



MINUTES FOR THE  
ORDINARY COUNCIL MEETING  
HELD ON Wednesday  
**22nd July 2015**



**MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD IN THE  
COUNCIL CHAMBERS ON WEDNESDAY 22nd JULY 2015**

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**1 Declaration of Opening**

The Shire President to declare that the meeting open at 5.34pm

**1.1 Recording of Those Present**

Cr K J Chappel	President
Cr D S Carslake	Deputy President
Cr D B Collins	
Cr D J Coaker	Arrived at 5.35pm
Cr D S Agar	
Cr M J Thornton	
Cr K P Stokes	

Mr J Roberts	Chief Executive Officer
Ms S Smith	Executive Manager
Mr P Buist	Principal Works Manager
Mr J Elliot	Project Officer
Ms J Draper	Community Development Officer

**1.2 Apologies**

Nil.

**1.3 Approved Leave of Absence**

Nil.

**1.4 Welcoming of Visitors to the Meeting**

Nil.

**1.5 Announcements by the Presiding Member without Discussion**

Nil.

**2 Public Question Time****2.1 Response to previous public questions taken on notice**

Nil.

**2.2 Public question time**

Nil.

**3 Declaration of Interest**

Members are to declare financial, proximity and indirect interests.

Shire President Cr K J Chappel and Cr M J Thornton declared an interest to Item 7.2.4.1 pertaining to Morawa Golf and Bowling Club – Floodlight Funding.

**4 Confirmation of Minutes of Previous Meeting**

4.1 18th June 2015 – Ordinary Council Meeting

**COUNCIL RESOLUTION**

Moved: Cr

Seconded: Cr

**Item 4.1 Confirmation of Minutes 18th June 2015 – Ordinary Council Meeting**

**CARRIED**

**Motion Lapsed**

Shire President Cr K J Chappel requested that the 18<sup>th</sup> June 2015 – Council Meeting minutes are distributed to Councillors for review and presented to Council at the next Council meeting for confirmation.

**5 Public Statements, Petitions, Presentations and Approved Deputations**

Nil.

**6 Method of Dealing with Agenda Business**

Nil.

**7 Reports**

**7.1 Reports from Committees**

Nil.

**7.2 Reports from the Chief Executive Officer**

<i>Date of Meeting:</i>	<b>22 July 2015</b>
<i>Item No:</i>	<b>7.2.1</b>
<i>Subject:</i>	<b>Status Report – May 2015</b>
<i>Date &amp; Author:</i>	<b>16 July 2015 John Roberts</b>
<i>Responsible Officer:</i>	<b>Chief Executive Officer</b>
<i>Applicant/Proponent:</i>	<b>Chief Executive Officer John Roberts</b>
<i>File Number:</i>	<b>Various</b>
<i>Previous minute/s &amp; Reference:</i>	<b>17 February 2015 (Last Update to Council)</b>

### **SUMMARY**

The Status Report provides an update on the progress of matters that have come before Council where a decision was made.

### **DECLARATION OF INTEREST**

The author has no interest to declare in this report.

### **ATTACHMENTS**

Shire of Morawa June 2015 Status Report.

### **BACKGROUND INFORMATION**

The Status Report provides an update on the progress of matters that have come before Council where a decision was made.

### **OFFICER'S COMMENT**

As per the Status Report

### **COMMUNITY CONSULTATION**

As per the Status Report

### **COUNCILLOR CONSULTATION**

As per the Status Report

### **STATUTORY ENVIRONMENT**

Shire of Morawa Meeting Procedures Local Law 2012 (Standing Orders).

### **POLICY IMPLICATIONS**

Not Applicable

**FINANCIAL IMPLICATIONS**

Not Applicable

**STRATEGIC IMPLICATIONS**

Not Applicable

**RISK MANAGEMENT**

Not Applicable

**VOTING REQUIREMENT**

Simple Majority

**OFFICER'S RECOMMENDATION**

Council accepts the Shire of Morawa Status Report for June 2015.

**COUNCIL RESOLUTION**

**Moved: Cr D S Agar**  
**Seconded: Cr K P Stokes**

**Council accepts the Shire of Morawa Status Report for June 2015.**

**CARRIED**  
**7/0**

MEETING	ITEM	ACTION REQUIRED	RESPONSE	OFFICER	TIME FRAME
Mar-08	8.1.2	Sinosteel Midwest Corporation Ltd – Entry Statement Project (Gateway Project)	<ul style="list-style-type: none"> <li>• DPI has offered assistance to ensure that Ministerial Directions in relation to the Rail Siding development are met. Council has agreed to undertake an internal design review to establish suitable on ground structures going forward. CYDO has been commissioned to manage this project with initial community meeting held. Review process will incorporate the main town entry statements and a new northern entry statement along the realigned Mingenew – Morawa Road. Preliminary designs were rejected by Council at September 2010 Meeting. Public tender process initiated to seek alternate design proposals has been suspended. Shire is seeking preliminary design proposals on an array of various concepts for further Council consideration. Visiting artists from Geraldton toured site on 15<sup>th</sup> March 2011. Preliminary concept designs rejected by Council. Council Working Group established and met to identify a way forward to further the concept design process. Landscape adviser identified and visitation to site occurred on 29<sup>th</sup> November 2011 with a following submission. TPG have provided a proposal to provide a scoping design role under the Morawa Super Town Project.</li> <li>• Council sub-committee and SMC representative met with principal consultants in Perth on 27<sup>th</sup> February 2012. Initial design proposal received and on site meeting held on 7<sup>th</sup> May 2012. Further design received for Council consideration.</li> <li>• Informal discussion held between ACEO and Scott Whitehead (SMC) – June 2013? Topics included: <ul style="list-style-type: none"> <li>◦ Gateway project;</li> <li>◦ Future fund;</li> <li>◦ Radio tower</li> </ul> </li> <li>• Options now required to address status of this project: <ul style="list-style-type: none"> <li>◦ CEO (Sean Fletcher) met with Scott Whitehead on 20 December 2013 and had a further meeting with SMC Legal Advisor Stuart Griffiths on 22 January 2014;</li> <li>◦ Discussions highlighted that SMC is willing to allocate \$100,000 to the project or this level of funding to another town based project;</li> <li>◦ Council informed of status at the Briefing Forum on 11 February 2014.</li> </ul> </li> <li>• The former CEO suggested to Council at the February Council</li> </ul>	CEO / CYDO	Dec-13



		<p>meeting that perhaps it was time to revisit the Gateway Project. Council suggested that this should be done at the Briefing Forum regarding the Old Morawa Hospital. Some preliminary discussion was had on 20 March 2014.</p> <ul style="list-style-type: none"> <li>• <b>SP, CEO &amp; Stuart Griffiths (SMC) met on 17 July 2014 to discuss the Gateway Project and the Future Fund.. SMC stated that the \$100,000 allocation was not tied to the Gateway Project. It was suggested it could be used for community benefit infrastructure such as a childrens' playground.</b></li> <li>• CEO met with Stuart Griffiths on 19 May 2015. CEO was advised that \$40,000 is available for allocation. Discussions took place about purpose. The possibility of using the funding for adventure equipment in the Town Square was received favourably.</li> </ul>	CEO	Oct-13	
Oct-09	8.1.2	Morawa Sports Ground Amenities Upgrade	<p><b>Hand basin in Ladies Changeroom is affected by distance from the hot water system – pressure issue. A quote has been received to improve the pressure. The quote of \$44k is prohibitive. This not a problem during the winter months as watering of the grounds not required (watering reduces water pressure). An amount of \$44,000 has been included in the 2015/16 draft budget to resolve the problem.</b></p>	CEO	
Feb-10	8.2.2	Morawa Perenjori Trail Master Plan	<ul style="list-style-type: none"> <li>• Initiate action to source grant funds to assist with development of Morawa Perenjori Trail Master Plan. R4R grant application lodged with the MWDC has been unsuccessful. Further grant funding options are being pursued. Approval for part funding for the Bush trial project has been received (\$65,000). Further funding for other projects is being sought from Lotteries West. A report was prepared for the August 2013 meeting for Council's consideration. Outcome was to defer project until Council's contribution could be budgeted.</li> <li>• Second application seeking \$65,000 was submitted in February 2013. There has been a delay due to State Elections in assessment of the application. Notification on the outcome of this application is expected January 2014;</li> <li>• <b>Notified 5 March 2014 that the above application was unsuccessful;</b></li> <li>• <b>The DCEO suggested on 20 March 2014 that perhaps there was an opportunity to combine the approved funding to the Gateway project. See Gateway Project comments.</b></li> <li>• <b>No further action at this time.</b></li> </ul>	CEO	Dec-12

Jul-10	8.1.3	Heavy Industrial Land 10781 Stage 2	<ul style="list-style-type: none"> <li>• Commence with heavy industrial land subdivision stage 2 at Lot 10781 Morawa – Yalgoo Road in accordance with Council resolution. Awaiting resolution of future access to 'Club Road' which will impact on the final lots to be made available. LandCorp has confirmed its interest and intent to develop the site into a new Industrial Estate for Morawa. Joint stakeholder meeting scheduled for 7<sup>th</sup> February 2011. One landholder has indicated a preference to returning the block to the Shire and another landholder has expressed an interest in developing the site. The latter has received Council approval to a proposed land development plan, but has not met timeframe requirements as required under contractual agreement. LandCorp land development application also received and adopted as a preferred plan by Council. WAPC currently considering subdivision application. <ul style="list-style-type: none"> <li>• Stage 1 – Clearing: <ul style="list-style-type: none"> <li>◦ Landcorp Board met in October 2013 regarding the high cost of this project and has approved Stage 1 of a three stage program. (This will include Club Rd, clearing of the access roads and land to the sub-division). Work started 3 March 2014 and is completed;</li> </ul> </li> <li>• <b>Stage 2 – Headworks:</b> <ul style="list-style-type: none"> <li>◦ <b>Will be funded by Landcorp. Approval to finalise funding will not occur until November 2014</b></li> </ul> </li> <li>• <b>Stage 3 – Installation of Roadways:</b> <ul style="list-style-type: none"> <li>◦ <b>Funded by Landcorp with work to be done by Shire. Discussions have been held to explore the possibility of utilising surplus funds from the Town Centre projects when projects are complete in January 2015.</b></li> <li>◦ <b>Letters have been sent to MWDC and DRD requested that surplus funds can be reallocated to Club Rd.</b></li> </ul> </li> </ul> </li> </ul>	DCEO	Dec-12
Jul-10	Urgent Business	Club Road Access	<ul style="list-style-type: none"> <li>• A cost estimate has been received to construct a new thoroughfare to the east of 'Club Road'. VNR has also issued advice offering a 5 year lease to the Shire of Morawa for continued access to 'Club Road'. During the lease term, it is proposed that both parties agree to work together as a means of jointly resolving future access or otherwise to Club Road at the completion of the 5 year term. Club road has now been included as part of the Industrial subdivision process. <ul style="list-style-type: none"> <li>• Department of Environment and Regulation permits approved end of December 2013.</li> <li>• Landcorp has recommended local contractor to assist with the clearing. This work ties in with Stage 1 of Heavy Industrial Land</li> </ul> </li> </ul>	CEO	Dec-13

Jun-11			<p><b>Note: The progress on this project is now subject to the Industrial Sub-division outcomes. See previous item.</b>  <b>An amount of \$174,000 has been included in the 2015/16 draft budget to undertake these works. This amount is to be taken from the under spend on the town centre revitalisation projects.</b></p> <ul style="list-style-type: none"> <li>Implement adaptation action plan strategies rated 'extreme' and 'high' as budgetary and human resources permit.</li> <li><b>Consideration required to start funding actions in 2015/16</b></li> </ul>	CEO	Jun-13
Apr-13	8.2.1	Climate Change Risk Assessment & Adaptation Action Plan	<ul style="list-style-type: none"> <li>DRD confirmed on 26 February 2014 that the \$1M from the CLGF-R component was approved by Cabinet and issued the FAA at the same time. Minister Redman made this announcement on 7 March 2014.</li> <li>In the interim, the CEO advised DRD (Meegan Babe – Project Officer) on 6 March 2014 that the project commencement date and access to funding is subject to endorsement by the MWDC Board re MWIP funding, which in turn is still subject to final approval by Cabinet.</li> <li>The MWDC Board met on 28 February 2014 to discuss the project. CEO asked for feedback on 6 March 2014 regarding the outcome of the meeting.</li> <li>The CEO and Project Officer also made a submission to the Commonwealth Government's \$100M Mobile Coverage Programme and have listed Merkanooka and Morawa East High as areas requiring a base station. The President based on comments made by some councillors at the Council meeting on 20 February 2014 suggested they contact the CEO on other potential locations. The CEO also asked for this information in the Councillor update issued on 28 February 2014 including whether Merkanooka North and Canna/Gutha North East was suitable;</li> <li>In an email to councillors on 19 March 2014, the author advised that the MWDC Board did not support the project. In short, the letter from the MWDC stated that funding from the Mid West Investment Plan to the seven sites is not supported (worth about \$2.2M) as: <ul style="list-style-type: none"> <li>The MWDC is continuing to work with the State Government regarding the implementation of RMCP Round 2 and that three of the seven sites have been included on the initial draft list of priority sites for the Mid West (Arrino, Latham and Yandanooka);</li> <li>Suggests the shires fund the other four towers themselves (for Morawa this means funding both towers – Merkanooka and Morawa East).</li> </ul> </li> </ul>	CEO	Jun-30
Apr-13	8.2.2	Regional Mobile Tower Coverage	<ul style="list-style-type: none"> <li>The letter was also sent to the participating member shire</li> </ul>	CEO	Jun-30

presidents.

- As discussed at a session with councillors on 20 March 2014:
  - In Morawa's case, there is not the capacity to fund the two towers (the expected cost is in the order of \$2M). As a result, it is highly doubtful that this project will now proceed and leaves the recently awarded \$1M from the County Local Government Fund (CLGF) Regional component to this project at a loose end;
  - Reallocate the \$1M CLGF – Regional component funding to another Morawa project that is regional in nature. In essence, the Shire of Morawa is entitled to the total allocation of this funding to a regional project due to the other shires already benefitting from earlier allocations out of the CLGF – Regional component;
  - The Shire President advised that she has spoken to Shane Love MLA on 19 March 2014 to advocate further on this matter re the MWDC and funding from the MWIP. The author also then provided supporting information to Mr Love;
  - In response, councillors suggested that the \$1M CLGF – R was allocated to the Morawa Airport project. The Shire President indicated that the other shires will need to agree.
- On 1 April 2014 Megan from DRD contacted the author regarding whether the funds will be spent this financial year or next financial year. The author commented that the funds will be spent next financial year. Accordingly, Megan advised that the funds will be available from 1 July 2014 once the Shire needs this funding.
- The CEO has advised the other CEOs that they need to meet to discuss the possibility of reallocating the \$1M CLGF – R funds to a Morawa project that is of regional benefit. He has also had the opportunity to have preliminary discussions with the CEOs of Three Springs and Mingenew and mention that the upgrade of the Morawa Airport meets the funding requirements. Letter of Support received from the Shire of Mingenew 29 April 2014.
- **Business Plan completed and was endorsed at the December Council meeting.**
-

## Council Resolutions for Actioning or Attention Completed

	Chief Executive Officer					
Feb 2014	7.2.6.2	Management of Morawa Community Care Units	This matter is now handled by the Morawa Community Aged Care Committee.	CEO	Completed	
Mar 2014	12.1.1	Proposal to Reallocate Solar Thermal Feasibility Funding (\$500,000)	<ul style="list-style-type: none"> <li>• Letter requesting transfer of \$500,000 to the upgrade of the Morawa Airport issued 2 April 2014;</li> <li>• This matter replaces the previous item on this matter (Western Power – September 2007)</li> <li>• <b>Business Plan completed and was endorsed at the December 2014 Council meeting.</b></li> </ul>	CEO	In Progress	
		Manager Accounting & Finance				
		Nil		MAF		
		Project Officer				
Apr 2014	7.2.4.1	Proposed Amendment No. 3 to Local Planning Scheme No. 2 (Omnibus Scheme Amendment)	<ul style="list-style-type: none"> <li>• Matter was deferred at the April 2014 meeting pending further information;</li> <li>• To be presented to the 19 June 2014 OCM</li> <li>• <b>Period of advertising seeking submissions closed 7 July 2014. No submissions received.</b></li> </ul>	PO	In Progress	10
		Community Development Officer				
		Nil		CYDO		

### Legend

1. Text in red indicates current action.
2. Table items shaded in yellow refer to long outstanding items (generally six months or more).
3. Table items in green refer to matters within the last six months.

## 7.2.2 Manager Finance and Accounting

### COUNCIL RESOLUTION

Moved: Cr K P Stokes  
Seconded: Cr D B Collins

#### Items

- 7.2.2.1 Accounts Due for Payment (June)
- 7.2.2.2 Reconciliations June, 2015
- 7.2.2.3 Monthly Financial Statements (June)

Be moved en bloc.

CARRIED  
7/0

<i>Date of Meeting:</i>	<b>22nd July 2015</b>
<i>Item No:</i>	7.2.2.1
<i>Subject:</i>	<b>Accounts Due for Payment</b>
<i>Date &amp; Author:</i>	<b>16/07/2015 Candice Smith - Senior Finance Officer</b>
<i>Responsible Officer:</i>	<b>Senior Finance Officer</b>
<i>Applicant/Proponent:</i>	
<i>File Number:</i>	ADM 0135
<i>Previous minute/s &amp; Reference:</i>	

### SUMMARY

A list of accounts is attached for all payments made for the month of June 2015.

### DECLARATION OF INTEREST

Nil

### ATTACHMENTS

List of accounts Due & Submitted to council 22nd July 2015

**BACKGROUND INFORMATION**

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996 – REG 13

The local government has delegated to the CEO exercise of power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared.

**OFFICER'S COMMENT**

**COMMUNITY CONSULTATION**

**COUNCILLOR CONSULTATION**

**STATUTORY ENVIRONMENT**

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996 – REG 13

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

As per list of accounts

**STRATEGIC IMPLICATIONS**

**RISK MANAGEMENT**

**VOTING REQUIREMENT:**

Simple Majority

**OFFICER'S RECOMMENDATION**

It is recommended that the list of accounts paid by the Chief Executive Officer under delegated authority, represented by:

- Municipal EFT Payment Numbers EFT 7555 to EFT 7686 inclusive, amounting to \$715,678.45
- Municipal Cheque Payments numbered 11414 to 11435 totalling \$52,345.89;
- Municipal Direct Debit Payments Numbers DD4465.1 to DD4582.2 amounting to \$26,805.76;

- Payroll for June 2015

03/06/2015 - \$52,405.63

17/06/2015 - \$52,282.67

Be endorsed.

