAL	0	311	20,000	20,311	20,000	20,311	15,386	15,847
TOTAL - PROGRAMME SUMMARY	14,100	196,752	56,500	257,625	56,500	257,625	48,425	170,486

Shire of Morawa
SCHEDULE 08 - EDUCATION & WELFARE
Financial Statement for Period Ended
30 June 2022

PROGRAMME SUMMARY	2021-22 Adopted Budget		2021-22 Amended Budget		2021-22 YTD Budget		2021-22 YTD Actuals	
	Income	Expense	Income	Expense	Income	Expense	Income	Expense
	\$	\$	\$	\$	\$	\$	\$	\$
<u>OPERATING EXPENDITURE</u>								
Other Education		6,601		6,601		6,601		5,724
Care of Families & Children		16,500		16,500		16,500		15,199
Other Welfare		167,940		170,940		170,940		141,079
<u>OPERATING REVENUE</u>								
Other Education	0		0		0		0	
Care of Families & Children	2,500		2,500		2,500		3,890	
Other Welfare	3,700		44,400		44,400		34,646	
SUB-TOTAL	6,200	191,041	46,900	194,041	46,900	194,041	38,537	162,001
<u>CAPITAL EXPENDITURE</u>								
Other Education		0		0		0		0
Care of Families & Children		16,000		16,000		16,000		8,174
Other Welfare		0		0		0		0
<u>CAPITAL REVENUE</u>								
Other Education	0		0		0		0	
Care of Families & Children	0		0		0		0	
Other Welfare	0		0		0		0	
SUB-TOTAL	0	16,000	0	16,000	0	16,000	0	8,174
TOTAL - PROGRAMME SUMMARY	6,200	207,041	46,900	210,041	46,900	210,041	38,537	170,175

Shire of Morawa
SCHEDULE 09 - HOUSING
Financial Statement for Period Ended
30 June 2022

PROGRAMME SUMMARY	2021-22 Adopted Budget		2021-22 Amended Budget		2021-22 YTD Budget		2021-22 YTD Actuals	
	Income	Expense	Income	Expense	Income	Expense	Income	Expense
	\$	\$	\$	\$	\$	\$	\$	\$
<u>OPERATING EXPENDITURE</u>								
Staff Housing		111,768		111,768		111,768		100,793
Other Housing		84,654		88,654		88,654		76,941
Aged Housing		55,000		61,000		61,000		54,958
<u>OPERATING REVENUE</u>								
Staff Housing	7,500		10,575		10,575		12,787	
Other Housing	34,300		37,800		37,800		34,490	
Aged Housing	64,800		64,800		64,800		49,783	
SUB-TOTAL	106,600	251,422	113,175	261,422	113,175	261,422	97,059	232,692
<u>CAPITAL EXPENDITURE</u>								
Staff Housing		84,860		95,184		95,184		101,335
Other Housing		0		26,000		26,000		16,716
Aged Housing		10,304		10,304		10,304		10,222
<u>CAPITAL REVENUE</u>								
Staff Housing	0		0		0		0	
Other Housing	0		0		0		0	
Aged Housing	0		0		0		0	
SUB-TOTAL	0	95,164	0	131,488	0	131,488	0	128,274
TOTAL - PROGRAMME SUMMARY	106,600	346,586	113,175	392,910	113,175	392,910	97,059	360,965

Shire of Morawa
SCHEDULE 10 - COMMUNITY AMENITIES
Financial Statement for Period Ended
30 June 2022

PROGRAMME SUMMARY	2021-22 Adopted Budget		2021-22 Amended Budget		2021-22 YTD Budget		2021-22 YTD Actuals	
	Income	Expense	Income	Expense	Income	Expense	Income	Expense
	\$	\$	\$	\$	\$	\$	\$	\$
OPERATING EXPENDITURE								
Sanitation - Household Refuse		245,731		248,731		248,731		211,477
Sanitation - Other		105,589		80,589		80,589		56,742
Sewerage		168,800		145,400		145,400		110,770
Urban Stormwater Drainage		9,313		9,313		9,313		383
Town Planning & Regional Development		70,347		70,347		70,347		45,286
Other Community Amenities		117,567		145,157		145,157		119,776
OPERATING REVENUE								
Sanitation - Household Refuse	107,420		107,420		107,420		106,506	
Sanitation - Other	72,525		72,525		72,525		69,327	
Sewerage	265,875		265,875		265,875		268,044	
Urban Stormwater Drainage	0		0		0		0	
Town Planning & Regional Development	3,500		3,500		3,500		4,962	
Other Community Amenities	5,300		25,300		25,300		21,550	
SUB-TOTAL	454,620	717,347	474,620	699,537	474,620	699,537	470,389	544,432
CAPITAL EXPENDITURE								
Sanitation - Household Refuse		50,000		50,000		50,000		50,069
Sanitation - Other		0		0		0		0
Sewerage		80,494		80,494		80,494		80,848
Urban Stormwater Drainage		0		0		0		0
Other Community Amenities		10,500		10,500		10,500		2,526
CAPITAL REVENUE								
Sanitation - Household Refuse	0		0		0		0	
Sanitation - Other	0		0		0		0	
Sewerage	0		0		0		0	
Urban Stormwater Drainage	0		0		0		0	
Environmental Protection	0		0		0		0	
Town Planning & Regional Development	0		0		0		0	
Other Community Amenities	0		0		0		0	
SUB-TOTAL	0	140,994	0	140,994	0	140,994	0	133,443
TOTAL - PROGRAMME SUMMARY	454,620	858,341	474,620	840,531	474,620	840,531	470,389	677,875

Shire of Morawa
SCHEDULE 11 - RECREATION & CULTURE
Financial Statement for Period Ended
30 June 2022

PROGRAMME SUMMARY	2021-22 Adopted Budget		2021-22 Amended Budget		2021-22 YTD Budget		2021-22 YTD Actuals	
	Income	Expense	Income	Expense	Income	Expense	Income	Expense
	\$	\$	\$	\$	\$	\$	\$	\$
OPERATING EXPENDITURE								
Public Halls and Civic Centres		165,084		176,784		176,784		174,817
Swimming Areas & Beaches		436,230		407,930		407,930		305,781
Other Recreation and Sport		895,997		879,107		879,107		809,823
TV and Radio Re-broadcasting		2,000		2,000		2,000		1,137
Libraries		25,781		26,581		26,581		18,543
Other Culture		69,136		105,176		105,176		91,299
OPERATING REVENUE								
Public Halls and Civic Centres	153,169		153,169		153,169		99,487	
Swimming Areas & Beaches	17,000		17,000		17,000		17,408	
Other Recreation and Sport	247,750		247,750		247,750		147,756	
TV and Radio Re-broadcasting	0		0		0		0	
Libraries	0		3,000		3,000		3,000	
Other Culture	1,000		32,840		32,840		54,539	
SUB-TOTAL	418,919	1,594,228	453,759	1,597,578	453,759	1,597,578	322,190	1,401,399
CAPITAL EXPENDITURE								
Public Halls and Civic Centres		211,669		211,669		211,669		158,923
Swimming Areas & Beaches		20,135		20,135		20,135		20,111
Other Recreation and Sport		505,386		535,386		535,386		252,708
TV and Radio Re-broadcasting		0		0		0		0
Libraries		0		0		0		0
Other Culture		0		0		0		0
CAPITAL REVENUE								
Public Halls and Civic Centres	0		0		0		0	
Swimming Areas & Beaches	79,152		79,152		79,152		0	
Other Recreation and Sport	0		0		0		24,333	
TV and Radio Re-broadcasting	0		0		0		0	
Libraries	0		0		0		0	
Other Culture	0		0		0		0	
SUB-TOTAL	79,152	737,190	79,152	767,190	79,152	767,190	24,333	431,741
TOTAL - PROGRAMME SUMMARY	498,071	2,331,418	532,911	2,364,768	532,911	2,364,768	346,523	1,833,141

Shire of Morawa
SCHEDULE 12 - TRANSPORT
Financial Statement for Period Ended
30 June 2022

PROGRAMME SUMMARY	2021-22 Adopted Budget		2021-22 Amended		2021-22 YTD Budget		2021-22 YTD Actuals	
	Income	Expense	Income	Expense	Income	Expense	Income	Expense
	\$	\$	\$	\$	\$	\$	\$	\$
OPERATING EXPENDITURE								
Construction Roads, Bridges and Depots		0		0		0		0
Maintenance Roads, Bridges and Depots		1,739,684		1,801,984		1,801,984		1,656,364
Plant Purchases		39,899		39,899		39,899		5,753
Transport Licensing		352,210		356,210		356,210		331,346
Aerodromes		117,535		81,535		81,535		67,221
OPERATING REVENUE								
Construction Roads, Bridges and Depots	743,051		743,051		743,051		761,443	
Maintenance Roads, Bridges and Depots	329,000		329,000		329,000		274,208	
Plant Purchases	11,031		11,734		11,734		11,234	
Transport Licensing	352,210		352,210		352,210		294,856	
Aerodromes	174,000		174,000		174,000		65,064	
SUB-TOTAL	1,609,292	2,249,328	1,609,995	2,279,628	1,609,995	2,279,628	1,406,805	2,060,685
CAPITAL EXPENDITURE								
Construction Roads, Bridges and Depots		1,254,153		1,334,153		1,334,153		1,052,066
Maintenance Roads, Bridges and Depots		70,000		70,000		70,000		72,217
Plant Purchases		969,040		969,040		969,040		548,837
Aerodromes		202,000		202,000		202,000		86,860
CAPITAL REVENUE								
Construction Roads, Bridges and Depots	0		0		0		0	
Maintenance Roads, Bridges and Depots	0		0		0		0	
Plant Purchases	388,500		388,500		388,500		137,396	
Aerodromes	0		0		0		0	
SUB-TOTAL	388,500	2,495,193	388,500	2,575,193	388,500	2,575,193	137,396	1,759,980
TOTAL - PROGRAMME SUMMARY	1,997,792	4,744,521	1,998,495	4,854,821	1,998,495	4,854,821	1,544,201	3,820,665

Shire of Morawa
SCHEDULE 13 - ECONOMIC SERVICES
Financial Statement for Period Ended
30 June 2022

PROGRAMME SUMMARY	2021-22 Adopted Budget		2021-22 Amended		2021-22 YTD Budget		2021-22 YTD Actuals	
	Income	Expense	Income	Expense	Income	Expense	Income	Expense
	\$	\$	\$	\$	\$	\$	\$	\$
<u>OPERATING EXPENDITURE</u>								
Rural Services		30,383		30,383		30,383		16,865
Tourism & Area Promotion		299,012		331,839		331,839		266,176
Building Control		45,085		45,085		45,085		37,195
Other Economic Services		80,494		66,437		66,437		57,601
Economic Development		333,886		339,886		339,886		206,576
<u>OPERATING REVENUE</u>								
Rural Services	0		0		0		0	
Tourism & Area Promotion	182,500		182,500		182,500		186,535	
Building Control	3,200		6,200		6,200		7,254	
Other Economic Services	3,500		33,500		33,500		34,914	
Economic Development	13,072		15,572		15,572		14,930	
SUB-TOTAL	202,272	788,860	237,772	813,630	237,772	813,630	243,633	584,413
<u>CAPITAL EXPENDITURE</u>								
Rural Services		0		0		0		0
Tourism & Area Promotion		87,500		87,500		87,500		87,737
Building Control		0		0		0		0
Other Economic Services		0		0		0		0
Economic Development		27,113		26,789		26,789		4,573
<u>CAPITAL REVENUE</u>								
Rural Services	0		0		0		0	
Tourism & Area Promotion	0		0		0		0	
Building Control	0		0		0		0	
Other Economic Services	0		0		0		0	
Economic Development	40,000		40,000		40,000		27	
SUB-TOTAL	40,000	114,613	40,000	114,289	40,000	114,289	27	92,310
TOTAL - PROGRAMME SUMMARY	242,272	903,473	277,772	927,919	277,772	927,919	243,660	676,723

Shire of Morawa
SCHEDULE 14 - OTHER PROPERTY & SERVICES
Financial Statement for Period Ended
30 June 2022

PROGRAMME SUMMARY	2021-22 Adopted Budget		2021-22 Amended Budget		2021-22 YTD Budget		2021-22 YTD Actuals	
	Income	Expense	Income	Expense	Income	Expense	Income	Expense
	\$	\$	\$	\$	\$	\$	\$	\$
<u>OPERATING EXPENDITURE</u>								
Private Works		26,899		26,899		26,899		19,568
Public Works Overheads		0		0		0		14,273
Plant Operation Costs		0		0		0		83,018
Stock, Fuels and Oils		0		0		0		(38,174)
Administration		0		0		0		0
Unclassified		450,000		450,000		450,000		192,594
<u>OPERATING REVENUE</u>								
Private Works	39,600		39,600		39,600		24,885	
Public Works Overheads	0		6,000		6,000		5,277	
Plant Operation Costs	35,000		35,000		35,000		41,113	
Stock, Fuels and Oils	300		300		300		175	
Administration	10,000		194,643		194,643		214,711	
Unclassified	326,000		326,650		326,650		109,408	
SUB-TOTAL	410,900	476,899	602,193	476,899	602,193	476,899	395,568	256,849
<u>CAPITAL EXPENDITURE</u>								
Administration		5,499		168,642		168,642		177,877
<u>CAPITAL REVENUE</u>								
Administration	0		0		0		0	
SUB-TOTAL	0	5,499	0	168,642	0	168,642	0	177,877
TOTAL - PROGRAMME SUMMARY	410,900	482,398	602,193	645,541	602,193	645,541	395,568	434,726

Shire of Morawa
Bank Reconciliation Report
For Period Ending 30 June 2022

	Municipal Account	Municipal Online Saver	Trust Account	Reserve Account	Term Deposits - Reserves
Balance as per Bank Statement	1,903,840.14	1,027,697.32	6,311.46	4,153,489.97	2,100,000.00
Balance as per General Ledger	1,985,807.94	1,027,697.32	6,373.11	4,026,870.44	2,100,000.00
Less Unpresented Payments	(\$55,436.47)			\$10,776.47	
Trust transfer and Direct Debits	(\$499.93)		\$61.65		
Returned EFT Payment					
Plus Outstanding Deposits					
Transfer between Accounts	\$137,731.20			(\$137,396.00)	
Unallocated Pos Transactions	\$173.00				
Difference	1,985,807.94 0.00	1,027,697.32 0.00	6,373.11 0.00	4,026,870.44 0.00	2,100,000.00 0.00

