



MINUTES

ORDINARY MEETING OF COUNCIL

held on

Thursday, 20 October 2022 at 3:00pm

at the

**Shire of Morawa Council Chambers,
26 Winfield Street, Morawa**



WESTERN AUSTRALIA'S
WILDFLOWER COUNTRY

'This meeting is being recorded on audio tape and to assist with minute taking purposes. The public is reminded that in accordance with Section 6.16 of the Shire of Morawa Meeting Procedures Local Law 2012 that nobody shall use any visual or vocal recording device or instrument to record the proceedings of Council without the written permission of the presiding member.'

DISCLAIMER

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DISCLOSURE OF FINANCIAL/ IMPARTIALITY/ PROXIMITY INTERESTS
*Local Government Act 1995 – Section 5.65, 5.70 and 5.71 Local
 Government (Administration) Regulation 34C*

<i>This form is provided to enable members and officers to disclose an Interest in a matter in accordance with the regulations of Section 5.65, 5.70 and 5.71 of the Local Government Act and Local Government (Administration) Regulation 34C</i>			
Name of person declaring the interest			
Position			
Date of Meeting			
Type of Meeting (Please circle one)	Council Meeting/ Committee Meeting/ Special Council Meeting Workshop/ Public Agenda Briefing/ Confidential Briefing		
Interest Disclosed			
Item Number and Title			
Nature of Interest			
Type of Interest (please circle one)	Financial	Proximity	Impartiality
Interest Disclosed			
Item Number and Title			
Nature of Interest			
Type of Interest (please circle one)	Financial	Proximity	Impartiality
Interest Disclosed			
Item Number and Title			
Nature of Interest			
Type of Interest (please circle one)	Financial	Proximity	Impartiality

Signature: _____ Date: _____

Important Note:

Should you declare a **Financial** or **Proximity** Interest, in accordance with the Act and Regulations noted above, you are required to leave the room while the item is being considered.

For an **Impartiality** Interest, you must state the following prior to the consideration of the item:

“With regard to agenda item (read item number and title), I disclose that I have an impartiality interest because (read your reason for interest). As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly.”

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Item 1 Opening of Meeting

The President to declare the meeting open at 3.01pm.

Item 2 Acknowledgement of Traditional Owners and Dignitaries

The President acknowledges the traditional custodians, the Yamatji people, and recognises the contribution of Yamatji elder's past, present and future, in working together for the future of Morawa.

Item 3 Recording of Attendance**3.1 Attendance****Council**

President (Presiding Member) Councillor Karen Chappel
Deputy President Councillor Ken Stokes
Councillor Mark Coaker
Councillor Jane Coaker
Councillor Debbie Collins
Councillor Yvette Harris
Councillor Shirley Katona (*arrived at 3.03pm*)

Staff

Chief Executive Officer	Scott Wildgoose
Executive Manager Corporate & Community Services	Jackie Hawkins
Executive Manager Works and Assets	Paul Devcic

Members of the Public

Nil

3.2 Attendance by Telephone / Instantaneous Communications

In accordance with section 14 of the *Local Government (Administration) Regulations 1996* "Meetings held by electronic means in public health emergency or state of emergency (Act s. 5.25(1)(ba))", the President to declare that this Meeting may take place via instantaneous communication. All Councillors and staff are to be available either via telephone (teleconference) or in person.

3.3 Apologies

Nil

3.4 Approved Leave of Absence

Nil

3.5 Disclosure of Interests

Nil

Item 4 Applications for Leave of Absence

Nil

Item 5 Response to Previous Questions

Nil

Item 6 Public Question Time*Important note:*

'The public is reminded that in accordance with Section 6.16 of the Shire of Morawa Meeting Procedures Local Law 2012 that nobody shall use any visual or vocal recording device or instrument to record the proceedings of Council without the written permission of the presiding member.'

Members of the public are also reminded that in accordance with section 6.17(4) of the Shire of Morawa Meeting Procedures Local Law 2012 mobile telephones must be switched off and not used during the meeting.'

6.1 Public Question Time

Nil

6.2 Public Statement Time

Nil

6.3 Petitions/Deputations/Presentations/Submissions

Nil

Item 7 Questions from Members without Notice

Nil

Item 8 Announcements by Presiding Member without Discussion
--

President's Meetings for the month of September 2022.

Date	Details of Meeting
2 September 2022	State Road Funds to Local Government Advisory Committee (Meeting 2 of 3, 2022)
5 September 2022	SBAC quarterly meeting- September 2022
8 September 2022	State Council Regional meeting
9 September 2022	MWDC Board Regional Visit (Chapman Valley)
15 September 2022	Shire of Morawa Council Meeting
15 September 2022	Shire of Morawa Concept Forum

Item 9 Declaration by all Members to have given due consideration to All Matters Contained in the Business Paper before the Meeting
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Cr Katona joined the meeting at 3:03pm

The Elected Members to declare that they had given due consideration to all matters contained in the agenda.

- President (Presiding Member) Councillor Karen Chappel
- Deputy President Councillor Ken Stokes
- Councillor Mark Coaker
- Councillor Jane Coaker
- Councillor Debbie Collins
- Councillor Yvette Harris
- Councillor Shirley Katona

Item 10 Confirmation of Minutes of Previous Meeting

The Minutes of the 15 September 2022 Ordinary Council Meeting were provided under separate cover via the Shire of Morawa’s secure portal to all Councillors on 20 September 2022.

OFFICER’S RECOMMENDATION/RESOLUTION

221001

Moved: Cr J Coaker

Seconded: Cr Collins

That Council confirm that:

1. The Minutes of the Ordinary Council Meeting held 15 September 2022 are a true and correct record.

CARRIED BY SIMPLE MAJORITY 7/0

Disclaimer

Members of the public are cautioned against taking any action on Council decisions, on items in this agenda in which they may have an interest, until formal notification in writing from the Shire has been received. Decisions made at this meeting can be revoked pursuant to the Local Government Act 1995.