**COUNCIL RESOLUTION**

**Moved: Cr**

**Seconded: Cr**

**It is recommended that the list of accounts paid by the Chief Executive Officer under delegated authority, represented by:**

- **Municipal EFT Payment Numbers EFT 7555 to EFT 7686 inclusive, amounting to \$715,678.45**
- **Municipal Cheque Payments numbered 11414 to 11435 totalling \$52,345.89;**
- **Municipal Direct Debit Payments Numbers DD4465.1 to DD4582.2 amounting to \$26,805.76;**
- **Payroll for June 2015**

**03/06/2015 - \$52,405.63**

**17/06/2015 - \$52,282.67**

**Be endorsed.**

**CARRIED**



Date: 16/07/2015  
Time: 10:52:24AM

SHIRE OF MORAWA  
Accounts Due for Payment June 2015

USER: Finance Officer  
PAGE: 1

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT7555	05/06/2015	Star Track Express	Freight	1		895.00
EFT7556	05/06/2015	Kats Rural	Sink Mixer Venecia - PO 16971	1		72.00
EFT7557	05/06/2015	Morawa Drapery Store	1 Pair of Work Boots - PO 16413	1		159.95
EFT7558	05/06/2015	Neverfail Springwater Limited	Monthly Cooler Rental 22/05/15-22/06/2015	1		14.30
EFT7559	05/06/2015	Novus Autoglass Repairs & Replacement	Repair Stone Chip - CEO car - PO 14183	1		120.00
EFT7560	05/06/2015	Institute of Public Works Engineering Australia Limited	NAMS Plus Subscription Fee- 01/07/2015-30/06/2016	1		715.00
EFT7561	05/06/2015	Staples	Printing Charges- Meter Read 29772 B/W 28378 Colour	1		960.54
EFT7562	05/06/2015	GNC Concreat & Precast	Supply Concrete Pipes - PO 16414	1		15,181.10
EFT7563	05/06/2015	Australian Services Union	Payroll deductions	1		100.40
EFT7564	15/06/2015	Safeway Building & Renovations Pty Ltd	Morawa aquatic facilities upgrade - Tender 02/2015	1		210,070.56
EFT7565	16/06/2015	Morawa News & Gifts	Various Invoices	1		442.35
EFT7566	16/06/2015	Star Track Express	Freight	1		31.01
EFT7567	16/06/2015	BL & MJ Thornton Waste Removal Services	Waste Removal May 2015	1		8,172.78
EFT7568	16/06/2015	Landgate	Land Enquiry and other DLI Invoices	1		24.00
EFT7569	16/06/2015	Purcher International Pty Ltd	Parts for P172 - 16989	1		10,321.42
EFT7570	16/06/2015	Geraldton Fuel Company Pty Ltd	Bulk Fuel, Oil and card purchases April 2015	1		16,166.91
EFT7571	16/06/2015	Canine Control	Ranger Services 25/05/2015	1		1,856.32
EFT7572	16/06/2015	GH Country Courier	Freight	1		325.23

Date: 16/07/2015  
Time: 10:52:24AM

SHIRE OF MORAWA  
Accounts Due for Payment June 2015

USER: Finance Officer  
PAGE: 1

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT7573	16/06/2015	Courier Australia	Various Freight	1		245.34
EFT7574	16/06/2015	Greenfield Technical Services	Roads Pickup for Fair Value Roads Assessments	1		12,474.00
EFT7575	16/06/2015	Morawa Rural Enterprises	2 Tyres for P192 - PO 16990	1		3,303.20
EFT7576	16/06/2015	Local Government Appointments	Temp - Finance Officer 18/05 - 22/05	1		2,524.01
EFT7577	16/06/2015	Sal's Pharmacy	8 Hep shots for DEFES - PO 16460	1		720.00
EFT7578	16/06/2015	Seek	2 x adverts - Comm Development Officer and Senior Admin	1		660.00
EFT7579	18/06/2015	Morawa Masonic Lodge	Contribution from MCTR building repairs	1		8,000.00
EFT7580	18/06/2015	Karen Jeanette Chappel	Sitting fees April - June 2015 - Presidents Allowance April - June 2015	1		8,250.00
EFT7581	18/06/2015	BOC Limited	Acetylene	1		1,223.52
EFT7582	18/06/2015	UHY Haines Norton	Supply 14/15 LG rates Comparison report - PO 16462	1		203.50
EFT7583	18/06/2015	Morawa Drapery Store	Hi Vis jacket for Brad - PO 16397	1		54.95
EFT7584	18/06/2015	Morawa Traders	Various Purchases May 2015	1		282.10
EFT7585	18/06/2015	Landmark Operations Limited	45kg Gas - PO 16415	1		388.45
EFT7586	18/06/2015	WesTrac Equipment Pty Ltd	Various Parts - PO 16998	1		3,373.10
EFT7587	18/06/2015	Midwest Chemical & Paper Distributors	Various cleaning products - PO 16399	1		1,299.61
EFT7588	18/06/2015	Purcher International Pty Ltd	Parts for P135 - PO16986	1		699.16
EFT7589	18/06/2015	Reliance Petroleum	Fuel Purchases May 2015	1		1,296.37
EFT7590	18/06/2015	S & K Electrical Contracting Pty Ltd	2 Caulfield Street - PO 16285	1		960.73

Date: 16/07/2015  
Time: 10:52:24AM

SHIRE OF MORAWA  
Accounts Due for Payment June 2015

USER: Finance Officer  
PAGE: 1

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT7591	18/06/2015	Royal Life Saving Australia	Training course - Pool operations - PO 16180	1		900.00
EFT7592	18/06/2015	WA Local Government Association	Advert for Gardener - PO 16390	1		2,107.22
EFT7593	18/06/2015	Courier Australia	Freight J&K Hopkins	1		192.19
EFT7594	18/06/2015	The West Australian	Advert for gardener position - PO16391	1		232.96
EFT7595	18/06/2015	Shire of Perenjori	Reimbursement - Club development Officer Contribution	1		11,000.00
EFT7596	18/06/2015	Downer EDI Works Pty Ltd	SSK emulsions - PO 16427	1		1,375.00
EFT7597	18/06/2015	BankWest	1 Anzac day wreath - Credit Card	1		100.00
EFT7598	18/06/2015	Alinta Sales Pty Ltd	01/05/2015 - 31/05/2015	1		196.46
EFT7599	18/06/2015	Covs Parts Pty Ltd	Various Parts - PO 16418	1		352.48
EFT7600	18/06/2015	Brookfield Rail	Compensation for excision of rail corridor	1		26,400.00
EFT7601	18/06/2015	Mark & Bronwyn Thornton	Sitting fees April - June 2015	1		2,000.00
EFT7602	18/06/2015	Morawa IGA	Various Purchases May 2015	1		749.17
EFT7603	18/06/2015	J & K Hopkins	Filing cabinet - PO 16453	1		478.00
EFT7604	18/06/2015	Miracle	Supply toddler seats - PO 16283	1		543.40
EFT7605	18/06/2015	Progressive Training (WA) Pty Ltd	Resource cost for Cert 111 - Molly Humble	1		193.60
EFT7606	18/06/2015	Allglove Industries	Gloves for fire brigade - PO 16456	1		466.35
EFT7607	18/06/2015	RSM Bird Cameron	Interim Audit 14/15	1		8,142.83
EFT7608	18/06/2015	DJ & JM Coaker	Sitting fees April - June 2015	1		2,000.00

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Accounts Due for Payment June 2015

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT7609	18/06/2015	Dean Carslake	Sitting fees April - June 2015 - Deputy President Allowance - April - June 2015	1		3,062.50
EFT7610	18/06/2015	Debbie Collins	Sitting fees April - June 2015	1		2,000.00
EFT7611	18/06/2015	Darren S Agar	Sitting fees April - June 2015	1		2,000.00
EFT7612	18/06/2015	Staples	Service of photocopier	1		185.90
EFT7613	18/06/2015	Water Dynamics Perth	Various Parts - PO 16412	1		931.05
EFT7614	18/06/2015	Australian Services Union	Payroll deductions	1		100.40
EFT7615	25/06/2015	Fulton Hogan	Shire of Morawa - May reseat 2015 - Town Streets and Morawa/Three Springs Road	1		250,973.80
EFT7616	29/06/2015	Morawa Medical Centre	Medical for Candice Smith - PO 16473	1		95.00
EFT7617	29/06/2015	Midwest Chemical & Paper Distributors	Various Goods - PO 16399	1		369.50
EFT7618	29/06/2015	Hitachi Construction Machinery (Australia) Pty Ltd	LH Cab door window - PO 16434	1		979.67
EFT7619	29/06/2015	S & K Electrical Contracting Pty Ltd	Oval Works and Caravan Works - PO 16431	1		1,212.08
EFT7620	29/06/2015	Canine Control	extra visit and hours 14 May 2015	1		2,927.48
EFT7621	29/06/2015	WA Local Government Association	Replacement Banners in the Terrace travel Case - PO 16469	1		90.00
EFT7622	29/06/2015	Burgess Rawson (WA) Pty Ltd	Rent 01/07/2015 - 30/09/2015	1		137.50
EFT7623	29/06/2015	Greenfield Technical Services	March 2015 Flood damage submission - PO 16279	1		15,606.14
EFT7624	29/06/2015	Bob Waddell Consultant	Assist 2015/16 Budget and fair value valuation of infrastructure	1		3,048.76
EFT7625	29/06/2015	Bunnings Group Limited	Storage Shed - SES - PO 16458	1		3,016.93
EFT7626	29/06/2015	Local Government Appointments	Temp - Finance Officer	1		5,724.46

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT7627	29/06/2015	Novus Autoglass Repairs & Replacement	Supply and fit Morawa - Toyota Hilux MO 3551 - PO 16467	1		488.87
EFT7628	29/06/2015	Snap Osborne Park	Entry forms for road safety bumper stickers	1		370.00
EFT7629	29/06/2015	Dawn Hamlett	Painting of Banner for Banners in the Terrace - PO 16474	1		1,500.00
EFT7630	29/06/2015	Auto One	Tred recovery mats - SES vehicle PO 16471	1		229.00
EFT7631	29/06/2015	Shire of Three Springs	cleaning equipment - Fire Brigade	1		240.59
EFT7632	29/06/2015	Covs Parts Pty Ltd	Various Parts - PO 16440	1		1,063.48
EFT7633	29/06/2015	Comfort Inn Geraldton	Accom and meals Brad McCarthy - PO 16380	1		652.70
EFT7634	29/06/2015	P.S. CHESTER & SON	Paint interior and patch ceilings - PO 16454	1		11,561.00
EFT7635	29/06/2015	Emerge Associates	Morawa Town Centre - Civic Square Tender & CA (MTC09:)	1		6,892.60
EFT7636	29/06/2015	Paul Fraser	refund housing bond - Paul Fraser	1		720.00
EFT7637	29/06/2015	Southern Suspension & 4x4 Centre	Hema HN7 Navigator - PO 16457	1		560.00
EFT7638	29/06/2015	OPUS Living Music	Pack of wind socks for microphone	1		27.00
EFT7639	29/06/2015	Staples	Stationery - PO 14186	1		86.69
EFT7659	30/06/2015	Morawa News & Gifts	Purchases	1		253.89
EFT7660	30/06/2015	Herbert Edward Kenyon	cleaning of tourist centre carpets - PO 16479	1		360.00
EFT7661	30/06/2015	Kats Rural	Various goods Swimming pool and oval and rec - PO 16408	1		797.47
EFT7662	30/06/2015	Morawa Drapery Store	Uniform - Greg Speedy - PO 16421	1		943.23
EFT7663	30/06/2015	Purcher International Pty Ltd	Parts - PO 16994	1		34.76
EFT7664	30/06/2015	Geraldton Fuel Company Pty Ltd	Bulk Fuel, oil and Purchases - PO 16436-16446-16430	1		15,149.30

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT7665	30/06/2015	Canine Control	Ranger Services Friday 27th June	1		928.16
EFT7666	30/06/2015	Courier Australia	Freight - Depot	1		161.59
EFT7667	30/06/2015	Shire of Mingenew	EOFY training IT Vision Rates, Payroll and finance PO 16478	1		700.00
EFT7668	30/06/2015	Leading Edge Computers Dongara & Geraldton	Online backup for 1 year	1		1,299.00
EFT7669	30/06/2015	Morawa Rural Enterprises	Tyre- PO 16435	1		3,372.15
EFT7670	30/06/2015	Totally Confidential Records Management (Archivewise)	Archive Boxes - PO 16452	1		462.00
EFT7671	30/06/2015	CleverPatch	Craft School Hol Program - PO 15463	1		68.75
EFT7672	30/06/2015	BBQs R US	2 stainless steel lids for BBQ's - PO 16444	1		200.00
EFT7673	30/06/2015	Dean Carslake	reimbursement Canberra Convention June 2015	1		419.67
EFT7674	30/06/2015	Staples	Printing Usage	1		834.06
EFT7675	30/06/2015	Tourism Council Western Australia	Visitor Centre Association WA membership	1		180.00
EFT7676	30/06/2015	BOC Limited	Acetylene	1		15.98
EFT7677	30/06/2015	Kats Rural	Parts Purchases - PO 15467	1		109.80
EFT7678	30/06/2015	BL & MJ Thornton Waste Removal Services	Seat Covers - PO 15468	1		660.00
EFT7679	30/06/2015	Landgate	Mining Tenements M2015/6	1		51.10
EFT7680	30/06/2015	GH Country Courier	Freight - Midwest Chemicals - Morawa	1		93.63
EFT7681	30/06/2015	WA Local Government Association	Advertising - Notice of Intention to Levy differential rates- PO 16464	1		312.02

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT7682	30/06/2015	Frank Gilmour Pest Control	Pest Control - PO 16450	1		500.00
EFT7683	30/06/2015	CS Legal	Act of Sale 1 Solomon professional fees	1		1,389.80
EFT7684	30/06/2015	Central Institute of Technology	Semester 1 Cert IV in work health and safety- PO 14185	1		279.00
EFT7685	30/06/2015	Click Super	Registration fees	1		22.00
EFT7686	30/06/2015	Chemicals Australia Operations	Chlorine Service Fee 70kg Cylinder	1		211.42
11414	03/06/2015	Synergy	Power Bill 16/04/2015-20/05/2015	1		1,753.90
11415	03/06/2015	Telstra Corporation Limited	Telephone Expense	1		34.95
11416	03/06/2015	The Workwear Group	Work Clothing - Graeme - PO 16378	1		204.60
11417	05/06/2015	Telstra Corporation Limited	Telephone Expense	1		959.88
11418	05/06/2015	Jason Signmakers	Various Road Signs - PO 16410	1		4,474.25
11419	18/06/2015	Shire of Morawa	Licence renewal up to Nov 2015 to bring in line with other licences MOO	1		261.20
11420	18/06/2015	Synergy	Street Lights 25/04/2015 - 24/05/2015	1		2,716.80
11421	18/06/2015	Telstra Corporation Limited	Telephone Expense	1		3,746.70
11422	18/06/2015	City of Greater Geraldton	Environmental Health Inspections	1		2,623.36
11423	18/06/2015	Morawa Licensed Post Office Emmlees	Postage May 2015	1		374.40
11424	18/06/2015	The Workwear Group	Jacket for David Williams - June 2014	1		229.90
11425	29/06/2015	Water Corporation	10/04/2015 - 11/06/2015	1		23,313.97
11426	29/06/2015	Synergy	21 May - 17 June 15	1		10,387.80

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
11427	29/06/2015	Department of Health	Table clothes for Town Centre Opening	1		52.25
11431	30/06/2015	Telstra Corporation Limited	Telephone Expense	1		365.02
11432	30/06/2015	Morawa Licensed Post Office Emmilee's	Postage of daily Mail June 2015	1		214.50
11433	30/06/2015	Shire of Morawa	Petty Cash Recoup June 2015	1		261.30
11434	30/06/2015	Telstra Corporation Limited	Telephone Expense	1		4.81
11435	30/06/2015	The Workwear Group	Uniform - Molly Humble PO 16378	1		366.30
DD4465.1	03/06/2015	WA Local Government Superannuation Plan	Payroll deductions	1		7,980.77
DD4465.2	03/06/2015	AMP LIFE LTD - SUPERANNUATION	Superannuation contributions	1		347.33
DD4465.3	03/06/2015	BT FINANCIAL GROUP	Superannuation contributions	1		288.65
DD4465.4	03/06/2015	MLC Nominees Pty Ltd	Superannuation contributions	1		210.78
DD4465.5	03/06/2015	Asteron Client Services	Superannuation contributions	1		90.41
DD4465.6	03/06/2015	HOSTPLUS	Superannuation contributions	1		203.78
DD4465.7	03/06/2015	Concept One	Superannuation contributions	1		201.88
DD4465.8	03/06/2015	IOOF	Superannuation contributions	1		456.00
DD4487.1	17/06/2015	WA Local Government Superannuation Plan	Payroll deductions	1		7,721.33
DD4487.2	17/06/2015	AMP LIFE LTD - SUPERANNUATION	Superannuation contributions	1		420.38
DD4487.3	17/06/2015	BT FINANCIAL GROUP	Superannuation contributions	1		288.65
DD4487.4	17/06/2015	MLC Nominees Pty Ltd	Superannuation contributions	1		210.78
DD4487.5	17/06/2015	Asteron Client Services	Superannuation contributions	1		83.37



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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD4487.6	17/06/2015	Australian Super	Superannuation contributions	1		68.40
DD4487.7	17/06/2015	HOSTPLUS	Superannuation contributions	1		228.00
DD4487.8	17/06/2015	Concept One	Superannuation contributions	1		201.88
DD4487.9	17/06/2015	IOOF	Superannuation contributions	1		456.00
DD4526.1	25/06/2015	Westnet Pty Ltd	3 months internet Doctors House	1		179.85
DD4526.2	04/06/2015	Westnet Pty Ltd	June Internet 2015	1		363.75
DD4526.3	12/06/2015	BOQ Finance	Lease Copier June 2015	1		301.16
DD4528.1	05/06/2015	BankWest	May CC 2015	1		5,751.00
DD4528.2	12/06/2015	BankWest	Clearing CC before interstate travel for CEO	1		751.61

REPORT TOTALS

Bank Code	Bank Name	TOTAL
1	Shire of Morawa 0108543	794,830.10
TOTAL		794,830.10

<i>Date of Meeting:</i>	<b>22 July 2015</b>
<i>Item No:</i>	<b>7.2.2.2</b>
<i>Subject:</i>	<b>Reconciliations June, 2015</b>
<i>Date &amp; Author:</i>	<b>16<sup>th</sup> July 2015, Candice Smith - Senior Finance Officer</b>
<i>Responsible Officer:</i>	<b>Fred Gledhill / Candice Smith</b>
<i>Applicant/Proponent:</i>	<b>Manager Accounting &amp; Finance Fred Gledhill</b>
<i>File Number:</i>	<b>ADM0189</b>
<i>Previous minute/s &amp; Reference:</i>	

### **SUMMARY**

Local Government (Financial Management) Regulation 34 (1) (a) states that a Local Government must prepare financial statements monthly.

### **DECLARATION OF INTEREST**

Nil

### **ATTACHMENTS**

Nil

### **BACKGROUND INFORMATION**

The information provided is obtained from the Bank Reconciliations carried out for Municipal Bank/Reserves Bank and the Trust Bank to ensure all transactions have been accounted for.

### **OFFICER'S COMMENT**

The Shire of Morawa's financial position is as follows:-

### **BANK BALANCES AS AT 30<sup>th</sup> June, 2015**

<b>Account</b>	<b>2015</b>
Municipal Account #	\$1,895,662.73
Trust Account	\$ 10,713.65
	\$5,297,351.49

Business Telenet Saver (Reserve) Account	
WA Treasury O/night Facility (Super Towns) Account	\$711,682.41

### **BANK RECONCILIATION BALANCES**

The Bank Reconciliation Balances for 30<sup>th</sup> June, 2015 with a comparison for 30<sup>th</sup> June, 2014 is as follows:

<b>Account</b>	<b>2014</b>	<b>2015</b>
Municipal Account #	\$ 561,377.17	\$1,895,662.73
Trust Account	\$ 10,524.70	\$ 10,713.65
Reserve Account	\$9,120,258.53	\$6,801,810.13

### **RESERVE ACCOUNT**

The Reserve Funds of \$6,801,810.13 as at 30<sup>th</sup> June, 2015 were invested in:-

- Bank of Western Australia \$5,297,351.49 in the Business Telenet Saver Account and
- \$711,682.41 in the WA Treasury O/Night Facility.

Breakdown for June, 2015 with a comparison for June, 2014 is as follows:-

	<b>2014</b>	<b>2015</b>
Sports Complex Upgrade Reserve	\$ 0.00	\$ 0.00
Land & Building Reserve	\$ 5,034.33	\$ 5,153.41
Plant Reserve	\$679,387.34	\$840,200.76
Leave Reserve	\$216,593.33	\$276,716.40
Economic Development Reserve	\$103,689.01	\$106,141.57

Sewerage Reserve	\$ 77,862.05	\$121,894.16
Unspent Grants & Contributions Reserve	\$2,001,458.78	\$ 955,643.29
Community Development Reserve	\$1,461,097.51	\$1,372,141.82
Water Waste Management Reserve	\$ 0.00	\$ 0.00
Future Funds Reserve	\$2,113,350.89	\$2,155,810.91
Morawa Community Trust Reserve	\$ 18,481.96	\$ 10,943.69
Aged Care Units Reserve	\$ 8,661.78	\$ 8,866.65
Transfer Station Reserve	\$ 191,566.36	\$ 196,097.48
S/Towns Revitalisation Reserve	\$1,694,377.33	\$ 170,680.71
ST Solar Thermal Power Station Reserve	\$ 528,654.38	\$ 541,001.70
Business Units Reserve	\$ 20,043.48	\$ 40,517.58
<b>TOTAL</b>	<b>\$9,120,258.53</b>	<b>\$6,801,810.13</b>

### TRANSFER OF FUNDS

- \$42,537.35 from Municipal Fund to Plant Reserve being for the 4<sup>th</sup> Quarter Plant Depreciation for 13/14 (accounted for in the 13/14 Financial Statements).
- \$64,145.37 from Unspent Grants to Municipal Fund for the S/T Road Realignment (these funds are also accounted for in the 13/14 Financial Statement).
- \$50,000 from Plant Reserve to Municipal Fund for purchase of CEO Vehicle as per 2014/15 Adopted Budget on the 20<sup>th</sup> August, 2014.
- \$348,248 from Unspent Grants Reserve to Municipal Fund for the S/T Road Realignment on the 20<sup>th</sup> August, 2014.
- \$820,000 from Unspent Grants Reserve to Municipal Fund for the S/T Road Realignment on the 5<sup>th</sup> September, 2014.
- \$48,781.29 from Municipal Fund to Plant Reserve being for the 1st Quarter Plant Depreciation transfer as per Budget on the 11<sup>th</sup> December, 2014.
- \$48,781.29 from Municipal Fund to Plant Reserve being for the 2<sup>nd</sup> Quarter Depreciation transfer as per Budget on the 14<sup>th</sup> January, 2015.
- \$855,000.00 from S/towns Revitalization Reserve to Municipal Fund for Town Street Upgrade on the 10<sup>th</sup> February, 2015.
- \$47,720.84 from Municipal Fund to Plant Reserve being for the 3<sup>rd</sup> Quarter Depreciation transfer as per Budget on the 2<sup>nd</sup> April, 2015.
- \$700,000.00 from S/Towns Revitalization Reserve to Municipal Account being for the Town Street Upgrade on the 27<sup>th</sup> May 2015

- \$123,514.86 from Community Development Reserve to Municipal Fund being for Old Council Chambers Upgrade –Expenditure 14/15 30/06/2015
- \$100,000.00 from Municipal Fund to Unspent Grants being for MWIP Grant – final disbursement for Revitalisation Centre 30/06/2015
- \$787,492.00 from Municipal Fund to Unspent Grants Reserve being for 15/16 FAGS grants received in June 2015 - \$497,293.00 15/16 General and \$290,199.00 15/16 Local Roads. 30/06/2015
- \$8799.09 from Municipal Fund to Unspent Grants being for DFES 15/16 1<sup>st</sup> Quarter received in June 2015. 30/06/2015
- \$800,000.00 from Unspent Grants Reserve to Municipal Fund being for MWIP – Super Towns Revitalisation Project 30/06/2015
- \$7,562.81 from Future Funds Reserves to Municipal Fund being for Future Fund Agreement as prepared by McLeods for Drafting Future 30/06/2015
- \$42,190.45 from Municipal Fund to Sewerage Reserve being for 25% of revenue over Exp for Sewerage scheme 14/15. 30/06/2015
- \$55,000.00 from Municipal Fund to Leave Reserve being for Leave Liability transfer as per budget 14/15. 30/06/2015
- \$49,284.60 from Municipal Fund to Plant & Equipment Reserve being for 4<sup>th</sup> quarter depreciation on P&E as per budget 14/15. 30/06/2015
- \$20,000.00 from Municipal Account to Business Units Reserve being for 14/15. 30/06/2015
- \$8,000.00 from Morawa Community Trust to Municipal Account being for MCTR Masonic Lodge. 17/06/2015

### **STATUTORY ENVIRONMENT**

Local Government Act 1995 and Local Government (Financial Management) Regulations 1996

### **POLICY IMPLICATIONS**

Section 3 – Finance 3.4.7 Risk Management Controls – Monthly bank reconciliations to be prepared for each account and reported to Council Monthly

### **FINANCIAL IMPLICATIONS**

As presented

### **STRATEGIC IMPLICATIONS**

Nil

### **RISK MANAGEMENT**

As per Policy Section 3 – Finance 3.4.7 Risk Management Controls

**OFFICER'S RECOMMENDATION**

It is recommended that the bank reconciliation report for 30<sup>th</sup> June, 2015 be received.