Shire of Morawa
List of Payments Report
For Period Ending 30 June 2022

Chq/EFT	Date	Name	Description	Amount	Bank
EFT15427	03/06/2022	BOC Limited	Annual Container Service Charge 1/6/2022 - 31/05/2023	935.29	1
EFT15428	03/06/2022	Morawa Drapery Store	Protective Clothing	2,865.40	1
EFT15429	03/06/2022	Nutrien Ag Solutions	50Mm Poly Blue Line & Joiner	53.36	1
EFT15430	03/06/2022	City of Greater Geraldton	Building Certification Services Jan - March 2022	1,499.03	1
EFT15431	03/06/2022	Hitachi Construction Machinery (Australia)	X Fuel Water Separator Ya00083034	1,209.99	1
EFT15432	03/06/2022	Geraldton Mower & Repairs Specialists	Bg 86 Stihl Blower (Petrol)	798.00	1
EFT15433	03/06/2022	Blackwoods - (J Blackwood & Son PTY	Housekeeping Cart - Caravan Park B0446-3010	898.38	1
EFT15434	03/06/2022	Office Works	Desks & 2 Chairs - Public computers	475.95	1
EFT15435	03/06/2022	Coastal Trimming	Manufacture And Install 4 X Shade Sails At The Aged Care	9,000.00	1
EFT15436	03/06/2022	Toll Transport Pty Ltd	Freight Charges For The Period April - May 2022	24.11	1
EFT15437	03/06/2022	Winc	Photocopier Usage Charges 26/4/2022 - 23/5/2022	253.00	1
EFT15438	08/06/2022	Rip-It Security Shredding (Primecode Pty	Records Archiving And Storage May 2022	104.50	1
EFT15439	08/06/2022	Synotronics Pty Ltd Instrument Choice	Chlorine Meter Product Number Ic-CI2006	1,155.00	1
EFT15440	08/06/2022	Star Track Express	Freight Charges May - June 2022	40.22	1
EFT15441	08/06/2022	Melanie Egan	Refund On Bond For Tennis Meeting Room & Kitchen	250.00	1
EFT15442	08/06/2022	Morawa District High School	2022 Donation From Councillor-Welcome To Country	200.00	1
EFT15443	08/06/2022	Nutrien Ag Solutions	Replacement Gas Bottles for housing	510.02	1
EFT15444	08/06/2022	Marketforce	Advert - Call For Nominations Public Notice For 2022 Extraordinary Elections.	1,307.26	1
EFT15445	08/06/2022	Greenfield Technical Services	Provide Engineering And Technical Support Drainage	187.00	1
EFT15446	08/06/2022	Graeme Whitmore	Reimbursement For Distilled Water	20.60	1
EFT15447	08/06/2022	Infinitum Technologies Pty Ltd	Monthly Support For May & June 2022	10,204.98	1
EFT15448	08/06/2022	Bagoc Pty Ltd	Doctor's - Car Allowance 4th Quarter Payment	5,500.00	1
EFT15449	08/06/2022	Town of Victoria Park	Recoup EHO Wages	2,736.00	1
EFT15450	08/06/2022	Pat's Mobile Mechanical	P168 - Iveco P168 Service/Repair	1,628.57	1
EFT15451	08/06/2022	Terra Form Contracting	Mulching Of Road Verge Wornes Road	16,284.40	1

Shire of Morawa
List of Payments Report
For Period Ending 30 June 2022

Chq/EFT	Date	Name	Description	Amount	Bank
EFT15452	08/06/2022	Toll Transport Pty Ltd	Freight Charges For The Period May - June 2022	277.06	1
EFT15453	08/06/2022	Breeze Connect Pty Ltd	Admin Office VoIP Telephone Lines - May	232.00	1
EFT15454	08/06/2022	Australia Day Council Of WA Inc	Gold Class Annual Membership	685.00	1
EFT15455	08/06/2022	Bob Waddell Consultant	Assistance Provided For The May Financials	1,732.50	1
EFT15456	08/06/2022	Resonline Pty Ltd	May Subscription To Room Manager Software	244.20	1
EFT15457	08/06/2022	Xtrahand	Consultancy For Extraordinary Election July 2022	2,200.00	1
EFT15458	08/06/2022	Winc	Stationary for Shire Admin Office	1,414.55	1
EFT15459	08/06/2022	Incite Security	Quarterly Monitoring Service For Oval Function Room May	331.50	1
EFT15460	10/06/2022	Australian Services Union	Payroll Deductions	77.70	1
EFT15461	10/06/2022	Department of Human Services	Payroll Deductions	351.29	1
EFT15462	15/06/2022	North Midlands Electrical	Light Repairs Football Oval	1,796.74	1
EFT15463	15/06/2022	Star Track Express	Freight Charges June 22	6.25	1
EFT15464	15/06/2022	WA College of Agriculture - Morawa	30 Kilo's Of Sausages For Naidoc 2022-23	240.00	1
EFT15465	15/06/2022	Nutrien Ag Solutions	2 * 20L Grazon weed spray	1,899.04	1
EFT15466	15/06/2022	IT Vision Australia Pty Ltd	Correction Of Payroll STP Errors.	1,100.00	1
EFT15467	15/06/2022	Think Water Geraldton	Reticulation parts & sprinklers	643.90	1
EFT15468	15/06/2022	Canine Control	Ranger Services On 6th & 7th June	937.66	1
EFT15469	15/06/2022	GH Country Courier	Freight For The Period May 2022	108.01	1
EFT15470	15/06/2022	Bunnings Group Limited	Yculture Youth Week Grant - Supplies - Art On Wheels	12.60	1
EFT15471	15/06/2022	Aerodrome Management Services Pty Ltd	Annual Safety Inspection Of Aerodrome - Casa Rq	7,590.00	1
EFT15472	15/06/2022	Herrings Coastal Plumbing & Gas	Repairs to the Public Toilets & Unit 3 Dreghorn	494.26	1
EFT15473	15/06/2022	IGA Morawa	IGA Account For May 2022	389.11	1
EFT15474	15/06/2022	TLCWA PTY LTD SafeRoads WA	Sealing To Morawa Yalgoo Road	40,515.00	1
EFT15475	15/06/2022	MEEDAC Incorporated	Management Of The Transfer Station - May 2022	7,007.00	1
EFT15476	15/06/2022	Avon Waste	279 Domestic General Waste Services Per Month	7,190.40	1

Shire of Morawa
List of Payments Report
For Period Ending 30 June 2022

Chq/EFT	Date	Name	Description	Amount	Bank
EFT15477	15/06/2022	Mitchell and Brown Communications Vidguard	Quarterly Security Monitoring At Morawa Gymnasium 1/6/2022 - 30/6/2022	50.00	1
EFT15478	15/06/2022	ONEMUSIC AUSTRALIA	Annual Subscription Licence Music For Council	350.00	1
EFT15479	15/06/2022	NodeOne NodeOne Pty Ltd	Nodeone Fixed Wireless N1 Home Fast	119.00	1
EFT15480	15/06/2022	Bubbas Enterprises P/L T/	Preparation and Painting at the Golf Club and Old Road Board Building	5,526.95	1
EFT15481	15/06/2022	E & MJ Rosher Pty Ltd	Oil Filter Cartridges and Elements	475.98	1
EFT15482	23/06/2022	InterFire Agencies	Fire Protective Clothing	2,422.09	1
EFT15483	23/06/2022	Cr Chappel	Member Sitting Fee And President Allowance	8,250.00	1
EFT15484	23/06/2022	Cr Katona	Member Sitting Fee	2,000.00	1
EFT15485	23/06/2022	Morawa Traders	Refreshments For Council Meetings And Admin	129.43	1
EFT15486	23/06/2022	Landgate	Rural Uv Gen Revaluation 2021/2022	4,791.90	1
EFT15487	23/06/2022	McDonalds Wholesalers	Milk & Sugar for Caravan Park, Beer Glasses, knives and serviettes Chambers	325.50	1
EFT15488	23/06/2022	Refuel Australia	Supply 11,000 Litres Diesel To Shire Depot	33,160.21	1
EFT15489	23/06/2022	Greenfield Technical Services	Consultant To Assist The Shire With DRFAWA	536.25	1
EFT15490	23/06/2022	LGIS Risk Management	Regional Risk Coordinator Program Renewal Part 1&2	5,377.03	1
EFT15491	23/06/2022	Local Government Professionals Australia	10 E-Learning Enrolments For The Shire Of Morawa	880.00	1
EFT15492	23/06/2022	The Paper Company of Australia	Pallet Of A4 Paper for Shire Admin Office and CRC	2,024.00	1
EFT15493	23/06/2022	Reece Pty Ltd	Bristol Shower System skins for Units & Chalets	3,886.12	1
EFT15494	23/06/2022	Total Toilets	Trailer Mounted Portable Toilet - Rental May	965.51	1
EFT15495	23/06/2022	Monsignor Hawes Heritage	Corporate Membership Renewal Fee	100.00	1
EFT15496	23/06/2022	Cr Stokes	Member Sitting Fee And Deputy President Allowance	3,062.50	1
EFT15497	23/06/2022	Herrings Coastal Plumbing & Gas	Repairs carried out on various properties	897.33	1
EFT15498	23/06/2022	Cr J Coaker	Member Sitting Fee	2,000.00	1
EFT15499	23/06/2022	Infinitum Technologies Pty Ltd	Set Up of Library Computers	504.90	1

Shire of Morawa
List of Payments Report
For Period Ending 30 June 2022

Chq/EFT	Date	Name	Description	Amount	Bank
EFT15500	23/06/2022	Element Advisory Pty Ltd	Phase 3 Engagement Findings - Arts & Culture Plan	13,035.00	1
EFT15501	23/06/2022	Toll Transport Pty Ltd	Freight Charges For The Period May - June 2022	123.81	1
EFT15502	23/06/2022	Little West Wood	Postage For April 2022	252.65	1
EFT15503	23/06/2022	Cr Harris	Member Sitting Fee	2,000.00	1
EFT15504	23/06/2022	Roadshow Films Pty Ltd	Annual Blanket Licence Town Hall, Youth Centre And Swimming Pool 2022	990.00	1
EFT15505	23/06/2022	Maia Financial Pty Limited	Lease Of Gym Equipment For The Period Aug- Oct	15,953.67	1
EFT15506	23/06/2022	Cohesis Pty Ltd	3 Year Cyber Security Staff Training Software.	6,388.56	1
EFT15507	23/06/2022	Veeco Laundry Systems	Coin Operated Washing Machines & Dryers	14,602.50	1
EFT15508	23/06/2022	Cleanpak Total Solutions	Chemicals & Cleaning Products	1,761.44	1
EFT15509	23/06/2022	Cr Collins	Member Sitting Fee	2,000.00	1
EFT15510	23/06/2022	Winc	Admin Stationary Order	667.57	1
EFT15511	23/06/2022	Country Womens Association	Morning Tea for meet and greet with Karara	135.00	1
EFT15512	23/06/2022	Cr M Coaker	Member Sitting Fee	666.67	1
EFT15513	24/06/2022	Australian Services Union	Payroll Deductions	77.70	1
EFT15514	24/06/2022	Department of Human Services	Payroll Deductions	351.29	1
EFT15515	29/06/2022	Rip-It Security Shredding (Primecode Pty	Services for Documentation Management	73.00	1
EFT15516	29/06/2022	St John Ambulance	First Aid Training for all staff	3,540.00	1
EFT15517	29/06/2022	Star Track Express	Freight Charges March 2022	690.56	1
EFT15518	29/06/2022	Kats Rural	Garden Sheds damaged by Seroja, maintenance items for various buildings, Retic & garden items, Yculture grant items and plants for Town Centre	10,082.70	1
EFT15519	29/06/2022	Canine Control	Ranger Services Wednesday 15 June 2022	937.66	1
EFT15520	29/06/2022	WA Local Government Association	Underpayment Of Invoice 13091955 Gst Not Paid	730.00	1
EFT15521	29/06/2022	Bunnings Group Limited	Drill, Light And Power boards	146.50	1
EFT15522	29/06/2022	Geraldton Trophy Centre and Engraving Centre	Council Honour Board Name Plate - D Carslake & M Coaker	50.00	1

Shire of Morawa
List of Payments Report
For Period Ending 30 June 2022

Chq/EFT	Date	Name	Description	Amount	Bank
EFT15523	29/06/2022	Geraldton Mower & Repairs Specialists	Bg 86 Stihl Blower (Petrol)	1,099.00	1
EFT15524	29/06/2022	Young Motors Geraldton	Supply One Mitsubishi Mr Triton Glx 2.4L D 6A/T 4X4 Dc Cc As Per Quote No 36705	45,501.89	1
EFT15525	29/06/2022	Eastman Poletti Sherwood Pty Ltd	Quantity Surveyor Estimate For Town Hall Storage - Works Completed In January 2022	660.00	1
EFT15526	29/06/2022	Aerodrome Management Services Pty Ltd	Aerodrome Documentation And Processes to Maintain Casa Certification	4,125.00	1
EFT15527	29/06/2022	Herrings Coastal Plumbing & Gas	Unblock Drain At C/P & Replace Broken Pipes at Caravan Park	3,472.94	1
EFT15528	29/06/2022	RJ & LJ King	Tyres for various plant items held in stock	2,840.20	1
EFT15529	29/06/2022	Bubbas Enterprises P/L T/as Epic Painting &	Repaint Shire Depot	18,893.47	1
EFT15530	29/06/2022	Grandstand Agency	Musicians 'Intangible' For Volunteer Event	1,980.00	1
EFT15531	29/06/2022	Woodfordia Inc	Small Halls Autumn Tour 2022	2,871.00	1
EFT15532	29/06/2022	Jill Cameron and Associates	Carrying out of a Needs Analysis For Early Childhood Education Centre. 1st Instalment	6,105.00	1
EFT15533	29/06/2022	Central West Concrete PTY LTD	Supply & Lay Concrete Path on Manning Street	38,144.70	1
EFT15534	30/06/2022	Market Creations	Update Council's Website As Quoted	9,625.00	1

Total EFT Payments 424,026.01

12032	08/06/2022	Water Corporation	Water expenses April - May 2022	1,306.97	1
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Total Cheque Payments 1,306.97