Item 11 Reports of Officers**11.1 Chief Executive Officer****11.1.1 Actions Performed under Delegated Authority for September 2022**

Author: Executive Assistant

Authorising Officer: Chief Executive Officer

Disclosure of Interest: The Author/Authorising Officer declares that they do not have any conflict of interest in relation to this item.

OFFICER'S RECOMMENDATION/RESOLUTION**221002****Moved: Cr Stokes****Seconded: Cr M Coaker**

That with respect to Actions Performed under Delegated Authority for September 2022, Council:

1. Accept the Report.

CARRIED BY SIMPLE MAJORITY 7/0

PURPOSE

To report back to Council, actions performed under delegated authority from the period 01 September 2022 to 30 September 2022.

DETAIL

To increase transparency this report has been prepared for Council and includes all actions performed under delegated authority for –

- Development Approvals;
- Building Permits;
- Health Approvals;
- One off delegations to the Chief Executive Officer;
- Dangerous Goods;
- Affixing of Common Seal;
- Other Delegations as provided for in the Delegations Register.

The following outlines the actions performed within the Shire relative to Delegated Authority from the period 01 September 2022 to 30 September 2022 ('the period') and are submitted to Council for information.

Bushfire

No delegated decisions were undertaken by Shire pursuant to bushfire matters during the period.

Caravan parks and campgrounds

No delegated decisions were undertaken by Shire pursuant to caravan parks and camping grounds during the period.

Common Seal

No Common Seal actions were undertaken by the Shire during the period.

Dangerous Goods Safety Act 2004

No delegated decisions were undertaken by Shire pursuant to Dangerous Goods Safety matters during the period.

Food Act 2008

No delegated decisions were undertaken by Shire pursuant to the Food Act matters during the period.

Hawkers, traders, and stall holders

No delegated decisions were undertaken by Shire pursuant to Hawkets, traders, and stall holders during this period.

Liquor Control Act 1988

No delegated decisions were undertaken by Shire pursuant to liquor matters during the period.

Lodging houses

No delegated decisions were undertaken by Shire pursuant to lodging house matters during the period.

Public Buildings

No delegated decisions were undertaken by Shire pursuant to public buildings matters during the period.

Septic Tank Approvals

No delegated decisions were undertaken by Shire pursuant to the Health Act 1911 and Health (Treatment of Sewage and Disposal of Effluent Waste) Regulations 1974 during the period.

Planning Approval

No delegated decisions were undertaken by Shire pursuant to *Planning & Development Act 2005* during the period.

Building Permits

<i>Date of decision</i>	<i>Decision Ref.</i>	<i>Decision details</i>	<i>Applicant</i>	<i>Other affected person(s)</i>
29/09/2022	220841	Certificate of Design Compliance - gazebo	Morawa Bowling Club	

Other Delegations

Date of decision	Decision Ref.	Decision details	Applicant	Other affected person(s)
08/09/2022	Approved	Firework Event Permit	Morawa Speedway	
09/09/2022	Approved	Extractive Industry Licence Permit Issued	Weelaway Stone	
23/09/2022	Approved	Extractive Industry Licence Renewal	D & L Tropiano	

LEVEL OF SIGNIFICANCE

Low – report provided to Council for information purposes.

CONSULTATION

Nil

LEGISLATION AND POLICY CONSIDERATIONS

Building Act 2011

Bushfire Act 1954

Dangerous Goods Safety (Explosives) Regulations 2007

Health Act 1991

Health Act 1911

Health (Public Buildings) Regulations 1992

Liquor Control Act 1988

Local Government Act 1995

Planning & Development Act 2005

Shire of Morawa Local Planning Scheme No. 2

Shire of Morawa Cemeteries 2018 - Local Law

Shire of Morawa Dogs 2018 - Local Law

Shire of Morawa Extractive Industries 2018 - Local Law

Shire of Morawa Fencing 2018 Local Law

Shire of Morawa Health 2004 - Local Law

Shire of Morawa Public Places and Local Government Property 2018 - Local Law

Shire of Morawa Meeting Procedures 2012 - Local Law

Shire of Morawa Waste 2018 - Local Law

Shire of Morawa Delegations Register (2020)

FINANCIAL AND RESOURCES IMPLICATIONS

There are no known financial implications relating to this Item.

RISK MANAGEMENT CONSIDERATIONS

There are no known risk management implications relating to this Item.

ATTACHMENTS

Nil

11.2 Executive Manager Corporate & Community Services

11.2.1 Statement of Financial Activity – September 2022

Author: Corporate & Community Services Officer

Authorising Officer: Executive Manager Corporate & Community Services

Disclosure of Interest: The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

OFFICER'S RECOMMENDATION/RESOLUTION

221003

Moved: Cr Collins

Seconded: Cr M Coaker

That Council receive;

1. the Statement of Financial Activity for the period ending 30 September 2022.
2. the Bank Reconciliation Report for period ending 30 September 2022.
3. the attached List of Payments for the period ending 30 September 2022.
4. with respect to the Chief Executive Officer authorisations and reporting to Council;
 - 4.1. NIL reimbursement applications made by the Chief Executive Officer
 - i. for the period ending 30 September 2022

CARRIED BY SIMPLE MAJORITY 7/0

PURPOSE

The Statement of Financial Activity is prepared to provide Council with a comprehensive report on the financial position on a monthly basis.

The Statement of Financial Activity Report will include the Monthly Financial Report, Bank Reconciliation Report and the List of Payments made.

DETAIL

In accordance with the provisions of Section 6.4 of the *Local Government Act 1995* and Regulation 34(1) of the *Local Government (Financial Management) Regulations 1996*, a local government is to prepare each month a Statement of Financial Activity (**Attachment 1**) reporting on the revenue and expenditure as set out in the Annual Budget each month.