**COUNCIL RESOLUTION**

**Moved: Cr**

**Seconded: Cr**

**It is recommended that the bank reconciliation report for 30<sup>th</sup> June, 2015 be received.**

**CARRIED**

<i>Date of Meeting:</i>	<b>22 July 2015</b>
<i>Item No:</i>	<b>7.2.2.3</b>
<i>Subject:</i>	<b>Monthly Financial Statements</b>
<i>Date &amp; Author:</i>	<b>17 July 2015; Fred Gledhill</b>
<i>Responsible Officer:</i>	<b>Manager Accounting &amp; Finance</b>
<i>Applicant/Proponent:</i>	<b>Manager Accounting &amp; Finance</b>
<i>File Number:</i>	<b>Fred Gledhill</b>
<i>Previous minute/s &amp; Reference:</i>	

### **INTRODUCTION**

Local Government (Financial Management) Regulation 34(1)(a) states that a Local Government must prepare financial statements monthly.

### **COMMENT**

The May Monthly Financial Activity Report pertaining to Councils operations is provided under separate cover. A copy of the schedules is available if required.

### **STATUTORY ENVIRONMENT**

Local Government Act 1995 and Local Government (Financial Management) Regulations.

### **FINANCIAL IMPLICATIONS**

As presented

### **STRATEGIC IMPLICATIONS**

Nil

### **OFFICER'S RECOMMENDATION**

It is recommended that Council receive the Statement of Financial Activity and Variance Report for the period ending the 30<sup>th</sup> June, 2015.

### **COUNCIL RESOLUTION**

**Moved: Cr**  
**Seconded: Cr**

**It is recommended that Council receive the Statement of Financial Activity and Variance Report for the period ending the 30<sup>th</sup> June, 2015.**

**CARRIED**



**SHIRE OF MORAWA**  
**MONTHLY STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2014 TO 30 JUNE 2015**

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STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 JUNE 2015

	NOTE	June 2015 Actual \$	June 2015 Y-T-D Budget \$	2014/15 Budget \$	Variances Actuals to Budget \$	Variances Actual Budget to Y-T-D %
<b>Operating</b>						
<b>Revenues/Sources</b>	1,2					
Governance		9,899	99,469	99,469	(89,570)	(90.05%)
General Purpose Funding		2,565,285	1,771,830	1,771,830	793,455	44.78%
Law, Order, Public Safety		44,687	56,425	56,425	(11,738)	(20.80%)
Health		4,759	13,910	13,910	(9,151)	(65.79%)
Education and Welfare		62,813	451,500	451,500	(388,687)	(86.09%)
Housing		48,270	101,470	101,470	(53,200)	(52.43%)
Community Amenities		429,974	1,875,532	1,875,532	(1,445,558)	(77.07%)
Recreation and Culture		524,881	741,147	741,147	(216,266)	(29.18%)
Transport		1,498,031	3,034,974	3,034,974	(1,536,943)	(50.64%)
Economic Services		259,069	949,685	949,685	(690,616)	(72.72%)
Other Property and Services		150,927	101,566	101,566	49,361	48.60%
		<u>5,598,595</u>	<u>9,197,508</u>	<u>9,197,507</u>	<u>(3,598,913)</u>	<u>(39.13%)</u>
<b>(Expenses)/(Applications)</b>	1,2					
Governance		(399,809)	(487,308)	(487,308)	87,499	17.96%
General Purpose Funding		(167,260)	(186,774)	(186,774)	19,514	10.45%
Law, Order, Public Safety		(123,546)	(160,132)	(160,132)	36,586	22.85%
Health		(204,936)	(301,800)	(301,800)	96,864	32.10%
Education and Welfare		(229,650)	(725,601)	(725,601)	495,951	68.35%
Housing		(112,955)	(79,222)	(174,422)	(33,733)	(42.58%)
Community Amenities		(428,208)	(526,191)	(526,191)	97,983	18.62%
Recreation & Culture		(1,135,462)	(905,233)	(905,233)	(230,229)	(25.43%)
Transport		(1,912,583)	(1,722,847)	(1,722,847)	(189,736)	(11.01%)
Economic Services		(518,639)	(593,829)	(593,829)	75,190	12.66%
Other Property and Services		(91,984)	(29,037)	(29,037)	(62,947)	(216.78%)
		<u>(5,325,032)</u>	<u>(5,717,976)</u>	<u>(5,813,176)</u>	<u>392,945</u>	<u>(6.87%)</u>
<b>Net Result Excluding Rates</b>		<b>273,563</b>	<b>3,479,531</b>	<b>3,384,331</b>	<b>(3,205,968)</b>	
<b>Adjustments for Non-Cash (Revenue) and Expenditure</b>						
(Profit)/Loss on Asset Disposals	4	(3,636)	14,036	14,036	(17,672)	125.90%
Movement in Leave Reserve (Added Back)		60,123	0	0	60,123	0.00%
Movement in Deferred Pensioner Rates/ESL (no Rounding Adjustment)		0	0	0	0	0.00%
Movement in Employee Benefit Provisions (non-Rounding Adjustment)		(1)	0	0	(1)	0.00%
Depreciation on Assets		1,406,099	1,093,212	1,093,212	312,887	(28.62%)
<b>Capital Revenue and (Expenditure)</b>						
Purchase of Investments		0	0	0	0	0.00%
Purchase Land Held for Resale	3	0	0	0	0	0.00%
Purchase Land and Buildings	3	(185,627)	(925,865)	(925,865)	740,238	79.95%
Purchase Plant and Equipment	3	(246,380)	(1,090,078)	(1,090,078)	843,698	77.40%
Purchase Furniture and Equipment	3	(16,107)	(25,000)	(25,000)	8,893	35.57%
Purchase Infrastructure Assets - Roads	3	(2,093,972)	(2,561,561)	(2,561,561)	467,589	18.25%
Purchase Infrastructure Assets - Footpaths	3	(4)	(36,650)	(36,650)	36,646	99.99%
Purchase Infrastructure Assets - Drainage	3	0	0	0	0	0.00%
Purchase Infrastructure Assets - Parks & Ovals	3	(4,993)	(49,641)	(49,641)	44,648	89.94%
Purchase Infrastructure Assets - Airfields	3	0	(2,600,000)	(2,600,000)	2,600,000	100.00%
Purchase Infrastructure Assets - Playground Et	3	0	0	0	0	0.00%
Purchase Infrastructure Assets - Sewerage	3	(3,460)	0	0	(3,460)	0.00%
Purchase Infrastructure Assets - Dams	3	0	0	0	0	0.00%
Purchase Infrastructure Assets - Other	3	(2,002,494)	(4,124,517)	(4,124,517)	2,122,023	51.45%
Proceeds from Disposal of Assets	4	16,364	69,091	69,091	(52,727)	(76.32%)
Repayment of Debentures	5	(66,467)	(66,467)	(66,467)	(0)	(0.00%)
Proceeds from New Debentures	5	0	110,000	110,000	(110,000)	(100.00%)
Advances to Community Groups		0	0	0	0	0.00%
Self-Supporting Loan Principal Income	5	0	0	0	0	0.00%
Transfers to Restricted Assets (Reserves)	6	(1,393,842)	(444,153)	(444,153)	(949,689)	(213.82%)
Transfers from Restricted Asset (Reserves)	6	3,712,290	5,184,561	5,184,561	(1,472,271)	(28.40%)
<b>ADD Net Current Assets July 1 B/Fwd</b>	7	<b>606,653</b>	<b>602,176</b>	<b>602,176</b>	<b>4,477</b>	<b>0.74%</b>
<b>LESS Net Current Assets Year to Date</b>	7	<b>1,488,775</b>	<b>95,199</b>	<b>0</b>	<b>1,393,576</b>	<b>(1463.85%)</b>
<b>Amount Raised from Rates</b>	8	<b>(1,430,667)</b>	<b>(1,466,524)</b>	<b>(1,466,525)</b>	<b>35,857</b>	<b>(2.45%)</b>

This statement is to be read in conjunction with the accompanying notes.

**Material Variances Symbol**

Above Budget Expectations  
Below Budget Expectations



Greater than 10,000 and greater than 10%  
Less than 10,000 and less than 10%

Shire of Morawa **31**  
**SCHEDULE 02 - GENERAL FUND SUMMARY**  
**Financial Statement for Period Ended**  
**30 June 2015**

MUNICIPAL FUND		Budget		YTD Budget		YTD Actual	
		Revenue \$	Expenditure \$	Revenue \$	Expenditure \$	Revenue \$	Expenditure \$
<b>OPERATING</b>							
General Purpose Funding	03	3,238,353.82	186,774.00	3,238,353.82	186,774.00	3,995,948.89	167,259.53
Governance	04	99,469.00	487,307.69	99,469.00	487,307.69	9,898.63	399,808.96
Law, Order, Public Safety	05	56,425.00	160,132.08	56,425.00	160,132.08	44,686.97	123,545.85
Health	07	13,910.00	301,800.08	13,910.00	301,800.08	4,758.98	204,936.42
Education & Welfare	08	451,500.00	725,601.49	451,500.00	725,601.49	62,813.24	229,649.54
Housing	09	101,470.00	174,422.31	101,470.00	79,222.31	48,270.08	112,954.86
Community Amenities	10	1,875,531.57	526,191.40	1,875,531.57	526,191.40	429,974.15	428,207.64
Recreation & Culture	11	741,147.00	905,233.18	741,147.00	905,233.18	524,880.68	1,135,461.55
Transport	12	3,034,974.00	1,722,847.05	3,034,974.00	1,722,847.05	1,498,030.56	1,912,583.44
Economic Services	13	949,685.00	593,829.46	949,685.00	593,829.46	259,068.92	518,638.76
Other Property & Services	14	101,566.00	29,037.46	101,566.00	29,037.46	150,926.70	91,984.30
<b>TOTAL - OPERATING</b>		<b>10,664,031.39</b>	<b>5,813,176.20</b>	<b>10,664,031.39</b>	<b>5,717,976.20</b>	<b>7,029,257.80</b>	<b>5,325,030.85</b>
<b>CAPITAL</b>							
General Purpose Funding	03	0.00	0.00	0.00	0.00	0.00	787,492.00
Governance	04	139,041.00	230,000.00	139,041.00	230,000.00	123,514.86	123,514.86
Law, Order, Public Safety	05	0.00	0.00	0.00	0.00	0.00	8,799.09
Health	07	68,409.00	32,500.00	68,409.00	32,500.00	0.00	0.00
Education & Welfare	08	0.00	0.00	0.00	0.00	0.00	0.00
Housing	09	0.00	108,266.88	0.00	108,266.88	0.00	116,909.83
Community Amenities	10	144,682.00	1,674,951.00	144,682.00	1,674,951.00	0.00	54,403.23
Recreation & Culture	11	110,000.00	975,419.00	110,000.00	975,419.00	0.00	216,590.91
Transport	12	992,000.00	4,206,517.00	992,000.00	4,206,517.00	0.00	1,131,757.86
Economic Services	13	3,731,428.80	4,551,532.40	3,731,428.80	4,551,532.40	3,538,774.81	3,453,026.41
Other Property & Services	14	109,000.00	144,746.00	109,000.00	144,746.00	50,000.00	120,850.54
<b>TOTAL - CAPITAL</b>		<b>5,294,560.80</b>	<b>11,923,932.28</b>	<b>5,294,560.80</b>	<b>11,923,932.28</b>	<b>3,712,289.67</b>	<b>6,013,344.73</b>
		<b>15,958,592.19</b>	<b>17,737,108.48</b>	<b>15,958,592.19</b>	<b>17,641,908.48</b>	<b>10,741,547.47</b>	<b>11,338,376.58</b>
Less Depreciation Written Back			(1,093,212.00)		(1,093,212.00)		(1,406,098.98)
Less Profit/Loss Written Back		(12,273.00)	(26,309.00)	(12,273.00)	(26,309.00)	(3,636.37)	0.00
Less Movement in Leave Reserve (Added Back)	30110		0.00		0.00		(60,123.07)
Less Movement in Non Current Annual Leave/LSL Provision	61100		0.00		0.00		0.00
Less Movement in Deferred Pensioners Rates/ESL	30304		0.00		0.00		0.00
Less Movement in Deferred Pensioners Rates/ESL	30305		0.00		0.00		0.00
Less Movement in Deferred Pensioners Rates/ESL	50100		0.00		0.00		0.00
Plus Proceeds from Sale of Assets		69,091.00		69,091.00		16,363.64	
<b>TOTAL REVENUE &amp; EXPENDITURE</b>		<b>16,015,410.19</b>	<b>16,617,587.48</b>	<b>16,015,410.19</b>	<b>16,522,387.48</b>	<b>10,754,274.74</b>	<b>9,872,153.53</b>
Surplus/Deficit July 1st B/Fwd		602,176.00		602,176.00		606,654.12	
		<b>16,617,586.19</b>	<b>16,617,587.48</b>	<b>16,617,586.19</b>	<b>16,522,387.48</b>	<b>11,360,928.86</b>	<b>9,872,153.53</b>
Surplus/Deficit C/Fwd			(1.29)		95,198.71		1,488,775.33
		<b>16,617,586.19</b>	<b>16,617,586.19</b>	<b>16,617,586.19</b>	<b>16,617,586.19</b>	<b>11,360,928.86</b>	<b>11,360,928.86</b>

SCHEDULE 02 - GENERAL FUND SUMMARY  
Financial Statement for Period Ended  
30 June 2015

## SURPLUS/DEFICIT SUMMARY C/FWD REPRESENTED BY:

		30/06/2015 YTD Actuals		30/06/2014 Prior Year Actuals	
<b>Cash at Bank &amp; On Hand</b>					
Municipal Cash At Bank	30100	1,113,429.71		595,769.65	
Cash On Hand	30101	550.00		550.00	
Municipal Investment Account/S	30102	0.00		0.00	
Grant Bank Account	30103	0.00	1,113,979.71	0.00	595,319.65
<b>Restricted Assets - Reserves</b>					
Cab -Leave Reserve Account	30110	276,716.40		216,593.33	
Cab -Sportsground Complex Upgrades Reserve	30111	0.00		0.00	
Cab-Plant Reserve	30112	840,201.03		679,387.34	
Cab-Building Reserve	30113	5,153.41		5,034.33	
Cab-Economic Development Reserve	30114	106,141.57		103,689.01	
Cab-Sewerage Reserve	30115	121,894.16		77,862.05	
Cab-Unspent Grants, Loans & Contributions Reserve	30116	955,643.29		2,001,458.78	
Cab-Future Funds Reserve	30119	2,155,810.91		2,113,350.89	
Cab - Community Development Reserve	30117	1,372,141.82		1,461,097.51	
Cab - St N/Midlands Solar Thermal Power Reserve	30105	541,001.70		528,654.38	
Cab - St Morawa Revitalisation Reserve	30106	170,680.71		1,694,377.33	
Cab - Aged Care Units Reserv	30107	8,866.65		8,661.78	
Cab - Refuse Transfer Station Reserve	30108	196,097.48		191,566.36	
Cab -Morawa Community Trust Reserve	30109	10,943.69		18,481.96	
Cab - Business Units Reserve	30120	40,517.58			
Water Waste Management Reserve (Rural Towns Project)	30118	0.00	6,801,810.40	0.00	9,100,215.05
<b>Receivables</b>					
Rates Debtors	30200	161,494.22		103,695.88	
Rates Refunds Suspense A/C	30201	0.00		0.00	
Rubbish Debtors	30202	26,411.66		18,529.71	
Rates Pensioner Rebate Allowed	30203	53,223.40		24,708.06	
Esl Rates Debtors	30204	7,560.88		5,615.62	
Sewerage Rates Debtor	30205	51,225.37		38,865.33	
Rates Pensioner Rebate Received	30206	(53,223.40)		(24,161.93)	
Sundry Debtors	30301	375,943.38		158,849.88	
Bond For Edo Housing	30303	0.00		0.00	
Staff Fuel Purchases / Payments	30305	27.27		0.00	
Gst Input (Asset)	30400	74,884.55		117,194.16	
Diesel Rebate - Bas	30401	3,297.00		3,298.00	
Prepayments	30600	0.00		0.00	
Accrued Income	30601	16,327.67		16,327.67	
Morawa Trust Liability	30901	0.00		0.00	
Provision For Doubtful Debts	30302	(2,631.85)	714,540.15	(2,631.85)	460,290.53
<b>Stock on Hand</b>					
Stock On Hand Materials	31100	12,904.59		12,904.59	
Stock Received Control	31101	0.00	12,904.59	0.00	12,904.59
<b>TOTAL CURRENT ASSETS</b>			<b>8,643,234.85</b>		<b>10,169,729.82</b>
<b>Payables</b>					
Sundry Creditors Control	40100	(119,308.12)		(106,044.01)	
Fesa Esl Liability	40101	(950.53)		57.00	
Esl Payments To Fesa	40102	0.00		0.00	
Accrued Rdos	40301	(8,561.31)		(13,751.65)	
Income Rec'D In Advance	40400	0.00		0.00	
Excess Rates	40701	(111,330.55)		0.00	
Fbt - Bas Statement	40401	(8,566.00)		(8,566.00)	
Gst Output (Liability)	40500	(41,225.66)		(155,705.35)	
Withholding Tax Liability	40501	0.00		0.00	
Payg Payable	40601	(32,109.80)		(30,104.00)	
Ato Taxation Liability	40605	(1.61)		0.00	
Payroll Suspense Account	40600	0.00		0.00	
Superannuation Liability	40602	0.00		0.00	
Apprentice Wages	40603	0.00		0.00	
Fbt Liability From Prior Years	40606	0.00		0.00	
Accrued Expenses	40700	0.00		0.00	
Accrued Interest On Loans	40200	0.00		(7,030.39)	
Accrued Salaries & Wages	40300	0.00		(50,997.64)	
Transport Liability	40801	0.00		0.00	
Staff Social Club	40802	0.00		0.00	
Provision For Annual Leave	42100	(143,683.04)		(143,683.04)	
Provision For Long Service Leave Current	42200	(163,628.90)		(163,628.90)	
Loan Liability (Current)	411	0.00	(629,365.52)	(66,466.88)	(745,920.86)

SCHEDULE 02 - GENERAL FUND SUMMARY  
Financial Statement for Period Ended  
30 June 2015

SURPLUS/DEFICIT SUMMARY C/FWD REPRESENTED BY: (Continued)

		30/06/2015 YTD Actuals		30/06/2014 Prior Year Actuals	
<b>Reserves</b>					
Leave Reserve Account Equity	72100	(276,716.40)		(216,593.33)	
Sportsground Complex Upgrade Reserve Equity	72200	0.00		0.00	
Plant Reserve Equity	72300	(840,201.03)		(679,387.34)	
Building Reserve Equity	72400	(5,153.41)		(5,034.33)	
Economic Development Reserve Equity	72500	(106,141.57)		(103,689.01)	
Sewerage Reserve Equity	72600	(121,894.16)		(77,862.05)	
Unspent Grants & Contributions Equity	72700	(955,643.29)		(2,001,458.78)	
Community Development Reserve Equity	72800	(1,372,141.82)		(1,461,097.51)	
Future Funds Reserve Equity	72010	(2,155,810.91)		(2,113,350.89)	
Morawa Community Trust Reserve Equity	72020	(10,943.69)		(18,481.96)	
Refuse Transfer Station Reserve Equity	72030	(196,097.48)		(191,566.36)	
Aged Care Units Reserve Equity	72040	(8,866.65)		(8,661.78)	
St - N/Midlands Solar Thermal Power Reserve Equity	72050	(541,001.70)		(528,654.38)	
St - Morawa Revitalisation Reserve	72060	(170,680.71)		(1,694,377.33)	
Business Unit Reserve Equity	72070	(40,517.58)			
Water Waste Management (Rural Towns Project) Reserve	72900	0.00	(6,801,810.40)	0.00	(9,100,215.05)
<b>TOTAL CURRENT LIABILITIES</b>			<b>(7,431,175.92)</b>		<b>(9,846,135.91)</b>
Trust Transactions Within Muni (Liabilities - Assets)			0.00		0.00
Add Back : Liabilities Supported by Reserves					
- Lesser of Leave Provision and Leave Reserve			276,716.40		216,593.33
Add Back : Current Loan Liability			0.00		66,466.88
<b>NET CURRENT ASSETS</b>			<b>1,488,775.33</b>		<b>606,654.12</b>

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 JUNE 2015

**1. SIGNIFICANT ACCOUNTING POLICIES**

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

**(a) Basis of Accounting**

The budget has been prepared in accordance with applicable Australian Accounting Standards (as they apply to local government and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations.

The budget has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 9.

**(c) Rounding Off Figures**

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax**

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

**(f) Superannuation**

The Council contributes to a number of superannuation funds on behalf of employees.

**(g) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, cash at bank, deposits held at call with banks, other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities on the statement of financial position.

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 JUNE 2015

## 1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

**(h) Trade and Other Receivables**

Collectibility of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**(i) Inventories****General**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**Land Held for Resale**

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is complete are expensed.

Revenue arising from the sale of property is recognised in the statement of comprehensive income as at the time of signing an unconditional contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

**(j) Fixed Assets**

Each class of fixed assets is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation or impairment losses.

**Initial Recognition**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

**Revaluation**

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset.

Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases in the same asset are charged against fair value reserves directly in equity; all other decreases are charged to the statement of comprehensive income.

Any accumulated depreciation at the date of revaluation is eliminated against the gross carrying amount of the asset and the net amount is restated to the revalued amount of the asset.

Those assets carried at a revalued amount, being their fair value at the date of revaluation less any subsequent accumulated depreciation and accumulated impairment losses, are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

## SHIRE OF MORAWA

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 JUNE 2015

## 1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

## (j) Fixed Assets (Continued)

**Land Under Roads**

In Western Australia, all land under roads is Crown Land, the responsibility for managing which, is vested in the local government.

Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

Whilst this treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail.

Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Council.

**Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Assets are depreciated from the date of acquisition or, in respect of internally constructed assets, from the time the asset is completed and held ready for use.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	50 to 100 years
Furniture and Equipment	10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets clearing and earthworks construction/road base original surfacing and major re-surfacing	not depreciated 50 years
- bituminous seals	20 years
Gravel roads clearing and earthworks construction/road base gravel sheet	not depreciated 50 years 12 years
Formed roads (unsealed) clearing and earthworks construction/road base	not depreciated 50 years
Footpaths - slab	40 years

**Depreciation of Non-Current Assets (Continued)**

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the statement of comprehensive income. When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained earnings.

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 JUNE 2015

## 1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

## (j) Fixed Assets (Continued)

**Capitalisation Threshold**

Expenditure under the thresholds listed below is not capitalised. Rather, it is recorded on an

- Land	Nil (All Land Capitalised)
- Buildings	2,000
- Plant & Equipment	2,000
- Furniture & Equipment	1,000
- Infrastructure	5,000

**Capitalisation Threshold**

Expenditure on items of equipment under \$5,000 is not capitalised. Rather, it is recorded on an asset inventory listing.

## (k) Financial Instruments

**Initial Recognition and Measurement**

Financial assets and financial liabilities are recognised when the Council becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Council commits itself to either the purchase or sale of the asset (ie trade date accounting is adopted).

Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are expensed to profit or loss immediately.

**Classification and Subsequent Measurement**

Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method or at cost.

Fair value represents the amount for which an asset could be exchanged or a liability settled, between knowledgeable, willing parties. Where available, quoted prices in an active market are used to determine fair value. In other circumstances, valuation techniques are adopted.

Amortised cost is calculated as:

- (a) the amount in which the financial asset or financial liability is measured at initial recognition;
- (b) less principal repayments;
- (c) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest rate method; and
- (d) less any reduction for impairment.

The effective interest rate method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that exactly discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.



## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 JUNE 2015

## 1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

## (k) Financial Instruments (Continued)

## Classification and Subsequent Measurement (Continued)

*(i) Financial assets at fair value through profit and loss*

Financial assets at fair value through profit or loss are financial assets held for trading. A financial asset is classified in this category if acquired principally for the purpose of selling in the short term. Derivatives are classified as held for trading unless they are designated as hedges. Assets in this category are classified as current assets.

*(ii) Loans and receivables*

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost.

Loans and receivables are included in current assets, except for those which are not expected to mature within 12 months after the end of the reporting period (classified as non-current assets).

*(iii) Held-to-maturity investments*

Held-to-maturity investments are non-derivative financial assets with fixed maturities and fixed or determinable payments that the Council's management has the positive intention and ability to hold to maturity.

Held-to-maturity financial assets are included in non-current assets, except for those which are expected to mature within 12 months after the end of the reporting period, which are classified as current assets.

If the Council were to sell other than an insignificant amount of held-to-maturity financial assets, the whole category would be tainted and reclassified as available-for-sale.

*(iv) Available-for-sale financial assets*

Available-for-sale financial assets are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.

Available-for-sale financial assets are included in non-current assets, except for those which are expected to mature within 12 months of the end of the reporting period (classified as current assets).

*(v) Financial liabilities*

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost.

**Impairment**

At the end of each reporting period, the Council assesses whether there is objective evidence that a financial instrument has been impaired. In the case of available-for-sale financial instruments, a prolonged decline in the value of the instrument is considered to determine whether impairment has arisen. Impairment losses are recognised in the statement of comprehensive income.

## SHIRE OF MORAWA

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 JUNE 2015

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)****(l) Estimation of Fair Value**

The fair value of financial assets and financial liabilities must be estimated for recognition and measurement or for disclosure purposes.

The fair value of financial instruments traded in active markets is based on quoted market prices at the reporting date.

The fair value of financial instruments that are not traded in an active market is determined using valuation techniques. Council uses a variety of methods and makes assumptions that are based on market conditions existing at each balance date. These include the use of recent arm's length transactions, reference to other instruments that are substantially the same, discounted cash flow analysis, and option pricing models making maximum use of market inputs and relying as little as possible on entity-specific inputs.

Quoted market prices or dealer quotes for similar instruments are used for long-term debt instruments held. Other techniques, such as estimated discounted cash flows, are used to determine fair value for the remaining financial instruments.

The nominal value less estimated credit adjustments of trade receivables and payables are assumed to approximate their fair values. The fair value of financial liabilities for disclosure purposes is estimated by discounting the future contractual cash flows at the current market interest rate that is available to the Council for similar financial instruments.

**(m) Impairment**

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the statement of comprehensive income.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of adopting the budget, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2013.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on this budget document.

**(n) Trade and Other Payables**

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 JUNE 2015

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)****(o) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

**(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)**

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Council has a present obligation to pay resulting from employees' services provided to reporting date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

**(ii) Annual Leave and Long Service Leave (Long-term Benefits)**

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where Council does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

**(p) Borrowing Costs**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**(q) Provisions**

Provisions are recognised when:

- a) the Council has a present legal or constructive obligation as a result of past events;
- b) for which it is probable that an outflow of economic benefits will result to settle the obligation; and
- c) that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Provisions are not recognised for future operating losses.

**(r) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

**(s) Comparative Figures**

Where required, comparative figures have been adjusted to conform with changes in presentation of the current budget year.

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 JUNE 2015

**2. STATEMENT OF OBJECTIVE**

The Shire of Morawa is dedicated to providing high quality services to the community through the various service orientated programs which it has established.

**GOVERNANCE**

Includes members of Council, Civic Functions & Public Relations, Council Elections, Training/Education. Objective is to provide a management & administrative structure to service Council & the community.

**GENERAL PURPOSE FUNDING**

Includes Rates, Loans, Investments & Grants. Objective is to manage Council's finances.

**LAW, ORDER, PUBLIC SAFETY**

Includes Emergency Services & Animal Control. Objective is to provide, develop & manage services in response to community needs.

**HEALTH**

Includes Environmental Health, Medical & Health facilities. Objective is to provide, develop & manage services in response to community needs.

**EDUCATION AND WELFARE**

Includes Education, Welfare & Children's Services. Objective is to provide, develop & manage services in response to community needs.

**HOUSING**

Includes Staff & Other Housing. Objective is to ensure quality housing and appropriate infrastructure is maintained.

**COMMUNITY AMENITIES**

Includes Refuse Collection, Sewerage, Cemetery, Building Control, Town Planning & Townscape. Objective is to provide, develop & manage services in response to community needs.

**RECREATION AND CULTURE**

Includes Pools, Halls, Library, Oval, Parks & Gardens & Recreational Facilities. Objective is to ensure the recreational & cultural needs of the community are met.

**TRANSPORT**

Includes Roads, Footpaths, Private Works, Machine Operating Costs, Outside Wages & Airstrip. Objective is to effectively manage transport infrastructure.

**ECONOMIC SERVICES**

Includes Tourism, Rural Services, Economic Development & Caravan Park. Objective is to foster economic development, tourism & rural services in the district.

**OTHER PROPERTY & SERVICES**

Includes Private Works, Public Works Overheads, Plant Operating Costs, Administration Overheads and Unclassified Items. Objective is to provide control accounts and reporting facilities for all other operations.

## SHIRE OF MORAWA

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 JUNE 2015

3. ACQUISITION OF ASSETS	2014/15 Budget \$	June 2015 YTD Budget \$	June 2015 Actual \$
The following assets have been acquired during the period under review:			
<b>By Program</b>			
<b>Governance</b>			
Upgrade to Old Council Chambers	230,000	230,000	123,514.86
<b>General Purpose Funding</b>			
<b>Health</b>			
Ford Sedan (Doctor Vehicle)	32,500	32,500	0.00
<b>Housing</b>			
Staff Housing - Lot 375 Barnes- Benschtops/patio	14,000	14,000	49,489.00
Staff Housing - Lot 377 Barnes - Repaint bathroom/lift ceiling roc	6,000	6,000	0.00
Staff Housing - Lot 347 Broad Avenue- bathroom renovations	12,500	12,500	0.00
Staff Housing - Lot 372 (7) White Ave - Replace Lino	3,000	3,000	0.00
Staff Housing - Lot 372 (7) White Ave - Replace Lino	0	0	630.00
Aged Person Units x 4 -fence	6,000	6,000	0.00
<b>Community Amenitites</b>			
Cemetery Upgrade	4,365	4,365	2,155.00
Sewerage Upgrade	49,682	49,682	0.00
Sewerage Upgrade	0	0	3,460.00
Construction of Transfer Station	1,220,000	1,220,000	225.00
Compactors/Transfer Bins for Transfer Station	40,000	40,000	0.00
Storage Shed/Land for Transfer Station	355,000	355,000	0.00
<b>Recreation and Culture</b>			
Morawa Town Hall Kitchen Rendering	110,000	110,000	0.00
Swimming Pool Lane Ropes	15,000	15,000	10,786.76
Upgrade to Pool Pump House	170,000	170,000	0.00
Pool Pump and Filtration System	587,578	587,578	190,973.24
Sports Complex - Ramps	15,000	15,000	9,838.00
Recreation Centre Floor Restoration	0	0	0.00
Skate Park	49,641	49,641	4,992.91
Skate Park	28,200	28,200	0.00
<b>Transport</b>			
Road Construction			
- Rural Roads Construction	854,000	854,000	771,113.93
- Townsite Roads Construction	187,965	187,965	123,685.32
Drainage Construction	0	0	0.00
Footpath Construction	36,650	36,650	3.50
Plant & Equipment - Road Plant Purchases	315,000	315,000	0.00
Airfield Infrastructure	2,600,000	2,600,000	0.00
<b>Economic Services</b>			
Morawa Gateway Project	100,000	100,000	0.00
Morawa Perenjori Trails Project	467,000	467,000	0.00
Caravan Park RV Waste dumpsite	4,000	4,000	0.00
Investment in North Midlands Solar Thermal Power	40,000	40,000	0.00
Phase 2 - Road Freight Alignment	1,519,596	1,519,596	1,199,172.56
Phase 1 - Civic Square/Pedestrian Crossing	0	0	1,951,825.31
Phase 2 - Road Freight Alignment	2,255,635	2,255,635	50,443.45
<b>Other Property &amp; Services</b>			
Administration Furniture & Equipment	10,000	10,000	5,320.65
CEO Vehicle	75,000	75,000	55,406.82
	<u>11,413,312</u>	<u>11,413,312</u>	<u>4,553,036.31</u>

## SHIRE OF MORAWA

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 JUNE 2015

3. ACQUISITION OF ASSETS (Continued)	2014/15 Budget \$	June 2015 YTD Budget \$	June 2015 Actual \$
The following assets have been acquired during the period under review:			
<u>By Class</u>			
Land Held for Resale	0	0	0.00
Investments	0	0	0.00
Land	0	0	0.00
Buildings	925,865	925,865	185,626.86
Plant and Equipment	1,090,078	1,090,078	246,380.06
Furniture and Equipment	25,000	25,000	16,107.41
Infrastructure Assets - Roads	2,561,561	2,561,561	2,093,971.81
Infrastructure Assets - Footpaths	36,650	36,650	3.50
Infrastructure Assets - Drainage	0	0	0.00
Infrastructure Assets - Parks & Ovals	49,641	49,641	4,992.91
Infrastructure Assets - Airfields	2,600,000	2,600,000	0.00
Infrastructure Assets - Playground Equipment	0	0	0.00
Infrastructure Assets - Sewerage	0	0	3,460.00
Infrastructure Assets - Dams	0	0	0.00
Infrastructure Assets - Other	4,124,517	4,124,517	2,002,493.76
	<u>11,413,312</u>	<u>11,413,312</u>	<u>4,553,036</u>

SHIRE OF MORAWA

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 JUNE 2015

4. DISPOSALS OF ASSETS

The following assets have been disposed of during the period under review:

By Program	Written Down Value		Sale Proceeds		Profit/(Loss)	
	2014/15 Budget \$	June 2015 Actual \$	2014/15 Budget \$	June 2015 Actual \$	2014/15 Budget \$	June 2015 Actual \$
Health Asset 364 - Ford FG G6 Sedan(Drs)	24,100	0.00	9,091	0.00	(15,009)	0.00
Transport Asset 272 - Case Backhoe - P192	46,300	0.00	35,000	0.00	(11,300)	0.00
Other Property & Services Asset 340 Trade Kluger 4WD Grande 7 seat	12,727	12,727.27	25,000	16,363.64	12,273	3,636.37
	83,127	12,727.27	69,091	16,363.64	(14,036)	3,636.37

By class of asset	Written Down Value		Sale Proceeds		Profit/(Loss)	
	2014/15 Budget \$	June 2015 Actual \$	2014/15 Budget \$	June 2015 Actual \$	2014/15 Budget \$	June 2015 Actual \$
Plant & Equipment Asset 364 - Ford FG G6 Sedan(Drs) Asset 340 Trade Kluger 4WD Grande 7 seat Asset 272 - Case Backhoe - P192	24,100 12,727 46,300	0.00 12,727.27 0.00	9,091 25,000 35,000	0.00 16,363.64 0.00	(15,009) 12,273 (11,300)	0.00 3,636.37 0.00
	83,127	12,727.27	69,091	16,363.64	(14,036)	3,636.37

Summary

Profit on Asset Disposals	2014/15 Budget \$	June 2015 Actual \$
Loss on Asset Disposals	12,273	3,636.37
	(26,309)	0.00
	<u>(14,036)</u>	<u>3,636.37</u>

SHIRE OF MORAWA

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 JUNE 2015

5. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-14		New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
	2014/15 Budget	2014/15 Actual	2014/15 Budget	2014/15 Actual	2014/15 Budget	2014/15 Actual	2014/15 Budget	2014/15 Actual	2014/15 Budget	2014/15 Actual
Housing										
Loan 133 - GEHA House	160,651	0	0	28,070	132,581	28,070	132,581	10,234	9,056	
Loan 134 - 2 Broad Street	114,055	0	0	20,112	93,943	20,112	93,943	7,185	1,516	
Loan 135 - Staff Housing	37,722	0	0	18,285	19,437	18,285	19,437	2,156	1,954	
Recreation & Culture										
Loan 139 - Hall Kitchen Rendering	0	110,000	0	0	110,000	0	110,000	0	0	
	312,428	110,000	0	66,467	355,961	66,467	355,961	19,575	12,526	

All debenture repayments are to be financed by general purpose revenue.



SHIRE OF MORAWA

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 JUNE 2015

5. INFORMATION ON BORROWINGS (Continued)

(b) New Debentures - 2014/15

Particulars/Purpose	Amount Borrowed		Loan Type	Total Interest & Charges \$	Amount Used		Balance Unspent \$
	Actual \$	Budget \$			Actual \$		
Loan 139 - Hall Kitchen Rendering	0	110,000	Debenture	Unknown	0		0

## SHIRE OF MORAWA

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 JUNE 2015

	2014/15 Budget \$	June 2015 Actual \$
<b>6. RESERVES - CASH BACKED</b>		
<b>(a) Leave Reserve</b>		
Opening Balance	216,594	216,593
Amount Set Aside / Transfer to Reserve	59,746	60,123
Amount Used / Transfer from Reserve	(59,000)	0
	<u>217,340</u>	<u>276,716</u>
<b>(b) Sports and Recreation Facilities Reserve</b>		
Opening Balance	0	0
Amount Set Aside / Transfer to Reserve	0	0
Amount Used / Transfer from Reserve	0	0
	<u>0</u>	<u>0</u>
<b>(c) Plant Reserve</b>		
Opening Balance	679,388	679,387
Amount Set Aside / Transfer to Reserve	184,042	210,814
Amount Used / Transfer from Reserve	(388,409)	(50,000)
	<u>475,021</u>	<u>840,201</u>
<b>(d) Building Reserve</b>		
Opening Balance	5,034	5,034
Amount Set Aside / Transfer to Reserve	110	119
Amount Used / Transfer from Reserve	0	0
	<u>5,144</u>	<u>5,153</u>
<b>(e) Economic Development Reserve</b>		
Opening Balance	103,689	103,689
Amount Set Aside / Transfer to Reserve	2,272	2,453
Amount Used / Transfer from Reserve	0	0
	<u>105,961</u>	<u>106,142</u>
<b>(f) Community Development Reserve</b>		
Opening Balance	1,461,097	1,461,098
Amount Set Aside / Transfer to Reserve	47,020	34,559
Amount Used / Transfer from Reserve	(389,041)	(123,515)
	<u>1,119,076</u>	<u>1,372,142</u>
<b>(g) Sewerage Reserve</b>		
Opening Balance	77,862	77,862
Amount Set Aside / Transfer to Reserve	1,706	44,032
Amount Used / Transfer from Reserve	(49,682)	0
	<u>29,886</u>	<u>121,894</u>
<b>(h) Unspent Grants and Contributions Reserve</b>		
Opening Balance	2,001,459	2,001,459
Amount Set Aside / Transfer to Reserve	28,860	922,433
Amount Used / Transfer from Reserve	(1,992,855)	(1,968,248)
	<u>37,464</u>	<u>955,644</u>

## SHIRE OF MORAWA

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 JUNE 2015

	2014/15 Budget \$	June 2015 Actual \$
<b>6. RESERVES (Continued)</b>		
<b>(i) Business Units Reserve</b>		
Opening Balance	20,043	20,043
Amount Set Aside / Transfer to Reserve	20,439	20,474
Amount Used / Transfer from Reserve	0	0
	<u>40,482</u>	<u>40,517</u>
<b>(j) Morawa Community Trust Reserve</b>		
Opening Balance	24,730	18,482
Amount Set Aside / Transfer to Reserve	542	462
Amount Used / Transfer from Reserve	(16,196)	(8,000)
	<u>9,076</u>	<u>10,944</u>
<b>(k) Morawa Community Future Funds Reserve</b>		
Opening Balance	2,113,351	2,113,351
Amount Set Aside / Transfer to Reserve	66,312	49,987
Amount Used / Transfer from Reserve	0	(7,527)
	<u>2,179,663</u>	<u>2,155,811</u>
<b>(l) Refuse Transfer Station Reserve</b>		
Opening Balance	191,567	191,566
Amount Set Aside / Transfer to Reserve	4,198	4,531
Amount Used / Transfer from Reserve	(95,000)	0
	<u>100,765</u>	<u>196,097</u>
<b>(m) Aged Care Units Reserve</b>		
Opening Balance	8,662	8,662
Amount Set Aside / Transfer to Reserve	190	205
Amount Used / Transfer from Reserve	-	0
	<u>8,852</u>	<u>8,867</u>
<b>(n) ST-N/Midlands Solar Thermal Power</b>		
Opening Balance	528,654	528,654
Amount Set Aside / Transfer to Reserve	11,585	12,347
Amount Used / Transfer from Reserve	(500,000)	0
	<u>40,239</u>	<u>541,001</u>
<b>(o) ST-Morawa Revitalisation Reserve</b>		
Opening Balance	1,694,377	1,694,377
Amount Set Aside / Transfer to Reserve	17,131	31,304
Amount Used / Transfer from Reserve	(1,694,378)	(1,555,000)
	<u>17,130</u>	<u>170,681</u>
<b>Total Cash Backed Reserves</b>	<b>4,386,099</b>	<b>6,801,810</b>

## SHIRE OF MORAWA

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 JUNE 2015

	2014/15 Budget \$	June 2015 Actual \$
<b>6. RESERVES (Continued)</b>		
<b>Summary of Transfers To Cash Backed Reserves</b>		
<b>Transfers to Reserves</b>		
Leave Reserve	59,746	60,123
Sports and Recreation Facilities Reserve	0	0
Plant Reserve	184,042	210,814
Building Reserve	110	119
Economic Development Reserve	2,272	2,453
Community Development Reserve	47,020	34,559
Sewerage Reserve	1,706	44,032
Unspent Grants and Contributions Reserve	28,860	922,433
Business Units Reserve	20,439	20,474
Morawa Community Trust Reserve	542	462
Morawa Community Future Fund Reserve	66,312	49,987
Refuse Transfer Station Reserve	4,198	4,531
Aged Care Units Reserve	190	205
ST-N/Midlands Solar Thermal Power	11,585	12,347
ST-Morawa Revitalisation Reserve	17,131	31,304
	<u>444,153</u>	<u>1,393,842</u>
<b>Transfers from Reserves</b>		
Leave Reserve	(59,000)	0
Sports and Recreation Facilities Reserve	0	0
Plant Reserve	(388,409)	(50,000)
Building Reserve	0	0
Economic Development Reserve	0	0
Community Development Reserve	(389,041)	(123,515)
Sewerage Reserve	(49,682)	0
Unspent Grants and Contributions Reserve	(1,992,855)	(1,968,248)
Business Units Reserve	0	0
Morawa Community Trust Reserve	(16,196)	(8,000)
Morawa Community Future Fund Reserve	0	(7,527)
Refuse Transfer Station Reserve	(95,000)	0
Aged Care Units Reserve	0	0
ST-N/Midlands Solar Thermal Power	(500,000)	0
ST-Morawa Revitalisation Reserve	(1,694,378)	(1,555,000)
	<u>(5,184,561)</u>	<u>(3,712,290)</u>
<b>Total Transfer to/(from) Reserves</b>	<u>(4,740,408)</u>	<u>(2,318,447)</u>

## SHIRE OF MORAWA

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 JUNE 2015

**6. RESERVES (Continued)**

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

**Leave Reserve**

To be used to fund leave requirements.