Shire of Morawa
List of Payments Report
For Period Ending 30 June 2022

Chq/EFT	Date	Name	Description	Amount	Bank
DD8456.1	02/06/2022	Synergy	Electricity Expenses 28/2/2022 - 6/5/2022	852.14	1
DD8469.1	01/06/2022	Synergy	Electricity Expenses 25/2/2022 - 12/5/2022	385.47	1
DD8470.1	01/06/2022	Westnet Pty Ltd	June - Monthly Charges For Tourist Centre	29.95	1
DD8470.2	08/06/2022	Exetel Pty Ltd	June - Monthly Charge On Fibre Optic Internet	1,375.00	1
DD8473.1	17/06/2022	Telstra Corporation Limited	Telephone Expenses Tourist Centre May 2022	50.00	1
DD8477.1	14/06/2022	Synergy	Electricity Expenses 19/4/2022 - 17/5/2022	211.90	1
DD8482.1	08/06/2022	Aware Super	Payroll Deductions	5,996.47	1
DD8482.2	08/06/2022	Commonwealth Bank Group Super	Superannuation Contributions	108.65	1
DD8482.3	08/06/2022	HESTA	Superannuation Contributions	199.54	1
DD8482.4	08/06/2022	mobiSuper	Superannuation Contributions	377.80	1
DD8482.5	08/06/2022	HOSTPLUS Superannuation Fund	Superannuation Contributions	804.44	1
DD8482.6	08/06/2022	Australian Super	Superannuation Contributions	738.86	1
DD8482.7	08/06/2022	Hawkins Super	Superannuation Contributions	1,025.64	1
DD8482.8	08/06/2022	BT FINANCIAL GROUP	Superannuation Contributions	348.17	1
DD8482.9	08/06/2022	MLC Super Fund	Superannuation Contributions	260.14	1
DD8486.1	09/06/2022	Synergy	Electricity Expenses 5/5/2022 - 19/5/2022	117.72	1
DD8492.1	16/06/2022	Telstra Corporation Limited	Telephone Expenses 28/5/2022 - 27/6/2022	614.39	1
DD8497.1	21/06/2022	Telstra Corporation Limited	Telephone Expenses 2/6/2022 - 1/7/2022	112.78	1
DD8500.1	22/06/2022	Synergy	Electricity Expenses 2/5/2022 - 1/6/2022	3,880.24	1
DD8503.1	22/06/2022	Aware Super	Payroll Deductions	6,039.22	1
DD8503.2	22/06/2022	Commonwealth Bank Group Super	Superannuation Contributions	108.65	1
DD8503.3	22/06/2022	mobiSuper	Superannuation Contributions	407.27	1
DD8503.4	22/06/2022	HOSTPLUS Superannuation Fund	Superannuation Contributions	814.32	1
DD8503.5	22/06/2022	Australian Super	Superannuation Contributions	929.24	1
DD8503.6	22/06/2022	Hawkins Super	Superannuation Contributions	1,043.22	1
DD8503.7	22/06/2022	BT FINANCIAL GROUP	Superannuation Contributions	348.17	1
DD8503.8	22/06/2022	MLC Super Fund	Superannuation Contributions	260.14	1

Shire of Morawa
List of Payments Report
For Period Ending 30 June 2022

Chq/EFT	Date	Name	Description	Amount	Bank
DD8503.9	22/06/2022	CBUS	Superannuation Contributions	198.33	1
DD8510.1	27/06/2022	Telstra Corporation Limited	Telephone Expenses 1/6/2022 - 1/7/2022	568.49	1
DD8482.10	08/06/2022	CBUS	Superannuation Contributions	198.33	1
DD8482.11	08/06/2022	MLC Super Fund	Superannuation Contributions	250.10	1
DD8503.10	22/06/2022	MLC Super Fund	Superannuation Contributions	254.70	1

Total Direct Debit Payments 28,909.48

	01/06/2022	Bank West	Bank Charges	71.80	1
	03/06/2022	Bank West	Merchant Fees	208.81	1
	08/06/2022	Payroll	Payroll For Pay Cycle 26/5/2022 - 8/06/2022	54,963.02	1
	26/05/2022	Payroll	Payroll For Pay Cycle 9/06/2022 - 22/06/2022	55,000.27	1

Total Bank Transfers/ Payments 110,243.90

Shire of Morawa
List of Payments Report
For Period Ending 30 June 2022

Chq/EFT	Date	Name	Description	Amount	Bank
2122-12.26	30/06/2022	BankWest	Corporate Card Payment In June 2022	1,879.44	1
2122-12.06	06/06/2022	BankWest	Corporate Card Payment In June 2022	1,500.04	1
	EMCCS - Corporate Credit Card				
	2/05/2022	Institute PU	Institute Of Public Works Engineering Inc. - P. Devcic	239.25	
	4/05/2022	The Good Guys	Kettles For Caravan Park Units	354.00	
	12/05/2022	Woodfordia INC.	Festival Of Tiny Halls Entry - Cr Collins	15.31	
	14/05/2022	Bunnings	Heavy Duty 30M Lead Extension For Admin Office	71.00	
	14/05/2022	The Good Guys	Toasters For Caravan Park Units	336.00	
	14/05/2022	Woolworths	Coffee For Admin Office	15.50	
	6/06/2022	Vibe Petroleum	Purchase Of Fuel For Shire Vehicle	87.00	
	13/06/2022	Woolworths ltd	Small Boxes Of Milk For Caravan Park	16.80	
	13/06/2022	Hotel Products Direct	Complimentary Toiletries for Caravan Park	179.98	
	13/06/2022	Canningvale Aust ltd	Quilt Cover And Sheet Sets For Caravan Park	847.86	
	13/06/2022	Pillow Talk	Single Quilt Cover Sets for Caravan Park	267.90	
	17/06/2022	Canningvale Aust ltd	6 Piece Towel Sets For Caravan Park	479.90	
			Sub Total	2,910.50	
	EMWA - Corporate Credit Card				
	25/05/2022	The Institute of Engineers	Engineers Australia Readmission And Renewal Fee	408.70	
			Sub Total	408.70	
	CEO - Corporate Credit Card				
	6/05/2022	ZOOM.US	Zoom Standard Pro Monthly Subscription	20.99	
	16/05/2022	Ola.com	Meeting with CBH	19.96	
	16/05/2022	Ola.com	Meeting with CBH	18.71	
	6/05/2022	Bank West	Foreign Transaction Fee	0.62	
			Sub Total	60.28	

TOTAL Corporate Credit Card Payment 3,379.48



Ordinary Council Meeting 21 July 2022

Attachment 1 Minutes of WALGA State Council Meeting
6 July 2022

Item 12.1 Minutes of WALGA State Council Meeting
held 6 July 2022



State Council

Summary Minutes

6 July 2022

ORDER OF PROCEEDINGS

OPEN and WELCOME

The Chair declared the meeting open at **4:15pm**.

PAPERS

State Councillors were distributed the following papers under separate cover:

- Item 5.4 Finance and Services Committee Minutes incorporating the 2022-23 Budget;
- Item 5.5 Selection Committee Minutes
- Item 5.6 Selection Committee Guidelines
- Item 5.7 Use of the Association's Common Seal
- Item 5.8 LGIS Board Minutes
- Item 5.9 Honours Panel – Appointment of Non-executive Member
- CEO's Report to State Council for July 2022;
- President's Report for July 2022 (previously emailed to your Zone meeting).

1. ATTENDANCE, APOLOGIES & ANNOUNCEMENTS

1.1 Attendance

The Chair welcomed:

- State Councillors and Deputy State Councillor Cr Cliff Collinson, South Metropolitan Zone
- The Rt. Hon. Lord Mayor Basil Zempilas
- LG Professionals WA President, Ms Annie Riordan
- Deputy State Councillor Cr Melissa Northcott, South East Metropolitan Zone (observer)
- WALGA secretariat

1.2 Apologies

- State Councillor Mayor Peter Long, Pilbara Country Zone
- State Councillor President Cr Cheryl Cowell, Gascoyne Country Zone
- State Councillor Cr Doug Thompson, South Metropolitan Zone
- Deputy State Councillor Mayor Peter Carter, Pilbara Country Zone
- Deputy State Councillor President Cr Eddie Smith, Gascoyne Country Zone

1.3 Announcements

- **1.3.1** WALGA acknowledged the Whadjuk Nyoongar People who are the Traditional Custodians of this land we meet on today and pays respects to their Elders past and present.

2. MINUTES OF THE PREVIOUS MEETINGS

2.1 Minutes of meeting held 4 May 2022

Moved: Mayor Carol Adams OAM
Seconded: Cr Catherine Ehrhardt

That the Minutes of the WALGA State Council meeting held on [Wednesday, 4 May 2022](#) be confirmed as a true and correct records of proceedings.

RESOLUTION 353.5/2022

CARRIED

2.1.1 Business arising from the Minutes of meeting held 4 May 2022

Nil.

2.2 Flying Minute – WALGA Submission Aboriginal Cultural Heritage Act 2021 Co-Design Process, Phase 1

Moved: Mayor Carol Adams OAM
Seconded: Cr Catherine Ehrhardt

That the [Flying Minute – WALGA Submission Aboriginal Cultural Heritage Act 2021 Co-Design Process, Phase 1](#), be confirmed as a true and correct records of proceedings.

RESOLUTION 353.5/2022

CARRIED

2.2.1 Business arising from the Flying Minute – WALGA Submission Aboriginal Cultural Heritage Act 2021 Co-Design Process, Phase 1

Nil.

3. DECLARATION OF INTEREST

Nil.

4. EMERGING ISSUES

Nil.

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5. MATTERS FOR DECISION

5.1 Review of advocacy positions relating to Emergency Management (05-024-02-0059 SM)

By Susie Moir, Policy Manager, Resilient Communities

WALGA RECOMMENDATION

That State Council:

1. Endorse the removal of the following Emergency Management Advocacy Positions
 - 8.1 Community Resilience
 - 8.2 Disaster Mitigation
 - 8.3 Emergency Services Levy
2. Endorse the following Emergency Management Advocacy Positions:
 - 8.1 Emergency Management Principles
 - 8.2 State Emergency Management Framework
 - 8.3 Sustainable Grant Funding Model for Emergency Management
 - 8.4 Consolidated Emergency Services Act
 - 8.5 Resource Sharing
 - 8.6 Lessons Learnt Management
 - 8.7 Emergency Services Levy
 - 8.8 Local Government Grants Scheme (LGGs)

COMPOSITE RECOMMENDATION

Moved: Mayor Ruth Butterfield

Seconded: Cr Frank Cvitan

That State Council:

1. Endorse the removal of the following Emergency Management Advocacy Positions
 - 8.1 Community Resilience
 - 8.2 Disaster Mitigation
 - 8.3 Emergency Services Levy
2. Endorse the following Emergency Management Advocacy Positions:
 - 8.1 Emergency Management Principles
 - 8.2 State Emergency Management Framework
 - 8.3 Sustainable Grant Funding Model for Emergency Management
 - 8.4 Consolidated Emergency Services Act
 - 8.5 Resource Sharing
 - 8.6 Lessons Learnt Management
 - 8.7 Emergency Services Levy, with point 3 of the position amended, so it states: *The ESL should be collected by the State Government, but failing that, the administration fee should recompense Local Governments for the complete cost of administering the ESL;*
 - 8.8 Local Government Grants Scheme (LGGs)

RESOLUTION 354.5/2022

CARRIED

5.2 New Emergency Management Advocacy Position – Community Emergency Service Manager Program (05-024-02-0059 SM)

By Susie Moir, Policy Manager, Resilient Communities

WALGA RECOMMENDATION

That the following WALGA Advocacy Position relating to the Community Emergency Service Manager (CESM) Program be endorsed:

8.9 Expansion of the Community Emergency Services Manager Program

That the Association advocates for an expansion of the Community Emergency Service Manager (CESM) Program, as follows:

- 1. All Local Governments should have the option of participating in the CESM Program.*
- 2. The full cost of the CESM Program should be funded through the Emergency Services Levy.*

WALGA RECOMMENDATION

Moved: President Cr Michelle Rich
Seconded: Cr Chris Mitchell

That the following WALGA Advocacy Position relating to the Community Emergency Service Manager (CESM) Program be endorsed:

8.9 Expansion of the Community Emergency Services Manager Program

That the Association advocates for an expansion of the Community Emergency Service Manager (CESM) Program, as follows:

- 1. All Local Governments should have the option of participating in the CESM Program.*
- 2. The full cost of the CESM Program should be funded through the Emergency Services Levy.*

RESOLUTION 355.5/2022

CARRIED

5.3 Draft WA Public Libraries Strategy 2022-2026 and Updated Advocacy Position

By Susie Moir, Policy Manager, Resilient Communities

WALGA RECOMMENDATION

That:

- 1. the draft WA Public Libraries Strategy 2022-2026 be endorsed.**
- 2. WALGA's existing Advocacy Position on Public Libraries be deleted and replaced as follows:**

3.8 Public Libraries

- 1. Western Australian Local Government public libraries provide valuable local cultural infrastructure, creating social and community hubs for community**

- capacity building, recreation, education and literacy, digital inclusion, and social connection, cohesion and inclusion.*
- 2. WALGA supports the provision of Public Library services in Western Australia through a formal partnership between Local Government and the State Government of Western Australia, governed by the Library Board Act 1951, namely the State and Local Government Agreement for the Provision of Public Library Services in Western Australia (2020).*
 - 3. The WA Public Libraries Strategy 2022-2026 provides a framework for a shared vision, strategic direction and collaborative action in the provision of a vibrant and sustainable 21st century public library network.*
 - 4. It is essential that a sustainable funding model enables Local Governments to continue to deliver library services to support continued growth and adaptation to changing community needs.*

COMPOSITE RECOMMENDATION

Moved: Cr Les Price
Seconded: Cr Helen Sadler

That:

- The draft WA Public Libraries Strategy 2022-2026 be endorsed.
- Local Governments to be engaged in the development of the implementation plan to support the Strategy.
- WALGA's existing Advocacy Position on Public Libraries be deleted and replaced as follows:

3.8 Public Libraries
 - Western Australian Local Government public libraries provide valuable local cultural infrastructure, creating social and community hubs for community capacity building, recreation, education and literacy, digital inclusion, and social connection, cohesion and inclusion.*
 - WALGA supports the provision of Public Library services in Western Australia through a formal partnership between Local Government and the State Government of Western Australia, governed by the Library Board Act 1951, namely the State and Local Government Agreement for the Provision of Public Library Services in Western Australia (2020).*
 - The WA Public Libraries Strategy 2022-2026 provides a framework for a shared vision, strategic direction and collaborative action in the provision of a vibrant and sustainable 21st century public library network.*
 - It is essential that a sustainable funding model enables Local Governments to continue to deliver library services to support continued growth and adaptation to changing community needs.*
- The State Government to consult with the Local Government sector to identify the constraints experienced by the sector due to the requirements of the Library Act 1955 and the potential benefits of reviewing the Library Act 1955.