Under the regulations the report must include the following items,

- Annual Budget estimates
- Budget estimates to the end of the month to which the statement relates,
- Actual amounts of expenditure, revenue, and income.
- Material variances between budget and actual
- Net current assets

- The report is to be accompanied by documents containing an explanation of the net current assets, material variances and other relevant supporting documentation.

As part of the monthly report a bank reconciliation report will be completed and included as **Attachment 2**. The summary of the report for 30 September is as follows:

Account	Balance
Municipal Account	2,881,019.27
Municipal Online Account	1,029,157.89
Trust Account	7,165.83
Reserve Account	4,033,421.02
Term Deposits (Reserves)	2,100,000.00
Total Cash & Investments	\$10,050,764.01

Pursuant to Section 5.42 of the *Local Government Act 1995*, Council has resolved to delegate to the Chief Executive Officer the authority to make payments from the municipal and trust funds.

As a result of this delegation there is a requirement under the *Local Government (Financial Management) Regulations 1996* – Reg 13(3) for a list of payments to be prepared and presented to Council.

The list of accounts paid for the period 1 September 2022 to 30 September 2022 is presented as an attachment to this report (**Attachment 3**) and is summarised in the table below.

Bank	Payment Description	Amount
Municipal	Electronic Funds Transfers (EFT)	562,802.94
Municipal	Cheques No: 12035, 12037	30,536.07
Municipal	Direct Debit Transactions	91,131.17
Municipal	Bank Transfers / Payroll / Other Payments	157,480.05
Municipal	Corporate Credit Cards	1,978.55
Trust	Electronic Funds Transfers (EFT)	0.00
	TOTAL	\$843,928.78

Reimbursement Applications

There have been \$0 of reimbursements claimed and no leave taken by the Chief Executive Officer during the month of September.

LEVEL OF SIGNIFICANCE

Low significance - report is presented to Council for information purposes only.

CONSULTATION

Chief Executive Officer
Executive Manager Corporate & Community Services

OFFICER'S COMMENTS

The bank reconciliation report shows the municipal account balance has increased by \$1.4 million since August 2022 due predominately to the receipting of 2022-2023 rates. The List of Payments

report shows an increase in payments compared to August with the increase being predominately for capital works including footpaths, roadworks and maintenance of gravel pits.

LEGISLATION AND POLICY CONSIDERATIONS

Section 5.42 *Local Government Act 1995* Delegation of some powers and duties to the CEO.

Section 2.7 of the *Local Government Act 1995* states:

Role of council

- (1) The council —
 - (a) governs the local government's affairs; and
 - (b) is responsible for the performance of the local government's functions.
- (2) Without limiting subsection (1), the council is to —
 - (a) oversee the allocation of the local government's finances and resources; and
 - (b) determine the local government's policies.

Local Government (Financial Management) Regulations 1996

Regulations 34(1)

- (1) A local Government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d) for each month.

Regulation 13

- (1) If the local government has delegated authority to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month.
- (3) A list prepared under sub regulation (1) or (2) is to be —
 - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting

Procurement Policy

Use of Corporate Credit Card Policy

CEO Leave Authorisations and Other Approvals Policy

- Strategic Community Plan 2022 - 2032

Be future focused in all we do:

1. Ensure the Shire and its assets are well resourced and sustainable.

FINANCIAL AND RESOURCES IMPLICATIONS

As presented.

RISK MANAGEMENT CONSIDERATIONS

The risks identified as part of this report being inaccurate information is mitigated by Council receiving financial statements on a monthly basis and in the form that is in accordance with the Local Government Act 1995 and associated regulations in the format called Statutory Reporting and is considered Low Risk.

CONCLUSION

Council is requested to receive the attached Statement of Financial Activity, the Bank Reconciliation report, the list of accounts paid by the Chief Executive Officer and the list of any work-related expenses/reimbursements submitted by the Chief Executive Officer.

ATTACHMENTS

Attachment 1 – Monthly Financial Report for the period ending 30 September 2022

Attachment 2 – Bank Reconciliation for the period ending 30 September 2022

Attachment 3 – List of Accounts Paid for the period ending 30 September 2022

11.2.2 Strategic Resource Plan 2022-2037

Author: Executive Manager Corporate & Community Services

Authorising Officer: Chief Executive Officer

Disclosure of Interest: The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

OFFICER'S RECOMMENDATION/RESOLUTION**221004****Moved: Cr Stokes****Seconded: Cr J Coaker****That Council:**

- 1. Adopt the Strategic Resource Plan 2022-2037 incorporating asset management and long term financial planning as presented in Attachment 1.**

CARRIED BY SIMPLE MAJORITY 7/0

PURPOSE

The purpose of this report is to seek Council's endorsement by adopting the Strategic Resource Plan 2022-2037 as an informing document under the Integrated Planning & Reporting Framework (IPR) requirements prescribed under the Local Government Act 1995.

DETAIL

Section 5.56 of the *Local Government Act 1995* states that it is a mandatory requirement to plan for the future of the district of the Shire of Morawa. This mandatory requirement is further defined in Regulation 19C, 5(a) of the *Local Government (Administration) Regulations 1996* that the local government is to have regard to the capacity of its current resources and the anticipated capacity of its future resources.

The Shire engaged Moore Australia to assist with redeveloping its Long Term Financial Plan (LTFP) and their new method is to incorporate Asset Management as well as long term financial management and to rename the document as the Strategic Resource Plan. Moore Australia were appointed in 2020 to undertake the review and updating of the 2017-2022 LTFP. This process has taken longer than originally anticipated due to the changing of staff at the Shire.

The Shire of Morawa Strategic Resource Plan 2022-2037 (SRP) is a high level informing document that outlines the Shire's approach to delivering infrastructure and services to the community in a financially sustainable and affordable manner. It also demonstrates the Shire's commitment to managing its operations in a way that avoids unsustainable rate increases for its ratepayers. As a summary on the future planning of the Council's financial operations, the SRP's strategic focus is in relation to key components such as rate increases, service levels to the community, asset renewal, reserve account movements and utilisation and loan borrowings. The plan is also designed to indicate long term financial viability and identify issues that have a long term impact on the Council's finances.