**Sportsground Complex Upgrade Reserve**

To be used to upgrade the Sporting Complex Facilities.

**Plant Reserve**

To be used to upgrade, replace or purchase new plant and equipment.

**Building Reserve**

To be used to refurbish, replace, extend or establish Council owned buildings.

**Economic Development Reserve**

To be used to create economic development initiatives in the local community.

**Community Development Reserve**

To be used for Community Projects within the Shire of Morawa

**Sewerage Reserve**

To be used to repair, replace or extend the sewerage facility.

**Unspent Grants and Contributions Reserve**

To be used as a quarantine for unspent committed funds.

**Business Units Reserve**

To be used to upgrade, refurbish or purchase new Business Units

**Morawa Community Trust Reserve**

To be used for Morawa Community Projects

**Refuse Transfer Station Reserve**

To be used for Morawa Landfill closure and Refuse Transfer Station implementation project -

**Aged Persons Units Reserve**

To be used for the construction of 4 Aged Care Units at the Morawa Perenjori Health Centre

**ST - N/Midlands Solar Thermal Power****Reserves**

Super Town funds to be used for the N/Midlands Solar Thermal Power feasibility Study Project

**ST-Morawa Revitalisation Reserve**

Super Town funds to be used for the Morawa Town Revitalisation Project

Except for the Unspent Grants and Contributions Reserve, the Reserves are not expected to be used within a set period as further transfers to the reserve accounts are expected as funds are utilised.

## SHIRE OF MORAWA

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 JUNE 2015

	2013/14 B/Fwd Per 2014/15 Budget \$	2013/14 B/Fwd Per Financial Report \$	2014/15 Actual \$
<b>7. NET CURRENT ASSETS</b>			
<b>Composition of Estimated Net Current Asset Position</b>			
<b>CURRENT ASSETS</b>			
Cash - Unrestricted	589,985	278,718	1,113,980
Cash - Restricted Unspent Grants	0	317,600	0
Cash - Restricted Unspent Loans	0	0	0
Cash - Restricted Reserves	9,126,507	9,120,259	6,801,810
Rates - Current	166,160	166,707	246,692
Sundry Debtors	159,396	159,396	375,943
GST Receivable	120,492	120,492	78,182
Accrued Income/Prepayments	16,328	16,328	16,328
Provision for Doubtful Debts	(2,301)	(2,632)	(2,632)
Other Current Debtors	0	0	27
Inventories	12,905	12,905	12,905
	<u>10,189,472</u>	<u>10,189,773</u>	<u>8,643,235</u>
<b>LESS: CURRENT LIABILITIES</b>			
Sundry Creditors	(105,954)	(106,044)	(119,308)
Income Received in Advance	(26,953)	0	(111,331)
GST Payable	(164,271)	(164,271)	(49,793)
Payroll Creditors	0	0	0
Accrued Expenditure	0	0	0
Other Payables	7,885	(13,695)	(9,512)
Withholding Tax Payable	0	0	0
Payg Payable	(30,104)	(30,104)	(32,110)
Accrued Interest on Debentures	0	(7,030)	0
Accrued Salaries and Wages	0	(50,998)	0
Current Employee Benefits Provision	(50,998)	(307,312)	(307,312)
Current Loan Liability	(306,988)	(66,467)	0
	<u>(677,383)</u>	<u>(745,921)</u>	<u>(629,366)</u>
<b>NET CURRENT ASSET POSITION</b>	<b>9,512,089</b>	<b>9,443,852</b>	<b>8,013,869</b>
Less: Cash - Reserves - Restricted	(9,126,507)	(9,120,259)	(6,801,810)
Less: Cash - Unspent Grants - Restricted	0	0	0
Adjustment for Trust Transactions Within Muni	0	0	0
Add Back : Component of Leave Liability not Required to be Funded	216,594	216,593	276,716
Add Back : Current Loan Liability	0	66,467	0
<b>SURPLUS/(DEFICIENCY) C/FWD</b>	<u><b>602,176</b></u>	<u><b>606,653</b></u>	<u><b>1,488,775</b></u>

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 JUNE 2015

## 8. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2014/15 Rate Revenue \$	2014/15 Interim Rates \$	2014/15 Back Rates \$	2014/15 Total Revenue \$	2014/15 Budget \$
<b>General Rate</b>								
GRV Residential/Commercial	6.82360	263	2,792,472	190,547	4,672	0	195,219	190,547
UV Rural	2.07750	218	56,206,000	1,167,680	0	0	1,167,680	1,167,680
UV Mining	27.45800	19	471,650	129,506	0	0	129,506	129,506
<b>Sub-Totals</b>		500	59,470,122	1,487,733	4,672	0	1,492,405	1,487,733
<b>Minimum Rates</b>	<b>Minimum \$</b>							
GRV Residential/Commercial	257	54	42,985	13,878		0	13,878	13,878
UV Rural	257	7	49,800	1,799		0	1,799	1,799
UV Mining	622	12	10,301	7,464		0	7,464	7,464
<b>Sub-Totals</b>		73	103,086	23,141		0	23,141	23,141
<b>Ex-Gratia Rates</b>								
							1,515,546	1,510,874
<b>Discounts</b>							5,331	5,950
<b>Rates Written Off</b>								
<b>Movement in Excess Rates</b>								
							1,520,877	1,516,824
							(56,937)	(49,000)
							(6,323)	(1,300)
							(26,953)	0
<b>Totals</b>							1,430,664	1,466,524

All land except exempt land in the Shire of Morawa is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire.

The general rates detailed above for the 2013/14 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

## SHIRE OF MORAWA

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 JUNE 2015

## 9. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in this statement are as follows:

Detail	Balance 01-Jul-14 \$	Amounts Received \$	Amounts Paid (\$)	Balance \$
Housing Bonds Lisa Porter	520	0	(520)	0
Housing Bonds Paul Fraser	0	720	0	720
Child Care Bonds	155	0	(155)	0
Bonds Hall/Rec Centre Hire	0	0	0	0
Extractive Industries Licence	0	0	0	0
Youth Centre	865	0	0	865
Council Nominations	0	0	0	0
Bill Johnson Unit 1 Bond	520	0	(520)	0
Haulmore Trailers Land Dep	4,641	0	0	4,641
Social Club Payments	1,570	0	(1,570)	0
Local Drug Action Group	384	200	(24)	560
BCITF/BRB Training Levy	107	3,858	(1,079)	2,886
DPI Licensing	0	0	0	0
Morawa Oval Function Centre	1,762	0	0	1,762
	10,525	4,778	(3,868)	11,435



## SHIRE OF MORAWA

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 JUNE 2015

## 10. OPERATING STATEMENT

	June 2015 Actual \$	2014/15 Budget \$	2013/14 Actual \$
<b>OPERATING REVENUES</b>			
Governance	9,899	99,469	15,946
General Purpose Funding	3,995,949	3,238,354	2,318,384
Law, Order, Public Safety	44,687	56,425	45,722
Health	4,759	13,910	9,533
Education and Welfare	62,813	451,500	18,710
Housing	48,270	101,470	50,675
Community Amenities	429,974	1,875,532	479,151
Recreation and Culture	524,881	741,147	929,733
Transport	1,498,031	3,034,974	1,532,340
Economic Services	259,069	949,685	2,753,230
Other Property and Services	150,927	101,566	134,705
<b>TOTAL OPERATING REVENUE</b>	<b>7,029,259</b>	<b>10,664,031</b>	<b>8,288,128</b>
<b>OPERATING EXPENSES</b>			
Governance	399,809	487,308	445,701
General Purpose Funding	167,260	186,774	216,542
Law, Order, Public Safety	123,546	160,132	214,281
Health	204,936	301,800	211,764
Education and Welfare	229,650	725,601	248,473
Housing	112,955	174,422	115,909
Community Amenities	428,208	526,191	616,295
Recreation & Culture	1,135,462	905,233	968,776
Transport	1,912,583	1,722,847	1,979,877
Economic Services	518,639	593,829	594,151
Other Property and Services	91,984	29,037	(17,347)
<b>TOTAL OPERATING EXPENSE</b>	<b>5,325,032</b>	<b>5,813,176</b>	<b>5,594,421</b>
<b>CHANGE IN NET ASSETS RESULTING FROM OPERATIONS</b>	<b><u>1,704,227</u></b>	<b><u>4,850,855</u></b>	<b><u>2,693,707</u></b>

## SHIRE OF MORAWA

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 JUNE 2015

## 11. BALANCE SHEET

	June 2015 Actual \$	2013/14 Actual \$
<b>CURRENT ASSETS</b>		
Cash Assets	7,915,790	9,716,577
Receivables	714,540	460,291
Inventories	12,905	12,905
<b>TOTAL CURRENT ASSETS</b>	<u>8,643,235</u>	<u>10,189,773</u>
<b>NON-CURRENT ASSETS</b>		
Receivables	5,302	5,302
Inventories	0	0
Property, Plant and Equipment	26,866,163	27,180,582
Infrastructure	24,431,929	20,983,302
<b>TOTAL NON-CURRENT ASSETS</b>	<u>51,303,394</u>	<u>48,169,186</u>
<b>TOTAL ASSETS</b>	<u>59,946,629</u>	<u>58,358,959</u>
<b>CURRENT LIABILITIES</b>		
Payables	322,054	372,142
Interest-bearing Liabilities	0	66,467
Provisions	307,312	307,312
<b>TOTAL CURRENT LIABILITIES</b>	<u>629,366</u>	<u>745,921</u>
<b>NON-CURRENT LIABILITIES</b>		
Interest-bearing Liabilities	245,961	245,962
Provisions	41,323	41,323
<b>TOTAL NON-CURRENT LIABILITIES</b>	<u>287,284</u>	<u>287,285</u>
<b>TOTAL LIABILITIES</b>	<u>916,650</u>	<u>1,033,206</u>
<b>NET ASSETS</b>	<u>59,029,979</u>	<u>57,325,753</u>
<b>EQUITY</b>		
Retained Surplus	35,645,659	31,622,984
Reserves - Cash Backed	6,801,810	9,120,259
Reserves - Asset Revaluation	16,582,510	16,582,510
<b>TOTAL EQUITY</b>	<u>59,029,979</u>	<u>57,325,753</u>

## SHIRE OF MORAWA

## NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2014 TO 30 JUNE 2015

## 12. FINANCIAL RATIO

	2015 YTD	2014	2013	2012
Current Ratio	5.220	7.880	1.870	2.230

The above rates are calculated as follows:

Current Ratio equals

$$\frac{\text{Current assets minus restricted current assets}}{\text{Current liabilities minus liabilities associated with restricted assets}}$$

**SHIRE OF MORAWA**  
**FOR THE PERIOD 1 JULY 2014 TO 30 JUNE 2015**  
**Report on Significant variances Greater than 10% and \$10,000**

**Purpose**

The purpose of the Monthly Variance Report is to highlight circumstances where there is a major variance from the YTD Monthly Budget and YTD Actual figures. These variances can occur because of a change in timing of the activity, circumstances change (eg a grants were budgeted for but was not received) or changes to the original budget projections. The Report is designed to highlight these issues and explain the reason for the

**The Materiality variances adopted by Council are:**

Actual Variance to YTD Budget up to 5%:	Don't Report
Actual Variance exceeding 10% of YTD Budget	Use Management Discretion
Actual Variance exceeding 10% of YTD Budget and a value greater than \$10,000	Must Report

<b>REPORTABLE OPERATING REVENUE VARIATIONS</b>
--

**General Purpose Funding - Variance above budget expectations.**

FAG's Grants in advance payment received.

**Governance - Variance below budget expectations.**

Grant income associated with the upgrade to the old Council Chambers will not be received until project completed -project to be budgetted in 15/16.

**Law, Order & Public Safety - Variance below budget expectations.**

FESA/ESL grant allocation income not received

**Education and Welfare - Variance below budget expectations**

Industry Training Centre Project reallocated to 15/16 budget

**Community Amenities - Variance below budget expectations.**

Grants for Super Towns Planning yet to be received - timing - Project to be acquitted

**Recreation & Culture - Variance below budget expectations.**

Music/Arts Festival income received that was not budgeted for - Permanent  
Swimming Pool Grant to be invoiced when project completed - early 15/16

**Transport - Variance below expectations.**

MRWA Direct Grant received - \$108,500  
Aerodrome Project to be carried forward to 15/16  
Income from Main Roads RRG invoiced / fundsstill to be received

**Economic Services - Variance below budget expectations.**

Walk Trails Project not commenced - project carried forward to 15/16  
Income from Caravan Park and Chalets below budget

**SHIRE OF MORAWA**  
**FOR THE PERIOD 1 JULY 2014 TO 30 JUNE 2015**  
**Report on Significant variances Greater than 10% and \$10,000**

**REPORTABLE OPERATING EXPENSE VARIATIONS**

***Law, Order and Public Safety - Variance below budget expectations.***

Expense relating Fire Services Manager is less than budget.

SES expenses below budget

***Health - Variance below budget expectations.***

Contribution to Mobile Dental Clinic did not go ahead

***Education and Welfare - Variance below budget expectations***

Industry training centre expenditure yet to commence.

Child Care Mtce below budget

***Community Amenities - Variance below budget expectations.***

Town Planning Expenses below budget expectations

***Other Sport & Recreation - Variance above budget expectations.***

Maintenance to Sports & Rec Ovals & Buildings

Maintenance to Parks and Gardens

***Transport - Variance within budget expectations.***

Maintenance of Rural Roads within budget, Town Streets and the Depot is below budget

Department of Transport licensing reflected in budget - off set by income

Aerodrome Master Plan - over budget

***Economic Services - Variance below budget expectations***

Caravan Park operations under budget

Tourist Bureau operations under budget

Super Town expenditure is currently under expended

***Other Property & Services - Variance above budget expectations.***

Allocations to works - timing

Private Works expenditure over budget

**SHIRE OF MORAWA**  
**FOR THE PERIOD 1 JULY 2014 TO 30 JUNE 2015**  
**Report on Significant variances Greater than 10% and \$10,000**

**REPORTABLE NON-CASH VARIATIONS**

***Depreciation on Assets - Variance above budget expectations.***

Depreciation on buildings now based on fair value valuations - Permanent

**REPORTABLE CAPITAL EXPENSE VARIATIONS**

***Purchase of Land & Buildings - Variance above budget expectations.***

Upgrade to Old Council Chambers to be completed carry over to 15/16

Swimming Pool Upgrade - to be completed - carry over to 15/16

***Purchase of Plant & Equipment - Variance below budget expectations.***

Swimming Pool Plant & Equipment after pool season

Purchase of CEO Vehicle - under budget

***Purchase of Infrastructure Assets Roads - Variance below budget expectations.***

Road Assets to be brought to account

***Purchase Infrastructure Assets - Parks & Ovals - Variance above budget expectations.***

Expenditure on Skate Park under budget

***Purchase Infrastructure Assets - Airfields- Variance below budget expectations.***

Expenditure on new airfield under budget

***Purchase Infrastructure Assets - Other- Variance below budget expectations.***

Construction of the Transfer Station in progress

Morawa Gateway Project awaiting grants

Morawa Perenjori Trails Project awaiting grants

***Transfer to Reserves - Variance below budget expectations.***

Transfers to reserves over budget - FAGS early payment transferred to reserves

**REPORTABLE CAPITAL INCOME VARIATIONS**

***Proceeds from Disposal of Assets - Variance below budget expectations.***

All Plant Items were not purchased

***Proceeds from New Borrowings- Variance below budget expectations.***

Loan borrowings relating to the rendering of the hall kitchen

***Transfer from Reserves - Variance below budget expectations.***

Transfers from reserves below budget expectations due to Projects not being completed by eoy.

### 7.2.3 Community Youth Development Officer

Nil.

### 7.2.4 Project Officer

5.37 pm Shire President Cr K J Chappel and Cr M J Thornton retired from the Chambers pertaining to an Interest in the Agenda item 7.2.4.1. Morawa Golf and Bowling Club – Floodlight Funding.

<i>Date of Meeting:</i>	<b>22 July 2015</b>
<i>Item No:</i>	7.2.4.1
<i>Subject:</i>	<b>Morawa Golf and Bowling Club – Floodlight Funding</b>
<i>Date &amp; Author:</i>	<b>15 July 2015, John Elliot (Project Officer)</b>
<i>Responsible Officer:</i>	<b>Chief Executive Officer</b>
<i>Applicant/Proponent:</i>	<b>Shire of Morawa</b>
<i>File Number:</i>	
<i>Previous minute/s &amp; Reference:</i>	<b>December 2014</b>

#### **SUMMARY**

The purpose of this report is for Council to consider the Shire of Morawa providing a revised funding amount of \$12,492 towards installation of floodlights at the Morawa Bowling Greens.

#### **DECLARATION OF INTEREST**

Author of report has no declaration of interest.

#### **ATTACHMENTS**

#### **BACKGROUND INFORMATION**

The Morawa Golf and Bowling Club (Club) was incorporated in October 1965. This was to reflect the dual use of the club house premises by the two sporting groups.

The Club wishes to install floodlights to the bowling greens. The Club advises that with lighting the greens could be used in the cooler part of the day. This would encourage more participants to take part in the sport in the safer and more conducive conditions.

**OFFICER'S COMMENT**

The proposed Floodlighting would improve the facility and:-

- Encourage current members to use the greens on a more regular basis;
- Promote junior bowls in the community;
- Promote the use of the course to Visitors and Tourists; and
- Allow for further corporate, sport and social bowling events.

The total floodlight project cost is estimated at \$25,992 (ex GST).

The proposed Shire of Morawa funding towards the project would be \$12,992 representing a contribution of approximately 50% towards the total project cost of \$25,992 (ex GST).

**COMMUNITY CONSULTATION**

No community consultation has been completed.

**COUNCILLOR CONSULTATION**

The proposal has been discussed at Council Briefing Sessions and general support was provided for the proposal, associated with a Department of Sporting and Recreation (CSRFF) grant submission, at the December 2014 Council meeting.

**STATUTORY ENVIRONMENT**

Nil.

**POLICY IMPLICATIONS**

No known policy implications.

**FINANCIAL IMPLICATIONS**

The whole of project cost is estimated at \$25,992 (ex GST) and is broken down into two components-

Shire of Morawa (included in 15/16 budget)	\$12,992
Bowling Club cash	<u>\$13,000</u>



TOTAL \$25,992

It is proposed for Council to fund the \$12,992 by transferring the closing balance from the Morawa Community Trust Reserve of \$10,994 and providing \$2,048 from Municipal Funds in the 2015/16 budget.

### **STRATEGIC IMPLICATIONS**

No known strategic implications.

### **RISK MANAGEMENT**

There is the risk that by not supporting the facility upgrade and financial commitment to the project that the use of the greens may decline. The risk to player exposure to sun and heat is reduced if they are able to play in the cooler parts of the day.

### **VOTING REQUIREMENT**

Simple Majority.

### **OFFICER'S RECOMMENDATION**

It is recommended that Council:

1. approve the Morawa Golf and Bowling Club Floodlight funding proposal.
2. contribute \$10,944 towards the project from the Morawa Community Trust Reserve.
3. close the Morawa Community Trust Reserve
4. contribute \$2,048 towards the project from the 2015/16 Municipal Budget

### **COUNCIL RESOLUTION**

**Moved: Cr K P Stokes**

**Seconded: Cr D S Agar**

**It is recommended that Council:**

5. approve the Morawa Golf and Bowling Club Floodlight funding proposal.
6. contribute \$10,944 towards the project from the Morawa Community Trust Reserve.
7. close the Morawa Community Trust Reserve
8. contribute \$2,048 towards the project from the 2015/16 Municipal Budget

**CARRIED**

5.38 pm Shire President Cr K J Chappel and Cr M J Thornton re-joined the meeting.

**7.2.5 Executive Manager**

Nil.

### 7.2.6 Chief Executive Officer - Other

<i>Date of Meeting:</i>	<b>22 July 2015</b>
<i>Item No:</i>	7.2.6.1
<i>Subject:</i>	<b>Strategic Plan Update and Progress Report</b>
<i>Date &amp; Author:</i>	<b>14 July 2015 John Roberts</b>
<i>Responsible Officer:</i>	<b>Chief Executive Officer</b>
<i>Applicant/Proponent:</i>	<b>Chief Executive Officer John Roberts</b>
<i>File Number:</i>	<b>Various</b>
<i>Previous minute/s &amp; Reference:</i>	<b>17 February 2015</b>

#### **SUMMARY**

The Strategic Plan Update and Progress Report provides an update on the progress of matters under the Integrated Planning and Reporting Process including the:

- Shire of Morawa Strategic Community Plan 2012, and
- Corporate Business Plan.

Other updates are also provided regarding the informing strategies including:

- The Long Term Financial Plan;
- The Asset Management Plan; and
- The Workforce Plan.

#### **DECLARATION OF INTEREST**

The author has no interest to declare in this report.

#### **ATTACHMENTS**

- 2014/15 Project Summary Report;
- Shire of Morawa June 2015 *Strategic Plan Update and Progress Report*.

#### **BACKGROUND INFORMATION**

The Strategic Plan Update and Progress Report is provided to Council each month for information. The Strategic Community Plan was adopted 21 June 2012 and a desktop review was undertaken on 12 September 2014 and adopted by Council on 18 September 2014.

Currently, the Strategic Community Plan has 106 actions listed:

Objective	Actions	Projects 2014/15	Programs 2014/15	Comment
1. A diverse, resilient and innovative economy	44	9	3	This objective is divided into 2 sub-objectives with 9 key projects and 3 programs covering 27 of the 44 actions which are due for completion in 2014/15
2. Protect and enhance the natural environment	13	5	0	5 key projects covering 13 strategic actions are required to be completed for 2014/15
3. A community that is friendly, healthy and inclusive	26	5	0	5 key projects covering 17 of the 26 actions are due for completion for 2014/15
4. A connected community with strong leadership	23	3	1	3 key projects and one program area covering 18 actions are due for completion for 2014/15

**Table One: Summary of Strategic Actions**

Accordingly, the progress of the projects and program areas covering the strategic actions for 2014/15 are tracked within the Corporate Business Plan. This is because:

- This plan has the projects or actions the Shire is required to achieve over a four year period to meet the objectives listed in the Strategic Community Plan;
- This approach will also ensure there is a cross link with the Status Report where Council has made a decision regarding the projects listed in the Corporate Business Plan from time to time; and
- The Corporate Business Plan also acknowledges the key operating costs for each program area and the external stakeholders.