RESOLUTION 356.5/2022

CARRIED

MATTERS FOR CONSIDERATION BY STATE COUNCILLORS (UNDER SEPARATE COVER)

5.4 Finance and Services Committee Minutes incorporating the 2022-23 Budget (01-006-03-0006 TB)

By Tony Brown, Executive Manager Governance and Organisational Services

Moved: President Cr Moira Girando JP
Seconded: Mayor Logan Howlett

That:

- 1. The Minutes of the Finance and Services Committee meeting on 29 June 2022 be endorsed.**
- 2. The 2022-23 Governance Budget for the Association as recommended by the Finance and Services Committee be endorsed.**

RESOLUTION 357.5/2022

CARRIED BY ABSOLUTE MAJORITY

5.4.1 City of Perth Report

The City of Perth Report was brought forward.

The Rt. Hon. Lord Mayor Basil Zempilas provided the City of Perth report to the meeting.

5.5 Selection Committee Minutes – CONFIDENTIAL (01-006-03-0011 CO)

By Chantelle O'Brien, Governance Support Officer

Moved: Cr Chris Mitchell
Seconded: Mayor Logan Howlett

That:

- 1. The recommendations contained in the 29 June 2022 Selection Committee Minutes be endorsed; and**
- 2. The resolutions contained in the 29 June 2022 Selection Committee Minutes be noted.**

RESOLUTION 358.5/2022

CARRIED

5.6 Selection Committee Guidelines (01-006-02-0001 TL)

By Tim Lane, Manager Strategy and Association Governance

Moved: President Cr Moira Girando JP
Seconded: Cr Les Price

That the Selection Committee Guidelines – Selection Process for Appointments to State Government, Federal Government, WALGA and Other Boards and Committees – be endorsed.

RESOLUTION 359.5/2022

CARRIED

5.7 Use of the Association's Common Seal (01-004-07-0001 NS)

Moved: Cr Chris Mitchell
Seconded: President Cr Stephen Strange

That the use of the Association's Common Seal be noted.

RESOLUTION 360.5/2022

CARRIED

5.8 LGIS Board Minutes – CONFIDENTIAL

By Craig Hansom, LGIS Contract Manager

Moved: President Cr Phil Blight
Seconded: Cr Frank Cvitan

That State Council:

1. Approve the annual Scheme Management fee payable to JLT be increased by 2.15% for the 2022-23 financial year as recommended by the LGIS Board.
2. Approve payment of \$80,000 to JLT for the Journey Protection management fee under the expansion of Scheme covers.
3. Approve a 2% increase to the WALGA Trustee Fee from the Scheme.
4. Note the minutes of the LGISWA Scheme Board meeting held on 12 May.

RESOLUTION 361.5/2022

CARRIED

5.9 Honours Panel – Appointment of Non-executive Member

By Tony Brown, Executive Manager Governance and Organisational Services

Moved: Cr Les Price
Seconded: Cr Catherine Ehrhardt

That Ms Lynne Craigie OAM be appointed to the WALGA Honours Panel as Non-executive Member representing country interests.

RESOLUTION 362.5/2022

CARRIED

6. MATTERS FOR NOTING / INFORMATION

6.1 2020/21 Local Government Performance Monitoring Project (05-047-01-0011 CH)

By Chris Hossen, Policy Manager, Planning and Building

WALGA RECOMMENDATION

That the results of the 2020/21 Local Government Performance Monitoring Project and publication of the Performance Monitoring Dashboard be noted.

WALGA RECOMMENDATION

Moved: Mayor Logan Howlett
Seconded: Cr Catherine Ehrhardt

That the results of the 2020/21 Local Government Performance Monitoring Project and publication of the Performance Monitoring Dashboard be noted.

RESOLUTION 363.5/2022

CARRIED

6.2 Proposed Advocacy Position on Arrangements for Management of Volunteer Bushfire Brigades (05-024-02-0059 SM)

By Susie Moir, Policy Manager, Resilient Communities

WALGA RECOMMENDATION

That the Proposed Advocacy Position Paper regarding the arrangements for the management of Bush Fire Brigades be noted.

WALGA RECOMMENDATION

Moved: Mayor Logan Howlett
Seconded: Cr Catherine Ehrhardt

That the Proposed Advocacy Position Paper regarding the arrangements for the management of Bush Fire Brigades be noted.

RESOLUTION 363.5/2022

CARRIED

6.3 Aboriginal Cultural Heritage Act 2021 Co-design Process, Phase 1 Submission

By Susie Moir, Policy Manager, Resilient Communities

WALGA RECOMMENDATION

That the *Aboriginal Cultural Heritage Act 2021 Co-design Process, Phase 1 Submission* endorsed via Flying Minute on 26 May 2022 be noted.

WALGA RECOMMENDATION

Moved: Mayor Logan Howlett
Seconded: Cr Catherine Ehrhardt

That the *Aboriginal Cultural Heritage Act 2021 Co-design Process, Phase 1 Submission* endorsed via Flying Minute on 26 May 2022 be noted.

RESOLUTION 363.5/2022

CARRIED

6.4 Western Power Access Arrangement Review Submission (05-001-03-0019 ID)

By Ian Duncan, Executive Manager Infrastructure

WALGA RECOMMENDATION

That the submission to the Economic Regulation Authority concerning the proposed Western Power Access Arrangement 2022-23 – 2026/27 endorsed via Flying Minute on 20 April 2022 be noted.

WALGA RECOMMENDATION

Moved: Mayor Logan Howlett
Seconded: Cr Catherine Ehrhardt

That the submission to the Economic Regulation Authority concerning the proposed Western Power Access Arrangement 2022-23 – 2026/27 endorsed via Flying Minute on 20 April 2022 be noted.

RESOLUTION 363.5/2022

CARRIED

6.5 Economic Development Research (05-088-03-0004 DM)

By Dana Mason, Manager Economics and Strategic Projects

WALGA RECOMMENDATION

That the research into the Local Government sector's economic development priorities and activities be noted.

WALGA RECOMMENDATION

Moved: Mayor Logan Howlett
Seconded: Cr Catherine Ehrhardt

That the research into the Local Government sector's economic development priorities and activities be noted.

RESOLUTION 363.5/2022

CARRIED

6.6 Development of Child Safe Policy for Local Government (05-065-03-006 BW)

By Bec Waddington, Policy Advisor Community

WALGA RECOMMENDATION

That the update on the development of the Child Safe Policy for Local Government be noted.

WALGA RECOMMENDATION

Moved: Mayor Logan Howlett
Seconded: Cr Catherine Ehrhardt

That the update on the development of the Child Safe Policy for Local Government be noted.

RESOLUTION 363.5/2022

CARRIED

6.7 National Reconciliation Week Local Government Activation Program (05-032-03-0011 VB)

By Vikki Barlow, Senior Policy Advisor Community

WALGA RECOMMENDATION

That the update on the National Reconciliation Week Local Government Activation Program be noted.

WALGA RECOMMENDATION

Moved: Mayor Logan Howlett
Seconded: Cr Catherine Ehrhardt

That the update on the National Reconciliation Week Local Government Activation Program be noted.

RESOLUTION 363.5/2022

CARRIED

6.8 WA Strategic Trails Blueprint 2022-2027 – Draft for Comment (05-053-03-007 BW)

By Bec Waddington, Policy Officer Community

WALGA RECOMMENDATION

That the update on the WA Strategic Trails Blueprint 2022-2027 – Draft for Comment be noted.

WALGA RECOMMENDATION

Moved: Mayor Logan Howlett
Seconded: Cr Catherine Ehrhardt

That the update on the WA Strategic Trails Blueprint 2022-2027 – Draft for Comment be noted.

RESOLUTION 363.5/2022

CARRIED

6.9 Issues Paper: Local Government Approaches to Tree Retention (05-036-03-0020 RP)

By Ruby Pettit, Policy Officer Planning

WALGA RECOMMENDATION

That the WALGA Issues Paper: Local Government Approaches to Tree Retention (May 2022) be noted.

WALGA RECOMMENDATION

Moved: Mayor Logan Howlett
Seconded: Cr Catherine Ehrhardt

That the WALGA Issues Paper: Local Government Approaches to Tree Retention (May 2022) be noted.

RESOLUTION 363.5/2022

CARRIED

6.10 Report Municipal Waste Advisory Council (MWAC) (01-006-03-0008 RNB)

By Rebecca Brown, Manager, Environment and Waste

WALGA RECOMMENDATION

That the resolutions of the Municipal Waste Advisory Council from its 27 April 2022 meeting be noted.

WALGA RECOMMENDATION

Moved: Mayor Logan Howlett
Seconded: Cr Catherine Ehrhardt

That the resolutions of the Municipal Waste Advisory Council from its 27 April 2022 meeting be noted.

RESOLUTION 363.5/2022

CARRIED

7. ORGANISATIONAL REPORTS

7.1 Policy Team Reports

7.1.1 Environment and Waste Policy Team Report

Presented by Policy Team Chair, Cr Les Price

Moved: Cr Frank Cvitan
Seconded: Cr Chris Mitchell

That the matters considered by the Environment and Waste Policy Team be noted.

RESOLUTION 364.5/2022

CARRIED

7.1.2 Governance and Organisational Services Policy Team Report

Presented by Policy Team Chair, Cr Russ Fishwick

Moved: Cr Russ Fishwick JP
Seconded: Cr Chris Mitchell

That State Council:

1. retains Advocacy Positions:
 - a. 2.5.56 Rating Exemptions – Charitable Purposes
 - b. 2.9.1 Cyber Bullying Protections
2. amends Advocacy Positions:
 - a. 2.2.2 Local Government Audit Structure, by inserting items 5 to 8 as follows:
 5. *Local Government Annual Financial Audits should be completed by the 31 October each year, so that Local Governments can reasonably comply with legislative provisions for Annual Reports and Elector Meetings.*
 6. *Completion of Local Government Annual Financial Audits should not be delayed to enable completion of financial audits of a third party entity to which the Local Government is a participant or member, on the basis that each Local Government and Regional Local Government is a separate and independent entity and Australian Accounting standards equity accounting provisions already apply.*
 7. *Audit issues should be raised with a Local Government no more than four weeks from submission of the Annual Financial Statements to the Office of the Auditor General.*
 8. *Requests the OAG to review the accounting treatment for road assets transferred from Local Government to Main Roads WA, as the approach applied in 2020/21 resulted in significant distortion of operating results for Local Government in the year in which the transfer occurs.*
 - b. 2.5.69 Surveillance Devices Act 1998 Amendment, as follows:

WALGA advocates for amendment of Regulation 4 of the Surveillance Devices Regulations 1999 (WA) so that it includes “Local Government–~~Authorised Persons~~’ employees as defined in the Local Government Act 1995 section 5.36(1)(b) who perform law enforcement functions on behalf of the Local

Government” as a class of Law Enforcement Officers for the purposes of the Surveillance Devices Act 1998 (WA).

c. **2.7 Elected Member Training, as follows:**

- i. Delete items 3 and 4 as these items have been achieved, AND
- ii. Amend item 2:

2. Requests the State Government through the Minister for Local Government to provide funding assistance to compensate Local Governments for Elected Members ~~to receive~~ participation in universal training;

3. adopts WALGA Advocacy Position – Legislative Council Member Allowances – Regional Representation, as follows:

Position Statement	<i>WALGA advocates to State Government through the Minister for Electoral Affairs and the Salaries and Allowances Tribunal to provide additional allowances to Members of the Legislative Council (MLC), on the proviso that they have a staffed office in country areas, to facilitate a regional presence of MLCs.</i>
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RESOLUTION 365.5/2022

CARRIED

7.1.3 Infrastructure Policy Team Report

Presented by Policy Team Chair, President Cr Chris Pavlovich

Moved: President Cr Chris Pavlovich

Seconded: Mayor Logan Howlett

That the matters considered by the Infrastructure Policy Team be noted.

RESOLUTION 366.5/2022

CARRIED

7.1.4 People and Place Policy Team Report

Presented by Policy Team Chair, President Cr Tony Dean

Moved: President Cr Tony Dean
Seconded: Cr Frank Cvitan

That State Council:

1. note the matters considered by the People and Place Policy Team at its meetings on 6 April and 18 May 2022;
2. rescind its decision (resolution no. 326.2/2022) of 2 March 2022 where it relates to Advocacy Position 6.9; and
3. reinstate the Advocacy Position subject to the changes endorsed by the People and Place Policy team on 22 February, that reads:

6.9 Sex Industry Regulation

Position Statement *The Local Government sector supports in principle, the recognition and licensing of sex work in WA as it allows normal regulatory controls to be put in place, on condition that brothels should be excluded from predominantly residential areas.*

Background *The Association has been involved in discussions / proposals to decriminalise sex work since 1999. State Council has determined the position through consultation with all member Councils (on several occasions), and consideration of feedback and representative position papers, workshops, discussions with other government agencies, support groups and members of the sex industry. The Association will only comment on regulatory, operational, amenity and cost implications that arise for Local Government from any sex work legislation – not moral issues.*

RESOLUTION 367.5/2022

CARRIED

7.2 Key Activity Reports

7.2.1 Report on Key Activities, Commercial and Communications Unit (01-006-03-0017)

By Andrew Blitz, Acting Executive Manager Commercial, and Narelle Cant, Acting Executive Manager Marketing and Communications

Moved: President Cr Michelle Rich
Seconded: Cr John Daw

That the Key Activities Report from the Commercial and Communications Unit to the July 2022 State Council meeting be noted.

RESOLUTION 368.5/2022

CARRIED

7.2.2 Report on Key Activities, Governance and Organisational Services (01-006-03-0007 TB)

By Tony Brown, Executive Manager Governance and Organisational Services

Moved: President Cr Michelle Rich
Seconded: Cr John Daw

That the Key Activities Report from the Governance and Organisational Services Unit to the July 2022 State Council meeting be noted.