The SRP expresses, in financial terms, the capacity of the Shire and its asset commitments that will impact on its ability to achieve the outcomes of the Shire's Strategic Community Plan.

Some of the key purposes are:

- To assist in the future planning of the Shire's financial operations, regarding key components such as rate increases, service levels, asset renewals or replacements, loan indebtedness and internal cash reserve utilisation.
- To act as a financial barometer for future actions and encourages the Shire to think about the impact decisions made today will have on the Shire's long term sustainability.
- Aligning financial viability to other core planning documents by which the Shire is accountable to the community including the Strategic Community Plan and the Corporate Business Plan, which is currently under development. Information contained in other strategic plans including the Asset Management Plans and Workforce Plan have been used to inform the SRP. The SRP will be a key informing document for the development of the Corporate Business Plan.

The SRP assumes that the Shire intends to maintain its assets in a sustainable manner. It also assumes that the Shire will maintain its current service levels.

The SRP model is based on various assumptions, one of which is indexation from one year to the next. The indexation used has been set at 3.5% across the board except for rates which has included an increase of 6% in the 2022-23 year and then 4.5% per year going forward. A full list of the assumptions used in this document are shown on page 4 of Attachment 1.

The 2020-2021 Management Report endorsed by Council at its March 2022 meeting (Resolution No: 220317) stated that the significant adverse trend in the financial position of the Shire had continued. The adverse trend was evidenced by the Operating Surplus Ratio falling to -28% well below the required target range of >1.00% to >15%. This is not unique to the Shire of Morawa. It is prevalent in many smaller rural councils that rely on grant funding and contributions to provide services. The SRP shows overtime that even though the Operating Surplus Ratio remains in the negative there is an improvement. All the relevant ratios can be found on page B12 of Attachment 1. The report also indicated that no quick wins were evident to improve the Shire's financial ratios but did question whether the Operating Surplus Ratio alone represent a significant adverse trend in the Shire's position as the debt levels are very low and significant funds are held in reserve.

LEVEL OF SIGNIFICANCE

Medium – If the Strategic Resource Plan was not adopted it would require more officer and consultant time to redevelop into an adoptable format. The adoption of a long term financial plan is a core component of the integrated planning and reporting framework.

CONSULTATION

Senior Management Team
Moore Australia
Concept Forums

LEGISLATION AND POLICY CONSIDERATIONS

Section 5.56 of the *Local Government Act 1995* - deals with planning for the future.

Regulation 19DA (3)(c) of the *Local Government (Administration) Regulations 1996* -develop and integrate matters relating to resources, including asset management, workforce planning and long term financial planning.

Regulation 5(2)(a) of the *Local Government (Financial Management) Regulations 1996* – The CEO is to ensure that the resources of the local government are effectively and efficiently managed.

Strategic Community Plan 2022 - 2032

Be future focused in all we do:

1. Ensure the Shire and its assets are well resourced and sustainable.

FINANCIAL AND RESOURCES IMPLICATIONS

The adoption of the SRP will become a key planning document to guide the financial management and decisions of Council towards a sustainable future and which filters projects through to the Annual Budget.

RISK MANAGEMENT CONSIDERATIONS

There is a low risk that the information provided for the basis of this report is inaccurate and could cause inappropriate or unrealistic assumptions to be used in the SRP model. The risk is mitigated by reviewing annual comparative figures and comparing the document to a base year. Risks are also mitigated by the high level nature of this document and the annual review of the Corporate Business Plan and Annual Budget which will allow for financial realignment if needed.

CONCLUSION

That Council adopts the Strategic Resource Plan 2022-2037 incorporating asset management and long term financial planning.

ATTACHMENTS

Attachment 1 - Strategic Resource Plan 2022-2037

11.3 Executive Manager Works & Assets

11.3.1 Request from Main Roads Western Australia to assess the suitability of Nanekine Road, Indar Road and Heitman Road to modify the Restricted Access Vehicle Network (RAV) rating

Author: Executive Manager Works and Assets

Authorising Officer: Chief Executive Officer

Disclosure of Interest: The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

OFFICER'S RECOMMENDATION/RESOLUTION

221005

Moved: Cr Harris

Seconded: Cr J Coaker

That with respect to the Road Owner Support request from Main Roads Western Australia (Heavy Vehicle Section) to assess the suitability of sections of Nanekine Road, Indar Road and Heitman Road for modification to the Restricted Access Vehicle Network (RAV) rating, Council:

1. Note the RAV Route Assessment (Attachment 2); and
2. Support Nanekine Road from Mullewa-Wubin Road SLK 3.61 to Thomas Road SLK 21.83 being classified as a conditional "Type A" Low Volume RAV 7.1 road.
3. Does not support Indar Road from Nanekine Road SLK 0.00 to Gutha West Road SLK 14.87 to be classed as conditional "Type A" Low Volume RAV 7.1 road due to current safety concerns associated with the condition and geometry of the road.
4. Does not support Heitman Road from Wilton Road/Nanekine Road SLK 0.00 to Sts Road SLK 7.84 to be classed as a conditional "Type A" Low Volume RAV 7.1 road due to current safety concerns around geometry, intersections, and sight lines.
5. Authorise the CEO to:
 - i. Request that MRWA HVS team undertake a route assessment and road safety audit, and update the Shire of Morawa as to the assessment findings,
 - ii. Liaise directly with the applicant to review assessment outcomes.
 - iii. Report back to Council on the assessment findings.

CARRIED BY SIMPLE MAJORITY 7/0

PURPOSE

Hobbs Logistics, via Main Roads Heavy Vehicle Services, are seeking to modify access approval on the following roads: Nanekine Road, Indar Road and Heitman Road **Attachment 1**, to allow Class 3 vehicles with AMMS Level 1 Mass.