### **Informing Strategies**

Other reports that need consideration in terms of their impact on the Strategic Community Plan include the following informing strategies:

#### Long Term Financial Plan

The long term financial plan will be reviewed early in 2016. A budget allocation has been included in the 2014/15 budget.

#### *Status*

No change - The Long Term Financial Plan (LTFP) requires updating. UHY Haines Norton have provided a quote which has been included in the 2014/15 Budget. The LTFP will be updated in early 2016 after the update of the Asset Management Plans – see below.

#### Asset Management Plan

To date the review of the Asset Management Plan (AMP) has seen three of the four key areas completed. The final area for completion is that regarding plant and equipment for inclusion.

#### *Status*

A meeting with Greenfields took place on 9 September 2014 discussing road infrastructure fair values for 2013/14. Approval has been given to Greenfields to undertake the assessment.

Roman II has been updated with local road data.

A consultant has provided a quotation to update the Shire's Asset Management Plans in late 2015.

#### Workforce Plan

The Workforce Plan is monitored by the Department of Local Government and Communities. This will require assessment by staff.

#### *Status*

The Acting CEO, DCEO and MFA commenced this review on 4 April 2014. A final review is now required. This has not yet been completed.

#### Information Communication and Technology (ICT) Plan

Although the ICT is not a formal requirement, the Department of Local Government and Communities highly recommends that such a plan is developed and implemented and provides the appropriate framework for such a plan on its website.

It should be noted that the Shire of Morawa does not have such a plan.

#### *Status*

Development of such a plan is required in line with the Local Government Audit Regulations - Regulation 17. The CEO will discuss with the Shire's IT contractor.

#### Other Key Informing Strategies

Other key plans that impact on the Strategic Community Plan and the Corporate Business Plan include the Local Planning Scheme and Strategy, the Growth Plan, the Mid West Investment Plan and the North Midlands Economic Plan (proposed Mid West Blueprint). Generally, links are made back from the Corporate Business Plan to the applicable project within this plan.

#### **Risk Management Framework and Compliance Plan**

The Shire CEO was required to have in place by the 31 December 2014 the following:

- A risk management policy;

- A risk management framework including processes, procedures and reporting; and
- A compliance plan

#### *Status*

The project commenced on 26 August 2014 with a regional meeting to receive and discuss an LGIS prepared Risk Management Governance Framework which will be the subject of a report to Council at the October OCM. The following day a workshop took place, facilitated by LGIS, involving Shire staff. At this workshop risk profiles for 16 themes were developed. This project enabled the CEO to prepare a report to the audit committee on the appropriateness and effectiveness of the Shire's Risk Management systems and procedures. The project was concluded in December 2014.

### **OFFICER'S COMMENT**

#### **Strategic Community Plan**

Further to the above, the success of the Strategic Community Plan (SCP) is based on the outcomes of the Corporate Business Plan and the key performance measures (KPIs) that will form part of the SCP from March 2014. The key performance measures show the desired trend to be achieved for each objective (Economic, Environment, Social and Governance). The key performance measures were inserted into the SCP at the Council meeting on 20 March 2014.

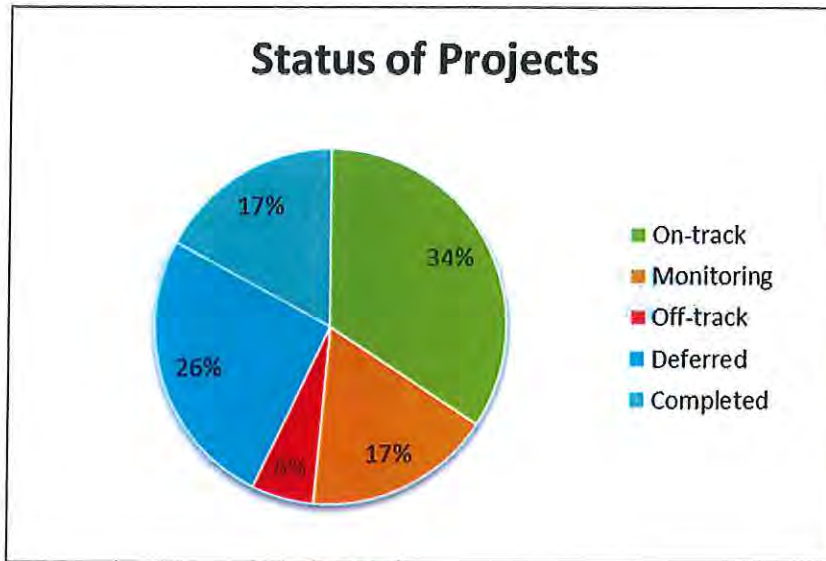
#### **Corporate Business Plan**

The Corporate Business Plan Report is provided to Council each month. Accordingly, a summary report and full copy of the Corporate Business Plan report for March 2015 is attached.

In short, the progress of the Corporate Business Plan is summarised as follows:

#### Projects

Under the Corporate Business Plan, there are 35 projects that are monitored:



**Chart 1: Breakdown on Status of Projects for 2014/15**

The key things to note regarding Chart 1 - Breakdown on Status of Projects are:

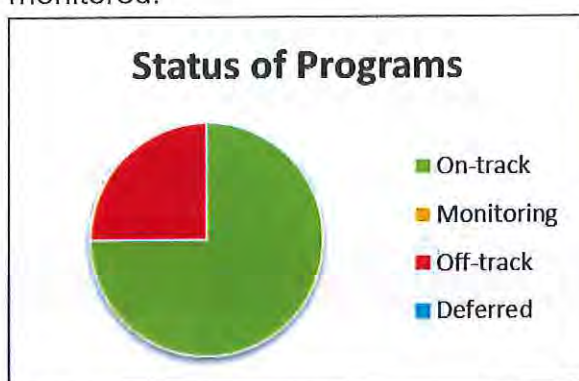
Status Type	Status	Comment
Overall Completion	In terms of overall completion (i.e. the percentage of each project completed divided by the number of projects underway), this is 72.58%.	
On-track	There are 12 (34%) projects on track (3, 5, 7, 12,, 14,, 20, 29, 31, 32, 33, 34, & 35).	
Monitoring	6 (17%) projects are at the monitoring level (4, 8, 10, 15, 18, and 31)	
Off-track	In total there are 2 (5%) projects off track (9, and 30).	<p>The impacts on these projects include:</p> <ul style="list-style-type: none"> <li>• Staff resourcing in terms of key roles has been a constant issue regarding consistency and progressing of goals i.e. the long term vacancy of the CEO position (Project 9 lacked a project owner and Project 30 – Gateway Project is subject to further discussions with the key funding stakeholder) Discussions took place with Sinosteel on 17 July 2014.</li> <li>• The second key issue has been waiting on the approval of funding or resources for key projects: <ul style="list-style-type: none"> <li>- Scrapping of Commonwealth funding programs e.g. RADF5 (Project 5 - Town Hall project). The tender specification has been developed.</li> <li>- MWDC requirement to continually review business cases (Project 15) ;</li> </ul> </li> <li>• Thirdly competing re-allocation of resources undermining the strategic focus e.g. ongoing maintenance of key assets not provided for. However, the Asset Management Plan should improve this over time.</li> </ul>



Completed	6 (17%) projects have been completed. (1, 2, 13, 19, 21, and 26)	
Deferred	There are nine projects ( 26%) deferred due to fiscal constraints and other resourcing issues or because the priority has changed (6, 11, 16, 17, 22, 23, 24, 25 & 28);	There is no change to the status of these projects following the desktop review of the Strategic Community Plan in August 2014.

### Programs

Under the Corporate Business Plan, there are four key program areas that are monitored:



**Chart 2: Breakdown on Status of Programs for 2014/15**

Chart 2 indicates that three program areas on track i.e. the Roads (42%), Ongoing Health Care Provision (62%) and Governance (69%). One program area, Sports Facilities and Programs (116%), is off track as expenditure is higher than budget, the reason for which is currently being investigated. The programs on track are subject to key operational or day to day activities and are impacted by seasonal issues. The latter programs generally take time for the costs to come through.

### COMMUNITY CONSULTATION

As per the Strategic Plan Update and Progress Report

### COUNCILLOR CONSULTATION

As per previous reports to Council and the Information and CEO Briefing Sessions (Forums).

**STATUTORY ENVIRONMENT**

Local Government (Administration) Regulations 1996 Part 5 Annual Reports and Planning for the Future - Division 3 – Planning for the Future

**POLICY IMPLICATIONS**

Not Applicable

**FINANCIAL IMPLICATIONS**

Nil

**STRATEGIC IMPLICATIONS**

As per the reporting requirements regarding the Strategic Community Plan and the Corporate Business Plan.

**RISK MANAGEMENT**

Under the Integrated Planning and Reporting Framework, the Shire of Morawa is required to meet the compliance requirements. By meeting each of the key requirements regarding Integrated Planning and Reporting, the Shire will avoid further scrutiny and action by the Department of Local Government and Communities.

**VOTING REQUIREMENT**

Simple Majority

**OFFICER'S RECOMMENDATION**

That Council accepts the Shire of Morawa Strategic Plan Update and Progress Report for June 2015.

**COUNCIL RESOLUTION**

**Moved: Cr K P Stokes**  
**Seconded: Cr D S Agar**

**That Council accepts the Shire of Morawa Strategic Plan Update and Progress Report for June 2015.**

**CARRIED**  
**7/0**





# Shire of Morawa Corporate Business Plan Report

June 2015

## Overview

The Shire of Morawa Corporate Business Plan Report sets out the key objectives to be achieved for the reporting year in question based on the Shire's Strategic Community Plan. In this case it is 2014/15. The report is presented to Council each month with an update on the status of each project and relevant program area and an assessment of the Corporate Business Plan (CBP) overall.

**Objective:** A friendly community that is healthy, passionate, caring and inclusive

### Program Area: Recreation & Leisure

#### Goal: Provide and promote sport, recreation and leisure facilities and programs

Project	Priority	SCP Link	Who	12/13 \$	13/14 \$	14/15 \$	15/16 \$	Stakeholders	Progress (Including Performance Indicators)
<ul style="list-style-type: none"> <li><b>Greater Sports Ground Project</b></li> </ul> <p>Project management 0.0 FTE 2014/15</p> <p>Percentage Completed: 100%</p>	High	3.5.2	CEO	0	2,800,000	0	0	Department of Sport and Recreation	<ul style="list-style-type: none"> <li>Remaining paths to be done.</li> <li>Hot water in female showers a problem. Item in 15/16 budget to resolve</li> </ul> <p><b>Increased Sporting Participation</b></p> <ul style="list-style-type: none"> <li>Club membership numbers reported by clubs</li> </ul> <p><b>Increased Usage</b></p> <ul style="list-style-type: none"> <li>Additional events reported by Sporting Committee. To date: two events held</li> <li>Lara Stanley has commenced employment in the role and had discussions with the CEO and CDO regarding required outcomes for Morawa.</li> </ul> <p><b>Increased Support for Members &amp; Volunteers</b></p> <ul style="list-style-type: none"> <li>Membership numbers</li> <li>Club Officials trained in financial and corporate governance</li> <li>Clubs report improvement</li> </ul>
<ul style="list-style-type: none"> <li><b>Sports Club Development Officer – Regional Project</b></li> </ul> <p>Project management 0 FTE</p> <p>Percentage Completed: 100%</p>	Medium	3.1.7	CEO, Shire of Three Springs	0	12,500	12,500	12,500	<ul style="list-style-type: none"> <li>Department of Sport and Recreation</li> <li>Shire of Three Springs</li> <li>Shire of Perenjori</li> <li>Shire of Mingenew</li> </ul>	<p><b>Swimming Pool (Works 2014/15 - \$757,578)</b></p> <ul style="list-style-type: none"> <li>Steps: <ul style="list-style-type: none"> <li>Tender has been awarded to Sareway Building &amp; Renovations</li> <li>The new shed has been erected.</li> <li>The filtration equipment will be installed on 27 July 2015</li> <li>New tanks will also be installed</li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li><b>Recreational Facility Development:</b></li> <li><b>3.1 Swimming Pool Upgrade</b></li> <li><b>3.2 Construction of the Skate Park</b></li> </ul> <p>Project management 0.1 FTE</p>	Medium	3.5.3	CEO	0	800,000	400,000	0	Department of Sport and Recreation	

<p><b>Percentage Completed: 70%</b></p> <p>3.1: 70%</p> <p>3.2: 100%</p>	<p>early in 2015/16.</p> <p>Skate Park.</p> <ul style="list-style-type: none"> <li>A grant has been received from Lotterywest. Installation will occur in spring 2015.</li> </ul> <ul style="list-style-type: none"> <li>Reduction of Vandalism <ul style="list-style-type: none"> <li>Maintenance costs (reduced)</li> </ul> </li> <li>Improved School Attendance <ul style="list-style-type: none"> <li>School attendance records</li> </ul> </li> </ul> <p>Recurrent Cost post 2017: \$905,233  Staff Required: 3 FTE  Cost YTD: \$824,788</p> <p>Note:  Expenditure for 2014/15 set at: \$712,501 (Swimming Pools &amp; Other Recreation)</p>
<p><b>Program Area Operating Cost:</b></p> <ul style="list-style-type: none"> <li>Undertake ongoing maintenance and management of the Sports facilities and programs</li> </ul> <p><b>Percentage Completed: 82%</b></p>	<p>Ongoing</p> <p>775,000</p> <p>790,000</p> <p>805,000</p> <p>821,000</p>

**Program Area: Health Provision**

**Goal: Support ongoing health care provision through existing arrangements**

Project	Priority	SCP Link	Who	12/13	13/14	14/15	15/16	Stakeholders	Progress (Including Performance Indicators)
<p><b>Program Area Operating Cost:</b></p> <ul style="list-style-type: none"> <li>Support the implementation of the North Midlands Primary Care Project</li> <li>Support the provision of adequate GP services</li> <li>Support the Three Springs Dental Service</li> </ul> <p><b>Percentage Completed: 80%</b></p>	Ongoing	3.1.1, 3.1.2, 3.1.3, 3.1.4		\$ 251,884	\$ 256,900	\$ 262,000	\$ 267,000		<p>Note:</p> <ul style="list-style-type: none"> <li>Expenditure for 2014/15: \$254,120;</li> <li>Includes one off contribution to Mobile Dental Clinic of \$50,000;</li> </ul> <p>Recurrent Cost post 2017: \$272,000  Staff Required: 0.02 FTE  Cost YTD: \$187,209</p>

**Program Area: Community Amenities**

**Goal: Provide and promote sport, recreation and leisure facilities and programs**

Project	Priority	SCP Link	Who	12/13	13/14	14/15	15/16	Stakeholders	Progress (Including Performance Indicators)
				\$	\$	\$	\$		

<ul style="list-style-type: none"> <li><b>Morawa Community Care</b> Project management 0.6 FTE Percentage Completed: 95% 4 Units: 100% Management: 90%</li> </ul>	High	1.9.1	CEO	528,800	420,718	40,000	40,000	Morawa Community Care	<p><b>Construction 2013:</b></p> <ul style="list-style-type: none"> <li>Construction of the 4 units completed</li> <li>Cost post 2013/14 are recurrent costs.</li> <li>Will need revaluation</li> </ul> <p><b>Management:</b></p> <ul style="list-style-type: none"> <li>Committee commenced 18 March 2014 and identified action matrix;</li> <li>Draft service delivery plan and policies developed and considered 13/05/14;</li> <li>Handover of units underway 30 April 2014;</li> <li>Sean Fletcher has been engaged to finalise the transfer of the Morawa Aged Care Units to the Shire.</li> <li>Transfer of land management order underway.</li> <li>Draft agreement being prepared by Department of Housing</li> </ul> <p><b>Elderly people age in their home community</b></p> <ul style="list-style-type: none"> <li>Census figures</li> <li>Older people able to live independently</li> <li>Increase in number aged people staying in community</li> </ul>
<ul style="list-style-type: none"> <li><b>Refurbish Old Council Chambers</b> Percentage Completed: 80%</li> </ul>	High	1.7.3	CEO	0	220,000		LotteryWest	<ul style="list-style-type: none"> <li>Capital Works for 2014/15 set at \$230,000. Funded: <ul style="list-style-type: none"> <li>Lotterywest: 90,595</li> <li>Reserve: 139,041</li> </ul> </li> <li>Change to roof material and other specification items approved by the Heritage Council;</li> <li>Tender specification for remaining works i.e chambers &amp; admin area: <ul style="list-style-type: none"> <li>Tender for roof restoration has been awarded to Safeway Building &amp; Renovations. Work to commence on 20 April 2015 and completed by 30 June 2015.</li> <li>Roof work now complete.</li> <li>Quotes have now been obtained for the remaining works.</li> </ul> </li> <li>Increased level volunteer activity <ul style="list-style-type: none"> <li>Annual survey</li> <li>Volunteering statistics available every census</li> </ul> </li> <li>Older people able to live independently</li> <li>Number community activities per year monitored</li> </ul>	

<ul style="list-style-type: none"> <li>• <b>Childcare Centre development</b> Project management 0.2 FTE Percentage Completed: N/A</li> </ul>	<p>Medium</p>	<p>3.1.8</p>	<p>CEO</p>	<p>0</p>	<p>0</p>	<p>0</p>	<p>0</p>	<p>Department of Communities Mid West Development Commission LotteryWest</p>	<p>Note: regular use is occurring.</p> <ul style="list-style-type: none"> <li>• Deferred post 2015/16</li> <li>• Expected cost \$750,000</li> <li>• Expected completion date 2018</li> </ul> <p>Additional childcare places available to the community</p> <ul style="list-style-type: none"> <li>• Uptake of service</li> </ul> <p>Employment opportunities in the caring industry</p> <ul style="list-style-type: none"> <li>• Number of people employed</li> <li>• Respite care available to parents</li> <li>• Respite visits number per annum</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Community Group Support:</b> <ul style="list-style-type: none"> <li>• Billaranga Arts Studio</li> <li>• Morawa Historical Society</li> <li>• Community events</li> <li>• Morawa CRC</li> <li>• Biennial Arts Festival</li> <li>• Morawa Future Fund</li> <li>• Community connectedness forum</li> <li>• Morawa Chamber of Commerce</li> </ul> </li> </ul> <p>Project management 0.1 FTE Percentage Completed: 80%</p>	<p>Medium</p>	<p>3.2.2, 3.2.4, 3.2.5, 3.4.1</p>	<p>CEO</p>	<p>35,000</p>	<p>35,000</p>	<p>35,000</p>	<p>35,000</p>	<p>Future Fund agreement has been completed. The fund will be accessible in 2015/16 based on 2014/15 interest earnings.</p> <ul style="list-style-type: none"> <li>• CEO engaged with CCI</li> <li>• Power supply has been connected to the new Historical Society shed.</li> </ul> <p>Costs 2014/15</p> <ul style="list-style-type: none"> <li>• YTD: <ul style="list-style-type: none"> <li>o Arts Festival \$1,102</li> <li>o Museum: \$0</li> <li>o Depreciation: \$0</li> </ul> </li> <li>• Recurrent costs post 2016 are \$35,000 per annum</li> </ul> <p>Community events enhance liveability of community</p> <ul style="list-style-type: none"> <li>• Reports to Council community groups</li> </ul> <p>Community feedback on events</p> <ul style="list-style-type: none"> <li>• Annual community survey</li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Community Engagement and Communication</b> Project management 0.05 FTE Percentage Completed: 0%</li> </ul>	<p>Medium</p>	<p>4.1.1, 4.1.2</p>	<p>CEO</p>	<p>1,020</p>	<p>1,020</p>	<p>1,020</p>	<p>1,020</p>	<p>Costs 2014/15</p> <ul style="list-style-type: none"> <li>• Met through Public Relations Budget (\$6,000)</li> <li>• Recurrent costs post 2016 are \$1,020 per annum</li> <li>• July 2015. CEO has requested quotes for communication strategy.</li> </ul> <p>Good relationship between community and Council</p> <ul style="list-style-type: none"> <li>• Annual community survey</li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Trails Strategy</b></li> </ul>	<p>Medium</p>	<p>1.7.2</p>	<p>CEO</p>	<p>0</p>	<p>260,000</p>	<p>0</p>	<p>0</p>	<p>Morawa Perenjori Wildflower Drive Trail</p> <ul style="list-style-type: none"> <li>• R4R Grant required listed in 2013/14</li> </ul>	

Project management 0.1 FTE  
 Percentage Completed: 0%

Regional Development

Budget \$467,000 - Pending  
 Town Heritage Walk Trails 2014/15  
 • \$65,000 Lotterywest application unsuccessful (7 March 2014)  
 • \$65,000 Shire contribution not budgeted  
 Bush Trails 2014/15?  
 • \$65,000 application 'parked' with Lotterywest subject to Council contribution  
 • \$65,000 Shire contribution required  
 Recurrent cost 2016: \$5,000/PA  
 Increased level of community activity and activation trails  
 • Annual community survey