RESOLUTION 368.5/2022

CARRIED

7.2.3 Report on Key Activities, Infrastructure Unit (05-001-02-0003 ID)

By Ian Duncan, Executive Manager Infrastructure

Moved: President Cr Michelle Rich
Seconded: Cr John Daw

That the Key Activities Report from the Infrastructure Unit to the July 2022 State Council meeting be noted.

RESOLUTION 368.5/2022

CARRIED

7.2.4 Report on Key Activities, Strategy, Policy and Planning Unit (01-006-03-0017 NM)

By Nicole Matthews, Acting Executive Manager, Strategy, Policy and Planning

Moved: President Cr Michelle Rich
Seconded: Cr John Daw

That the Key Activities Report from the Strategy, Policy and Planning Unit to the July 2022 State Council meeting be noted.

RESOLUTION 368.5/2022

CARRIED

7.3 Policy Forum Report

Moved: President Cr Michelle Rich
Seconded: Cr Chris Mitchell

That the report on the key activities of the Mining Communities Policy Forum to the July 2022 State Council meeting be noted.

RESOLUTION 369.5/2022

CARRIED

7.4 President's Report

Moved: Mayor Ruth Butterfield
Seconded: President Cr Phillip Blight

That the President's Report for July 2022 be received.

RESOLUTION 370.5/2022

CARRIED

7.5 CEO's Report

Moved: Mayor Ruth Butterfield
Seconded: President Cr Phillip Blight

That the CEO's Report for July 2022 be received.

RESOLUTION 370.5/2022

CARRIED

7.6 Ex-Officio Reports

Moved: Mayor Logan Howlett
Seconded: Cr Chris Mitchell

That the City of Perth Report and the LG Professionals Report be received.

RESOLUTION 371.5/2022

CARRIED

7.6.1 City of Perth Report

The City of Perth report was moved forward and provided as item 5.4.1.

7.6.2 LG Professionals Report

Ms Annie Riordan, President, LG Professionals WA, provided a report to the meeting.

8. ADDITIONAL ZONE RESOLUTIONS

Moved: President Cr Michelle Rich
Seconded: Cr Paul Kelly

That the additional Zone Resolutions from the June 2022 round of Zones meetings as follows be referred to the appropriate policy area for consideration and appropriate action and noting that some have already been referred.

RESOLUTION 372.5/2022

CARRIED

ZONE ITEM: Proposed Advocacy Position for Management of Bushfire Brigades Discussion Paper (Strategy, Policy and Planning Unit)

Gascoyne Country Zone

That the Gascoyne Country Zone support the “Hybrid Model” for the Management of Bushfire Brigades.

Goldfields Esperance Country Zone

That GVROC:

1. notes the discussion paper and WALGA’s support for the hybrid model option for the management of BFBs.
2. Requests all GVROC Local Government members to provide a written response to this Paper or to complete the survey as requested.
3. Note that the Shire of Dundas was granted an extension to 26 July 2022 for responses and recommends all LGAs request extension to ensure responses meet the requirements for LGAs.
4. Requests WALGA to note and consider the GVROC comments/concerns listed below in its proposed advocacy position and discussion paper.

GVROC comments:

In progressing any model for management of Bushfire Brigades there needs to be assurances that there are fair and equitable resources provided to all Bushfires Brigades whether they are continued to be retained by LGAs or if they are transferred over to DFES. There are concerns that DFES operated Bushfire Brigades will be focussed on and well resourced, while LGA retained ones are left

behind to fend for themselves, effectively then forcing them to be transferred to DFES with DFES then retaining all Bushfire Brigades. This is not the best solution as in some cases the Bushfire Brigades can be more effectively managed and operated through the LGA. Another concern that has been raised that needs to be considered is the continuing decrease in volunteers and how this can be addressed in any future management model.

Great Eastern Country Zone

That the Zone encourage individual Local Governments to provide a submission to WALGA and the Zone consider this item at the August 2022 Zone meeting.

CENTRAL METROPOLITAN ZONE

State Grant-Funding Equality for Local Government Active Transport Infrastructure (Infrastructure Unit)

That the Central Metropolitan Zone request the WA Local Government Association (WALGA) to adopt advocacy positions that support:

1. Increased flexibility in the purposes for which State grant funding to Local Government road infrastructure can be used – broadening the uses to include pedestrian and cycle infrastructure.
2. Funding contributions for cycle infrastructure grants to be 2/3 State: 1/3 Local Government, aligning with the ratios for State road infrastructure grant funding.
3. That the equality in funding ratios for cycle infrastructure grants in Point 2 is achieved through an increase in State funding contribution.

That the advocacy position is used to lobby the State Government to achieve equality in funding for all modes of transport infrastructure under the jurisdiction of Local Government, for the benefit and well-being of the community.

GASCOYNE COUNTRY ZONE

Intensive Family Community Intervention (Strategy, Policy and Planning Unit)

That the Gascoyne Country Zone seeks WALGA's support to advocate to the State Government to allocate funds and/or resources to fund and implement the Intensive Family Community Intervention in Carnarvon and other communities impacted by youth crime and social issues and support fundamental change to policy position to ensure it can be implemented.

DFES Working Group (Strategy, Policy and Planning Unit)

That the Gascoyne Country Zone recommend WALGA request DFES to form a working group of participants from affected Shires to review the current process and report back on outcomes and solutions.

Management Orders on State Owned Land (Strategy, Policy and Planning Unit)

That the Gascoyne Country Zone recommend that WALGA in consultation with Zone delegates, advocate to the State Government for a review of the Management Orders pertaining to State Land that is managed by Local Government especially in relation to Local Government leasing such land to other parties.

GOLDFIELDS ESPERANCE COUNTRY ZONE

WALGA Best Practice Governance Review Update (Governance and Organisational Services Unit)

GVROC note the update on the WALGA Best Practice Governance Review Project and request WALGA respond to the below comments and questions.

GVROC comments:

- *The GVROC would like more information regarding the consultation plan proposed for the next phase of the project. What will be the opportunity for LGAs to provide feedback into the process or is just through the Steering Committee and State Council?*
- *It was also suggested that the Steering Committee should travel out to each Zone to meet and discuss with the Zones (GVROC) on the process.*
- *Based on the above comments/questions the Timeframes for the project also seem short to make well informed decisions, with a final report due in October, presented at Zone meeting in November and then to State Council in December. GVROC suggest that to ensure good consultation and feedback into the process it may be better to push this timeframe out into 2023.*

GREAT EASTERN COUNTRY ZONE

Roadworks During a Total Fire Ban (Strategy, Policy and Planning Unit)

That the Great Eastern Country Zone request WALGA to advocate for modifications to the current exemptions, to provide for a harvest and movement ban, not a total fire ban.

Office of Auditor General (Governance and Organisational Services Unit)

That the Great Eastern Country Zone request WALGA to advocate to the Office of the Auditor General (OAG) that:

1. The OAG should be responsible for any additional costs incurred and not the individual Local Governments when a contract auditor cannot complete their contract.
2. The OAG should consider removing the duplicity in the current audit process and look to provide a more efficient service.

GREAT SOUTHERN COUNTRY ZONE

Cat Local Laws (Governance and Organisational Services Unit)

That the Great Southern Zone of WALGA;

1. Acknowledge the challenges with gazettal of Cat Local Laws, which meet community expectations, under current legislation, particularly in relation to cat containment within the property of the owner, and control of cats in public places and;
2. Write to WALGA State Council seeking an update and feedback on resolution 232.4/2021; and;
3. Write to the Honourable John Carey, Minister for Housing, Lands, Homelessness and Local Government requesting an update and timelines associated with updates to the Dog and Cat Acts.

NORTH METROPOLITAN ZONE

Safe Use of eRideables (Infrastructure Unit)

That the Western Australian Local Government Association (WALGA) advocate for State Government to implement a State-level campaign to further promote and support the safe use of eRideables in addition to media circulated by the Road Safety Council.

SOUTH EAST METROPOLITAN ZONE

Elected Members Sustainability Network (Strategy, Policy and Planning Unit)

That the suggestion of an Elected Member Sustainability Network be referred to the Environment Policy Team meeting, 6 July 2022, for consideration.

8.1 ALGA Board meeting and 2022 National General Assembly

WALGA Deputy President Cr Paul Kelly provided an update on the recent ALGA Board meeting and National General Assembly.

8.2 WALGA Staff Movements

WALGA President Cr Karen Chappell welcomed Mr Graham Mason, Manager Media and Communications.

State Council were advised that Ms Kelly Mc Manus, Principal Policy and Strategy, will be leaving WALGA and has been appointed as the Policy Advisor to the Federal Minister for Local Government, the Hon. Kristy McBain MP.

9. DATE OF NEXT MEETING

The next meeting of the WALGA State Council will be a Regional meeting hosted by the Peel Country Zone at the City of Mandurah on Friday, 9 September.

10. CLOSURE

There being no further business the Chair declared the meeting closed at **5:45pm**.

Shire of Morawa



Ordinary Council Meeting 21 July 2022

Attachment 1 Local Government Reforms: Full Reform Proposal

Item 12.1 Ministerial Committee



Department of
Local Government, Sport
and Cultural Industries

Local Government Reforms: Full Reform Proposals



Theme 1: Early Intervention, Effective Regulation and Stronger Penalties

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
1.1 Early Intervention Powers		
<ul style="list-style-type: none"> • The Act provides the means to regulate the conduct of local government staff and council members and sets out powers to scrutinise the affairs of local government. The Act provides certain limited powers to: <ul style="list-style-type: none"> ○ Suspend or dismiss councils ○ Appoint Commissioners ○ Suspend or order remedial action (such as training) for individual councillors. • The Act also provides the Director General with the power to: <ul style="list-style-type: none"> ○ Conduct Authorised Inquiries ○ Refer allegations of serious or recurrent breaches to the State Administrative Tribunal ○ Commence prosecution for an offence under the Act. • Authorised Inquiries are a costly and relatively slow response to significant issues. Authorised Inquiries are currently the only significant tool for addressing significant issues within a local government. 	<ul style="list-style-type: none"> • It is proposed to establish a Chief Inspector of Local Government (the Inspector), supported by an Office of the Local Government Inspector (the Inspectorate). • The Inspector would receive minor and serious complaints about elected members. • The Inspector would oversee complaints relating to local government Chief Executive Officers (CEOs). • Local Governments would still be responsible for dealing with minor behavioural complaints. • The Inspector would have powers of a standing inquiry, able to investigate and intervene in any local government where potential issues are identified. • The Inspector would have the authority to assess, triage, refer, investigate, or close complaints, having regard to various public interest criteria – considering laws such as the <i>Corruption, Crime and Misconduct Act 2003</i>, the <i>Occupational Safety and Health Act 1984</i>, the <i>Building Act 2011</i> and other legislation. • The Inspector would have powers to implement minor penalties for less serious breaches of the Act, with an appeal mechanism. • The Inspector would also have the power to order a local government to address non-compliance with the Act or Regulations. 	<p>No major changes to the central concepts. Work to develop and refine detail is ongoing.</p>

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
<ul style="list-style-type: none"> The Panel Report, City of Perth Inquiry and the Select Committee Report made various recommendations related to the establishment of a specific office for local government oversight. 	<ul style="list-style-type: none"> The Inspector would be supported by a panel of Local Government Monitors (see item 1.2). The existing Local Government Standards Panel would be replaced with a new Conduct Panel (see item 1.3). Penalties for breaches to the Local Government Act and Regulations will be reviewed and are proposed to be generally strengthened (see item 1.4). These reforms would be supported by new powers to more quickly resolve issues within local government. 	
1.2 Local Government Monitors		
<ul style="list-style-type: none"> There are currently no legislative powers for the provision of monitors/temporary advisors. The DLGSC provides support and guidance to local governments, however, there is no existing mechanism for pre-qualified, specialised assistance to manage complex cases. 	<ul style="list-style-type: none"> A panel of Local Government Monitors would be established. Monitors could be appointed by the Inspector to go into a local government and try to resolve problems. The purpose of Monitors would be to proactively fix problems, rather than to identify blame or collect evidence. Monitors would be qualified specialists, such as: <ul style="list-style-type: none"> Experienced and respected former Mayors, Presidents, and CEOs - to act as mentors and facilitators Dispute resolution experts - to address the breakdown of professional working relationships Certified Practising Accountants and other financial specialists to assist with financial management and reporting issues Governance specialists and lawyers - to assist councils to resolve legal issues Human Resource and procurement experts - to help with processes like recruiting a CEO or undertaking a major land transaction. 	<p>No major changes to the central concepts. Work to develop and refine detail is ongoing.</p>

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
	<ul style="list-style-type: none"> • Only the Inspector would have the power to appoint Monitors. • Local governments would be able to make requests to the Inspector to appoint Monitors for a specific purpose. 	
1.3 Conduct Panel		
<ul style="list-style-type: none"> • The Local Government Standards Panel was established in 2007 to resolve minor breach complaints relatively quickly and provide the sector with guidance and benchmarks about acceptable standards of behaviour. • Currently, the Panel makes findings of alleged breaches based on written submissions. • The City of Perth Inquiry report made various recommendations that functions of the Local Government Standards Panel be reformed. 	<ul style="list-style-type: none"> • The Standards Panel is proposed to be replaced with a new Local Government Conduct Panel. • The Conduct Panel would be comprised of suitably qualified and experienced professionals. Sitting councillors will not be eligible to serve on the Conduct Panel. • The Inspector would provide evidence to the Conduct Panel for adjudication. • The Conduct Panel would have powers to impose stronger penalties – potentially including being able to suspend councillors for up to three months, with an appeal mechanism. • For very serious or repeated breaches of the <i>Local Government Act 1995</i> (the Act), the Conduct Panel would have the power to recommend prosecution through the courts. • Any person who is subject to a complaint before the Conduct Panel would have the right to address the Conduct Panel before the Panel makes a decision. 	<p>No major changes to the central concepts. Work to develop and refine detail is ongoing.</p>