Under Main Roads Western Australia (MRWA) RAV networks conditions, there is a need to seek approval by users to travel on roads controlled by the Shire of Morawa.

Council is requested to consider the request by MRWA for an assessment of the roads to determine suitability for modifying the Restricted Access Vehicle Network (RAV).

DETAIL

To provide context to this report, Shire officers have liaised with Hobbs Logistics since July. The Shire office provided guidance on the HVS process, contacted Main Roads on their behalf initially, and provided initial advice on the 8 September 2022 that due to concerns related to road user safety that without significant upgrades to the road network both the Shire administration and MRWA Heavy Vehicle (HVS) team wouldn't support the application. The Shire also provided the applicants with a list of all current RAV rated roads to assist with route planning.

Subsequently, the applicant has followed the correct process and sent their request directly to the MRWA HVS team, and as such they have requested preliminary advice and assessment from the relevant road manager (the Shire) as per the RAV assessment process steps outlined on page 115 of the attachment binder (page 29 of the Standard Restricted Access Vehicles Route Assessment Guidelines – Attachment 3).

The Heavy Vehicle Services (HVS) application is to add the following section of roads onto the RAV Network:

Dimension Requirements					
Road No.	Road Name	From Location (SLK)	To Location (SLK)	Current Network	Requested Network
5110003	Nanekine Road	Mullewa - Wubin Rd (3.61)	Thomas Rd (21.83)	Tandem Drive Network 6	Tandem Drive Network 7
5110025	Indar Road	Nanekine Road (0.00)	Gutha West Road (14.87)	Tandem Drive Network 4	Tandem Drive Network 7
5110057	Heitman Road	Wilton & Nanekine Road (0.00)	Sts Road (7.84)	Nil	Tandem Drive Network 7
Mass Requirements					

Road No.	Road Name	From Location (SLK)	To Location (SLK)	Current Mass Level	Requested Mass Level
5110003	Nanekine Road	Mullewa - Wubin Rd (3.61)	Thomas Rd (21.83)	Level 1	No change
5110025	Indar Road	Nanekine Road (0.00)	Gutha West Road (14.87)	Level 1	No change
5110055	Heitman Road	Wilton & Nanekine Road (0.00)	Sts Road (7.84)	Nil	Level 1

The proposed route consists of a combination of sealed and unsealed pavements, with varying widths.

Nanekine Road (sealed) is designated conditional RAV 6.1 and requires road manager consent to operate approved heavy vehicle combinations on the road.

Indar Road (unsealed) is designated conditional RAV 4.1, deemed suitable for vehicles up to 27.5m.

Heitman Road (unsealed) does not have a designated RAV rating and therefore, is only able to accommodate “as of right” vehicles (up to 19m).

HVS has requested that the Shire provide any comments relating to road condition, road user safety, suitability, planning conflicts, development issues and any other factors which may be impacted by adding the above road(s) to the RAV 7 network.

The Prime Mover Trailer Combinations - Vehicle Categories as defined by MRWA listed below highlight the different vehicle characteristics between categories.

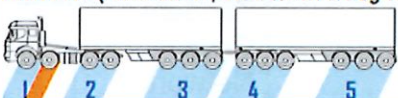
Category 4 RAVs						
Cat.	Vehicle Description	Length	AMMS Level	Max. Gross Mass	Max. Modified Mass	Approved Network
4A	 A-Double (Prime Mover, Semi Trailer & Dog Trailer)	≤27.5 m	Level 1	93.5 t	5 t	N4.1
			Level 2	96.5 t	8 t	N4.2
			Level 3	100 t	12 t	N4.3

Image 1



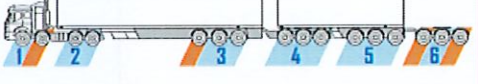
Category 6 RAVs						
Cat.	Vehicle Description	Length	AMMS Level	Max. Gross Mass	Max. Modified Mass	Approved Network
6A	 A-Double (Prime Mover, Semi Trailer & Dog Trailer)	>27.5 m ≤36.5 m	Level 1	93.5 t	5 t	N6.1
			Level 2	96.5 t	8 t	N6.2
			Level 3	100 t	12 t	N6.3
6B	 B-Triple	>27.5 m ≤36.5 m	Level 1	93.5 t	5 t	N6.1
			Level 2	96.5 t	8 t	N6.2
			Level 3	100 t	12 t	N6.3
6C	 A-Double towing a Dolly	27.5 m + dolly	Level 1	93.5 t + dolly	5 t	N6.1
			Level 2	96.5 t + dolly	8 t	N6.2
			Level 3	100 t + dolly	12 t	N6.3