Objective: Protect and enhance the natural environment and sense of place

Program Area: Environment

Goal: Protect and enhance the natural environment

Project	Priority	SCP Link	Who	12/13	13/14	14/15	15/16	Stakeholders	Progress (Including Performance Indicators)
<ul style="list-style-type: none"> <li>Waste Management – Regional Project</li> <li>Project management 0.15 FTE</li> <li>Percentage Completed: 25%</li> </ul>	High	2.4	CEO, MWRC	\$ 0	\$ 360,000	\$ 0	\$ 0	Shires of Carnamah, Coorow, Mullewa, Perenjori, Three Springs and Mingenew	<ul style="list-style-type: none"> <li>Capital works for tip set at \$265,000. Funded by Refuse Station Reserve</li> <li>Recurrent costs post 2016: \$60,000;</li> <li>Joint project identified between Shire of Morawa and Shire of Perenjori:               <ul style="list-style-type: none"> <li>DCEO successfully applied for \$5,000 in planning funding;</li> <li>Joint approach discussed on 9 December 2013 at meeting between Presidents, Deputy President, and CEO's - Agreed this is a key project.</li> </ul> </li> <li>Dallywater Consulting have developed strategic plan which was presented to Council on 17 July 2014</li> <li>Application for funding in the Waste Authority Regional Funding Program was lodged on 27 June 2014. The assessment has been concluded and unfortunately the application was not successful. The application was highly regarded but lack of site and proximity to Geraldton went against the proposal.</li> <li>The CEO has met with CEOs from Morawa, Perenjori, Three Springs and</li> </ul>



<ul style="list-style-type: none"> <li>• <b>Water Supply Development</b> Project management 0.05 FTE Percentage Completed: N/A</li> </ul>	<p>Medium</p>	<p>1.4.1</p>	<p>CEO</p>	<p>0</p>	<p>0</p>	<p>0</p>	<p>Unknown</p>	<ul style="list-style-type: none"> <li>• Water Corporation</li> <li>• Department of Water</li> </ul>	<p>Mingenew to discuss a regional solution. The meeting took place on 14 April 2015.</p> <ul style="list-style-type: none"> <li>• CEO has received data from neighbouring Shires and is in the process of collating it.</li> <li>• CEO discussed with Sinosteel the possibility of purchasing or leasing a portion of Dingle Dell as a possible site for location of a landfill site.</li> </ul> <p><b>Coordinated waste management by Shires</b></p> <ul style="list-style-type: none"> <li>• Removal of waste to sub-regional station</li> </ul> <ul style="list-style-type: none"> <li>• Recurrent costs post 2016: Unknown</li> <li>• Drainage re-greening of the Town. Not until 2015/16 Stage Three Super Towns.</li> <li>• Subject to be raised with the Minister at the WALGA Convention in August 2014.</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Solar Thermal Power Station Feasibility Study</b> Project management 0.1 FTE Percentage Completed: 95%</li> </ul>	<p>Medium</p>	<p>1.3.1</p>	<p>Project Officer</p>	<p>0</p>	<p>500,000</p>	<p>0</p>	<p>0</p>	<ul style="list-style-type: none"> <li>• Western Power</li> <li>• Public utilities</li> <li>• Office</li> </ul>	<p><b>Future water needs secured</b></p> <ul style="list-style-type: none"> <li>• Water storage constructed</li> <li>• Legal advice received re reallocation of \$500,000 to another project;</li> <li>• Shire President and CEO met with Paul Rosair 17 February 2014 to discuss;</li> <li>• Project suspended indefinitely;</li> <li>• Letter issued to DRD 2 April 2014 seeking reallocation of funding to Airport Project.</li> <li>• <b>Business Plan has now been completed and was endorsed at the December 2015 OCM</b></li> <li>• Adjusted the SCP at September 2014 Review</li> <li>• Recurrent costs post 2016: \$60,000</li> </ul> <p><b>Feasibility study completed</b></p> <ul style="list-style-type: none"> <li>• Completion. (Note: The feasibility study will not proceed)</li> </ul> <p>Endorsement key agencies Satisfaction Western Power, Public utilities Office</p>

<ul style="list-style-type: none"> <li><b>Water Supply Development and Waste Water Plant Upgrade</b> Project management 0.05 FTE Percentage Completed: 100%</li> </ul>	Medium	1.4.4, 2.1.1, 2.1.3	CEO	0	140,000	0	0	0	0	Watercorp	<p><b>Works for 2013/14:</b></p> <ul style="list-style-type: none"> <li>Set at \$70,000 for sewerage pond desludging;</li> <li>Scope of Works reduced to reflect budget;</li> <li>Works commenced 11 March 2014 and finished 31 March 2014 for \$32,000 (Leaving \$38,000). This means Stage 1 and 2 are now completed.</li> </ul> <p><b>Works for 2014/15</b></p> <ul style="list-style-type: none"> <li>One pond remaining (\$49,681). This will be completed in 2015/16;</li> <li>Funding from Reserve.</li> </ul> <p><b>Recurrent costs post 2016: Unknown</b></p> <p><b>Overflow managed in winter</b></p> <ul style="list-style-type: none"> <li>Nil events</li> </ul> <p><b>Improved use of waste water for irrigation</b></p> <ul style="list-style-type: none"> <li>Reduced potable water usage</li> </ul>
<ul style="list-style-type: none"> <li><b>Sustainability Program:</b> <ul style="list-style-type: none"> <li>Identify policies to manage carbon sequestration</li> <li>Implement the Climate Change and Adaption Plan</li> <li>Continue to manage feral flora and fauna</li> <li>Rehabilitate, protect and conserve Shire controlled land</li> <li>Support and promote environmental management practices</li> </ul> </li> <li>Project management 0.1 FTE Percentage Completed: 83%</li> </ul>	Medium	2.1.5, 2.1.6, 2.2.1, 2.2.2, 2.2.3	DCEO	0	0	0	0	0	0	<ul style="list-style-type: none"> <li>Costs are as per in accordance with the EHO role;</li> <li>Sequestration policies to be included in LPS and Strategy;</li> <li>The Climate Change Risk Assessment &amp; Adaption Action Plan needs resources for this to happen in 2014/15;</li> <li>Flora &amp; Fauna pests in conjunction with Department of Agriculture Bio-Security Officer in Morawai;</li> <li>Shire has rehabilitation policy in place;</li> <li>Environmental management practices are supported through implementation of relevant infrastructure;</li> <li>Continuing monitoring and upgrading of key facilities</li> </ul> <p><b>Sustainability initiatives achieved</b></p> <ul style="list-style-type: none"> <li>Set of nominated activities achieved</li> </ul>	

**Objective: A diverse, resilient and innovative economy**

**Program Area: Economic Services**

**Goal: Provide economic services that drive growth and development of the Shire**

Project	Priority	SCP Link	Who	12/13	13/14	14/15	15/16	Stakeholders	Progress (Including Performance Indicators)
<ul style="list-style-type: none"> <li>Develop Industry Training</li> </ul>	High	1.2.8,	MEITA	\$ 0	\$ 508,404	\$ 0	\$ 0	<ul style="list-style-type: none"> <li>MWDC, Durack</li> </ul>	<ul style="list-style-type: none"> <li>Training Centre expenditure:</li> </ul>

<p><b>Centre</b></p> <p>Project management 0.1 FTE</p> <p>Percentage Completed: 25%</p>	<p>3.1.5</p> <p>&amp; Shire</p>	<p>Institute, Department of Training &amp; Workforce Development, Karara Mining Limited</p>	<ul style="list-style-type: none"> <li>o 2013/14 set at \$433,908;</li> <li>o Funded through Mid West Investment Plan;</li> <li>o Business case reviewed and submitted to MWRC Board 28 November 2013. Further changes completed: <ul style="list-style-type: none"> <li>▪ Improve in-kind contribution re project management;</li> <li>▪ Develop job description form for training coordinator.</li> </ul> </li> <li>• 13 December 2013 the MWDC Board approved funding for this project; Equipment costs queried before it can progress further;</li> <li>• First part of funding should be received 2013/14, but works cannot commence at the Industrial units until the Ag School move out in August 2014;</li> <li>• Final estimate received Business Case reviewed and submitted to MWDC. The business case needs to be re-drafted following discussions with the MWDC.</li> <li>• Design and specifications to be prepared prior to tender process in October. Initial drawings have been prepared by EPS.</li> <li>• CEO has received updated letters of support from Doray, Karara and Marrak.</li> <li>• Recurrent cost post 2016: \$80,000</li> </ul> <p>Students demand training and gain jobs in the mining industry as a result</p> <ul style="list-style-type: none"> <li>• Annual student numbers, conversion to employment</li> </ul> <p>Specialist training provided through facility</p> <ul style="list-style-type: none"> <li>• Educational staff numbers (increase)</li> <li>• Deferred post 2015/16</li> <li>• Expected cost \$45,000</li> </ul> <hr/> <p>Sustainable increase in population</p> <ul style="list-style-type: none"> <li>• Population trends</li> </ul>
<ul style="list-style-type: none"> <li>• Migration Settlement Scheme (Research)</li> </ul> <p>Project management 0.3 FTE</p> <p>Percentage Completed: N/A</p>	<p>Medium</p> <p>Super Town Growth Implementation Plan</p> <p>CEO</p> <p>0</p> <p>0</p> <p>0</p> <p>0</p>	<ul style="list-style-type: none"> <li>• Department of Immigration, Training and Workforce Development</li> </ul>	<p>0</p> <p>0</p> <p>0</p> <p>0</p>
<ul style="list-style-type: none"> <li>• Develop Additional Business Incubator Units</li> </ul>	<p>Medium</p> <p>1.9.7</p> <p>CEO</p> <p>0</p> <p>0</p>	<ul style="list-style-type: none"> <li>• MWDC, MEITS</li> </ul>	<p>0</p> <p>0</p> <p>0</p> <p>0</p>

<p>Project management 0.2 FTE</p> <p>Percentage Completed: N/A</p>	<p>High</p>		<p>1.2.5, 1.5.2</p>	<p>Super Towns Project Manager</p>	<p>85,800</p>	<p>100,000</p>	<p>100,000</p>	<p>100,000</p>	<p>100,000</p>	<ul style="list-style-type: none"> <li>MWDC, MWCCI, Other Shires</li> </ul>	<p><b>New business established</b></p> <ul style="list-style-type: none"> <li>New business establishment</li> </ul>
<ul style="list-style-type: none"> <li><b>Industry Attraction and Retention Project</b></li> <li>Regional Resource – Investment Coordinator: 1.25 FTE (Funded MWIP)</li> <li>Project management 0.08 FTE</li> <li>Percentage Completed: 83%</li> </ul>										<p>2011/12</p> <ul style="list-style-type: none"> <li>PRACYS developed Implementation Plan</li> </ul> <p>2012/13</p> <ul style="list-style-type: none"> <li>PRACYS commenced North Midlands Economic Development Strategy (\$85,800 inc GST);</li> <li>Prospectus reviewed January 2013</li> </ul> <p>2013/14</p> <ul style="list-style-type: none"> <li>PRACYS developing North Midlands Economic Development Strategy: <ul style="list-style-type: none"> <li>Framework finalised December 2013</li> <li>Working Group established Feb 2014 (CEOs meeting 13 April 2014 for briefing);</li> </ul> </li> <li>Investment plan required (attraction process defined)?</li> <li>Funding of \$100,000 pa from CLGF/Mid West Investment Plan not requested?;</li> <li>Project requires revaluation</li> </ul> <p>2014</p> <ul style="list-style-type: none"> <li>Regional Resource Coordinator employed and prospectus issued?</li> </ul> <p>Service gaps filled</p> <ul style="list-style-type: none"> <li>Reported by community</li> </ul> <p>Increased business activity</p> <ul style="list-style-type: none"> <li>Applications recorded</li> <li>Reported by CCI</li> </ul>	
<ul style="list-style-type: none"> <li><b>Local Tourism Industry Development</b></li> <li>Support Visitor Information Centre 0.02 FTE</li> <li>Project management 0.02 FTE</li> <li>Percentage Completed: 100%</li> </ul>	<p>Medium</p>		<p>1.2.7, 1.2.10, 1.2.11</p>	<p>CEO</p>	<p>0</p>	<p>50,000</p>	<p>0</p>	<p>0</p>	<p>0</p>	<ul style="list-style-type: none"> <li>Wildflower Way Committee, Local Tourism Group</li> </ul>	<p>2013/14</p> <ul style="list-style-type: none"> <li>CEO &amp; CDO is attending Wildflower Country Committee meetings</li> <li>13/14 \$40,000 allocated for the Caravan park Caretaker transportable accommodation to be ctdw to 14/15.</li> <li>The need for this is under review.</li> <li>A temporary caretaker has been appointed for the period July to September.</li> </ul> <p>Increase in visitor numbers</p>

- Visitor numbers Caravan park
- Wildflower Way project
- Completion of project

**Objective:** Morawa is a comfortable and welcoming place to live, work and visit

**Program Area:** Transport Infrastructure and Services

**Goal:** Provide transport linkages and infrastructure which enables industry and community to grow and develop

Project	Priority	SCP Link	Who	12/13 \$	13/14 \$	14/15 \$	15/16 \$	Stakeholders	Progress (Including Performance Indicators)
<ul style="list-style-type: none"> <li>• Upgrade Morawa Airport</li> </ul> <p>Project development support 0.02 FTE 13/14</p> <p>Project management: 0.2 FTE – External 14/15</p> <p>Asset management: 0.2 FTE - ongoing</p> <p>Percentage Completed: 50%</p>	High	1.10.1, 1.10.2	Project Officer	0	40,000	1,000,000	1,500,000	RDAF	<p>2013/14</p> <ul style="list-style-type: none"> <li>• New airport road sealed Feb 2014;</li> <li>• An EOI has been requested by MDC for \$900k funding. This was submitted by 11 July 2014.</li> <li>• Business Plans have been requested by DRD for the reallocation of \$500k Solar Thermal funds and \$1m Blackspot funds. These are now complete and were endorsed by Council at the December 2014 Council meeting.</li> <li>• 2014/15</li> <li>• Seal and upgrade runways and apron</li> <li>• CEO has received letters of support from Doray, Karara, RFDS and Martrak.</li> <li>• CEO has received letter from DRD informing the Shire that the reallocation of mobile blackspot funding has not been approved.</li> <li>• CEO is looking at alternative grant sources.</li> </ul> <p>2015/16</p> <ul style="list-style-type: none"> <li>• Provide Terminal Building</li> </ul> <p>Commencement commercial facility</p> <ul style="list-style-type: none"> <li>• Commencement</li> <li>• Improved transport hub to the region</li> <li>• Volume traffic flow</li> <li>• Service hub RFDS</li> <li>• Usage</li> </ul>
<ul style="list-style-type: none"> <li>• Upgrade Major Roads and Annual Road Program</li> </ul>	Medium	1.8	Works Manager	1,580,000	1,580,000	1,580,000	1,580,000	Department of Main Roads	<p>2014/15 (\$1,107,475) YTD: \$468,848</p> <p>Completed</p>



<ul style="list-style-type: none"> <li>Lifestyle Village for Aged Care Project management 0.3 FTE Percentage Completed: N/A</li> </ul>	Medium	1.9.1	CEO EDO	0	0	0	0	0	MWDC, RFR – CLGF, Morawa Community Care	<b>Additional expenditure</b> <ul style="list-style-type: none"> <li>Increased estimated expenditure</li> </ul> Project deferred until development of next corporate business plan: <ul style="list-style-type: none"> <li>Plan and feasibility study for additional aged care housing;</li> <li>Budget \$10M from various sources.</li> </ul>
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**Note:**

No key activity is occurring for this goal in 2014/15

**Program Area: ?**

**Goal: ?**

Project	Priority	SCP Link	Who	12/13	13/14	14/15	15/16	Stakeholders	Progress (Including Performance Indicators)
<ul style="list-style-type: none"> <li>Main Street Project</li> <li>Landcorp Project Management 1 FTE funded</li> <li>Project support: 0.5 FTE – External 13/14</li> <li>Percentage Completed: 80%</li> <li>Stage 1: 100%</li> <li>Stage 2: 100%</li> </ul>	High	1.7.1, 1.7.5, 1.6.1	Project Officer	\$ 0	\$ 3,536,000	\$ 2,200,000	\$ 0	Super Towns Project – R4R	<ul style="list-style-type: none"> <li>The main street of Morawa will be revitalised to provide new opportunities for community interaction and an increased level of retail and commercial services:                             <ul style="list-style-type: none"> <li>Freight Realignment (Stage 1) – 2013/14/15</li> <li>Civic Square (Stage 2) – 2013/14/15</li> <li>Recruit costs of \$50,000</li> <li>Stage 3 deferred beyond 2015/16</li> <li>Stage 4 deferred beyond 2015/15</li> <li>Stage 5 commenced pending funding</li> </ul> </li> </ul> <p>2013/14</p> <ul style="list-style-type: none"> <li>Additional funding of \$2,536,000 announced 12 February 2014.</li> <li>Preferred tenderer (BCL Group) selected by Emerge and endorsed by Council on 31 July 2014.</li> <li>Work has commenced on project.</li> <li>BCL proposed a redesign due to ground levels. New design not acceptable to Council. Emerge have been requested to keep amended design close to the original. Amended design went to OCM in October.</li> <li>Projects completed. Now in defects period.</li> <li>Outstanding are amphitheatre arbors, gravel works and clock</li> </ul> <p>Civic Square constructed</p> <ul style="list-style-type: none"> <li>Project opened 30 April 2015. Plaque has been installed under the clock tower.</li> </ul>
<ul style="list-style-type: none"> <li>Wireless and Mobile</li> </ul>	High	1.3.2, 1.3.4	Project Officer	0	375,000	0	0	CLGF	<ul style="list-style-type: none"> <li>Shire of Morawa coordinating update to project business case. Funding required is</li> </ul>





<p>Project management: 0.1 Percentage Completed: N/A</p> <ul style="list-style-type: none"> <li>Land Development – Residential and Industrial Project management: Landcorp?</li> </ul> <p>Percentage Completed: 100%</p> <ul style="list-style-type: none"> <li>Residential: 100%</li> <li>Industrial: 50%</li> </ul>	High	1.1.2	CEO	800,000 Landcorp	900,000 Landcorp				Landcorp	<p>corporate business plan:</p> <ul style="list-style-type: none"> <li>Must be externally funded;</li> <li>Budget \$7M</li> </ul> <p>Costs for 2012/13, 13/14 met by Landcorp:</p> <ul style="list-style-type: none"> <li>38 residential lots</li> <li>50 industrial lots</li> </ul> <p>2013/14 Residential Sub-division</p> <ul style="list-style-type: none"> <li>First stage of residential sub-division completed – 8 blocks. Non yet sold.</li> </ul> <p>Industrial Sub-division</p> <ul style="list-style-type: none"> <li>First stage of industrial sub-division – 6 blocks. Clearing re Club Road completed 8 March 2014. It is intended to use the surplus from the Town Centre projects to fund the sealing of Club Road. An amount of \$174,000 has been included in the 15/16 draft budget</li> <li>Stage two head works</li> <li>Stage three – finalisation of roads</li> </ul> <p>87</p> <p>Lots successfully developed</p> <ul style="list-style-type: none"> <li>Sale of lots</li> </ul>
<ul style="list-style-type: none"> <li>Gateway Project Plans Project management: 0.1 Percentage Completed: 10%</li> </ul>	High	1.2.3, 1.6.1	CEO	0	250,000	0	0		Sinosteel	<ul style="list-style-type: none"> <li>Designs received previously. Matters to be determined. level of funding. Munceton Road (the design tower)</li> <li>Funding sources: <ul style="list-style-type: none"> <li>Sinosteel: \$200,000. Stated in CEP confirmed. However, only \$80,000 put aside.</li> <li>Shire: \$50,000 to be budgeted. Has not happened.</li> <li>13/14 Budget: \$250,000</li> <li>Sinosteel?</li> <li>SMC are now offering \$100,000</li> <li>The CEO and SP have met with SMC on 17 July 2014 to discuss. SMC contribution to the gateway project. SMC agreed the contribution was not tied.</li> <li>CEO has requested Emerge to develop a mature playground concept for the town square.</li> <li>Recurent costs post 2015 \$2,500</li> </ul> </li> </ul>

<ul style="list-style-type: none"> <li>Omnibus Scheme Development Project management: 0.2 Percentage Completed: 80%             <ul style="list-style-type: none"> <li>Omnibus: 80%</li> <li>Urban Design: 80%</li> <li>LP Strategy: 80%</li> </ul> </li> </ul>	Medium	1.5.1	Planning Officer CEO	0	350,000	300,000	0	WAPC, EPA	<p>Formal entry will provide sense of place</p> <ul style="list-style-type: none"> <li>Annual community survey</li> <li>Visitor survey conducted visitor centre</li> </ul> <p>2013/14 \$232,844 in Budget</p> <ul style="list-style-type: none"> <li>Urban Design Guidelines developed:             <ul style="list-style-type: none"> <li>Individual meetings held with business owners;</li> <li>Staff briefed 28 February 2014;</li> <li>Community meeting to be rescheduled;</li> <li>Mike Davis briefed Council 17 April 2014 – matter deferred pending corrections submitted to May meeting</li> </ul> </li> <li>Omnibus amendments due 30/06/14, presented to Council 19 June 2014.</li> <li>Public comment period closed 7 July 2014. No submissions received at present.</li> <li>Scheme strategy changes due 30/09/14</li> </ul> <p>88</p> <p>LP Strategy and Scheme</p> <ul style="list-style-type: none"> <li>Completed report WAPC Omnibus</li> <li>Completed report WAPC Urban design guidelines</li> <li>Endorsement by Shire of Morawa as policy</li> </ul>
<ul style="list-style-type: none"> <li>Old Morawa Hospital Project management: 0.05 Percentage Completed: 80%</li> </ul>	Medium	1.9.4	CEO	0	50,000	0	0	MWDC, R4R	<p>2013/14</p> <ul style="list-style-type: none"> <li>\$50,000 not budgeted;</li> <li>Technical report received 16/11/13. Cost of report: \$8,900 funded from Consultancy Services Admin;</li> <li>Scope of report discussed with Council 11 February 2014;</li> <li>Separate site visit and briefing completed 20 March 2014;</li> <li>Extension for management order (Intention to Take):             <ul style="list-style-type: none"> <li>Sort by CEO/DCEO/PO 3 April 2014 as current order expires in May 2014;</li> <li>Order approved until further notice</li> </ul> </li> </ul> <p>Further resolution on use of site required. CEO has obtained a legal opinion on</p>

the transfer of the building. This opinion is currently under review

Hospital is renewed as community asset

- Project completion and new community use

**Objective:** A collaborative and connected community with strong and vibrant leadership

**Program Area:** Governance and Leadership

**Goal:** Provide high levels of governance to lead and successfully manage the Shire and program of services for the community