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
1.4 Review of Penalties		
<ul style="list-style-type: none"> There are currently limited penalties in the Act for certain types of non-compliance with the Act. 	<ul style="list-style-type: none"> Penalties for breaching the Act are proposed to be strengthened. It is proposed that the suspension of councillors (for up to three months) is established as the main penalty where a councillor breaches the Act or Regulations on more than one occasion. Councillors who are disqualified would not be eligible for sitting fees or allowances. They will also not be able to attend meetings or use their official office (such as their title or council email address). It is proposed that a councillor who is suspended multiple times may become disqualified from office. Councillors who do not complete mandatory training within a certain timeframe will also not be able to receive sitting fees or allowances. 	<p>Disqualifications</p> <p>It is further proposed to establish a provision that results in a person automatically becoming disqualified for 10 years from being an elected member at any local government in WA if they have been suspended three times (by either the Conduct Panel, State Administrative Tribunal or Minister).</p>
1.5 Red Card Referrals		
<ul style="list-style-type: none"> Currently, local governments have different local laws and standing orders that govern the way meetings run. Presiding members (Mayors and Presidents) are reliant on the powers provided in the local government standing orders local laws. Differences between local governments is a source of confusion about the powers that presiding members have to deal with disruptive behaviours at council meetings. 	<ul style="list-style-type: none"> It is proposed that Standing Orders are made consistent across Western Australia (see item 2.6). Published recordings of all meetings would also become standard (item 3.1). It is proposed that Presiding Members have the power to 'red card' any attendee (including councillors) who unreasonably and repeatedly interrupt council meetings. This power would: <ul style="list-style-type: none"> Require the Presiding Member to issue a clear first warning. If the disruptions continue, the Presiding Member will have the power to 'red card' that person, who must be silent for the rest of the meeting. 	<p>Red Cards Not Progressed</p> <p>'Red Card Resolutions' will not be progressed. However, it is proposed that the new Meeting Procedure Regulations will have clear powers for Presiding Members to maintain order at meetings.</p>

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
<ul style="list-style-type: none"> Disruptive behaviour at council meetings is a very common cause of complaints. Having the Presiding Member be able to deal with these problems should more quickly resolve problems that occur at council meetings. 	<ul style="list-style-type: none"> A councillor issued with a red card will still vote but must not speak or move motions. If the person continues to be disruptive, the Presiding Member can instruct that they leave the meeting. Any Presiding Member who uses the “red card” or ejection power will be required to notify the Inspector. Where an elected member refuses to comply with an instruction to be silent or leave, or where it can be demonstrated that the Presiding Member has not followed the law in using these powers, penalties can be imposed through a review by the Inspector. 	
1.6 Vexatious Complaint Referrals		
<ul style="list-style-type: none"> No current provisions. 	<ul style="list-style-type: none"> Local governments already have a general responsibility to provide ratepayers and members of the public with assistance in responding to queries about the local government’s operations. Local governments should resolve queries and complaints in a respectful, transparent and equitable manner. Unfortunately, local government resources can become unreasonably diverted when a person makes repeated vexatious queries, especially after a local government has already provided a substantial response to the person’s query. It is proposed that if a person makes repeated complaints to a local government CEO that are vexatious, the CEO will have the power to decide that the complainant is being unreasonable, and that they will no longer respond. A person who is deemed an unreasonable complainant can appeal to the Inspector. 	<p>No major changes. Work to develop and refine detail is ongoing.</p>

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
1.7 Other Minor Reforms		
<ul style="list-style-type: none"> • Other minor reforms are being considered to enhance the oversight of local government. • Ministerial Circulars have traditionally been used to guide the local government sector. 	<ul style="list-style-type: none"> • Potential other reforms to strengthen guidance for local governments are being considered. • For example, one option being considered is the potential use of sector-wide guidance notices. Guidance notices could be published by the Minister or Inspector to give specific direction for how local governments should meet the requirements of the Act and Regulations. For instance, the Minister could publish guidance notices to clarify the process for how potential conflicts of interests should be managed. • It is also proposed (see item 1.1) that the Inspector has the power to issue notices to individual local governments to require them to rectify non-compliance with the Act or Regulations. 	<p>Primary and Annual Returns Based on submissions, reforms to Annual and Primary Returns will add new penalties for non-compliance, and powers for the Inspector to compel any person to correct a potential error or omission on their return.</p>

Theme 2: Reducing Red Tape, Increasing Consistency and Simplicity

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
2.1 Resource Sharing		
<ul style="list-style-type: none"> The Act does not currently include specific provisions to allow for certain types of resource sharing – especially for sharing CEOs. Regional local governments would benefit from having clearer mechanisms for voluntary resource-sharing. 	<ul style="list-style-type: none"> Amendments are proposed to encourage and enable local governments, especially smaller regional local governments, to share resources, including Chief Executive Officers and senior employees. Local governments in bands 2, 3 or 4 would be able to appoint a shared CEO at up to two salary bands above the highest band. For example, a band 3 and a band 4 council sharing a CEO could remunerate to the level of band 1. 	<p>No major changes. Work to develop and refine detail is ongoing.</p>
2.2 Standardisation of Crossovers		
<ul style="list-style-type: none"> Approvals and standards for crossovers (the section of driveways that run between the kerb and private property) are inconsistent between local government areas, often with very minor differences. This can create confusion and complexity for homeowners and small businesses in the construction sector. 	<ul style="list-style-type: none"> It is proposed to amend the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> to standardise the process for approving crossovers for residential properties and residential developments on local roads. A Crossover Working Group has provided preliminary advice to the Minister and DLGSC to inform this. The DLGSC will work with the sector to develop standardised design and construction standards. 	<p>No major changes. Work to develop and refine detail is ongoing.</p>

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
2.3 Introduce Innovation Provisions		
<ul style="list-style-type: none"> Currently, the Act has very limited provisions to allow for innovations and responses to emergencies (such as the Shire of Bruce Rock Supermarket). 	<ul style="list-style-type: none"> New provisions are proposed to allow exemptions from certain requirements of the Act for: <ul style="list-style-type: none"> Short-term trials and pilot projects Urgent responses to emergencies. 	<p>No major changes. Work to develop and refine detail is ongoing.</p>
2.4 Streamline Local Laws		
<ul style="list-style-type: none"> Local laws are required to be reviewed every eight years. The review of local laws (especially when they are standard) has been identified as a burden for the sector. Inconsistency between local laws is frustrating for residents and business stakeholders. 	<ul style="list-style-type: none"> It is proposed that local laws would only need to be reviewed by the local government every 15 years. Local laws not reviewed in the timeframe would lapse, meaning that old laws will be automatically removed and no longer applicable. Local governments adopting Model Local Laws will have reduced advertising requirements. 	<p>No major changes. Work to develop and refine detail is ongoing.</p>
2.5 Simplifying Approvals for Small Business and Community Events		
<ul style="list-style-type: none"> Inconsistency between local laws and approvals processes for events, street activation and initiatives by local businesses is frustrating for business and local communities. 	<ul style="list-style-type: none"> Proposed reforms would introduce greater consistency for approvals for: <ul style="list-style-type: none"> alfresco and outdoor dining minor small business signage rules running community events. 	<p>No major changes. Work to develop and refine detail is ongoing.</p>
2.6 Standardised Meeting Procedures, Including Public Question Time		
<ul style="list-style-type: none"> Local governments currently prepare individual standing order local laws. The Act and regulations require local governments to allocate time at meetings for questions from the public. Inconsistency among the meeting procedures between local governments is a common source of complaints. 	<ul style="list-style-type: none"> To provide greater clarity for ratepayers and applicants for decisions made by council, it is proposed that the meeting procedures and standing orders for all local government meetings, including for public question time, are standardised across Western Australia. Regulations would introduce standard requirements for public question time and the procedures for meetings generally. 	<p>Electors' Meetings Further minor changes to Electors Meetings are proposed to:</p> <ul style="list-style-type: none"> Increase the number of electors required to call an Electors' Special Meeting to 300 (from 100) or five per cent of the number of electors (whichever is less).

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
	<ul style="list-style-type: none"> Members of the public across all local governments would have the same opportunities to address council and ask questions. 	<ul style="list-style-type: none"> Allow a Presiding Member to refuse to hold a second Electors' Special Meeting if the matter raised has already been considered at a Special Electors' Meeting within the last 12 months (the local government would still have to refer the matter for inclusion on the agenda of the next Council Meeting) The new meeting procedures regulations will also apply to Electors' meetings, including the annual electors' meeting. This will enable the Presiding Member to maintain order while ensuring members of the public have a clear right to ask questions.
2.7 Regional Subsidiaries		
<ul style="list-style-type: none"> Initiatives by multiple local governments may be managed through formal Regional Councils or less formal "organisations of councils" such as NEWROC and WESROC. These initiatives typically have to be managed by a lead local government. In 2016-17, provisions were introduced to allow for the formation of Regional Subsidiaries. Regional Subsidiaries can be formed in line with the <i>Local Government (Regional Subsidiaries) Regulations 2017</i>. So far, no Regional Subsidiary has been formed. 	<ul style="list-style-type: none"> Work is continuing to consider how Regional Subsidiaries can be best established to: <ul style="list-style-type: none"> enable Regional Subsidiaries to provide a clear and defined public benefit for people within member local governments provide for flexibility and innovation while ensuring appropriate transparency and accountability of ratepayer funds where appropriate, facilitate financing of initiatives by Regional Subsidiaries within a reasonable and defined limit of risk Ensure all employees of a Regional Subsidiary have the same employment conditions as those directly employed by member local governments. 	<p>Financial Reporting Streamlined financial reporting requirements will be extended for regional subsidiaries, so they only need to comply with band 3 and 4 model financial statement provisions.</p> <p>Borrowing for Projects It is proposed to amend the Act to enable regional subsidiaries to borrow money for capital projects to achieve the purpose specified in the regional subsidiaries charter (subject to conditions, including within prescribed borrowing limits).</p>

Theme 3: Greater Transparency & Accountability

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
3.1 Recordings and Live-Streaming of All Council Meetings		
<ul style="list-style-type: none"> • Currently, local governments are only required to make written minutes of meetings. • While there is no legal requirement for live streaming or video or audio recording of council meetings, many local governments now stream and record their meetings. • Issues relating to behaviours and decisions at meetings constitute a large proportion of complaints about local governments. • Local governments are divided into bands with the largest falling in bands 1 and 2, and smaller local governments falling bands 3 and 4. The allocation of local governments into bands is determined by The Salaries and Allowances Tribunal based on factors¹ such as: <ul style="list-style-type: none"> ○ Growth and development ○ Strategic planning issues 	<ul style="list-style-type: none"> • It is proposed that all local governments will be required to record meetings. • Band 1 and 2 local governments would be required to live-stream meetings and make video recordings available as public archives. • Band 1 and 2 are larger local governments, are generally located in larger urban areas, with generally very good telecommunications infrastructure, and many already have audio-visual equipment. • Band 1 and 2 local governments would be required to live-stream meetings and make video recordings available as public archives. • Several local governments already use platforms such as YouTube, Microsoft Teams and Vimeo to stream and publish meeting recordings. • Limited exceptions would be made for meetings held outside the ordinary council chambers, where audio recordings may be used. • Recognising their generally smaller scale, typically smaller operating budget, and potential to be in more remote locations, band 3 and 4 local governments would be required to record and publish audio recordings, at a minimum. 	<p>Limited Exemptions It is proposed to allow for minor exemptions to the requirement for live-streaming in defined scenarios (for instance, for a council holding a meeting outside of council chambers, and with the prior written consent of the Inspector).</p>

¹ See page 3 of the [2018 Salaries and Allowance Tribunal Determination](#)

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
<ul style="list-style-type: none"> ○ Demands and diversity of services provided to the community ○ Total expenditure ○ Population ○ Staffing levels. 	<ul style="list-style-type: none"> ● These local governments would still be encouraged to Livestream or video record meetings. ● All council meeting recordings would need to be published at the same time as the meeting minutes. Recordings of all confidential items would also need to be submitted to DLGSC for archiving. 	
3.2 Recording All Votes in Council Minutes		
<ul style="list-style-type: none"> ● A local government is only required to record which councillor voted for or against a motion in the minutes of that meeting if a request is made by an elected member at the time of the resolution during the meeting. ● The existing provision does not mandate transparency. 	<ul style="list-style-type: none"> ● To support the transparency of decision-making by councillors, it is proposed that the individual votes cast by all councillors for all council resolutions be required to be published in the council minutes to identify those for, against, on leave, absent or who left the chamber. ● Regulations would prescribe how votes are to be consistently minuted. 	No major changes. Work to develop and refine detail is ongoing.
3.3 Clearer Guidance for Meeting Items that may be Confidential		
<ul style="list-style-type: none"> ● The Act currently provides broad definitions of what type of matters may be discussed as a confidential item. ● There is limited potential for the review of issues managed as confidential items under the current legislation. 	<ul style="list-style-type: none"> ● Recognising the importance of open and transparent decision-making, it is considered that confidential meetings and confidential meeting items should only be used in limited, specific circumstances. ● It is proposed to make the Act more specific in prescribing items that may be confidential and items that should remain open to the public. ● Items not prescribed as being confidential could still be held as confidential items only with the prior written consent of the Inspector. ● All confidential items would be required to be audio recorded, with those recordings submitted to DLGSC. 	<p>Specific Provisions</p> <p>Proposed provisions for managing confidential items at council meetings (and preventing councils from unreasonably using confidentiality provisions to avoid public scrutiny) have been refined to:</p> <ul style="list-style-type: none"> ● clarify that only a limited part of a meeting specific to confidential information (e.g., receiving legal advice) may be closed

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
		<ul style="list-style-type: none"> • specify that certain matters (town planning and development applications, budgeting, major land transactions, leases of local government property) must be held in full public view • Specify that certain matters (CEO appointment, management of behavioural complaints about elected members, local government cybersecurity) must be held confidentially • Require that any other matters proposed to be considered confidentially will require the prior approval of the Inspector.
3.4 Additional Online Registers		
<ul style="list-style-type: none"> • Local governments are required to provide information to the community through annual reports, council minutes and the publication of information online. • Regular online publication of information can substitute for certain material in annual reports. • Consistency in online reporting across the sector will provide ratepayers with better information. 	<ul style="list-style-type: none"> • It is proposed to require local governments to report specific information in online registers on the local government's website. Regulations would prescribe the information to be included. <p>The following new registers, each updated quarterly, are proposed:</p> <ul style="list-style-type: none"> ○ Lease Register to capture information about the leases the local government is a party to (either as lessor or lessee) ○ Community Grants Register to outline all grants and funding provided by the local government 	<p>To clarify, the online register of contracts is only for the supply of goods and services and will not include direct employment contracts.</p> <p>To clarify, information about the identity of individual residential tenants of housing owned by the local government will not be required to be published on the online lease register.</p>