Image 2



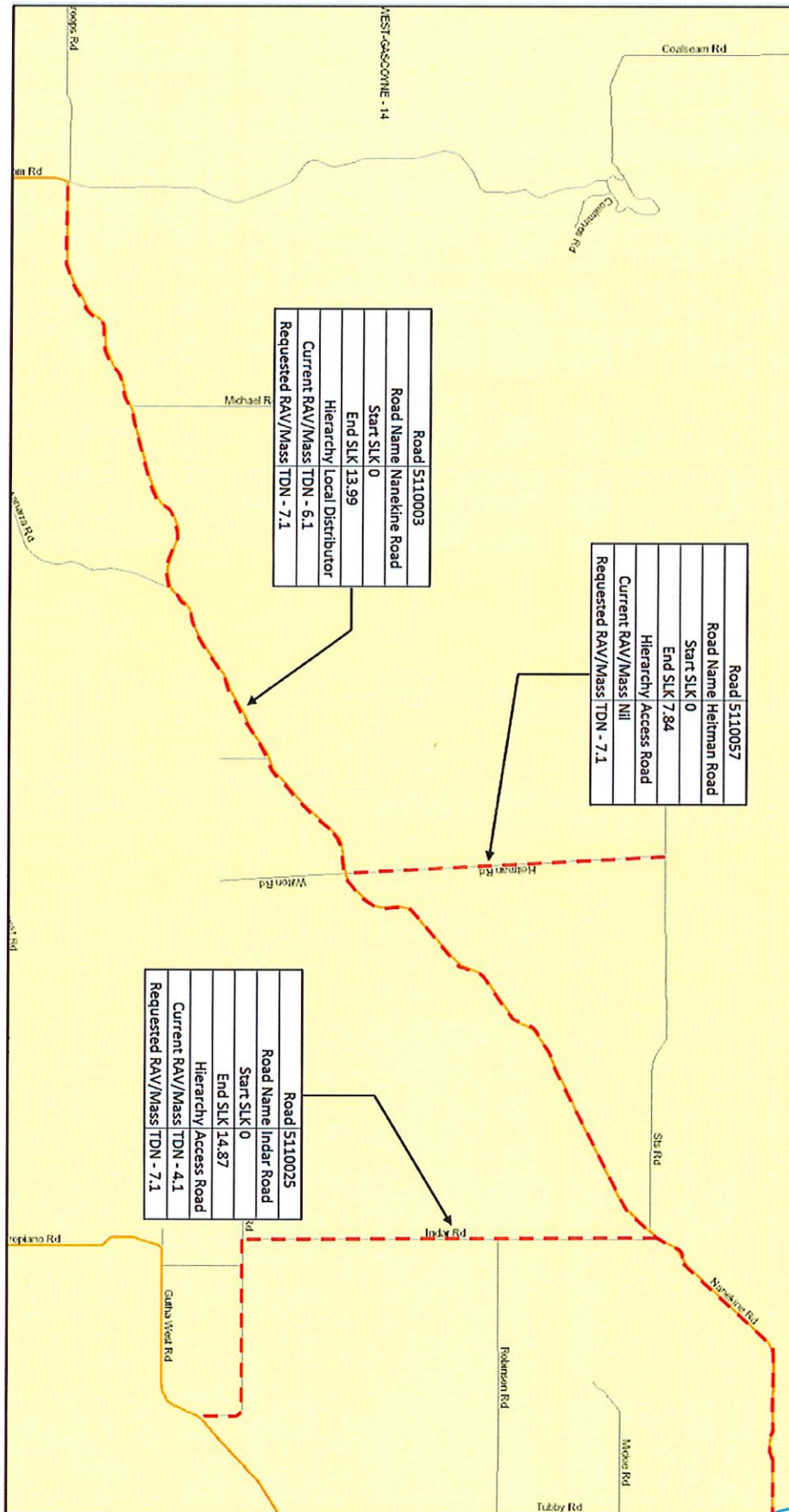
Category 7 RAVs						
Cat.	Vehicle Description	Length	AMMS Level	Max. Gross Mass	Max. Modified Mass	Approved Network
7A	 AB-Triple (Prime Mover, Semi Trailer & B-double)	>27.5 m ≤36.5 m	Level 1	115 t	7 t	N7.1
			Level 2	119 t	11 t	N7.2
			Level 3	123.5 t	15 t	N7.3
7B	 BA-Triple (B-double & Dog Trailer)	>27.5 m ≤36.5 m	Level 1	115 t	7 t	N7.1
			Level 2	119 t	11 t	N7.2
			Level 3	123.5 t	15 t	N7.3

Image 3

The RAV Route Assessment undertaken by the Shire seeks to identify any significant deficiencies that may render the road(s) unsuitable for RAV 7 access is included as Attachment 2.



The route

The application from Hobbs Logistics is seeking to increase load capacity and reduce the number of heavy vehicle movements required to complete the task. This has several positive outcomes including reduced emissions, less vehicle movements on Shire roads, improved harvest productivity, reduced congestion and associated crash exposure.

The transport task associated with this application lists an estimated annual tonnage of 2,500T.

A RAV 7.1 vehicle (triple road train - 36.5m) has a payload of 82.5T whereas a RAV 4.1 (A-double – 27.5m) is capable of 53.5T, and an 'as of right' or general access vehicle (semi – 19m) is 24.5T (tonnages are approximate only).

Shifting 2,500T would require the following number of trips:

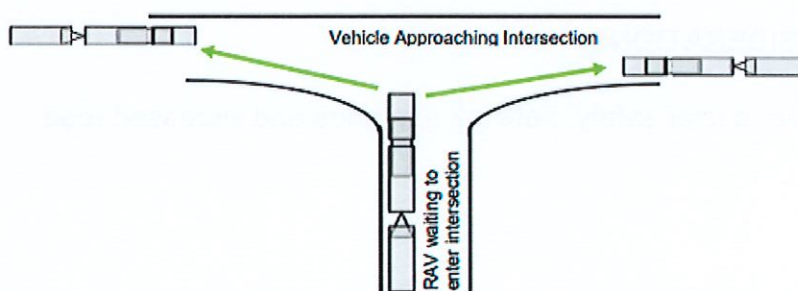
- RAV 7.1 – 30 trips
- RAV 4.1 – 47 trips
- Semi (19m) – 100 trips

When undertaking the route assessment Shire officers are mindful of the benefits associated with reduced vehicle movements and the general sector move towards larger vehicles, however with larger vehicles comes increased road requirements and different causation factors that may lead to a road injury or fatality that must also be taken into account.

AustRoads states that a 19m Prime Mover & semi-trailer requires a minimum kerb-to-kerb radius of 15m at speeds between 5 – 15km/h. An A-Double (36.5m) performing the same turning movement requires between 15 – 20m radius.

Both Indar and Heitman Roads require swept-path analysis to be undertaken on various scenarios to identify conflicts at intersections and property access. The Heitman/Nanekine intersection is narrow, with no truncations on the abutting property boundaries. This restricts how much wider the access can be made without the requirement for potential land acquisition, modification to stormwater management and service relocation.

Sight distances when entering Nanekine Road off Heitman Road do not meet the required 252m sight line based on Austroads Guidelines (4.0 second reaction time).