Project	Priority	SCP Link	Who	12/13 \$	13/14 \$	14/15 \$	15/16 \$	Stakeholders	Progress (Including Performance Indicators)
<ul style="list-style-type: none"> <li>Leadership and Mentoring – Young people</li> </ul> <p>Project management 0.01 FTE</p> <p>Percentage Completed: 100%</p>	High	3.1.9	CYDO	0	120,000	120,000	120,000	<ul style="list-style-type: none"> <li>Morawa Youth Centre</li> </ul>	<p>2013/14</p> <ul style="list-style-type: none"> <li>Operating \$112,634;</li> <li>Projects \$24,200 (Grants);               <ul style="list-style-type: none"> <li>Crime Prevention Grant application to be submitted for CCTV and Skate Park lighting (\$24,000);</li> <li>LDAG Event: 160 people attended;</li> <li>National Youth Event (Music Festival) 4 April 2014</li> </ul> </li> </ul> <p>2014/15</p> <ul style="list-style-type: none"> <li>Operating \$158,892</li> <li>YTD \$15,396;</li> </ul> <p>Young people move into leadership role</p> <ul style="list-style-type: none"> <li>Number in community organisations and Council</li> </ul>
<ul style="list-style-type: none"> <li>Leadership and Advocacy Role:               <ul style="list-style-type: none"> <li>CBH to upgrade and extend facilities</li> <li>Lobby for access to education system</li> <li>Advocate with State Government to deliver NBN</li> <li>Advocate with Western Power for an upgrade of the Morawa Three Springs Feeder</li> <li>Lobby State Government to retain grain on rail</li> <li>Lobby for Roads Funding</li> <li>Engage with State Government re Kadji Kadji</li> </ul> </li> </ul>	High	1.2.1, 1.3.4	CEO	0	0	0	0	<ul style="list-style-type: none"> <li>All major service providers, State and Australian Government Agencies</li> </ul>	<p>Met through normal operating costs</p> <p>2013/14</p> <ul style="list-style-type: none"> <li>CBH: Has changed focus? No further action</li> <li>Education System: MELITA project – Interim Business Case completed;</li> <li>NBN: Satellite to Mt Campbell; Optic to Town;</li> <li>Western Power – Townsite has been upgraded, but feeder line under review see Status Report;</li> <li>Grain on Rail: Watching Brief;</li> <li>Kadji Kadji: Conservation watching brief;</li> <li>Specialist &amp; Allied Health:               <ul style="list-style-type: none"> <li>GP expanding practice;</li> <li>RFDs Dental Van in place;</li> </ul> </li> </ul>

<p>Station</p> <ul style="list-style-type: none"> <li>Advocate for visiting specialist and allied health</li> <li>Advocate for adequate police and emergency services</li> </ul> <p>Project management 0.1 FTE  <b>Percentage Completed: 83%</b></p>	High	4.3.1, 4.3.2, 4.3.3, 4.4.1, 4.4.2, 4.5.1, 4.5.2, 4.5.3, 4.6.1, 4.6.2, 4.7.1, 4.7.2, 4.8.1, 4.8.3	CEO	0	0	0	0	0	0	<ul style="list-style-type: none"> <li>Police &amp; Emergency Services: LEMC and CEMM Program in place; Participated in Northern Zone Conference;</li> </ul> <p>Agencies and Service Providers meet community needs</p> <ul style="list-style-type: none"> <li>Annual community survey</li> </ul>
<ul style="list-style-type: none"> <li><b>Invest in Council's Capacity</b></li> <li>Oversee Management of Shire 0.1 FTE</li> <li>Integrated Strategic Planning Support: 0.2 FTE</li> <li>Annual Customer Survey: 0.1 FTE</li> <li><b>Percentage Completed: 83%</b></li> </ul>										<p>Met through normal operating costs:</p> <p>Staff Training and Development</p> <ul style="list-style-type: none"> <li>PWOH: \$26,578</li> <li>Other Property &amp; Services: \$8,438</li> </ul> <p>Professional Development Councilors</p> <ul style="list-style-type: none"> <li>\$8,000, Zone Conference 28/29 March - completed</li> </ul> <p>Traineeships</p> <ul style="list-style-type: none"> <li>\$0. Cill Student 1 day a week engaged</li> </ul> <p>Whole of Life Costings</p> <ul style="list-style-type: none"> <li>12/13 Plant &amp; Equipment not finished</li> <li>13/14 Land &amp; Buildings</li> <li>14/15 Road Infrastructure</li> <li>15/16 Furniture &amp; Equipment</li> </ul> <p>Implemented IPR Framework</p> <ul style="list-style-type: none"> <li>SCP 21/06/12; CBP 20/06/13;</li> <li>Department requested modifications to SCP by 31 March 2014 – completed 25/03/14;</li> <li>SCP reviewed in September 2014.</li> <li>Risk Management policy, compliance plan and strategy now complete. Endorsed by Council November 2014. (Reg. 17). Commenced and completed in August 2014 by LGIS. Endorsed by Council in December 2014</li> </ul> <p>Review Council Policies and Local Laws</p> <ul style="list-style-type: none"> <li>The review of policies has been completed and will be presented to Council July 2015.</li> <li>Local Laws review will be undertaken in 2015/16.</li> </ul>



	<p>Projects monitored: 8                  Projects off-track: 2                  Projects deferred: 9                  Projects completed: 6                  Percentage Completed: 72.58%</p> <p><b>Program Areas-Operating (4):</b></p> <p>Monitor 0                  On-track 3                  Off-track 1</p>	<p>vacancy of the CEO position;</p> <ul style="list-style-type: none"> <li>The second key issue has been the constant waiting on the approval of funding or resources for key projects:                         <ul style="list-style-type: none"> <li>State Cabinet – continual delays whilst it makes a decision (Town Centre Revitalisation and Freight Road Re-alignment);</li> <li>Scrapping of Commonwealth funding programs e.g. RADF5 (Town Hall project);</li> <li>Changes to Royalties for Regions (CLGF) funding or not meeting acquittal requirements (Includes key funding regarding the Morawa Swimming Pool);</li> <li>MWDC requirement to continually review business cases;</li> <li>Competition regarding the availability of bitumen for major road projects (has been secured for Feb 2014, so will be on track)</li> </ul> </li> <li>The majority of projects with monitoring status, although they have a low completion status, are on track in terms of where they are regarding the timeline of the project.</li> </ul> <p><b>Program Areas-Operating</b></p> <p>Each program area – operating although they have a monitoring status and off-track status, are on track in terms of normal operations for this time of year.</p>	<p><b>Resource Capability (Staff)</b></p>	<ul style="list-style-type: none"> <li>CBP: 2.08 FTE</li> <li>Programs: 24.07 FTE</li> <li>Project Officer funded externally</li> <li>MWRC setting up support re:                         <ul style="list-style-type: none"> <li>Human Resource Management</li> <li>Higher Level Financial Management</li> <li>Engineering</li> <li>Health and Building</li> </ul> </li> <li>Succession planning/mentoring</li> </ul>	<p>The key issue here is that the MWRC has dissolved and so is no longer in a position to provide additional support. In particular:</p> <ul style="list-style-type: none"> <li>HRM appears to be lacking;</li> <li>Higher level financial management appears to be lacking;</li> <li>Engineering support has fallen over;</li> <li>Health and building support has fallen over. Now using City of Greater Geraldton</li> <li>CEO is currently assessing these issues.</li> </ul> <p>The balance between SuperTowns and local government operations is impacting on staff. Key impacts include:</p> <ul style="list-style-type: none"> <li>The struggle to provide consistent governance support;</li> <li>Records management constantly suffers;</li> <li>Front line services constantly interrupt administration support.</li> </ul> <p>Resource sharing with Shire of Perenjori is now being explored to help</p>
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<p><b>Assets of the Shire</b></p> <p><b>Financial Estimates of the SCP</b></p>	<p>Whole of Life costs for the next 10 years are put at \$2,426,700 per annum</p> <p><b>Funding:</b></p> <ul style="list-style-type: none"> <li>Shire Contribution \$3,041,238</li> <li>CLGF – Regional: \$ 250,000</li> <li>CLGF – Local: \$ 718,000</li> <li>Mid West DC: \$3,049,980</li> <li>Other: \$5,147,500</li> </ul> <p><b>Financial Ratios</b></p> <ul style="list-style-type: none"> <li>It is not believed that the CBP will negatively impact on the ratios</li> <li>Will need recalculation in line with the long term financial plan</li> </ul> <p>Consists of three key elements:</p> <ul style="list-style-type: none"> <li>Systems</li> <li>Processes</li> <li>Resources</li> </ul>	<p>address the above. CEO has made contact with Perenjori CEO to discuss further.</p> <p>No change. However, this may change once the review of the asset management plans are completed at the end of 2015.</p> <p><b>Funding:</b></p> <ul style="list-style-type: none"> <li>As per Assessment of Projects:</li> <li>CLGF – R for Mobile Blackspot Tower Project of \$583,333 (out of \$1M approved 7 March 2014);</li> <li>CLGF – L 358,000 for 2012/13 is subject to reinstatement as part of the State Budget process for 2014/15</li> </ul> <p><b>Financial Ratios</b></p> <p>The 2013/14 auditor's report puts three ratios within acceptable limits and three that are borderline</p>	
<p><b>Operational Risk Assessment</b></p>		<p>A Corporate Risk Management Plan and Matrix has been prepared for the Shire</p> <p><b>Document Management</b></p> <ul style="list-style-type: none"> <li>Staff is in the process of setting up electronic records management.</li> </ul> <p><b>Project Management</b></p> <ul style="list-style-type: none"> <li>A project management policy has been prepared and was endorsed by Council at the October 2014 Council Meeting</li> </ul> <p><b>Stakeholder Management System</b></p> <ul style="list-style-type: none"> <li>Not in place. CEO is currently developing this.</li> </ul> <p><b>ICT System</b></p> <ul style="list-style-type: none"> <li>Current system is adequate for needs. Requires optimisation of its use. An ICT Strategic Plan is required.</li> </ul> <p><b>HR Processes</b></p> <ul style="list-style-type: none"> <li>Training and development is budgeted for;</li> <li>Flexible work arrangements are in place;</li> <li>Recruitment processes have been improved since November 2013 (recruitment start up sheet and interview assessment sheet introduced);</li> <li>Performance review process has been developed and will be completed by August 2015.</li> </ul> <p><b>Workforce Planning and Cost Modelling</b></p> <ul style="list-style-type: none"> <li>Performance management system required;</li> </ul>	<p>93</p>



		<ul style="list-style-type: none"> <li>• A review of JDFs (PDs) required.</li> </ul> <p><b>Skills Development</b> See HR processes and Workforce Planning and Cost Modelling</p> <p><b>Workforce</b></p> <ul style="list-style-type: none"> <li>• Corporate Business Plan monthly report developed and implemented December 2013;</li> <li>• Also see workforce planning and cost modelling.</li> </ul> <p><b>Council</b></p> <ul style="list-style-type: none"> <li>• Engagement of community regarding the role of the Shire and Council's responsibilities is required;</li> <li>• Review of the community engagement policy required;</li> </ul> <p><b>Asset Base</b></p> <ul style="list-style-type: none"> <li>• Rationalisation of assets will occur with the adoption of the asset management plans;</li> <li>• Collaborative regional processes that optimise the revenue base is occurring</li> </ul>	
<p><b>Internal Analysis (Required Improvements)</b></p>	<p>There are 10 key improvements required:</p> <ol style="list-style-type: none"> <li>1. Invest in electronic data management</li> <li>2. Implement electronic project management. Microsoft Project software purchased.</li> <li>3. Stakeholder relationships managed electronically. A stakeholder schedule will be developed early 2015/16.</li> <li>4. Communication systems between staff and councillors</li> <li>5. Formal HR mentoring for senior staff</li> <li>6. Implement excellent HR systems</li> <li>7. Effective job planning, detailed JDFs</li> <li>8. Implement work output monitoring systems</li> <li>9. Rationalise asset base at every opportunity</li> <li>10. Continue to invest in regional processes that optimise Shire revenue base</li> </ol>	<p>See Operational Risk Assessment</p>	<p>94</p>
<p><b>Measuring Our Success</b></p>	<p>The Key Performance Measures are:</p> <ul style="list-style-type: none"> <li>• Community satisfaction</li> </ul>	<p><b>Annual Survey (AS) Outcomes:</b></p> <ul style="list-style-type: none"> <li>• Survey process is in place. Satisfaction levels developed based on</li> </ul>	

Shire of Morawa Community Engagement Report 2012.

**House Built Statistics:**

- To be determined (possibly 2 per annum)

**Waste Targets**

- Closure of Landfill by 2015; Subregional centre in place 2015

**Primary Health Care Access (24 hour)**

- Increase satisfaction rating from 2.23 – 2.93.

**Cultural Events**

- There are 12 – 15 events in place a year.
- Arts festival in place

**Volunteering Rate (ABS Census)**

- To be ascertained

**Financial Ratios**

- These are now compiled and form part of the 2013/14 annual financial statements.

**Employee Turnover**

- Currently 7%. The benchmark for local government is 12%-16%

**Successful Fundraising for key Projects = 50%**

- Grants approved to date include:
  - RADS funding \$20,000 to develop Airport Masterplan. Shire contribution will be \$20,000;
  - DER - Waste Management Strategic Plan: \$5,000. Shire's contribution \$5,000.
- It would be appropriate to develop a grants plan and matrix to identify, track and summarise all grants received

telecommunication services (AS);

- Community satisfaction town amenity (AS);
- Community satisfaction housing supply (AS);
- Community satisfaction other services (AS)
- Number houses built per year;
- Land availability for projects;
- Nil waste targets achieved;
- All residents able to access primary health care service within 24 hour target;
- Number cultural events held;
- Annual community satisfaction with cultural, heritage and recreation services (AS);
- Volunteering rate each census period;
- Community satisfaction with engagement with Council (AS);
- Improvement in financial ratios
- Low employee turnover
- Successful fundraising for key projects 50% target

**Legend**

Off-track (0-49% completed)
Monitor (50-69% completed)
On-track (70-100% completed)
Projects deferred until a later date
Project completed

<i>Date of Meeting:</i>	<b>22 July 2015</b>
<i>Item No:</i>	<b>7.2.6.3</b>
<i>Subject:</i>	<b>Appointment of Acting Chief Executive Officer</b>
<i>Date &amp; Author:</i>	<b>13 July 2015 John Roberts</b>
<i>Responsible Officer:</i>	<b>Chief Executive Officer</b>
<i>Applicant/Proponent:</i>	<b>Chief Executive Officer</b>
<i>File Number:</i>	
<i>Previous minute/s &amp; Reference:</i>	

### **INTRODUCTION**

The purpose of this report is for Council to consider appointing Mr Sean Fletcher as Acting Chief Executive Officer for the Shire of Morawa for the period 31 August 2015 to 11 September 2015 inclusive.

### **ATTACHMENTS**

Nil

### **BACKGROUND INFORMATION**

The Shire of Morawa Chief Executive Officer, Mr John Roberts has applied for annual leave for the period 24 August 2015 to 11 September 2015.

### **OFFICER'S COMMENT**

Traditionally the Deputy Chief Executive Officer undertakes the role of Acting Chief Executive Officer during periods when the Chief Executive Officer is away on periods of leave. The Deputy role is currently vacant.

Mr Sean Fletcher has previously been Acting CEO for the Shire of Morawa and has knowledge of the organisation and staff are familiar working with him.

It is proposed to only appoint Mr Fletcher for the last two weeks of the CEO's three week period of leave.

### **STATUTORY ENVIRONMENT**

Nil

### **POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**STRATEGIC IMPLICATIONS**

It is essential that an Acting Chief Executive Officer is appointed to provide continued focus on the strategic priorities and to oversee the day to day operations.

**RISK MANAGEMENT**

Appointing an Acting Chief Executive will alleviate the risk of the Shire of Morawa stalling on projects that require immediate attention and action.

**OFFICER'S RECOMMENDATION**

It is recommended that:-

Mr Sean Fletcher is appointed Acting Chief Executive Officer for the Shire of Morawa effective from 24 August 2015 to 11 September 2015 inclusive.

**COUNCIL RESOLUTION**

**Moved: Cr K P Stokes**  
**Seconded: Cr M J Thornton**

**It is recommended that:-**

**Mr Sean Fletcher is appointed Acting Chief Executive Officer for the Shire of Morawa effective from 24 August 2015 to 11 September 2015 inclusive.**

**CARRIED**  
**7/0**

<i>Date of Meeting:</i>	<b>22 July 2015</b>
<i>Item No:</i>	7.2.6.4
<i>Subject:</i>	<b>Koolanooka Mine site Lease</b>
<i>Date &amp; Author:</i>	<b>13 July 2015 John Roberts</b>
<i>Responsible Officer:</i>	<b>Chief Executive Officer</b>
<i>Applicant/Proponent:</i>	<b>Chief Executive Officer John Roberts</b>
<i>File Number:</i>	
<i>Previous minute/s &amp; Reference:</i>	<b>Nil</b>

### **SUMMARY**

The purpose of this report is to seek Council endorsement to negotiate with PTA for the lease of the Railway Reserve at Koolanooka.

### **DECLARATION OF INTEREST**

The author has no interest to declare in this report.

### **ATTACHMENTS**

Plan of lease area

### **BACKGROUND INFORMATION**

Burgess Rawson (BRWA) has been managing the Railway Reserve for the Public Transport Authority of WA for over 20 years. This includes the area at Koolanooka (highlighted in yellow on the attachment).

Prior to Midwest Corporation taking storage/stockpiling lease of the site some 10 years ago the Shire of Morawa manage the mine site and provided picnic areas and some basic tourist facilities plus a lookout.

Sinosteel Midwest has advised BRWA that they are remediating the PTA leased land and will be vacating when the lease expires on 31 December 2015.

**OFFICER'S COMMENT**

Given that the Rail Reserve at Koolanooka (along with the mine site itself) has considerable historical importance in the history of the Shire of Morawa and that PTA is seeking an indication whether the Shire may be interested in taking a Community Purpose Licence to occupy over the Rail Reserve. This licence will enable tourist access across the Rail Reserve land at Koolanooka and any tourist facilities the Shire wishes to reintroduce at the site.

This is an excellent opportunity to negotiate a lease that could be interesting to tourists particularly as 2016 is the 50th anniversary of the first WA shipment of iron ore.

**COMMUNITY CONSULTATION**

Nil

**COUNCILLOR CONSULTATION**

Nil

**STATUTORY ENVIRONMENT**

Nil

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil.

**STRATEGIC IMPLICATIONS**

Provision of an additional historical tourist site.

**RISK MANAGEMENT**

Nil

**VOTING REQUIREMENT**

Simple Majority

**OFFICER'S RECOMMENDATION**

That Council:

1. Authorise the Chief Executive Officer to enter into negotiations with PTA and BRWA to secure a Community Purpose Licence to Occupy over the Rail reserve land at Koolanooka
2. Require any draft licence obtained during such negotiations to be presented to Council for endorsement

**COUNCIL RESOLUTION**

**Moved: Cr D S Agar**

**Seconded: Cr K P Stokes**

That Council:

1. **Authorise the Chief Executive Officer to enter into negotiations with PTA and BRWA to secure a Community Purpose Licence to Occupy over the Rail reserve land at Koolanooka**
2. **Require any draft licence obtained during such negotiations to be presented to Council for endorsement**

**CARRIED  
7/0**



Naturally should you have any queries please feel free to contact this office.

Regards,

**Jim Mullins**  
Senior Property Manager (PTA)

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	<i>Confidential Item</i>
<i>Date of Meeting:</i>	<b>22 July 2015</b>
<i>Item No:</i>	<b>7.2.6.5</b>
<i>Subject:</i>	<b>Renewal GP Services Contract</b>
<i>Date &amp; Author:</i>	<b>13 July 2015 John Roberts</b>
<i>Responsible Officer:</i>	<b>Chief Executive Officer</b>
<i>Applicant/Proponent:</i>	<b>Chief Executive Officer John Roberts</b>
<i>File Number:</i>	
<i>Previous minute/s &amp; Reference:</i>	<b>Nil</b>

#### **SUSPENSION OF STANDING ORDERS**

**Moved Cr M J Thornton  
Seconded Cr K P Stokes**

**That Standing Orders be suspended at 5.46pm**

**CARRIED  
7/0**

Discussion regarding the renewal of the GP Services Contract.

#### **RESUME STANDING ORDERS**

**Moved Cr M J Thornton  
Seconded Cr D B Collins**

**That Standing Orders be resumed at 5.56pm.**

**CARRIED  
7/0**

**Moved Cr M J Thornton  
Seconded Cr K P Stokes**

Defer item 7.2.6.5 Renewal GP Services Contract to a future date.

**CARRIED  
7/0**



**7.2.6.6 Correspondence**

Nil.

**7.2.6.7 Information Bulletin**

Nil.

**8. New Business of an Urgent Nature**

Nil.

**9. Applications for Leave of Absence**

Nil.

**10. Motions of Which Previous Notice Has Been Given**

Nil.

**11 Questions from Members without Notice**

Nil.

**12 Meeting Closed**

**12.1 Matters for which the meeting may be closed**

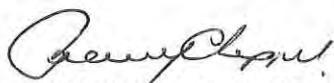
Nil.

**12.2 Public reading of resolutions that may be made public**

Nil.

**13. Closure**

There being no further business for discussion the Shire President thanked everyone for their attendance and declared the meeting closed at 5.58 pm.



.....Presiding Person

**14. Next Meeting**

The next Ordinary Meeting of Council is scheduled 20th August 2015.