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
<ul style="list-style-type: none"> • These registers supplement the simplification of financial statements in Theme 6. 	<ul style="list-style-type: none"> ○ Interests Disclosure Register that collates all disclosures made by elected members about their interests related to matters considered by council ○ Applicant Contribution Register accounting for funds collected from applicant contributions, such as cash-in-lieu for public open space and car parking ○ Contracts Register that discloses all contracts above \$100,000. 	
3.5 Chief Executive Officer Key Performance Indicators (KPIs) be Published		
<ul style="list-style-type: none"> • It is a requirement of the Act that CEO performance reviews are conducted annually. • The Model Standards for CEO recruitment and selection, performance review and termination require that a local government must review the performance of the CEO against contractual performance criteria. • Additional performance criteria can be used for performance review by agreement between both parties. 	<ul style="list-style-type: none"> • To provide for minimum transparency, it is proposed to mandate that the KPIs agreed as performance metrics for CEOs: <ul style="list-style-type: none"> ○ Be published in council meeting minutes as soon as they are agreed prior to (before the start of the annual period) ○ The KPIs and the results be published in the minutes of the performance review meeting (at the end of the period) ○ The CEO has a right to provide written comments to be published alongside the KPIs and results to provide context as may be appropriate (for instance, the impact of events in that year that may have influenced the results against KPIs). 	<p>Limited Exemptions It is proposed that a provision is included to allow councils to seek the Inspector's approval not to publish a specific CEO KPI, if there is a clear public interest reason for doing so.</p>

Theme 4: Stronger Local Democracy and Community Engagement

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
4.1 Community and Stakeholder Engagement Charters		
<ul style="list-style-type: none"> • There is currently no requirement for local governments to have a specific engagement charter or policy. • Many local governments have introduced charters or policies for how they will engage with their community. • Other Australian States have introduced a specific requirement for engagement charters. 	<ul style="list-style-type: none"> • It is proposed to introduce a requirement for local governments to prepare a community and stakeholder engagement charter which sets out how local government will communicate processes and decisions with their community. • A model Charter would be published to assist local governments who wish to adopt a standard form. 	<p>No major changes. Work to develop and refine detail is ongoing.</p>
4.2 Ratepayer Satisfaction Surveys (Band 1 and 2 local governments only)		
<ul style="list-style-type: none"> • Many local governments already commission independent surveying consultants to hold a satisfaction survey of residents/ratepayers. • These surveys provide valuable data on the performance of local governments. 	<ul style="list-style-type: none"> • It is proposed to introduce a requirement that every four years, all local governments in bands 1 and 2 hold an independently managed ratepayer satisfaction survey. • Results would be required to be reported publicly at a council meeting and published on the local government's website. • All local governments would be required to publish a response to the results. 	<p>Standardised Questions Based on requests from ratepayers, it is proposed that some standard questions be pre-defined in Regulation to allow for the comparison of results between local governments.</p>

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
4.3 Introduction of Preferential Voting		
<ul style="list-style-type: none"> • The current voting method for local government elections is first-past-the-post. • The existing first-past-the-post does not allow for electors to express more than one preference. • The candidate with the most votes wins, even if that candidate does not have a majority. • Preferential voting better captures the precise intentions of voters and as a result may be regarded as a fairer and more representative system. Voters have more specific choice. 	<ul style="list-style-type: none"> • Preferential voting is proposed to be adopted as the method to replace the current first past the post system in local government elections. • In preferential voting, voters number candidates in order of their preferences. • Preferential voting is used in State and Commonwealth elections in Western Australia and other states. This provides voters with more choice and control over who they elect. • All other states use a form of preferential voting for local government. 	<p>Optional Preferential Voting Optional preferential voting is proposed, to ensure that electors may lodge a valid vote without numbering all candidates, if they wish to vote in that way.</p>
4.4 Public Vote to Elect the Mayor and President		
<ul style="list-style-type: none"> • The Act currently allows local governments to have the Presiding Member (the Mayor or President) elected either: <ul style="list-style-type: none"> ○ by the electors of the district through a public vote; or ○ by the council as a resolution at a council meeting. 	<ul style="list-style-type: none"> • Mayors and Presidents of all local governments perform an important public leadership role within their local communities. • Band 1 and 2 local governments generally have larger councils than those in bands 3 and 4. • Accordingly, it is proposed that the Mayor or President for all band 1 and 2 councils is to be elected through a vote of the electors of the district. Councils in bands 3 and 4 would retain the current system. • A number of Band 1 and Band 2 councils have already moved towards Public Vote to Elect the Mayor and President in recent years, including City of Stirling and City of Rockingham. 	<p>No major changes. Work to develop and refine detail is ongoing. Transitional arrangements are under consideration.</p>

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
4.5 Tiered Limits on the Number of Councillors		
<ul style="list-style-type: none"> The number of councillors (between 5 and 15 councillors) is decided by each local government, reviewed by the Local Government Advisory Board and approved by the Minister. The Panel Report recommended electoral reforms to improve representativeness. 	<ul style="list-style-type: none"> It is proposed to limit the number of councillors based on the population of the entire local government. Some smaller local governments have already been moving to have smaller councils to reduce costs for ratepayers. The Local Government Panel Report proposed for a population of: <ul style="list-style-type: none"> up to 5,000 – five councillors (including the President) between 5,000 and 75,000 – five to nine councillors (including the Mayor/President) above 75,000 – nine to fifteen councillors (including Mayor). 	<p>Change for Smaller Local Governments Based on requests from impacted councils, it is proposed to adjust this to allow local governments with a population of up to 5,000 people to decide to have 5, 6 or 7 councillors.</p>
4.6 No Wards for Small Councils (Band 3 and 4 Councils only)		
<ul style="list-style-type: none"> A local government can make an application to be divided into wards with councillors elected to those wards. Only about 10% of band 3 and 4 local governments currently have wards. 	<ul style="list-style-type: none"> It is proposed that the use of wards for councils in bands 3 and 4 is abolished. Wards increase the complexity of elections, as this requires multiple versions of ballot papers to be prepared for a local government's election. In smaller local governments, the population of wards can be very small. These wards often have councillors elected unopposed or elect a councillor with a very small number of votes. Some local governments have ward councillors elected with less than 50 votes. There has been a trend in smaller local governments looking to reduce the use of wards, with only 10 councils in bands 3 and 4 still having wards. 	<p>No major changes. Work to develop and refine detail is ongoing. Transitional arrangements are under consideration.</p>

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
4.7 Electoral Reform – Clear Lease Requirements for Candidate and Voter Eligibility		
<ul style="list-style-type: none"> • A person with a lease in a local government district is eligible to nominate as a candidate in that district. • A person with a lease in a local government district is eligible to apply to vote in that district. • The City of Perth Inquiry Report identified a number of instances where dubious lease arrangements put to question the validity of candidates in local government elections, and subsequently their legitimacy as councillors. 	<ul style="list-style-type: none"> • Reforms are proposed to prevent the use of “sham leases” in council elections. Sham leases are where a person creates a lease only to be able to vote or run as a candidate for council. • The City of Perth Inquiry Report identified sham leases as an issue. • Electoral rules are proposed to be strengthened: <ul style="list-style-type: none"> ○ A minimum lease period of 12 months will be required for anyone to register a person to vote or run for council ○ Home-based businesses will not be eligible to register a person to vote or run for council because any residents are already the eligible voter(s) for that address ○ Clarifying the minimum criteria for leases eligible to register a person to vote or run for council. • The reforms would include minimum lease periods to qualify as a registered business (minimum of 12 months), and the exclusion of home-based businesses (where the resident is already eligible) and very small sub-leases. • The basis of eligibility for each candidate (e.g., type of property and suburb of property) is proposed to be published, including in the candidate pack for electors. 	<p>Further work is being progressed to ensure the integrity of enrolment on the owner and occupier rolls for local government elections, including:</p> <ul style="list-style-type: none"> • further definition to minimum lease requirements to exclude sham leases (while ensuring legitimate businesses are represented); • guidance to standardise evidence requirements for claiming eligibility based on a property lease or ownership; and • minor amendments to clarify and standardise disclosure and decision-making related to electoral gifts.

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
4.8 Reform of Candidate Profiles		
<ul style="list-style-type: none"> Candidate profiles can only be 800 characters, including spaces. This is equivalent to approximately 150 words. 	<ul style="list-style-type: none"> Further work will be undertaken to evaluate how longer candidate profiles could be accommodated. Longer candidate profiles would provide more information to electors, potentially through publishing profiles online. It is important to have sufficient information available to assist electors to make informed decisions when casting their vote. 	<p>No major change to the proposal, though candidate profiles are likely to be published online, rather than on ballot papers.</p>
4.9 Other Minor Electoral Reforms		
<ul style="list-style-type: none"> Other minor reforms are proposed to improve local government elections. 	<ul style="list-style-type: none"> Reforms are proposed to include: <ul style="list-style-type: none"> The introduction of standard processes for vote re-counts if there is a very small margin between candidates (e.g., where there is a margin of fewer than 10 votes a recount will always be required) The introduction of more specific rules concerning local government council candidates' use of electoral rolls. 	<p>Recounts It is proposed to provide candidates, or their nominated scrutineers, with a specific avenue to request a recount immediately at the counting of votes, if a set percentage margin in the count is within a limit to be prescribed in regulations.</p> <p>Filling Extraordinary Vacancies Following Elections Based on input from the sector, it is proposed to create a new power to allow vacancies on councils arising up to twelve months after an election to be filled by the next highest-polling candidate.</p> <p>Election Timeframes It is necessary to extend timeframes for elections in the Act to account for slower postal services.</p>

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
		<p>Electronic/Online Voting It is proposed to amend the Act to allow for the future implementation of electronic voting in elections (when the technology is deemed suitable). Regulations would then need to be developed.</p> <p>Extended Leave from Meetings Based on advocacy from the sector, it is proposed to provide a right for elected representatives to take up to six months' leave if they become a parent or guardian. Similarly, they may take up to six months of medical leave with a medical certificate.</p>

Theme 5: Clear Roles and Responsibilities

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
5.1 Introduce Principles in the Act		
<ul style="list-style-type: none"> The Act does not currently outline specific principles. The Act contains a short “Content and Intent” section only. The Panel Report recommended greater articulation of principles 	<ul style="list-style-type: none"> It is proposed to include new principles in the Act, including: <ul style="list-style-type: none"> The recognition of Aboriginal Western Australians Tiering of local governments (with bands being as assigned by the Salaries and Allowances Tribunal) Community Engagement Financial Management. 	<p>No major changes. Work to develop details and refine exact phrasing/wording is ongoing.</p>
5.2 Greater Role Clarity		
<ul style="list-style-type: none"> The Act provides for the role of council, councillor, mayor or president and CEO. The role of the council is to: <ul style="list-style-type: none"> govern the local government’s affairs be responsible for the performance of the local government’s functions. 	<ul style="list-style-type: none"> The Local Government Act Review Panel recommended that roles and responsibilities of elected members and senior staff be better defined in law. It is proposed that these roles and responsibilities are further defined in the legislation. These proposed roles will be open to further consultation and input. These roles would be further strengthened through Council Communications Agreements (see item 5.3). 	<p>See below</p>
	<p>5.2.1 - Mayor or President Role</p> <ul style="list-style-type: none"> It is proposed to amend the Act to specify the roles and responsibilities of the Mayor or President. While input and consultation will inform precise wording, it is proposed that the Act is amended to generally outline that the Mayor or President is responsible for: <ul style="list-style-type: none"> Representing and speaking on behalf of the whole council and the local government, at all times being consistent with the resolutions of council 	<p>Minor changes in wording to provide that the presiding member is to exemplify respectful conduct.</p> <p>Work to develop details and refine exact phrasing/wording is ongoing.</p>

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
	<ul style="list-style-type: none"> ○ Facilitating the democratic decision-making of council by presiding at council meetings in accordance with the Act ○ Developing and maintaining professional working relationships between councillors and the CEO ○ Performing civic and ceremonial duties on behalf of the local government ○ Working effectively with the CEO and councillors in overseeing the delivery of the services, operations, initiatives and functions of the local government. 	
	<p>5.2.2 – Council Role</p> <ul style="list-style-type: none"> ● It is proposed to amend the Act to specify the roles and responsibilities of the Council, which is the entity consisting of all of the councillors and led by the Mayor or President. ● While input and consultation will inform precise wording, it is proposed that the Act is amended to generally outline that the Council is responsible for: <ul style="list-style-type: none"> ○ Making significant decisions and determining policies through democratic deliberation at council meetings ○ Ensuring the local government is adequately resourced to deliver the local government’s operations, services and functions – including all functions that support informed decision-making by council ○ Providing a safe working environment for the CEO ○ Providing strategic direction to the CEO ○ Monitoring and reviewing the performance of the local government. 	<p>No major changes. Work to develop details and refine exact phrasing/wording is ongoing.</p>
	<p>5.2.3 – Elected Member (Councillor) Role</p> <ul style="list-style-type: none"> ● It is proposed to amend the Act to specify the roles and responsibilities of all elected councillors. 	<p>No major changes. Work to develop details and refine exact phrasing/wording is ongoing.</p>

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
	<ul style="list-style-type: none"> • While input and consultation will inform precise wording, it is proposed that the Act is amended to generally outline that every elected councillor is responsible for: <ul style="list-style-type: none"> ○ Considering and representing, fairly and without bias, the current and future interests of all people who live, work and visit the district (including councillors elected for a particular ward) ○ Positively and fairly contributing and applying their knowledge, skill, and judgement to the democratic decision-making process of council ○ Applying relevant law and policy in contributing to the decision-making of the council ○ Engaging in the effective planning and review of the local government’s resources, and the performance of its operations, services, and functions ○ Communicating the decisions and resolutions of council to stakeholders and the public ○ Developing and maintaining professional working relationships with all other councillors and the CEO ○ Maintaining and developing their knowledge and skills relevant to local government ○ Facilitating public engagement with local government. • It is proposed that elected members should not be able to use their title (e.g., “Councillor”, “Mayor”, or “President”) and associated resources of their office (such as email address) unless they are performing their role in their official capacity. 	
	<p>5.2.4 – CEO Role</p> <ul style="list-style-type: none"> • The Act requires local governments to employ a CEO to run the local government administration and implement the decisions of council. 	<p>No major changes. Work to develop details and refine exact phrasing/wording is ongoing.</p>

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
	<ul style="list-style-type: none"> • To provide greater clarity, it is proposed to amend the Act to specify the roles and responsibilities of all local government CEOs. • While input and consultation will inform precise wording, it is proposed that the Act is amended to generally outline that the CEO of a local government is responsible for: <ul style="list-style-type: none"> ○ Coordinating the professional advice and assistance necessary for all elected members to enable the council to perform its decision-making functions ○ Facilitating the implementation of council decisions ○ Ensuring functions and decisions lawfully delegated by council are managed prudently on behalf of the council ○ Managing the effective delivery of the services, operations, initiatives and functions of the local government determined by the council ○ Providing timely and accurate information and advice to all councillors in line with the Council Communications Agreement (see item 5.3) ○ Overseeing the compliance of the operations of the local government with State and Commonwealth legislation on behalf of the council ○ Implementing and maintaining systems to enable effective planning, management, and reporting on behalf of the council. 	
5.3 Council Communication Agreements		
<ul style="list-style-type: none"> • The Act provides that council and committee members can have access to any information held by the local government that is relevant to the performance of the member's functions. 	<ul style="list-style-type: none"> • In State Government, there are written Communication Agreements between Ministers and agencies that set standards for how information and advice will be provided. 	