Sections of Indar and Heitman Roads have grades between 3-5%, which exceed the grade limits for RAV access on unsealed roads.

Based on the significant safety concerns identified in this report and associated route assessment, there would be substantial risk supporting this application without a formal route assessment undertaken by a suitably qualified traffic engineer. This should be undertaken by MRWA HVS team.

The Shire should remain open to this proposal once the formal route assessment outcomes have been addressed, noting that road improvements may be significant and costly, but there is industry precedent for these to fall back on the applicant if they are adamant the new vehicle configurations are required.

It should be noted that Main Roads Heavy Vehicle Services can still approve the applicants request without Shire support, however given safety concerns have been raised they will likely undertake a formal route inspection and assessment before doing so (if they choose to approve).

LEVEL OF SIGNIFICANCE

Medium significance – response required to be provided back to HVS before the end of October 2022 and will impact on the Shire’s road network, infrastructure, and potential future maintenance regimes.

CONSULTATION

Chief Executive Officer

LEGISLATION AND POLICY CONSIDERATIONS

Local Government Act 1995

Road Traffic Act 1972

Road Traffic (Vehicles) Act 2012

Road Traffic (Vehicle Standards) Regulations 2002

Main Roads Act 1930

FINANCIAL AND RESOURCES IMPLICATIONS

There are no known financial and resource implications associated with this Reports recommendation. Should main roads approve this request the larger vehicle turning movements may increase maintenance costs on intersections.

RISK MANAGEMENT CONSIDERATIONS

High. Primary risks relate to road user safety, network upgrades and increased road maintenance costs.

CONCLUSION

This report, and the RAV route assessment completed by Shire Officers identifies significant deficiencies which deem the route unsuitable for RAV 7.1 access.

This report recommends that Council consider recommending to HVS that the route (as defined above) not be added to the RAV 7 network without first commissioning a Road Safety Audit and ensuring all road safety concerns are addressed.

ATTACHMENTS

Attachment 1 - Main Roads Heavy Vehicle Services (HVS) Application

Attachment 2 - Shire of Morawa RAV Route Assessment

Attachment 3 - Restricted Access Vehicle Route Assessment Guidelines

11.3.2 Proposed Future Footpath Network – 2 Year Plan

Author: Executive Manager Works and Assets

Authorising Officer: Chief Executive Officer

Disclosure of Interest: The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

OFFICER'S RECOMMENDATION/RESOLUTION**221006****Moved: Cr Katona****Seconded: Cr M Coaker**

That Council:

- 1. Adopt the proposed 2 Year Shared Path Network Program (Attachment 1).**
- 2. Direct the CEO to redevelop the Shire's 10 Year Shared Path Network Program for adoption by Council in February 2023.**

CARRIED BY SIMPLE MAJORITY 7/0

PURPOSE

In 2019, the Shire developed a 10 Year Shared Path Network Program, which would serve to prioritise construction of an interconnected footpath network, linking destinations with a focus on improved safety and accessibility.

Due to plan deficiencies and reprioritisation recent footpath construction has deviated from this plan.

The Shire's shared footpath network has, in recent years, been part funded through the Department of Transport (DoT) – WA Bike Network (WABN) Program. The program delivers funding in two year blocks and has supported the implementation of shared footpaths on Dreghorn Street and Granville Street in the 2022-2023 financial year.

The Shire has received information in recent weeks that the grant program would be re-opening for application from 10 October 2022 to 3 November 2022, as such the administration has reviewed its current footpath network to identify footpaths to include in an application for funding.

The purpose of this report is for Council to support the proposed Footpaths and the development of a future plan to guide future application.

Additional grant funding made available via Department of Transport – WABN Grants Program provided the Shire with an opportunity to construct two new sections along Dreghorn Street and Granville Street in the 2022/23 Financial Year.

DETAIL

The Department of Transport – WABN Grants program provides up to 50% funding of total project costs for the planning and implementation of bicycle network infrastructure.

The grant guidelines require Local Governments to nominate pre-committed projects for the 2023-24/2024-25 Financial Years with their submission.

The primary objective of an integrated footpath network, and this plan is to provide safe passage for community members to access key destinations such as schools, Essential Services, Hospital and Recreational Destinations.

In order to satisfy the grant requirements prior to the November 3 grant closure date, the administration is seeking approval for the two (2) Year program. (see attachment 1).

