

<b>MINUTES FOR THE SPECIAL MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS ON Thursday 5th June 2014 Commencing @ 5:30PM</b>
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N/A	
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**1. Declaration of Opening**

The Shire President declared that the meeting open at 5.30pm.

**1.1 Recording of Those Present**

Cr K J Chappel                      President

Cr D B Collins

Cr D S Agar

Cr M J Thornton

Cr K P Stokes

Mr J Roberts                      Chief Executive Officer

Mr D Williams                  Deputy Chief Executive Officer

Mr John Elliot                  Project Officer

**1.2 Recording of Apologies**

Nil

**1.3 Recording Leave of Absence Previously Approved**

Nil

**1.4 Welcoming of Visitors to the Meeting**

Nil

**1.5 Announcements by the Presiding Member without Discussion**

Nil

**2 Public Question Time**

Nil

**2.1 Response to previous public questions taken on notice**

Nil

**2.2 Public question time**

Nil

**3 Declaration of Interest**

Nil

**4. Confirmation of Minutes of Previous Meetings**

Nil

**5. Public Statements, Petitions, Presentations and Approved Deputations**

Nil

**6. Method of Dealing with Agenda Business**

Nil

## **7. Reports**

### **7.1 Morawa SuperTown Town Centre Revitalisation Town Square Advertising Tender**

Special Council Meeting	
Date of Meeting:	<b>5 June 2014</b>
Item No:	<b>7.1</b>
Subject:	<b>Morawa SuperTown Town Centre Revitalisation Town Square Advertising Tender</b>
Date & Author:	<b>29 May 2014, John Elliot</b>
Applicant/Proponent:	<b>Shire of Morawa</b>
Previous minute/s & Reference:	<b>September 2012, September 2013, October 2013</b>

#### **SUMMARY**

The purpose of this report is for Council to provide authorisation to the Chief Executive Officer to advertise by tender the Civic Square component of the Town Revitalisation project.

#### **DECLARATION OF INTEREST**

Nil

#### **ATTACHMENTS**

Attachment 1 - Morawa Town Centre Revitalisation Civic Square documentation.

#### **BACKGROUND INFORMATION**

The Shire of Morawa was successful in obtaining funding to complete the Morawa SuperTown Revitalisation project Stages 1 & 2, including:

- a) Stage 1 - Creation of the Civic Square, Pedestrian Crossing and improved connection to Solomon Terrace,
- b) Stage 2 - Construction of the Parallel Freight Alignment.

Construction of the parallel freight realignment including pedestrian crossing and improved connection to Solomon Terrace is currently being constructed with an anticipated completion date of mid July 2014.

Emerge Associates (Landscape Architects), as part of the Town Revitalisation project team, completed detailed designs for the creation of the Civic Square, which were endorsed by Council on the 17<sup>th</sup> October 2013.

#### **OFFICER'S COMMENT**

Emerge Associates (Landscape Architects) have completed tender documentation based on the detailed design elements endorsed by Council on the 17 October 2013.

The tender documentation incorporates detailed design requirements for the Civic Square including:

- Town Square finishes, planting, and grading
- Amphitheatre construction details
- Arbor construction details
- Hardworks construction details
- Softworks construction details

Documentation associated with the tender also conforms to regulatory requirements under section 3.57 of the Local Government Act, 1995 and Part 4 of the Local Government (Functions and General) Regulations 1996.

The tender will be advertised in accordance with Local Government (Functions and General) Regulations 1996.

The central feature element of the Civic Square is not included in the tender documentation and will be considered as a separate item. This is due to the artistic nature of the element, there is a requirement for a specialised artist to complete this component of the project.

### **COMMUNITY CONSULTATION**

The Shire of Morawa in collaboration with the project consultants (TPG and Emerge) have completed a range of public consultation including public meetings, surveys and workshops to gain community and business input on the Town Centre Revitalisation project.

### **COUNCILLOR CONSULTATION**

Councillors were advised of the requirement to endorse the advertisement by tender at the Council Briefing Season held on 15 May 2014.

### **STATUTORY ENVIRONMENT**

Local Government Act 1995

Local Government (Functions and General) Regulations 1996

### **POLICY IMPLICATIONS**

The Town Centre Revitalisation Project is required to comply with the Shire of Morawa tender procurement policies.

### **FINANCIAL IMPLICATIONS**

The approved \$5, 536,000 funding for the Morawa SuperTown Revitalisation project provides funding to complete the tender process.

### **STRATEGIC IMPLICATIONS**

The Morawa Town Centre Revitalisation Project conforms to the design and planning objectives of the Morawa SuperTown Growth Plan 2012.

### **RISK MANAGEMENT**

The Morawa SuperTown Financial Assistance Agreement states that the Shire of Morawa bares the sole risk for any project cost overruns. This risk will be largely mitigated through the negotiation of a fixed price contract for construction of the Civic Square.

The documentation and proposed tender process accords with AS-2124 (General conditions of contract) and statutory regulatory requirements.

### **VOTING REQUIREMENT:**

Simple Majority

### **OFFICER'S RECOMMENDATION**

That Council resolves to endorse:-

Authorisation of the Shire of Morawa Chief Executive Officer to advertise by tender the Civic Square component of the Morawa SuperTown Town Revitalisation project.

### **COUNCIL RESOLUTION**

**Moved: Cr K P Stokes**

**Seconded: Cr D S Agar**

**That Council resolves to endorse:-**

**Authorisation of the Shire of Morawa Chief Executive Officer to advertise by tender the Civic Square component of the Morawa SuperTown Town Revitalisation project.**

**CARRIED**  
**5/0**

- 8. New Business of an Urgent Nature**  
Nil
- 9. Applications for Leave of Absence**  
Nil
- 10. Motions of Which Previous Notice Has Been Given**  
Nil
- 11. Questions from Members without Notice**  
Nil
- 12. Meeting Closed to Public**

N/A

**13. Closure**

**The meeting was closed at 5.31 PM**

**Next Meeting: N/A**

**I certify that the Minutes of this Special Meeting were confirmed at the Council Meeting held on Thursday, 19th June 2013**

.....**Presiding Person**