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
<ul style="list-style-type: none"> The availability of information is sometimes a source of conflict within local governments. 	<ul style="list-style-type: none"> It is proposed that local governments will need to have Council Communications Agreements between the council and the CEO. These Council Communication Agreements would clearly specify the information that is to be provided to councillors, how it will be provided, and the timeframes for when it will be provided. A template would be published by DLGSC. This default template will come into force if a council and CEO do not make a specific alternative agreement within a certain timeframe following any election. 	<p>Default Agreement</p> <p>The default agreement (to be developed in consultation with the sector) will start at the commencement of election caretaker periods. The CEO and an absolute majority of council must agree for an arrangement other than the default to apply.</p> <p>The agreement will specify <u>how</u> information should be requested and received. Provisions about the information elected members can access would be unchanged.</p>
5.4 Local Governments May Pay Superannuation Contributions for Elected Members		
<ul style="list-style-type: none"> Elected members are eligible to receive sitting fees or an annual allowance. Superannuation is not paid to elected members. However, councillors can currently divert part of their allowances to a superannuation fund. Councils should be reflective and representative of the people living within the district. Local governments should be empowered to remove any barriers to the participation of gender and age diverse people on councils. 	<ul style="list-style-type: none"> It is proposed that local governments should be able to decide, through a vote of council, to pay superannuation contributions for elected members. These contributions would be additional to existing allowances. Superannuation is widely recognised as an important entitlement to provide long term financial security. Other states have already moved to allow councils to make superannuation contributions for councillors. Allowing council to provide superannuation is an important part of encouraging equality for people represented on council – particularly for women and younger people. Providing superannuation to councillors recognises that the commitment to elected office can reduce a person’s opportunity to undertake employment and earn superannuation contributions. 	<p>Councils to Determine Whether to Pay Additional Superannuation Allowance</p> <p>No change, confirming councils will be able to decide whether to pay superannuation.</p> <p>This is based on the model recently introduced in New South Wales.</p>

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
5.5 Local Governments May Establish Education Allowances		
<ul style="list-style-type: none"> Local government elected members must complete mandatory training. There is no specific allowance for undertaking further education. 	<ul style="list-style-type: none"> Local governments will have the option of contributing to the education expenses for councillors, up to a defined maximum value, for tuition costs for further education that is directly related to their role on council. Councils will be able to decide on a policy for education expenses, up to a maximum yearly value for each councillor. Councils may also decide not to make this entitlement available to elected members. Any allowance would only be able to be used for tuition fees for courses, such as training programs, diplomas and university studies, which relate to local government. Where it is made available, this allowance will help councillors further develop skills to assist with making informed decisions on important questions before council and provide professional development opportunities for councillors. 	<p>No major changes. Work to develop and refine detail is ongoing.</p>
5.6 Standardised Election Caretaker period		
<ul style="list-style-type: none"> There is currently no requirement for a formal caretaker period, with individual councils operating under their own policies and procedures. This is commonly a point of public confusion. 	<ul style="list-style-type: none"> A State-wide caretaker period for local governments is proposed. All local governments across the State would have the same clearly defined election period, during which: <ul style="list-style-type: none"> Councils do not make major decisions with criteria to be developed defining 'major' Incumbent councillors who nominate for re-election are not to represent the local government, act on behalf of the council, or use local government resources to support campaign activities. There are consistent election conduct rules for all candidates. 	<p>Limited Exemptions It is proposed to include minor exemptions to allow councils to make specific decisions essential to ongoing operation of the local government during the caretaker period.</p>

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
5.7 Remove WALGA from the Act		
<ul style="list-style-type: none"> The Western Australian Local Government Association (WALGA) is constituted under the Act The Local Government Panel Report and the Select Committee Report included this recommendation. 	<ul style="list-style-type: none"> The Local Government Panel Report recommended that WALGA not be constituted under the Act. Separating WALGA out of the Act will provide clarity that WALGA is not a State Government entity. 	<p>No major changes. Work to develop and refine detail is ongoing.</p>
5.8 CEO Recruitment		
<ul style="list-style-type: none"> Recent amendments introduced provisions to standardise CEO recruitment. The recruitment of a CEO is a very important decision by a local government. 	<ul style="list-style-type: none"> It is proposed that DLGSC establishes a panel of approved members to perform the role of the independent person on CEO recruitment panels. Councils will be able to select an independent person from the approved list. Councils will still be able to appoint people outside of the panel with the approval of the Inspector. 	<p>No major changes. Work to develop and refine detail is ongoing.</p>

Theme 6: Improved Financial Management and Reporting

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
6.1 Model Financial Statements and Tiered Financial Reporting		
<ul style="list-style-type: none"> The financial statements published in the Annual Report are the main financial reporting currently published by local governments. Reporting obligations are the same for large (Stirling, Perth, Fremantle) and small (Sandstone, Wiluna, Dalwallinu) local governments, even though they vary significantly in complexity. The Office of the Auditor General has said that some existing reporting requirements are unnecessary or onerous - for instance, information that is not relevant to certain local governments, or that is a duplicate of other published information. 	<ul style="list-style-type: none"> The Minister strongly believes in transparency and accountability in local government. The public rightly expects the highest standards of integrity, good governance and prudent financial management in local government. It is critically important that clear information about the financial position of local governments is openly available to ratepayers. Financial information also supports community decision-making about local government services and projects. Local governments differ significantly in the complexity of their operations. Smaller local governments generally have much less operating complexity than larger local governments. The Office of the Auditor General has identified opportunities to improve financial reporting, make statements clearer and reduce unnecessary complexity. Recognising the difference in the complexity between smaller and larger local governments, it is proposed that financial reporting requirements should be tiered—meaning that larger local governments will have greater financial reporting requirements than smaller local governments. It is proposed to establish standard templates for Annual Financial Statements for band 1 and 2 councils and simpler, clearer financial statements for bands 3 and 4. 	<p>No significant changes.</p> <p>Work on the Model Financial Statements is ongoing. It is expected that the new Model Financial Statements will be in place for the 2022-23 financial year.</p>

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
	<ul style="list-style-type: none"> • Online Registers, updated quarterly (see item 3.4), would provide faster and greater transparency than current annual reports. Standard templates will be published for use by local governments. • Simpler Strategic and Financial Planning (item 6.2) would also improve the budgeting process. 	
6.2 Simplify Strategic and Financial Planning		
<ul style="list-style-type: none"> • Requirements for plans are outlined in the Local Government Financial Management and Administration Regulations. • There is also the Integrated Planning and Reporting (IPR) framework. • While many councils successfully apply IPR to their budgeting and reporting, IPR may seem complicated or difficult, especially for smaller local governments. 	<ul style="list-style-type: none"> • Clear information about the finances of local government enables informed public and ratepayer engagement and input to decision-making. • The framework for financial planning should be based around information being clear, transparent and easy for all ratepayers and members of the public to understand. • In order to provide more consistency and clarity across the State, it is proposed that greater use of templates is introduced to make planning and reporting clearer and simpler, providing greater transparency for ratepayers. • Local governments would be required to adopt a standard set of plans, and there will be templates published by DLGSC for use or adaptation by local governments. • It is proposed that the plans that are required are: <ul style="list-style-type: none"> ○ Simplified Council Plans that replace existing Strategic Community Plans and set high-level objectives with a new plan required at least every eight years. These will be short-form plans with a template available from DLGSC ○ Simplified Asset Management Plans to consistently forecast costs of maintaining the local government's assets. 	<p>Borrowing Against Freehold Land A further amendment is proposed to allow a local government to borrow against the freehold (private/zoned) land it owns. Otherwise, no major changes. Work to develop and refine detail is ongoing.</p>

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
	<p>A new plan will be required at least every 10 years, though local governments should update the plan regularly if the local government gains or disposes of major assets (e.g., land, buildings or roads). A template will be provided, and methods of valuations will be simplified to reduce red tape</p> <ul style="list-style-type: none"> ○ Simplified Long Term Financial Plans will outline any long-term financial management and sustainability issues, and any investments and debts. A template will be provided, and these plans will be required to be reviewed in detail at least every four years ○ A new Rates and Revenue Policy (see item 6.3) that identifies the approximate value of rates that will need to be collected in future years (referencing the Asset Management Plan and Long-Term Financial Plan) providing a forecast to ratepayers (updated at least every four years) ○ The use of simple, one-page Service Proposals and Project Proposals that outline what proposed services or initiatives will cost, to be made available through council meetings. These will become Service Plans and Project Plans added to the yearly budget if approved by council. This provides clear transparency for what the functions and initiatives of the local government cost to deliver. Templates will be available for use by local governments. 	
6.3 Rates and Revenue Policy		
<ul style="list-style-type: none"> • Local governments are not required to have a rates and revenue policy. 	<ul style="list-style-type: none"> • The Rates and Revenue Policy is proposed to increase transparency for ratepayers by linking rates to basic operating costs and the minimum costs for maintaining essential infrastructure. 	<p>No major changes. Work to develop and refine detail is ongoing.</p>

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
<ul style="list-style-type: none"> Some councils defer rate rises, resulting in the eventual need to drastically raise rates to cover unavoidable costs, especially for the repair of infrastructure. 	<ul style="list-style-type: none"> A Rates and Revenue Policy would be required to provide ratepayers with a forecast of future costs of providing local government services. The Policy would need to reflect the Asset Management Plan and the Long-Term Financial Plan (see item 6.2), providing a forecast of what rates would need to be, to cover unavoidable costs. A template would be published for use or adaptation by all local governments. The Local Government Panel Report included this recommendation. 	
6.4 Monthly Reporting of Credit Card Statements		
<ul style="list-style-type: none"> No legislative requirement. Disclosure requirements brought in by individual councils have shown significant reduction of expenditure of funds. 	<ul style="list-style-type: none"> The statements of a local government's credit cards used by local government employees will be required to be tabled at council meetings on a monthly basis. This provides oversight of incidental local government spending. 	No major changes. Work to develop and refine detail is ongoing.
6.5 Amended Financial Ratios		
<ul style="list-style-type: none"> Local governments are required to report seven ratios in their annual financial statements. These are reported on the MyCouncil website. These ratios are intended to provide an indication of the financial health of every local government. 	<ul style="list-style-type: none"> Financial ratios will be reviewed in detail, building on work already underway by DLGSC. The methods of calculating ratios and indicators will be reviewed to ensure that the results are accurate and useful. 	Further work on this is ongoing.

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
6.6 Audit Committees		
<ul style="list-style-type: none"> Local governments must establish an Audit Committee that has three or more persons, with the majority to be council members. The Audit Committee is to guide and assist the local government in carrying out the local government's functions in relation to audits conducted under the Act. The Panel Report identified that Audit Committees should be expanded, including to provide improved risk management. 	<ul style="list-style-type: none"> To ensure independent oversight, it is proposed the Chair of any Audit Committee be required to be an independent person who is not on council or an employee of the local government. Audit Committees would also need to consider proactive risk management. To reduce costs it is proposed that local governments should be able to establish shared Regional Audit Committees. The Committees would be able to include council members but would be required to include a majority of independent members and an independent chairperson. 	<p>No Requirement for Majority of Independent Members (only Independent Chair)</p> <p>Recognising the practical difficulty in recruiting independent people expressed by several local governments, the requirement for Audit Committees to have a majority of independent members will not be progressed.</p> <p>However, the requirement for an independent chairperson remains.</p> <p>Local Governments May Renumerate Independent Committee Members</p> <p>The Act will be amended to allow local governments to pay fees to committee members within Salaries and Allowances Tribunal limits.</p>

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
6.7 Building Upgrade Finance		
<ul style="list-style-type: none"> The local government sector has sought reforms that would enable local governments to provide loans to property owners to finance building improvements. This is not currently provided for under the Act. The Local Government Panel Report included this recommendation. 	<ul style="list-style-type: none"> Reforms would allow local governments to provide loans to third parties for specific building improvements - such as cladding, heritage and green energy fixtures. This would allow local governments to lend funds to improve buildings within their district. Limits and checks and balances would be established to ensure that financial risks are proactively managed. 	<p>Clarification – Lending Terms</p> <p>No major changes, but it should be clarified that financial institutions may provide the principal funds for the loan. Local governments would then collect repayments via rates notices (and pass on funds to any external lender) and would be able to foreclose on the land to recover debts using existing <i>Local Government Act 1995</i> provisions in the event of default by the borrower.</p> <p>Work to develop and refine detail is ongoing.</p>
6.8 Cost of Waste Service to be Specified on Rates Notices		
<ul style="list-style-type: none"> No requirement for separation of waste charges on rates notice. Disclosure will increase ratepayer awareness of waste costs. The Review Panel Report included this recommendation. 	<ul style="list-style-type: none"> It is proposed that waste charges are required to be separately shown on rate notices (for all properties which receive a waste service). This would provide transparency and awareness of costs for ratepayers. 	<p>No major changes. Work to develop and refine detail is ongoing.</p>