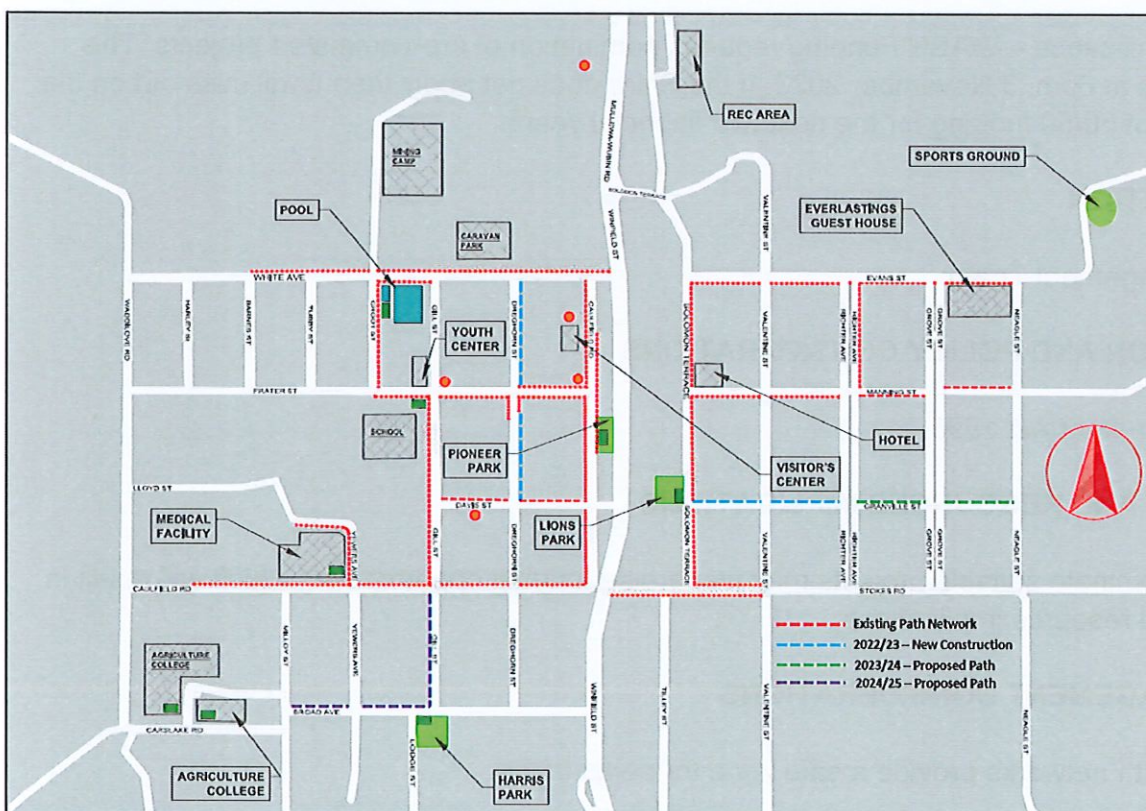


Image 1 – revised 2 Year Program.

The proposed program proposes the continuation of Granville Street down to Neagle Street in the 2023-24 year, and two sections along Broad Avenue and Gill Street.

The Granville Street extension will connect the section completed in 2022-23 and acts as a strategic link for residents located east of the town centre. It seems logical for the Shire to finalise this West-East footpath before starting on a new location. Given the works and distance completed in 2022-2023 the Shire is relatively confident (factoring in cost escalations in the current market) that it can fairly estimate the cost for completing works in this area.

The Broad Avenue/Gill Street section proposed for 2024/2025 may not all be able to be completed in the one year or grant application depending on funding amounts but the intention is to complete the linkage as soon as possible. Gill Street provides access to the existing

footpath network and school to south of town residents, and also links the Harris Park play space with the rest of town. Including Broad Avenue in the footpath development connects the Agricultural College Hostel to the existing path network, linking the college residents to the pool, parks, and town centre. As per the above image the Agricultural College Hostel is a noticeable key piece of town infrastructure lacking any footpath network connectivity.

The administration will look to develop for Council adoption a 10 year program for footpaths for 2025/2026 and beyond to complete linkages throughout the townsite. An enhanced shared footpath network aligns with the Strategic Community Plan 2022-2032, specifically it enhances the visitor experience, ensures the townsite and its services are accessible to all, and contributes to more active living by supporting walking and cycling options.

LEVEL OF SIGNIFICANCE

Medium significance – WABN Funding requires nomination of pre-committed projects. This round closes at 6pm, 3 November 2022. If the Shire does not apply then it will miss out on the opportunity of 50/50 funding for the next two financial years.

CONSULTATION

Senior Management Team

LEGISLATION AND POLICY CONSIDERATIONS

Local Government Act 1995

FINANCIAL AND RESOURCES IMPLICATIONS

Failure to nominate suitable projects may jeopardise funding opportunities, which will result in financial and resource implications.

RISK MANAGEMENT CONSIDERATIONS

Low. Footpath networks provide a safe zone for pedestrians.

The proposed paths have been selected to maximise the chance of the Shire's application for funding being successful through linkage continuation and access to key community infrastructure.

CONCLUSION

Given the restrictive nature of the grant application timeline, the proposed two (2) Year program enables the Shire to meet its obligations under the grant conditions, and still deliver a program that addresses the primary objective of an integrated footpath network.

Moving forward, the Department of Planning and Western Australian Planning Commission produced the Liveable Neighbourhoods, a performance-based Policy that sets objectives and design principles used to address strategic and operational aspects of planning.

Liveable Neighbourhoods sets out design considerations to score potential path provisions against a set of criteria which will facilitate a more coherent and efficient network that meets the needs of existing and future development.

It is proposed that the Shire develop an updated 10 Year Plan using this strategic policy as its guiding document.

ATTACHMENTS

Attachment 1 - Shared Path Network 2022 (2 year plan map)

Item 12 Reports of Committees**12.1 Minutes of WALGA State Council Meeting held 9 September 2022**

Author: Chief Executive Officer

Authorising Officer: Chief Executive Officer

Disclosure of Interest: The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

OFFICER'S RECOMMENDATION/RESOLUTION

221007 **Moved: Cr Stokes** **Seconded: Cr Collins**

That Council receive the Minutes of the WALGA State Council Meeting held 9 September 2022. (*Attachment 1 - 12.1*)

CARRIED BY SIMPLE MAJORITY 7/0

Attachment 1 – Minutes of WALGA State Council Meeting, 9 September 2022

12.2 Minutes of WALGA Annual General Meeting held 3 October 2022

Author: Chief Executive Officer

Authorising Officer: Chief Executive Officer

Disclosure of Interest: The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

OFFICER'S RECOMMENDATION/RESOLUTION

221008 **Moved: Cr Stokes** **Seconded: Cr Harris**

That Council receive the Minutes of the WALGA Annual General Meeting held 3 October 2022. (*Attachment 1 - 12.2*)

CARRIED BY SIMPLE MAJORITY 7/0

Attachment 1 – Minutes of WALGA Annual General Meeting, 3 October 2022

Item 13 Motions of Which Previous Notice Has Been Given

Nil

Item 14 New Business of an Urgent Nature

Nil

Item 15 Matters for Which the Meeting May Be Closed (Confidential Items)

Nil

Item 16 Closure

16.1 Date of Next Meeting

The next ordinary meeting of Council will be held on Thursday, 17 November 2022 commencing at 5.30pm.

16.2 Closure

There being no further business, the President declared the meeting closed at 3:09pm.


.....Presiding Member

